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CITY COLLEGE OF SAN FRANCISCO

50 PHELAN AVENUE • SAN FRANCISCO, CA 94112 • 415. 239.3000

Notice

AGENDA

CLOSED SESSION

BOARD OF TRUSTEES OF THE SAN FRANCISCO COMMUNITY COLLEGE DISTRICT

GOUGH STREET CAMPUS
CONFERENCE ROOM
33 GOUGH STREET
SAN FRANCISCO
THURSDAY, January 29, 2004
5:00 P.M.

DOCUMENTS DEPT.

JAN 27 2004

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I. OPEN SESSION
Announcement of Closed Session Topics

II. CLOSED SESSION

A. CONFERENCE with REAL PROPERTY NEGOTIATORS (G.C. 54956.8)

Property:	324 Havelock Street San Francisco, Ca.
Agency Negotiator:	Peter Goldstein
Negotiating parties	Eugene Moggia
Under Negotiation:	Price and terms of payment

B. CONFERENCE WITH LEGAL COUNSEL-EXISTING LITIGATION (G. C. 54956.9) (a))

1. Caspian Wholesale Inc v. SFCCD et al
San Francisco Superior Court Case # CGC--03-426149
2. Clark v. SFCCD, et al
San Francisco Superior Court Case # CGC-03-419001
3. Fong Building Residents Association et al v. City College of San Francisco et al
4. Olive v. City College of San Francisco
San Francisco Superior Court / Small Claims Case # 806280

C. CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION
(G.C. 54956.9)

Significant exposure to litigation pursuant to Gov. Code 54956.9 (b) – three cases

Initiation of litigation pursuant to Gov. Code 54956.9 (c) – one case

BOARD OF TRUSTEES

DR. ANITA GRIER, PRESIDENT • LAWRENCE WONG, ESQ., VICE PRESIDENT • DR. NATALIE BERG
JOHNNIE L. CARTER, JR. • MILTON MARKS III • JULIO J. RAMOS, ESQ. • RODEL E. RODIS • GLORIAMARIE CALUEN, STUDENT TRUSTEE
DR. PHILIP R. DAY, JR., CHANCELLOR

D. PUBLIC EMPLOYEE PERFORMANCE EVALUATION (G.C. 54957)

1. Instructor, Vocational Nursing
2. Librarian (Public Services / Campuses)
3. Instructor, Reading

PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE (G.C. 54957)

E. CONFERENCE WITH LABOR NEGOTIATORS (G.C. 54957.6)

1. Agency Designated Representatives: Jeffrey Sloan, Carmen Plaza de Jennings, Steve Hale, and Charles Sakai

Employee Organizations: Service Employees International Union (SEIU) 790, American Federation of Teachers (AFT) 2121, Department Chairperson Council (DCC), and San Francisco Building and Construction Trade Council Unions (SFBCTCU)

2. Agency Designated Representatives: Jeffrey Sloan, Carmen Plaza de Jennings, Steve Hale, and Charles Sakai

Unrepresented Employees: Stationary Engineers, District Designated Managers, Employee Relations Manager, Supervisors, and Confidential Classifications.

III. OPEN SESSION

Disclosure of Board actions from Closed Session, pursuant to Government Code 54957.1

Members of the public shall have an opportunity to speak in accordance with Government Code 54954.3 and Education Code 72121.



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AMENDED 01/13/04

NOTICE

REGULAR MEETINGS

THE

BOARD OF TRUSTEES

SAN FRANCISCO COMMUNITY COLLEGE DISTRICT

LOCATION: GOUGH STREET CAMPUS
CONFERENCE ROOM
33 GOUGH STREET
SAN FRANCISCO, CA. 94103

DATE: THURSDAY, JANUARY 29, 2004

TIME: 5:00PM

This meeting is normally devoted to Closed Session Topics.

LOCATION: GOUGH STREET CAMPUS
AUDITORIUM
33 GOUGH STREET
SAN FRANCISCO, CA. 94103

DATE: THURSDAY, JANUARY 29, 2004

TIME: 6:00pm

This meeting is normally devoted to Open Session Topics.

SPECIFIC TIMES SUBJECT TO CHANGE.
Call 241-2234 for information.

Members of the public shall have an opportunity to speak in accordance with Government Code 54954.3 and Education Code 72121.5

The San Francisco Community College District does not discriminate on the basis of disability in the admission or access to, or treatment or employment in, its programs or activities. Persons who wish to request disability-related accommodations including sign-language interpreters should contact Linda R. Jackson, District ADA Coordinator, Office of Affirmative Action, 31 Gough Street, Room 16, San Francisco, CA, 94103, Phone: (415) 241-2281, Fax: (415) 241-2203. Please request accommodations no later than 12 working days prior to the date of the Board meeting in order to assure the best possible arrangements.

BOARD OF TRUSTEES

DR. ANITA GRIER, PRESIDENT • LAWRENCE WONG, ESQ., VICE PRESIDENT • DR. NATALIE BERG

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DR. PHILIP R. DAY, JR., CHANCELLOR

TO MEMBERS OF THE PUBLIC

The Agenda page and accompanying resolutions have been prepared well in advance of the regularly scheduled meeting of the Board of Trustees of the San Francisco Community College District. Please note that Resolutions are subject to amendment and replacement. Copies of all resolutions and materials associated with the agenda are available for public inspection and review at the Gough Street Campus (33 Gough Street, San Francisco, Ca. 94103) and also available on the District's website (<http://www.ccsf.edu/vcfa>).

Members of the public shall have an opportunity to speak in accordance with Government Code 54954.3 and Education Code 72121.5.

You should be aware of the following (Government Code § 54954.2):

1. Additional agenda items to be acted upon by the Board may be posted at 33 Gough street and in the lobby of Conlan Hall at the Phelan Campus at least 72 hours in advance of the regularly scheduled Board Meeting. Resolutions may also be available at the time of posting, but if not, such resolutions will be available at the Board Meeting.
2. Additional agenda items and resolutions, although not posted as in paragraph 1 above, may still be acted upon by the board at the regular meeting:
 - a) Upon a determination by a majority vote of the Board that an emergency situation exists, as defined in Government Code § 54956.5. Emergency is defined as work stoppage or other activity which severely impairs public health, safety, or both as determined by a majority of the members of the Board, OR crippling disaster which severely impairs public health, safety or both, as determined by a majority vote of the members of the Board, OR
 - b) Upon a determination by a two-thirds vote of the members of the Board present at the meeting or, if less than two-thirds of the members are present, a unanimous vote of those members present, that there is a need to take immediate action and that the need for action came to the attention of the District subsequent to the agenda being posted 72 hours in advance of the Board Meeting, OR
 - c) The Item was posted 72 hours in advance of a prior meeting of the Board occurring not more than five calendar days prior to the date action is taken on the item, and at the prior meeting the item was continued to the meeting at which action is being taken.

For Members of the Public:

To facilitate the conduct of business at Board meetings, the following information has been taken from the District's Policy Manual concerning the conduct of Board Meetings.

From PM 1.05 A:

The order of business may be revised at any meeting when, in the discretion of the President, such revision will benefit the public and/or order of the meeting.

From PM 1.05 L:

L. Granting the Privilege of the Floor. A person desiring to speak shall be recognized by the Chair only after complying with the following procedures:

For matters appearing on the agenda, an individual desiring to address the Board must complete a "Request to Address Board" card, completing the information thereon including the subject to be addressed. If there is to be a written report presented, a copy(ies) shall be submitted in advance to the Chancellor.

Any person desiring to address the Board on non-agenda items must also complete the "Request to Address Board" card and will be recognized at the end of the agenda. Only items directly related to District business may be presented.

Cards for these purposes are available in the Office of the Chancellor and also at the Board meeting. Completed cards should be presented to the Board President prior to the beginning of the meeting. As a matter of courtesy, the Board encourages people to notify the Chancellor's Office in advance of the Board meeting of their intention to address the Board. Prior to calling for a vote on an item before the Board, the Presiding Officer shall determine if speaker cards have been submitted for that item. Persons who have submitted cards prior to the consideration of the item shall be called upon by the Presiding Officer. Persons who address the Board may address only the agenda item being considered and shall have up to three minutes for comments. Should another person who has submitted a request to speak card in advance of consideration of the item wish to forego speaking on that item, he or she may grant his or her speaking time to another speaker who has also submitted a request to speak card, but in no event shall any speaker have more than two allotments (totaling up to six minutes) of speaker time on any item. However, in order to facilitate the completion of District business, the Presiding Officer may also limit the total length of time allotted to the speakers on a given topic or agenda item which may reduce the individual speaker's time on that topic or item. Speaking too long, being unduly repetitious, or discussing irrelevancies disrupt the meeting, and may result in the forfeiture of speaking opportunities during that meeting.

The President of the Board reserves the right of determining the order of the speakers and changing the order of the agenda if it will be of benefit to the public and/or the order of the meeting.

Undue interruptions or other interference's with the orderly conduct of Board business cannot be allowed. Defamatory or abusive personal remarks, which disturb or impede the meeting or exceed the bounds of civility necessary to the conduct of District business, are always out of order. However, the Board shall not prohibit public criticism of the policies, procedures, programs, or services of the District, or of the acts or omissions of the Board.

The President may terminate the speaker's privilege of address if after being called to order, he or she persists in improper conduct or remarks, or if the speaker fails to speak on the subject matter for which the privilege of the floor was granted.

No oral presentation shall include charges or complaints against any employee of the Board, or otherwise present information, which does not relate directly to the topic at hand or which disrupts or impedes the meeting. All formal charges or complaints against an employee, for which a specific grievance or complaint process is not otherwise available, shall be in writing and signed by the person making the charge and shall be filed with the Chancellor who shall, after investigation, take or recommend appropriate action. There shall be no oral presentation or discussion of confidential formal charges or complaints in open public meetings of the Board on non-agenda items or unless otherwise required by law.

Comments or presentations made by members of the public to the Board do not necessarily reflect the opinion of the Board or of its individual members, nor does the Board necessarily endorse or sanction such comments or presentations. Persons who address the Board on matters of their choosing are solely responsible for the content of such comments or presentations.

**Regular Meeting of the
Board of Trustees of the
San Francisco Community College District
City College of San Francisco
GOUGH STREET CAMPUS
Auditorium**

**33 Gough Street, San Francisco
Thursday, January 29, 2004**

Open Session - 6:00 p.m.

- I. Roll Call
- II. Pledge of Allegiance
- III. Approval of Minutes
Regular Meeting Minutes – December 16, 2003
- IV. Adoption of Resolutions Agenda
- V. Approval of Consent Agenda Items as Listed
- VI. Elections of Officers of the Board
- VII. Special Presentations
- VIII. Monthly Financial Report – James Kendrix & Peter Goldstein
- IX. Action on Other Resolutions Agenda Items
- X. Report from Constituent Groups
 - Academic Senate - David Yee, President
 - Associated Students - Greg Turnage, President – Ocean Avenue Campus
 - Classified Senate - Rose Vela, President
- XI. Board of Trustees' Report
- XII. Chancellor and Staff Reports
- XIII. Closed Session Announcements - Legal Counsel Ronald Lee
- XIV. Requests to Speak

FINANCE

GENERAL FUND

None at this time

CAPITAL OUTLAY

- | | | | |
|----|---|---|----|
| B1 | - | Authorization be hereby given to contract with the lowest responsible bidder, Angotti & Reilly, for the project: Downtown Campus – American with Disabilities Act (ADA) Accessibility Improvements, to be completed on or before September 1, 2004 at a cost of not to exceed \$301,000 | *c |
| B2 | - | Authorization for one (1) Contract Modification totaling \$14,523 for Special Services Contracts and Construction Contracts. | *c |
| B3 | - | Authorization be hereby given to contract with Mintie Corporation, for the project: Ocean Avenue Campus – Visual Arts Building Renovation, emergency cleaning of the existing HVAC system to be completed on or before January 5, 2004, at a cost of not to exceed \$50,000 | *c |
| B4 | - | Authorization be hereby given to contract with the lowest responsible bidder, _____, for the project: Ocean Avenue Campus Children's Center – Health and Safety Improvements (<i>playground and electrical improvements</i>), to be completed on or before May 1, 2004 at a cost of not to exceed \$____, | *c |
| B5 | - | Authorization be hereby given to contract with the lowest responsible bidder, _____, for the project: Cloud & Science Hall Emergency Power, to be completed on or before May 1, 2004 at a cost of not to exceed \$____, | *c |

GRANTS/CONTRACTS

- | | | | |
|----|---|---|----|
| B6 | - | Authorization to modify existing Grants/Contracts | *c |
|----|---|---|----|

EQUIPMENT, SUPPLIES & SERVICES

- | | | | |
|----|---|--|----|
| C1 | - | Procurement of equipment, supplies, services etc., less than \$3,000 | *c |
| C2 | - | Procurement of equipment, supplies, services, etc., \$3,000 or more | *c |

HUMAN RESOURCES

- | | | | |
|-------|---|--|----|
| G1-10 | - | Academic Employees, Credit Program,
District Funded | *c |
| H1-3 | - | Academic Employees, Credit Program, Categorically Funded | *c |
| N1 | - | Academic Employees, Community Services Classes | *c |

POLICY

- | | | | |
|----|---|---|----|
| P1 | - | Notice of Intention to Amend the SFCCD
Policy Manual 7.04 – Approval of Sites, Plans, and Acceptance of
Buildings | *c |
|----|---|---|----|

SPECIAL

- | | | | |
|----|---|--|----|
| S1 | - | Authorization to execute a Master Agreement by and between the San
Francisco Community College District and the Foundation of City College
of San Francisco. | |
| S2 | - | The Brown v. the Board of Education | *c |
| S3 | - | Approval of new courses recommended by
the College Curriculum Committee (09/17/03 – 12/10/03). | *c |
| S4 | - | Support of Proposition 55, Kindergarten-University
Public Education Facilities Bond Acts of 2004. | *c |
| S5 | - | Approval of 2004-2005 Annual Plan | |
| S6 | - | Board of Trustees travel to ACCT Conference
in Washington, D.C., February 9 th -11 th , 2004. | *c |
| S7 | - | Approval of nominations for membership
on the California Community College Trustees (CCCT) Board of Directors | *c |

INFORMATION ONLY

Members of the public shall have an opportunity to speak in accordance with Government Code 54954.3 and Education Code 72121.5.

Next Board Meeting Date: February 26, 2004
Chintatown/Northbeach Campus
940 Filbert Street, San Francisco



CITY COLLEGE OF SAN FRANCISCO

50 PHELAN AVENUE • SAN FRANCISCO, CA 94112 • 415. 239.3000

DATE: January 29, 2004

B1

TO: Board of Trustees

FROM: Dr. Philip R. Day, Jr., Chancellor

SUBJECT: CAPITAL OUTLAY
Authorization to Award Construction Contract –
Downtown Campus – American with Disabilities Act (ADA)
Accessibility Improvements.
(RESOLUTION NO. 040129-B1)

BACKGROUND INFORMATION:

Project: Downtown Campus – American with Disabilities Act (ADA) Accessibility Improvements.

The District publicly advertised the Bid Invitation for the Downtown Campus – American with Disabilities Act (ADA) Accessibility Improvements and received Seven (7) bids. Three (3) bids were responsive. The District wishes to contract with the lowest responsible bidder, Angotti & Reilly (SLBE), for the Project. Improvements include renovations to existing restrooms for compliance with ADA requirements, new fixtures, new accessories and new room finishes. The-men's and women's restrooms-in the basement and on the 3rd, 5th and 8th floors, (8 restrooms total), will be renovated.

The project is funded with 2001 Proposition A General Obligation Bond funds.

SHARED GOVERNANCE REVIEW:

Yes ____; No X; if yes, which committee: _____

Date of Review: _____

RECOMMENDATION:

RESOLVED: That authorization be hereby given to contract with the lowest responsible bidder, Angotti & Reilly, for the project: Downtown Campus – American with Disabilities Act (ADA) Accessibility Improvements, to be completed on or before September 1, 2004 at a cost of not to exceed \$301,000, and

FURTHER BE IT RESOLVED: That the goal of the Facilities Planning Dept. is to complete this project at the lowest possible cost to the District, and

FURTHER BE IT RESOLVED: That the Chancellor, Vice Chancellor of Finance and Administration and/or their designee are hereby authorized to execute

change orders in accordance with Public Contract Code 20659 provided that such changes amount to no more than a 10% variation from the construction budget. Such changes may therefore total up to an additional + \$30,100,

FURTHER BE IT RESOLVED: That the Chancellor, Vice Chancellor of Finance and Administration and/or their designee are hereby authorized to execute any and all documents on behalf of the District to effectuate this resolution.

Peter Goldstein, originator
W/ David Liggett

DATE: January 29, 2004
 TO: Board of Trustees
 FROM: Dr. Philip Day, Jr., Chancellor
 SUBJECT: CAPITAL OUTLAY
 Authorization for one (1) Contract Modification totaling - \$ 14,523
 for Special Services Contracts and Construction Contracts
 (Resolution No. - 040129-B2)

ORIGINAL RESOLUTION NUMBER	GRANTOR/ CONTRACTOR	CURRENT CONTRACT AMOUNT	CM #	REQUESTED CONTRACT MODIFICATION AMOUNT	NEW CONTRACT AMOUNT	COMMENTS	Project Budget	Total Project Funds Committed With This Action
A 021121-B5 Ocean Avenue - Children Center - Furnace Replacement Project	N.V. Heathorn (General Contractor)	\$ 55,400	01	\$14,523	\$69,923	Revised layout of ducts and venting due to actual site conditions.	\$100,000	\$ 96,626

RECOMMENDATION:

RESOLVED: That the Board authorizes the specified modifications to the resolutions as indicated in the table, and

FURTHER BE IT RESOLVED: All of the contract modifications contained in this resolution comply with Public Contract Code Section 20659, and

FURTHER BE IT RESOLVED: That the Chancellor, Vice Chancellor of Finance and Administration and/or their designee are hereby authorized to execute any and all documents on behalf of the District to effectuate this resolution.

Peter Goldstein, originator
 w/ David Liggett





CITY COLLEGE OF SAN FRANCISCO

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DATE: January 29, 2004
TO: Board of Trustees
FROM: Dr. Philip R. Day, Jr., Chancellor

B3

Subject: **CAPITAL OUTLAY**
Authorization to Award Emergency Construction Contract -
Ocean Avenue Campus – Visual Arts Building Renovation
Project – (emergency cleaning of the existing HVAC system)
Mintie Corporation
(Resolution No. 040129-B3)

BACKGROUND INFORMATION:

Project: Ocean Avenue Campus – Visual Arts Building Renovation

The District wishes to contract with Mintie Corporation for the project: Ocean Avenue Campus - Visual Arts Building Renovation. **Per the Public Contract Code, Section 20654, emergency contracts require a unanimous vote of the governing board.** During renovation work this Fall at the Visual Arts Building, several air quality complaints were forwarded by staff and students. An independent inspection company was employed to analyze the air quality and forward recommendations for immediate and subsequent action. The independent inspection company recommended that a complete cleaning of the air handling units and ductwork be done during the winter break. Five Contractors were contacted to perform the work. Four of the contractors were not able to commit to the tight schedule requirement of completing the work during the winter break. Mintie Corporation was available and committed to completing the work prior to the start of spring session.

This project is funded with 1997 Proposition A General Obligation Bond funds.

RECOMMENDATION:

RESOLVED: That authorization be hereby given to contract with Mintie Corporation, for the project: Ocean Avenue Campus – Visual Arts Building Renovation, emergency cleaning of the existing HVAC system to be completed on or before January 5, 2004, at a cost of not to exceed \$50,000, and

FURTHER BE IT RESOLVED: That the Chancellor, Vice Chancellor of Finance and Administration and/or their designee are hereby authorized to execute any and all documents on behalf of the District to effectuate this resolution.

Peter Goldstein, originator
W/ David Liggett



CITY COLLEGE OF SAN FRANCISCO

50 PHELAN AVENUE • SAN FRANCISCO, CA 94112 • 415. 239.3000

DATE: January 29, 2004

B4

TO: Board of Trustees

FROM: Dr. Philip R. Day, Jr., Chancellor

Subject: CAPITAL OUTLAY
Authorization to Award Construction Contract –
Ocean Avenue Campus Children's Center – Health and Safety
Improvements (*Playground & Electrical Improvements*)
(Resolution No. 040129-B4)

BACKGROUND INFORMATION:

Project: Ocean Avenue Campus Children's Center – Health & Safety Improvements
(*Playground & Electrical Improvements*)

The District publicly advertised the Bid Invitation for the Ocean Avenue Campus Children's Center – Health & Safety Improvements (*Playground & Electrical Improvements*) and received ___ () bids. The District wishes to contract with the lowest responsible bidder, ___, for the Project. This project consists of miscellaneous health and safety improvements to the existing Children's Center. These improvements were identified by faculty and staff as necessary to continue to use the existing facilities until replaced by the new Children's Center scheduled to be open fall 2005. This project consists of the reconstruction of the sand box for accessibility and safety, installation of a new shed for storage of play equipment and repair of existing electrical service panels.

The project is funded with 1997 Proposition A General Obligation Bond funds.

SHARED GOVERNANCE REVIEW:

Yes ___; No X; if yes, which committee: _____

Date of Review: _____

RECOMMENDATION:

RESOLVED: That authorization be hereby given to contract with the lowest responsible bidder, ___, for the project: Ocean Avenue Campus Children's Center – Health and Safety Improvements (*playground and electrical improvements*), to be completed on or before May 1, 2004 at a cost of not to exceed \$___, and

FURTHER BE IT RESOLVED: That the goal of the Facilities Planning Dept. is to complete this project at the lowest possible cost to the District, and

01/29/04 – B4 page 1

BOARD OF TRUSTEES

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DR. PHILIP R. DAY, JR., CHANCELLOR

FURTHER BE IT RESOLVED: That the Chancellor, Vice Chancellor of Finance and Administration and/or their designee are hereby authorized to execute change orders in accordance with Public Contract Code 20659 provided that such changes amount to no more than a 10% variation from the construction budget. Such changes may therefore total up to an additional + \$_____.

FURTHER BE IT RESOLVED: That the Chancellor, Vice Chancellor of Finance and Administration and/or their designee are hereby authorized to execute any and all documents on behalf of the District to effectuate this resolution.

Peter Goldstein, originator
W/ David Liggett



CITY COLLEGE OF SAN FRANCISCO

50 PHELAN AVENUE • SAN FRANCISCO, CA 94112 • 415. 239.3000

DATE: January 29, 2004

B5

TO: Board of Trustees

FROM: Dr. Philip R. Day, Jr., Chancellor

Subject: **CAPITAL OUTLAY**
Authorization to Award Construction Contract -
Ocean Avenue Campus – Cloud & Science Hall
Emergency Power.
(Resolution No. 040129-B5)

BACKGROUND INFORMATION:

Project: Cloud & Science Hall Emergency Power

The District publicly advertised the Bid Invitation for the Cloud & Science Hall Emergency Power Project and received __ (__) bids. The District wishes to contract with the lowest responsible bidder, _____, for the Project. This project will provide for emergency power to Cloud Hall and Science Hall in the event power is lost to the buildings. Elevators, fire alarm systems and exiting lighting will continue to function for approximately two to four hours after losing power. This will allow for the orderly and safe evacuation and closing of the buildings. This project consists of the construction of two equipment pads, the installation of two 150KV diesel generators, and concrete block screen walls. The generators will be located at the northwest corner of Cloud Hall above the loading dock area.

The project is funded with 1997 Proposition A General Obligation Bond funds.

SHARED GOVERNANCE REVIEW:

Yes ____; No X____; if yes, which committee: _____

Date of Review: _____

RECOMMENDATION:

RESOLVED: That authorization be hereby given to contract with the lowest responsible bidder, _____, for the project: Cloud & Science Hall Emergency Power, to be completed on or before May 1, 2004 at a cost of not to exceed \$____, and

FURTHER BE IT RESOLVED: That the goal of the Facilities Planning Dept. is to complete this project at the lowest possible cost to the District, and

FURTHER BE IT RESOLVED: That the Chancellor, Vice Chancellor of Finance and Administration and/or their designee are hereby authorized to execute

change orders in accordance with Public Contract Code 20659 provided that such changes amount to no more than a 10% variation from the construction budget. Such changes may therefore total up to an additional + \$____.

FURTHER BE IT RESOLVED: That the Chancellor, Vice Chancellor of Finance and Administration and/or their designee are hereby authorized to execute any and all documents on behalf of the District to effectuate this resolution.

Peter Goldstein, originator
W/ David Liggett

DATE: January 29, 2004

B6

TO: Board of Trustees

FROM: Dr. Philip R. Day, Jr., Chancellor

Subject: **GRANTS/CONTRACTS**
Authorization to modify existing Grants/Contracts
(Resolution No. 040129-B6)

ORIGINAL RESOLUTION NUMBER	GRANTOR/CONTRACTOR	ORIGINAL CONTRACT DATE	ORIGINAL TOTAL AMOUNT	CHANGE	NEW TOTAL NOT TO EXCEED	COMMENTS : ORIGINATOR
A 021121-B14	CCSF's Fix-a-Gene Project, funded by NSF	12/1/02 – 11/30/03	\$51,480	Renew contract w/ UCSF for the period 12/1/03 – 11/30/04 in the amount of \$59,378	New contract totals \$59,378	Renew sub-recipient award with UCSF in support of post- doctoral research assistant for Fix-a- Gene Project; new total includes: \$38,000-salary \$7,980-benefits \$8,000-supplies \$5,398-indirect. Funding for this contract is provided by an NSF grant. Wing Tsao, Originator

ORIGINAL RESOLUTION NUMBER	GRANTOR/CONTRACTOR	ORIGINAL CONTRACT DATE	ORIGINAL TOTAL AMOUNT	CHANGE	NEW TOTAL NOT TO EXCEED	COMMENTS : ORIGINATOR
B 031030-B6	Private Industry Council, Inc	November 1, 2003 to June 30, 2004	\$125,000	January 1, 2004 to September 30, 2004	\$125,000	Date changes necessitated due to late grant approval and an extension of the grant period to September 30, 2004. Originator: Phyllis G. McGuire

RECOMMENDATION:

RESOLVED: That the Board authorizes the specified modification to the resolutions as indicated in the table, and

FURTHER BE IT RESOLVED: That the Chancellor, Vice Chancellor of Finance and Administration and/or their designee are hereby authorized to execute any and all documents on behalf of the district to effectuate this resolution.



CITY COLLEGE OF SAN FRANCISCO

50 PHELAN AVENUE • SAN FRANCISCO, CA 94112 • 415. 239.3000

DATE: January 29, 2004 C1
TO: Board of Trustees
FROM: Dr. Philip R. Day, Jr., Chancellor

Subject: EQUIPMENT, SUPPLIES & SERVICES
Procurement of Equipment, Supplies,
Services, Etc., less than \$3,000
(Resolution No. 040129-C1)

BACKGROUND INFORMATION:

Listed below is a summary of purchases for equipment, supplies, and services in individual amounts of less than \$3,000. Investigation indicates that they are necessary for the support of District operations, and therefore are recommended for approval by the Board of Trustees. It is certified that the items summarized below are in accord with the Board of Trustees policy and that funds are available to cover payment.

RECOMMENDATION:

RESOLVED: That approval be and is hereby given for the procurement of the equipment, supplies, services, etc., totaling \$ 309,525.16 individual amounts of less than \$3,000 not heretofore approved as summarized and detailed below:

DIRECT PAYMENT VOUCHER	\$48,841.49
PURCHASE ORDER	244,231.94
TRAVEL/MILEAGE	<u>16,451.73</u>
Total	\$309,525.16

James Kendrix, Originator

01/29/04 – C1 page 1

BOARD OF TRUSTEES

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DR. PHILIP R. DAY, JR., CHANCELLOR



CITY COLLEGE OF SAN FRANCISCO

50 PHELAN AVENUE • SAN FRANCISCO, CA 94112 • 415. 239.3000

Date: January 29, 2004 **C2**

To: Board of Trustees

From: Dr. Philip R. Day, Jr., Chancellor

Subject: **EQUIPMENT, SUPPLIES & SERVICES**
Procurement of Equipment, Supplies,
Services, Etc., more than \$3,000
(Resolution No.040129-C2)

BACKGROUND INFORMATION:

The following departmental requests for the purchase of supplies, equipment, and services have been received. Investigation indicates that they are necessary for the support of District operations, and therefore are recommended for approval by the Board of Trustees. It is certified that the items summarized below are in accord with the Board of Trustees policy and that funds are available to cover payment.

Please note that some of the items represent significant expenditures but are actual annual payment encumbrances which are dispersed monthly. In some cases, these items are paid in simple annual payment given the terms and the conditions of our vendor contracts. These items are identified for you in the attachment.

RECOMMENDATION:

RESOLVED: That approval be and is hereby given for the procurement of the equipment, supplies, services, as detailed in Attachment "A".

GRAND TOTAL: \$2,541,729.26

James Kendrix, Originator

01/29/04- C2 page 1

BOARD OF TRUSTEES

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THE UNIVERSITY OF CALIFORNIA, BERKELEY
BERKELEY, CALIFORNIA 94720-7300
TELEPHONE (415) 848-5000
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OFFICE OF THE VICE CHANCELLOR
FOR RESEARCH AND INNOVATION
1000 UNIVERSITY AVENUE, SUITE 100
BERKELEY, CALIFORNIA 94720-7300

ADMINISTRATIVE SERVICES
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FACSIMILE (415) 848-5000

A	B	C	D	E	F	G	H	I	J	K
1	Fund	Org	Acct	Prog	Act	Department	Vendor	Doc	Amount	Description
2	UPFX	2010	5802	6730	S	Partnership for Excellence	AC Ad Club	DP99317	4,560.52	Print Advertising
3	U	8540	4303	6010	N	Academic Administration - Dwnthn	Virco Mfg Corporation	POB5780	3,158.01	Other Supplies
4	U	7516	5650	1000	C	Film Production	Liberman Sound	TP88201	3,000.00	Maint & Repair
5	U	4900	5190	6770	S	Central Services	Macias, Gini & Company LLP	DPB4015	30,581.75	Consulting
6	U	4900	5656	6780	S	Central Services	Computerland of Silicon Valley	POB3632	35,331.20	Software License Fees
7	U	4026	4301	6200	S	A & R Dean's Office - Credit	Herff Jones	TPB3529	8,000.00	Printing Supplies
8	U	4026	4303	6200	S	A & R Dean's Office - Credit	Prestige Graphics, Inc.	POB3520	6,900.60	Other Supplies
9	U	4024	5350	6200	S	Associate Dean: A&R (Non Credit)	Prestige Graphics, Inc.	DP90792	3,242.88	Postage
10	U	3564	5350	6770	S	Mail Services	U.S. Postal Service	DPB5021	20,000.00	Postage
11	U	3562	4303	6770	S	College Services	Office Depot Inc.	ODDS1034	4,704.90	Other Supplies
12	U	0050	5190	6600	S	Research and Planning	Waldron G	PSB5083	10,000.00	Consulting
13	U	0040	5802	6600	S	Public Information	San Francisco Neighborhood News	DPB5291	4,147.20	Print Advertising
14	U	0020	5190	6600	S	Chancellor's Office	Development Institute, Inc.	TPB8204	220,000.00	Consulting
15	U	0020	5910	6600	S	Chancellor's Office	Zinn A	DPB3147	3,500.00	Other Expenses
16										
17										
18							Total Unrestricted		357,127.06	
19	121511	7208	6413	1000	C	Vatea IIC 2003-2004	Omnipro Systems Inc.	PO65370	20,159.30	Computer Equip
20	121511	7212	6413	0700	C	Vatea IIC 2003-2004	Omnipro Systems Inc.	POB4237	18,575.20	Computer Equip
21	121511	7212	6413	0700	C	Vatea IIC 2003-2004	Omnipro Systems Inc.	PO12463	5,642.00	Computer Equip
22	121511	7324	6307	1000	C	Vatea IIC 2003-2004	ComputerLand of Silicon Valley	POB6773	3,716.13	Software
23	121542	7421	5202	0500	S	Vatea-REEC 03-04	Radisson Hotel	TPB6715	3,902.77	Conference Expense
24	121812	0020	5910	6499	C	Fipse-Natl' Artic & Trf Ntwk-Yr2	Zinn A	DPB3147	3,500.00	Other Expenses
25	121813	0020	5190	6499	C	Fipse-Natl' Artic & Trf Ntwk-Yr3	The RSmart Group	TPB6956	220,000.00	Consulting
26	121813	0020	5190	6499	C	Fipse-Natl' Artic & Trf Ntwk-Yr3	Nelson K	PSB6958	10,000.00	Consulting
27	122506	7756	6413	1200	C	SFSU/Health Plan Yr 02-03	Omnipro Systems Inc.	POB4633	5,208.00	Computer Equip
28	123209	7320	5190	6420	C	Disabled Student Excess Cost 03-04	Bay Area Communication Access	TPB2496	10,000.00	Consulting
29	123317	7421	5190	6840	S	Eco-SBDC 03-04 CT#01-311-016	JLM Consultants	TPB6030	5,000.00	Consulting
30	123525	0050	5190	6600	S	FSS-Center for Stud Success Yr-2	Doty A	PSB5082	7,500.00	Consulting
31	123525	0050	5190	6600	S	FSS-Center for Stud Success Yr-2	Kelly C	PSB5085	5,000.00	Consulting
32	123525	0050	5190	6600	S	FSS-Center for Stud Success Yr-2	Kalina M	PSB5081	3,000.00	Consulting
33	123530	7750	5190	6499	C	FSS/MCHS-YR5 03-04	Khazai M	PSB0935	56,320.00	Consulting
34	123857	4026	6413	6200	C	Instr Equip & Mat ongoing 03-05	Omnipro Systems Inc.	POB3539	22,161.15	Computer Equip
35	123857	7214	6414	0700	C	Instr Equip & Mat ongoing 03-05	Dell Computer Corporation	POB4155	8,447.48	Misc Equip
36	123857	7257	5656	0900	C	Instr Equip & Mat ongoing 03-05	Electronics Workbench	POB4228	6,845.13	Software License Fees
37	123857	7257	6414	0900	C	Instr Equip & Mat ongoing 03-05	Northwest Test and Measurement	POB4232	6,592.52	Misc Equip
38	123857	7324	6413	4900	C	Instr Equip & Mat ongoing 03-05	CDW Government, Inc.	POB6770	4,422.51	Computer Equip
39	123857	7504	6414	1000	C	Instr Equip & Mat ongoing 03-05	Klopfenstein Art Equipment	POB7308	3,440.40	Misc Equip
40	123857	7538	6414	1000	C	Instr Equip & Mat ongoing 03-05	Wenger Corporation	POB7358	4,182.66	Misc Equip
41	123857	7560	6413	1600	C	Instr Equip & Mat ongoing 03-05	Omnipro Systems Inc.	POB8301	9,846.38	Computer Equip
42	123857	7756	6414	1200	C	Instr Equip & Mat ongoing 03-05	Bound Tree Medical, LLC	POB6102	3,154.49	Misc Equip
43	123857	9342	6414	6110	C	Instr Equip & Mat ongoing 03-05	Discount Audio Inc.	POB1123	4,605.83	Misc Equip
44	123857	9500	5656	6780	S	Instr Equip & Mat ongoing 03-05	Computerland of Silicon Valley	POB3632	54,000.00	Software License Fees

Page 1 of 3
04/01/29
+ equals annual payments to be paid on a monthly basis
* equals encumbrances to be paid by multiple payments during the fiscal year

A	B	C	D	E	F	G	H	I	J	K
1	Fund	Org	Acct	Prog	Act	Department	Vendor	Doc	Amount	Description
45	* 125051	0050	5190	6600	S	CCSF-Foundation/Koret-Basic Skills	Schiorring E	PSB5061	10,000.00	Consulting
46	125112	1105	5640	6599	S	Chinatown Rental Properties	Overland Pacific & Cutler, Inc.	DPA0950	5,012.50	Maint & Repair - Non-Equip
47	127303	9210	5190	0500	N	SF Airport Comm - 40	Safety Training Zone	DPB7077	4,150.00	Consulting
48	211032	7334	4303	6920	N	CCFP-Preschool 03-04	U.S. Foodservice	TPB7484	3,000.00	Other Supplies
49	* 222000	7124	4211	6940	N	Educated Palate	Golden Gate Meat Company	TPB3542	10,000.00	Cafeteria COGS - Food
50	* 222000	7124	4211	6940	N	Educated Palate	A&B Produce and Egg Co.	TPB3349	9,000.00	Cafeteria COGS - Food
51	* 222000	7124	4211	6940	N	Educated Palate	Birite Foodservice	TPB6970	8,000.00	Cafeteria COGS - Food
52	* 222000	7124	4211	6940	N	Educated Palate	All Seas Wholesale, Inc.	TPB3348	4,000.00	Cafeteria COGS - Food
53	* 222000	7124	4211	6940	N	Educated Palate	K-Doving Food Equipment	TPA8898	3,000.00	Cafeteria COGS - Food
54	* 222000	7124	4403	6940	N	Educated Palate	Complete Linen Service	TPB6972	4,000.00	Cafeteria Supplies - Tableware/Linen
55	* 222000	7124	4005	6940	N	Educated Palate	Swiss Chalet Fine Foods	TPB3347	3,000.00	Cafeteria Supplies - Paper/Plastic
56	* 222000	7124	5650	6940	N	Educated Palate	Abco Mechanical Contractors	TPB6967	5,000.00	Maint & Repair - Vehicles
57	* 222000	7124	5650	6940	N	Educated Palate	GCS Service, Inc.	TPA8899	3,000.00	Maint & Repair - Vehicles
58	42021C	8067	6202	7100	T	PH Campus Infrastructure Wiring	Semans Communication, Inc.	CT71850F	3,048.43	Construction in Progress
59	42021C	8067	6202	7100	T	PH Campus Infrastructure Wiring	Semans Communication, Inc.	CT71850G	3,048.43	Construction in Progress
60	42133C	8070	6202	7100	H	Art Building & Horticulture Improve	Semans Communication, Inc.	CT71850F	30,000.00	Construction in Progress
61	42133C	8070	6202	7100	R	Art Building & Horticulture Improve	Semans Communication, Inc.	CT71850F	25,000.00	Construction in Progress
62	42133C	8070	6202	7100	H	Art Building & Horticulture Improve	Semans Communication, Inc.	CT71850G	8,100.00	Construction in Progress
63	42133C	8070	6202	7100	R	Art Building & Horticulture Improve	Semans Communication, Inc.	CT71850G	8,021.57	Construction in Progress
64	42133C	8070	6202	7100	R	Art Building & Horticulture Improve	GMG Janitorial, Inc	DPB4864	3,750.00	Construction in Progress
65	42133C	8070	6202	7100	R	Art Building & Horticulture Improve	Cor-O-Van Moving & Storage Co.,	DPB4877	3,526.99	Construction in Progress
66	42133C	8070	6202	7100	R	Art Building & Horticulture Improve	Grainger	POB4860	3,144.57	Construction in Progress
67	42133M	8055	6203	7100	R	Art Building & Horticulture Improve	RES Engineers, Inc.	CTB4798	10,000.00	Project Management
68	42133M	8055	6204	7100	H	Art Building & Horticulture Improve	Sterling Environmental Corporation	CTB4734A	64,600.00	Hazardous Materials
69	42144C	8057	6202	7100	H	HS-Visual Arts Exhst & Vent System	Blocka Construction Inc.	CTA5202B	3,108.80	Construction in Progress
70	42147C	8067	9704	7100	H	HS-Ocean Camp Emerg Fire Alarm H	Metropolitan Electrical	DPA8773	22,000.00	Retainage Release
71	42161M	8811	6204	7100	H	HS-2003 Modernization	IHL Environmental	CTA6057B	46,764.61	Hazardous Materials
72	42181M	8510	6203	7100	R	REN-Dwntwn Ground FL Renovation	Schonberg Research Corporation	CTB4849	8,000.00	Project Management
73	42182M	8051	6203	7100	R	REN-Batmale Hall HVAC & Fire Alarm	Division of the State Architect	DPB4867	11,080.00	Project Management
74	425002	8412	6101	7100	L	Bond-Mission Land Purchase	Stubbs & Leone	DPB8475	3,301.77	Site Improvements - Planning
75	432602	8067	6413	7100		Desktop Upgrade	OmniPro Systems Inc.	TPA7556F	37,659.72	Computer Equip
76	432602	8067	6413	7100		Desktop Upgrade	Sehi Computer Products	POB4931	18,769.90	Computer Equip
77	432602	8067	6413	7100		Desktop Upgrade	CCSF Bookstore	POB4935	7,538.58	Computer Equip
78	432701	8067	6202	7100		Districtwide Phone Sys Replacement	NextiraOne, LLC	CTB1934B	258,189.45	Construction in Progress
79	432701	8067	6203	7100		Districtwide Phone Sys Replacement	NextiraOne, LLC	CTB1934B	55,304.00	Project Management
80	432701	8067	6413	7100		Districtwide Phone Sys Replacement	NextiraOne, LLC	CTB1934B	302,995.35	Computer Equip
81	432701	8110	6202	7100		Districtwide Phone Sys Replacement	NextiraOne, LLC	CTB1934B	3,448.15	Construction in Progress
82	432701	8110	6413	7100		Districtwide Phone Sys Replacement	NextiraOne, LLC	CTB1934B	19,097.26	Computer Equip
83	432701	8210	6202	7100		Districtwide Phone Sys Replacement	NextiraOne, LLC	CTB1934B	4,872.22	Construction in Progress
84	432701	8210	6413	7100		Districtwide Phone Sys Replacement	NextiraOne, LLC	CTB1934B	21,810.67	Computer Equip
85	432701	8311	6203	7100		Districtwide Phone Sys Replacement	NextiraOne, LLC	CTB1934B	17,652.00	Project Management
86	432701	8411	6202	7100		Districtwide Phone Sys Replacement	NextiraOne, LLC	CTB1934B	4,905.99	Construction in Progress
87	432701	8411	6413	7100		Districtwide Phone Sys Replacement	NextiraOne, LLC	CTB1934B	14,905.28	Computer Equip

A	B	C	D	E	F	G	H	I	J	K
	Fund	Org	Acct	Prog	Act	Department	Vendor	Doc	Amount	Description
1										
88	432701	8510	6202	7100		Districtwide Phone Sys Replacement	NextiraOne, LLC	CTB1934B	15,689.43	Construction in Progress
89	432701	8510	6413	7100		Districtwide Phone Sys Replacement	NextiraOne, LLC	CTB1934B	43,707.13	Computer Equip
90	432701	8610	6202	7100		Districtwide Phone Sys Replacement	NextiraOne, LLC	CTB1934B	25,559.09	Construction in Progress
91	432701	8610	6203	7100		Districtwide Phone Sys Replacement	NextiraOne, LLC	CTB1934B	5,884.00	Project Management
92	432701	8610	6413	7100		Districtwide Phone Sys Replacement	NextiraOne, LLC	CTB1934B	86,499.64	Computer Equip
93	432701	8710	6202	7100		Districtwide Phone Sys Replacement	NextiraOne, LLC	CTB1934B	16,211.55	Construction in Progress
94	432701	8710	6413	7100		Districtwide Phone Sys Replacement	NextiraOne, LLC	CTB1934B	24,106.49	Computer Equip
95	432701	8813	6202	7100		Districtwide Phone Sys Replacement	NextiraOne, LLC	CTB1934B	7,765.24	Construction in Progress
96	432701	8813	6413	7100		Districtwide Phone Sys Replacement	NextiraOne, LLC	CTB1934B	42,308.67	Computer Equip
97	432840	8067	6413	7100		Multimedia Classrooms	Omnipro Systems Inc.	POB4236	7,849.98	Computer Equip
98	433005	8510	6202	7100		Downtown Campus Ground Floor Re	GMG Janitorial, Inc	CTB4827	9,900.00	Construction in Progress
99	433005	8510	6203	7100		Downtown Campus Ground Floor Re	Hamilton & Aitken Architects	DPB4885	9,100.00	Project Management
100	433005	8510	6411	7100		Downtown Campus Ground Floor Re	Hamilton & Aitken Architects	POB4837	40,221.76	Furniture & Fixtures
101	433008	8066	6202	7100		Student Union Renovation	Semans Communication, Inc.	CT71850F	12,000.00	Construction in Progress
102	433008	8066	6202	7100		Student Union Renovation	Semans Communication, Inc.	CT71850G	6,742.67	Construction in Progress
103	434004	8083	6203	7100		Community Health & Wellness Center	Meridian Surveying Engineering, Inc	CTB4840	9,200.00	Project Management
104	434005	8069	6202	7100		200 Bungalow Moves	Ng's Landmark Building & Engineering	CTB4820	7,085.00	Construction in Progress
105	612000	9900	9401	6720	S	Dental Coalition	Keenan & Associates	VPA7974F	207,695.00	Self Insurance Claims
106	731039	1130	6413	6960	S	Peer Mentoring	Omnipro Systems Inc.	PO97549	3,808.36	Computer Equip
107	724002	9230	5902	6920	S	Trust - GED Agency Trust Fees	California Department of Education	DPB0475	3,300.00	Testing Services
108							Total Restricted		2,184,662.20	
109										
110							Total Unrestricted and Restricted		2,541,789.26	



CITY COLLEGE OF SAN FRANCISCO

50 PHELAN AVENUE • SAN FRANCISCO, CA 94112 • 415. 239.3000

G1-G10

DATE: January 29, 2004
TO: Board of Trustees
FROM: Dr. Philip R. Day, Jr., Chancellor

Subject: Academic Employees
Credit Program/Non-Credit Program
District Funded
City College of San Francisco
(Resolutions 040129-G1-G10)

BACKGROUND INFORMATION:

These resolutions cover district funded academic employees appointments and/or other related personnel transactions. Unless otherwise indicated in the resolution, appointments are classified as temporary. Board of Trustees approval is required.

The following resolutions are recommended for adoption.

SHARED GOVERNANCE REVIEW:

Yes:____; No: X : If yes, which committee:_____
Date of Review:_____

(A negative response indicates that a review is not necessary.)

Clara Starr, Originator

BOARD OF TRUSTEES

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JOHNNIE L. CARTER, JR. • MILTON MARKS III • JULIO J. RAMOS, ESQ. • RODEL E. RODIS • RICHARD CANTORA, STUDENT TRUSTEE

DR. PHILIP R. DAY, JR., CHANCELLOR

**TEMPORARY HOURLY ASSIGNMENTS - ACADEMIC
EMPLOYEES: General Fund, Unrestricted**

RESOLVED: That the following named persons be appointed to temporary part-time academic assignments for the semester and department shown. Employment is contingent upon adequate class enrollment, possession of applicable minimum qualifications and/or applicable credential, tuberculosis clearance, assignment availability under Article 13-1 of the AFT contract and completion of all District documents necessary to establish eligibility for appointment. Salary shall be in accordance with the appropriate instructional/non instructional rates as provided by Article 20 of the AFT contract. Total assignments for temporary part-time academic employees shall not exceed 60% of the hours per week considered a full-time assignment for regular employees having comparable duties. Total overload/extra pay assignments for full-time academic employees shall be in accordance with the relevant provisions of the appropriate bargaining contracts and the City College of San Francisco Faculty Handbook.

FALL 2003

(+: Full-time overload/extra pay)

(*: New hourly academic employee)

<u>Name</u>	<u>Department</u>	<u>Division</u>
Bender, Beverley J	Older Adults	NonCredit
Cabahug, Elma P	English As a Second Language	Credit
+ Clark, Sunny L	Health Science	NonCredit
Doane, Timotha J	English As a Second Language	Credit
+ Johnson, Stephan F	Social Science	Credit
Kappra, Richard	English As a Second Language	Credit
Long, William Eugene	Health Science	NonCredit
Manukova, Sophia Arcad	English As a Second Language	Credit
+ McDaniel, Lillian J	Transitional Studies	Credit
+ Mireles, Enrique	Counseling Continuing Students	Credit
+ Price, Robert T	Chemistry	Credit
+ Quadra, Indiana G	Learning Assistance	Credit
+ Redick, Mary F	Behavioral Sciences	Credit
+ Reinhertz, Tannis C	Cul Arts & Hospitality Studies	Credit
+ Rowland, Regina	Graphic Communication	Credit
Rowley, Shaun E.	Learning Assistance	Credit
Straus, Amber C	Transitional Studies	Credit
Torres, Edgar L	Latin-American Studies	Credit

G1 Fall 2003. 18

SPRING 2004

(+: Full-time overload/extra pay)

(*: New hourly academic employee)

<u>Name</u>	<u>Department</u>	<u>Division</u>
Abel, Jennifer M	English As a Second Language	NonCredit
Accornero, Marc	Foreign Languages	Credit
+ Aguiar, Glenn E	Mathematics	Credit
Aguiar, Fernando A.	English As a Second Language	NonCredit
Alexander, Ralph E	Bus/Office Tech/Small Bus	Credit
Aliano, John C	Film Production	Credit
+ Alioto, Darlene F	Social Science	Credit
+ Allen, Mary J	Health Care Technology	Credit
Allen, Richard P	Health Care Technology	Credit
Allinger, Arlen W	Engineering & Technology(Weld)	Credit

Alvarado, Salvador	Transitional Studies	NonCredit
Ancona, Patricia J	Art	Credit
+ Angeloff, Thomas	Engineering & Technology(Weld)	Credit
Antonio, Gary A.	Engineering & Technology(Weld)	Credit
Aparicio, Hugo	Bus/Office Tech/Small Bus	Credit
Arack, Patricia G	English As a Second Language	Credit
Aran, Jose V	Architecture	Credit
Argenti, Mary A	Music	Credit
Armendinger, Brent S	English	Credit
Arquette, Edward J	Automotive/Trade Skills	Credit
Arrigotti, Paul H	Mathematics	Credit
Arroyo-Neves, Martha E	Library Information Technology	Credit
Arroyo-Neves, Martha E	Library Services	Credit
Arsalane, Said Paul	Diagnostic Medical Imaging	Credit
Ashton, Mary E	Biological Sciences	Credit
Atkinson, Lynne A	Administration of Justice	Credit
Atkinson, Lynne A	Phys Education & Dance	Credit
Attiogbe, Kwablah J	Biological Sciences	Credit
Atwood, Susan A	Bus/Office Tech/Small Bus	Credit
Auyeung, Mabel K	Health Science	Credit
Auyeung, Mabel K	Child Dev. & Family Studies	Credit
Avery, Franklin L	Photography	Credit
Avila, Alma	Health Science	Credit
Axt, Anita A	Foreign Languages	Credit
Ayala, Rene	Transitional Studies	NonCredit
Azarmi, Gholam Reza	Child Dev. & Family Studies	Credit
Babin, Joanne W	English	Credit
Baca, Leonardo E.F	Computer Networking & InfoTech	Credit
Bacsierra, Benjamin J	English	Credit
Badler, Randolph D	Behavioral Sciences	Credit
Baedeker, Robert J	English	Credit
Baldocchi, Marta	Foreign Languages	Credit
Baltrip, Julia A	Interdisciplinary Studies	Credit
Baraff, Barbara E	Foreign Languages	Credit
Barcojo, Gloria T	Bus/Office Tech/Small Bus	Credit
Bardin, Tsing T.	Physics	Credit
Barra-Salas, Adriana	English As a Second Language	NonCredit
Barresi, Patrick J	Health Science	Credit
Barron, Patrick V	English	Credit
Bartholomew, Muriel I	Foreign Languages	Credit
+ Barton, Gail G	Phys Education & Dance	Credit
Bartoni, Steve J	Apprenticeship	NonCredit
+ Bates, Stanley B	Bus/Office Tech/Small Bus	NonCredit
Battel, William A	Cul Arts & Hospitality Studies	Credit
Baum, Richard Harris	Social Science	Credit
Bautista, Reina G	Foreign Languages	Credit
Beaumont, Richard A.	Apprenticeship	NonCredit
Bedecarrax, Edmund	Biological Sciences	Credit
Begg, Connie M	Photography	Credit
Begonia, Danilo T	Behavioral Sciences	Credit
Beisbier, Beverly	English As a Second Language	Credit

EMPLOYEES: General Fund, Unrestricted

Belbin, Charles Lynwoo	English As a Second Language	NonCredit
Bell, Elise J.	Computer Networking & InfoTech	Credit
+ Bell, Loren	English	Credit
Bello, Leonel	Bus/Office Tech/Small Bus	Credit
Bemis, Jeanette	Consumer Education	NonCredit
Bender, Beverley J	Older Adults	NonCredit
Benham, Ursula E	Foreign Languages	Credit
Bennich, Agathe	Art	Credit
Benshoof-Holler, Marga	English As a Second Language	NonCredit
Benshoof-Holler, Marga	English As a Second Language	Credit
Benvenuto, Lilly	Fashion	NonCredit
Berger, Jacqueline Lis	English	Credit
Berman, Marshall P	Photography	Credit
Bernard, Barbara C.	Art	Credit
Bernstein, Harry	Older Adults	NonCredit
Bernstein, Paul Martin	Bus/Office Tech/Small Bus	Credit
Berston, Hyman M	Bus/Office Tech/Small Bus	Credit
Berston, Susan	Bus/Office Tech/Small Bus	Credit
Berston, Susan	Bus/Office Tech/Small Bus	NonCredit
Berthold, Timothy M	Health Science	Credit
Beyer, Karyn J	Broadcast Electronic Media Art	Credit
Blanchard, Dorothy D	Disabled Stud Prog & Services	NonCredit
Blau, Laurence A.	Bus/Office Tech/Small Bus	Credit
Block, Angela Mary	Behavioral Sciences	Credit
+ Blood, David E	Phys Education & Dance	Credit
Bloom, Harriet	Older Adults	NonCredit
Blundell, Solon F	Mathematics	Credit
Body, Michele M	Radiologic & Imaging Technolgy	Credit
Bogomolny, Abby L	English	Credit
Bogomolny, Abby L	Interdisciplinary Studies	Credit
Boguski, Mark E	Art	Credit
Bohan, Janet Ruth	Computer Networking & InfoTech	Credit
Bohan, Janet Ruth	Technology-Mediated Instruct'n	Credit
Boicos, Christopher	Art	Credit
Bolden, Pinkie L.	Health Science	Credit
Book, Carl E	Architecture	Credit
Boreyko, Valeriy A	Phys Education & Dance	Credit
Bornstein, Sheldon	Bus/Office Tech/Small Bus	Credit
Bosson, Monica N.	English	Credit
Bostrom, Denise N	Film Production	Credit
Bowne, Samuel F	Computer Networking & InfoTech	Credit
Boyd, Billy Ray	English As a Second Language	NonCredit
Bozina, Robert P	Music	Credit
Breda, Carmen	Consumer Education	NonCredit
Breschi, Karen L	Bus/Office Tech/Small Bus	NonCredit
+ Brinson, Rosemary	Counseling Continuing Students	Credit
Britton, Ruth B	English As a Second Language	Credit
Broderick, Diane E	Behavioral Sciences	Credit
Brothers, Jo E	Consumer Education	NonCredit
Broucuret, Auguste	Environmental Hort & Floristy	Credit
Broucuret, Robert Jame	Environmental Hort & Floristy	Credit

TEMPORARY HOURLY ASSIGNMENTS - ACADEMIC

EMPLOYEES: General Fund, Unrestricted

Brown, David Lawrence	Film Production	Credit
Brown, David W	Health Care Technology	NonCredit
Brown, Kathryn	Disabled Stud Prog & Services	NonCredit
Brown, Lori L.	Library Information Technology	Credit
Brownsey, Maureen A	Women's Studies	Credit
Brownsey, Maureen A	Gay/Lesbian & Bi-Sexual Stud.	Credit
Brubaker, Deborah Ann	Film Production	Credit
Brunner, Edda S	Foreign Languages	Credit
Bruvry, Patricia	Fashion	NonCredit
Bryja, Claia O	Astronomy	Credit
Buchsbaum, Jessica G	English As a Second Language	NonCredit
Bunting, Fred B.	Graphic Communication	Credit
Burgess Ph.D., Alisa S	Student Health	Credit
Burick, Kathleen L	Phys Education & Dance	Credit
Burke, Timothy Brian	Behavioral Sciences	Credit
Burnick, Merle Toby	English As a Second Language	NonCredit
Burt, Tracy C	Child Dev. & Family Studies	Credit
+ Butler, Rebecca Joyce	Bus/Office Tech/Small Bus	Credit
Byk, Lynn R	Interdisciplinary Studies	Credit
Bykle, Tron J	Art	Credit
Cabellon-Dever, Linda	Older Adults	NonCredit
Cadelinia, Samuel D	Bus/Office Tech/Small Bus	Credit
Cadoppi, Carole S	Foreign Languages	Credit
Caldararo, Niccolo Leo	Biological Sciences	Credit
Caldas, Armando R	Automotive/Trade Skills	Credit
Caldas, Armando R	Apprenticeship	Credit
Calija, Augustine D	Trade Skills	NonCredit
Calvo, Juan	Foreign Languages	Credit
Camargo, Yelena	Foreign Languages	Credit
+ Carballo, Pebble S	Bus/Office Tech/Small Bus	Credit
Carlson, Lennis Jay	Music	Credit
Carpenter, Janet Louis	Art	Credit
Carpenter, Willard	Social Science	Credit
Carter, Kevan Leonard	Bus/Office Tech/Small Bus	NonCredit
Casper, Harris	English As a Second Language	NonCredit
+ Casserly, John J	Bus/Office Tech/Small Bus	Credit
+ Castro-Gonzalez, Gonza	Mathematics	Credit
Cavanaugh, John D	Health Care Technology	Credit
Cepeda, Memphis Aureli	Engineering & Technology(Weld)	Credit
Cespedes, Karina L	Social Science	Credit
Chacon, Cinthia G	Foreign Languages	Credit
Cham, James F	English As a Second Language	NonCredit
Chan, Andrew K	English As a Second Language	NonCredit
Chan, Frances C.	Consumer Education	NonCredit
Chan, Gilbert G	Trade Skills	NonCredit
Chang, Benjamin P	English As a Second Language	NonCredit
Chang, Dorothy	Bus/Office Tech/Small Bus	Credit
Chapuis, Dominique	English As a Second Language	NonCredit
Charlton, Kathleen N	Health Care Technology	Credit
Charlton, Kathleen N	Health Care Technology	NonCredit
+ Chavaria, Frederick R	Administration of Justice	Credit

TEMPORARY HOURLY ASSIGNMENTS - ACADEMIC
EMPLOYEES: General Fund, Unrestricted

Chen, Cora	English As a Second Language	NonCredit
Chen, Grace S	Mathematics	Credit
Chen, Kwan S	Mathematics	Credit
Cheng, Chih-Yih	Foreign Languages	Credit
+ Cheng, Eva Yuen-Wan	Counseling New Students	NonCredit
Chin, Eddie Y	English As a Second Language	NonCredit
+ Chin, Jessie C	Counseling New Students	NonCredit
Ching, Gary K	Architecture	Credit
Chinn, Garrett	Older Adults	NonCredit
+ Chong-Delon, Patty P	Counseling Continuing Students	Credit
Chokey, Loretta T	Apprenticeship	NonCredit
Chu, Dave M	Behavioral Sciences	Credit
Chu-Muniz, Pauline	Asian-American Studies	Credit
Chun, Derrick Q	Bus/Office Tech/Small Bus	NonCredit
Chupein, Timothy C	Trade Skills	NonCredit
Chypyha, Elinor	Bus/Office Tech/Small Bus	NonCredit
Chytrowski, Patricia C	Graphic Communication	Credit
Cinnater, Kathleen	Art	Credit
Ciraulo, Donelle M	Film Production	Credit
Cirelli, Franco	Bus/Office Tech/Small Bus	Credit
Clark, Christopher A	Interdisciplinary Studies	Credit
Clark, Dani L	English As a Second Language	NonCredit
Clark, Eva H	Transitional Studies	NonCredit
Clark, Leslie E	English As a Second Language	NonCredit
+ Clark, Ophelia	Bus/Office Tech/Small Bus	NonCredit
+ Clark, Ophelia	Bus/Office Tech/Small Bus	Credit
+ Clark, Robert M	Behavioral Sciences	Credit
Cline, Elissa A.	Interdisciplinary Studies	Credit
+ Cochenec, Mathieu	Cul Arts & Hospitality Studies	Credit
Cogdill, Charles B	English As a Second Language	NonCredit
Cohen, Rachel S	English As a Second Language	NonCredit
Coles, Lynn M	Older Adults	NonCredit
Collins, Henry J	Administration of Justice	Credit
Collins, Warren	English As a Second Language	NonCredit
Colom, Carlos M	Computer Networking & InfoTech	Credit
Colonnese, Victor	Bus/Office Tech/Small Bus	Credit
Conaway, Ellen Suhr	Disabled Stud Prog & Services	NonCredit
+ Concin, Claudio	Foreign Languages	Credit
Connors, James Michael	Fire Science	Credit
Constantinou, Sophia E	Film Production	Credit
Contreras, Anthony	Social Science	Credit
Cook, Kevin M.	English	Credit
+ Corbie, Terrence	Bus/Office Tech/Small Bus	Credit
+ Corbie, Terrence	Bus/Office Tech/Small Bus	NonCredit
Costarides, Harilaos V	English	Credit
Costello, Patricia A	English As a Second Language	NonCredit
Cousineau, Kathryn	Architecture	Credit
Cowan, Sue	Dental Assisting	Credit
Crawford-Ades, Natalia	English As a Second Language	NonCredit
Crossin, Amy Elizabeth	English	Credit
Crow, Kelli J	English As a Second Language	NonCredit

Culp, James Samuel	Film Production	Credit
Cummins, James E	English As a Second Language	NonCredit
Cunningham, Cassandra	Phys Education & Dance	Credit
Cunningham, James B	Phys Education & Dance	Credit
Curl, Diana E	Child Dev. & Family Studies	Credit
Curtis-Egan, Carla A	Disabled Stud Prog & Services	NonCredit
Cutten, Barbara M	Bus/Office Tech/Small Bus	Credit
D'Acquisto, Adam A	Phys Education & Dance	Credit
Daddy, Kwaku	Music	Credit
Dangelo, Jack E	Bus/Office Tech/Small Bus	Credit
Darby, Sam A	Bus/Office Tech/Small Bus	Credit
Dasilva, Jack P	Art	Credit
+ Davis, Richard H	Biological Sciences	Credit
Dawe, A. Timothy	Physics	Credit
Dea, Lu Marla	English As a Second Language	NonCredit
DeBusman, Mary E	Biological Sciences	Credit
Dechant, Dorothy Eliza	Biological Sciences	Credit
Degani, Nadereh	Photography	Credit
DeGirolamo, Gerald I	Phys Education & Dance	Credit
DeGirolamo, Gerald I	Administration of Justice	Credit
Delacorte, Erika C	English As a Second Language	Credit
Del-Grande, David M	Automotive/Trade Skills	Credit
Deng, Linda Y	Counseling New Students	NonCredit
Deng, Linda Y	Counseling New Students	Credit
Dennehy, Ann M.	English As a Second Language	Credit
Denney, Stephanie E	English	Credit
Dennis, John	Social Science	Credit
Dent, Carol J	English As a Second Language	NonCredit
DePierris, Marta S.	Foreign Languages	Credit
Derrick, Jo Ann	Bus/Office Tech/Small Bus	Credit
Devereaux, Mary P	English As a Second Language	NonCredit
Di Coio, Alfred A.	Journeyman-Training	NonCredit
Diamond, Joseph N.	English As a Second Language	NonCredit
Diaz, Edward T	Phys Education & Dance	Credit
Dierauf, Verity	Art	Credit
Digneo, Mario T	Social Science	Credit
Dill, Robert L	English As a Second Language	NonCredit
Dinkins, Shari H	Graphic Communication	Credit
Dollar, Lisa M	English As a Second Language	NonCredit
+ Dore, David A	Bus/Office Tech/Small Bus	Credit
Dove, Maggie Ecolia	Fashion	NonCredit
Drewes, Stephen R	Theater Arts	Credit
Du, Jeanette	Foreign Languages	Credit
DuBois, Marcia J	English As a Second Language	NonCredit
Duck, Lillian E	Social Science	Credit
+ Duggan, Bradley J	Phys Education & Dance	Credit
Dulman, Marc	English	Credit
Dvorson, Betty J	English	Credit
Dyer, Frederick B	Interdisciplinary Studies	Credit
Easa, Leila F	English	Credit
Edgington, Samantha F	Astronomy	Credit

Edmondson, Wilbur O	English As a Second Language	NonCredit
+ Edwards, Sharon	Biological Sciences	Credit
Edwardson, Lawrence H	English As a Second Language	NonCredit
Eggers-Williams, Delor	Child Dev. & Family Studies	Credit
Elliott, Nancy	Art	Credit
Elliott, Robert Keith	English As a Second Language	NonCredit
Enciso, Franz J	Music	Credit
Eng, Chelsea N	Phys Education & Dance	Credit
Eppler, Dorothy B	Biological Sciences	Credit
Erickson, Earl W	Bus/Office Tech/Small Bus	NonCredit
Escalante, Martin P	Trade Skills	NonCredit
Escobido, Jason A	Apprenticeship	NonCredit
Esherick, Lisa W	Older Adults	NonCredit
Eskandari, Fattah T	Engineering & Technology(Weld)	Credit
Espinosa, Maria	English As a Second Language	NonCredit
+ Estupinian, Joseph	Automotive/Trade Skills	Credit
Eyestone, Donna Marie	Broadcast Electronic Media Art	Credit
Fairweather, Abrol O.	Social Science	Credit
Fajilan, Ann	Theater Arts	Credit
Falk, Marion L	English As a Second Language	NonCredit
Fang, Lynn L	Consumer Education	NonCredit
+ Farrar, Vincent	Social Science	Credit
Farrow, Robert T.	Apprenticeship	NonCredit
Faus, Lynn	Older Adults	NonCredit
Fazackerley, James M	Health Care Technology	Credit
Fein, Judith T	Phys Education & Dance	Credit
+ Fenner, Richard C	Music	Credit
Fernandez, Germana	Foreign Languages	Credit
Fernandez, Olallo L	Architecture	Credit
+ Ferrara, Lawrence	Music	Credit
Fiandaca, Anastasia L	Latino Services Network	Credit
Fiandaca, Anastasia L	Latino Services Network	NonCredit
Fine, Brandon L	English As a Second Language	NonCredit
Finney, Edris	Bus/Office Tech/Small Bus	Credit
Finocchio, Leonard J	Health Science	NonCredit
+ Fiore, Linda J	Health Care Technology	Credit
Firestone, Alan H.	Art	Credit
Fisher, Paul	Bus/Office Tech/Small Bus	Credit
Fitch, Robert S	Disabled Stud Prog & Services	NonCredit
Fitzgerald, Carole	Disabled Stud Prog & Services	NonCredit
Flash, Donnett M	Social Science	Credit
Fleming, Tod N	Music	Credit
Floyd, Gary Arthur	Biological Sciences	Credit
Fong, Adrienne D	Child Dev. & Family Studies	NonCredit
Fong, Bryant	Health Science	Credit
Fong, Bryant	Health Science	NonCredit
Fong, Cynthia J	Child Dev. & Family Studies	NonCredit
Fong, Edmond	Aleman Campus	Credit
Fong, Wendy M	Bus/Office Tech/Small Bus	NonCredit
Fong, Wendy M	Interdisciplinary Studies	Credit
Fontanella, Ann M.	English As a Second Language	Credit

TEMPORARY HOURLY ASSIGNMENTS - ACADEMIC
EMPLOYEES: General Fund, Unrestricted

Foo-Colon, Beverly A	Counseling New Students	Credit
Foston, Frances L	Bus/Office Tech/Small Bus	NonCredit
Frahm, Janene	English	Credit
Francia, Rufino Carril	Health Care Technology	Credit
Franklin, Kim R.	English As a Second Language	NonCredit
Frates, James D	Trade Skills	NonCredit
Fredericks, James T	Mathematics	Credit
Fronek, Tim J	Apprenticeship	NonCredit
Fuapopo, Sekio	Trade Skills	NonCredit
Fung, Allen K	Bus/Office Tech/Small Bus	NonCredit
Fung, Tracey May	Biological Sciences	Credit
Gagliardi, Frank	Trade Skills	NonCredit
Galliano, Michael A	Journeyman-Training	NonCredit
Gallo, Paul Edward	Fashion	Credit
+ Gamba, Raymond J.	Behavioral Sciences	Credit
Gambini, Laura	Foreign Languages	Credit
Gamboa, Robert M	English	Credit
Garcia, Rita A	Computer Networking & InfoTech	Credit
Garcia, Rita A	Computer Science	Credit
Gates, Robin	English As a Second Language	Credit
Gautam, Sudarshan K	Health Care Technology	Credit
Gavryshova, Nataliya K	Mathematics	Credit
Gee, Baron Tuck	Architecture	Credit
Gee, Janet	Health Science	NonCredit
Gee, Janet	Women's Studies	NonCredit
Geis, Bayard	Instructional Computing Lab	Credit
Gensler, Theresa M	Phys Education & Dance	Credit
Gentry, Erika	Interdisciplinary Studies	Credit
George, Kathleen M	Older Adults	NonCredit
Giambattista, Louie M.	Instructional Computing Lab	Credit
Gibbs, Caroline L	English As a Second Language	NonCredit
+ Gilbert, Quince	Bus/Office Tech/Small Bus	NonCredit
+ Gilbert, Quince	Bus/Office Tech/Small Bus	Credit
Gilewska, Bozena	English As a Second Language	NonCredit
Gill, Carl	Bus/Office Tech/Small Bus	NonCredit
Ginsberg, Elaine B	Art	Credit
Giuliani, Charmain J	Environmental Hort & Floristry	Credit
Giusto, Thomas L	Phys Education & Dance	Credit
Givens-Tolson, Cathryn	Consumer Education	NonCredit
Glass, Fred	Labor Studies	Credit
Glass, Meryl	Child Dev. & Family Studies	Credit
Glessner, Janet M.	Older Adults	NonCredit
Glick, Paul	Foreign Languages	Credit
Glosser, Frederick C	Phys Education & Dance	Credit
Gold, Marc L	Counseling New Students	Credit
Gold, Marc L	Counseling New Students	NonCredit
Goldberg, Janet H	English	Credit
Goldstein, Augusta Alc	English As a Second Language	NonCredit
Goode, Ruth	English As a Second Language	NonCredit
+ Goodyear, William J	Counseling Continuing Students	Credit
Gordon, Richard G.	Photography	Credit

Gordon, Susan E	English As a Second Language	NonCredit
Gormley, James W	Transitional Studies	NonCredit
Goseco, Marcia Priscil	Bus/Office Tech/Small Bus	NonCredit
Grab, Vera	Child Dev. & Family Studies	NonCredit
+ Graber, Mary R	Phys Education & Dance	Credit
Grady, Kenneth E	Engineering & Technology(Weld)	Credit
+ Grady, Margaret	Phys Education & Dance	Credit
Graham, Thomas	Journalism	Credit
Grandits, Frank J	English As a Second Language	Credit
Granoff, Sheila M	English As a Second Language	NonCredit
Grantham, Martin A	Environmental Hort & Floristry	Credit
+ Grass, James C	Biological Sciences	Credit
Grayson, Richard B	Bus/Office Tech/Small Bus	NonCredit
Greene, Dara S	Counseling New Students	Credit
Greene, Dara S	Counseling Continuing Students	Credit
Greene, Elouise	Counseling New Students	Credit
Greene, Terrance C.	African American Scholastic Pg	NonCredit
Greene, Terrance C.	Counseling New Students	Credit
Greene, Terrance C.	African American Scholastic Pg	Credit
Griffin, Bernice Y	Counseling New Students	NonCredit
Griffin, Robert L	Phys Education & Dance	Credit
Grimes, Paul G	English As a Second Language	Credit
Grothkopp, William	Music	Credit
Gruenig, Thomas B.	Bus/Office Tech/Small Bus	Credit
+ Guichard, Margaret	Health Care Technology	Credit
Guillen-Nuncz, Edith	Health Science	Credit
Guion, Durand	Fashion	Credit
Guiuan, Antonio S	Asian-American Studies	Credit
Gumina, Joseph P.	Automotive/Trade Skills	Credit
Guo, Sujuan	English As a Second Language	NonCredit
Gurney, Robert Peter	Technology-Mediated Instruct'n	Credit
Gurney, Robert Peter	Behavioral Sciences	Credit
+ Guthrie, Michael J	Biological Sciences	Credit
Gutierrez, Eusebio R	Broadcast Electronic Media Art	Credit
Gutierrez, William E	Trade Skills	NonCredit
Habegger, Valerie	Transitional Studies	NonCredit
Haeg, Frank C	Bus/Office Tech/Small Bus	Credit
Haeg, Frank C	Bus/Office Tech/Small Bus	NonCredit
Hagiwara, Tanako	Phys Education & Dance	Credit
Hahn, Juergen S	Foreign Languages	Credit
+ Hale, Cecil	Broadcast Electronic Media Art	Credit
Hall, Thomas F	Diagnostic Medical Imaging	Credit
Halpern, Irene	Older Adults	NonCredit
+ Hammerich, Keith C	Cul Arts & Hospitality Studies	Credit
+ Hammerich, Keith C	Cul Arts & Hospitality Studies	NonCredit
Hansen, Carol L.	English	Credit
+ Hanson, Edward S	Biological Sciences	Credit
Hanson, Krista	Foreign Languages	Credit
Harada-Garcia, Betty M	Counseling International Study	Credit
Harb, Kamal M	Health Science	Credit
Harding, John F	Photography	Credit

EMPLOYEES: General Fund, Unrestricted

Harmon, Henry M	Aleman Campus	Credit
Harrison, Cindi J	Learning Assistance	Credit
Hatcher, Henry C	Bus/Office Tech/Small Bus	Credit
Hauge, Scott Gordon	Bus/Office Tech/Small Bus	NonCredit
Hawthorne, Mark R	Administration of Justice	Credit
Hayes, Daniel	Phys Education & Dance	Credit
Haynes, Lynetta D	Bus/Office Tech/Small Bus	Credit
Haynes-Creswell, Sharo	Bus/Office Tech/Small Bus	NonCredit
Hector, Willie	Phys Education & Dance	Credit
Heilweil, Victoria M	Photography	Credit
Hellerstein, Nathaniel	Mathematics	Credit
Helmy, Anna-Lisa	English As a Second Language	NonCredit
Henderson, Tessa D.	Counseling Continuing Students	Credit
Hendricks, Joann	Bus/Office Tech/Small Bus	Credit
Hess, Darrel E	Earth Sciences	Credit
Hill, Roger W	Biological Sciences	Credit
Hirose, Lynda M	Cul Arts & Hospitality Studies	NonCredit
Ho, Karen	Counseling New Students	Credit
Ho, Karen	Counseling New Students	NonCredit
Ho, Margaret S	Foreign Languages	Credit
Hock, Margaret	Bus/Office Tech/Small Bus	Credit
Hoenisch, Charles E	Administration of Justice	Credit
Hoffman, Camille S	English As a Second Language	NonCredit
Holbert, Raymond	Interdisciplinary Studies	Credit
Holder, Victoria L	English As a Second Language	NonCredit
Holsten, Matthew e	English As a Second Language	NonCredit
Hom, Calvin W	Biological Sciences	Credit
Hom, Grace	Counseling New Students	NonCredit
Hom, Melvin L	Mathematics	Credit
Hong, Bo	Trade Skills	NonCredit
Hong, William	Computer Networking & InfoTech	Credit
Hopkins, Aisjah B	Bus/Office Tech/Small Bus	NonCredit
Hopkins, Aisjah B	Older Adults	NonCredit
Hopkins, William R	Biological Sciences	Credit
Hough, Tonya C	Photography	Credit
Hovanesian, Suzanne A.	English As a Second Language	NonCredit
Hsu, Hilary K	Bus/Office Tech/Small Bus	Credit
Hsu, Wei-Jane	English As a Second Language	Credit
Hu, Thomas	Mathematics	Credit
Huang, Shiu-I A	Architecture	Credit
Huang, Su P	English As a Second Language	NonCredit
Hudson, Julia	Bus/Office Tech/Small Bus	NonCredit
Hudspeth, Charles M	Music	Credit
Hughes, Jeanne M	Phys Education & Dance	Credit
Hughes, Patricia B	English As a Second Language	NonCredit
Hung, Chun-Hoi	Instructional Computing Lab	Credit
Huntzinger, Anne K	English As a Second Language	NonCredit
Huot, Bophany L	English As a Second Language	NonCredit
Huszagh-Lockwood, Debo	English As a Second Language	NonCredit
Ingersoll, Lynn R	Photography	Credit
Itelson, Steven T	Mathematics	Credit

TEMPORARY HOURLY ASSIGNMENTS - ACADEMIC
EMPLOYEES: General Fund, Unrestricted

Jackson, Ida	Bus/Office Tech/Small Bus	NonCredit
Jackson, Judith M	Fashion	Credit
Jackson, Lawrence J	Bus/Office Tech/Small Bus	Credit
+ Jackson, Susan J	Interdisciplinary Studies	Credit
Jacobsen, Rodger	Art	Credit
James, Arlene	Transitional Studies	NonCredit
Janko, James Anthony	English As a Second Language	NonCredit
+ Jardim, Philip M	Biological Sciences	Credit
Jauregui, Joanne K	Disabled Stud Prog & Services	NonCredit
Jch, Wesley M.	Mathematics	Credit
Johnson, Christophcr P	Cul Arts & Hospitality Studies	NonCredit
Johnson, Daniel P	Bus/Office Tech/Small Bus	Credit
+ Johnson, Grcgory A	Career Dev & Placement Ctr	Credit
Johnson, Linda M	Licensed Vocational Nursing	NonCredit
Johnson, Michael S	Foreign Languages	Credit
Johnson, Robert T	Physics	Credit
Johnson, Tracy L.	Child Dev. & Family Studies	Credit
Jones, John W	Computer Networking & InfoTech	Credit
Jones, Keith D.	Bus/Office Tech/Small Bus	NonCredit
Jones, Rod L.	Trade Skills	NonCredit
Jordan, Alfredo Jr	Foreign Languages	Credit
Jordan, Natividad	Foreign Languages	Credit
Joscph, Geraldine A	Dental Assisting	Credit
Jue, Spencer	Architecture	Credit
Juc, Tracy T	English As a Second Language	NonCredit
Kadani, Terry T	Older Adults	NonCredit
Kailath, Priya Susan	English As a Second Language	NonCredit
Kamitaki, Lisa Y	English	Credit
+ Kan, Jimmy P	Mathematics	Credit
Kancshiro, Dawn	Art	Credit
Kaplan, Gregory E	English As a Second Language	NonCredit
Kaplan, Judi A	Disabled Stud Prog & Services	NonCredit
Kapust, Waltraud H.	English As a Second Language	NonCredit
Karapetyan, Lyudmila S	Mathematics	Credit
Karay, Dean Nicholas	English As a Second Language	NonCredit
Kasten, Angelika A	English As a Second Language	NonCredit
Kaufman, Edward P	Gay/Lesbian & Bi-Sexual Stud.	Credit
Kawamoto, Judy Y	Student Health	Credit
Kearsley, Jeanne	English As a Second Language	NonCredit
Keeley, Gloria A	English As a Second Language	NonCredit
Kccnan, Kimberly A	Social Science	Credit
Kelly-Brennan, Briahn	Technology-Mediated Instruct'n	Credit
Kelly-Brennan, Briahn	Health Care Technology	Credit
Kennedy, Matthew	Behavioral Sciences	Credit
Kessler, Steven II	Biological Sciences	Credit
Kilgariff, Martin	Administration of Justice	Credit
Killian, Dorothy Percz	English As a Second Language	NonCredit
Kim, Sean	English	Credit
Kimball, Charles M	Engineering & Technology(Weld)	Credit
+ King, Roger S.	Physics	Credit
+ King, William C	Mathematics	Credit

TEMPORARY HOURLY ASSIGNMENTS - ACADEMIC
EMPLOYEES: General Fund, Unrestricted

Kipp, Ana R.	Transitional Studies	NonCredit
Kirk, Maria Carmen D	Behavioral Sciences	Credit
Kiser, Stephen Stephen	Photography	Credit
Klaassen, Jacqueline	Foreign Languages	Credit
Kling, Fred	Art	Credit
Knapp, Glenn	Bus/Office Tech/Small Bus	Credit
Knoop, Michelle Deya	English As a Second Language	NonCredit
Kobayashi, Tracey	Phys Education & Dance	Credit
Kobayashi, Vivian N	Library Information Technology	Credit
Koehler, Frank H	Physics	Credit
Kolsom, Sandra	Dental Assisting	Credit
Kornblau, Jack	Transitional Studies	NonCredit
Kreplin, Karl W	Behavioral Sciences	Credit
Kresak, George W	English	Credit
Kurpinsky, Annemarie D	Child Dev. & Family Studies	NonCredit
Kwan, Dan Bingman	Foreign Languages	Credit
Kwok, Hon-Chung	Computer Networking & InfoTech	Credit
Labrecque, Dana J	Broadcast Electronic Media Art	Credit
+ Laddin, Laurence	Interdisciplinary Studies	Credit
Lai, Chu-Hui J	Asian Studies	Credit
+ Lai, Elaine K	Bus/Office Tech/Small Bus	Credit
+ Lai, Elaine K	Bus/Office Tech/Small Bus	NonCredit
Lampe, Jane L	Disabled Stud Prog & Services	NonCredit
Landau, Gregory P	Behavioral Sciences	Credit
Landau, Gregory P	Social Science	Credit
Landini, Louis F	Administration of Justice	Credit
Landini, Louis F	Bus/Office Tech/Small Bus	Credit
Langdon, Michael R.	English	Credit
Langon, Janet I	English As a Second Language	Credit
Lardie, Rayne N	English As a Second Language	NonCredit
Lass, Barbara M.	Behavioral Sciences	Credit
Latham, Raymond	Cul Arts & Hospitality Studies	Credit
Lau, David	Disabled Stud Prog & Services	NonCredit
Lau, Pennie S	English As a Second Language	NonCredit
Lau, Shuk-Han	Bus/Office Tech/Small Bus	NonCredit
Laughlin, Neil T	Phys Education & Dance	Credit
+ Laughlin, Sean M	Phys Education & Dance	Credit
Laws, Alonzo C	Engineering & Technology(Weld)	Credit
Lawson, Daniel L	Administration of Justice	Credit
Lawson, Lawrence R	Administration of Justice	Credit
Ledford, Frances Conno	Consumer Education	NonCredit
Lee, Josephine C.	Consumer Education	NonCredit
Lee, Mei Hsia W	English As a Second Language	NonCredit
Lee, Quinci S	Counseling New Students	Credit
Lee, Quinci S	Counseling New Students	NonCredit
Lee, Sau Fong	Consumer Education	NonCredit
Lee, Sau Fong	Health Care Technology	NonCredit
Lee, Susie K	English As a Second Language	NonCredit
Lee, Terry	Counseling Continuing Students	Credit
Lee, Wayne C	English As a Second Language	NonCredit
Leech, Marla	Broadcast Electronic Media Art	Credit

Leiva, Jose L	Theater Arts	Credit
Lemley, Jamiel H	Bus/Office Tech/Small Bus	NonCredit
Lerma, Jess	English	Credit
Leung, Bruce K	Bus/Office Tech/Small Bus	Credit
Levin, Stephanie I	English As a Second Language	NonCredit
Levy, Carol A	Art	Credit
Levy, Deborah L.ynn	English As a Second Language	Credit
Levy, Jonathan M.	Mathematics	Credit
Lew, Raymond D	Engineering & Technology(Weld)	Credit
Lewis, Christa M	English As a Second Language	NonCredit
Leyva, Obiel A	Health Science	Credit
Li, Xin Hua	English As a Second Language	NonCredit
Lieberman, Caroline	Older Adults	NonCredit
Liehe, Clifford J	Bus/Office Tech/Small Bus	Credit
Lien, Steven	English As a Second Language	NonCredit
Light, Ken	Photography	Credit
Light, Laura Susan A	Foreign Languages	Credit
Lim, Benedict M	Music	Credit
+ Lim, James Horn	Library Information Technology	Credit
Lim, Jimmy L	Biological Sciences	Credit
Lin, Jeanne L	Behavioral Sciences	Credit
Lindeboom, Robert T	English As a Second Language	NonCredit
Liou, Joyce L.	Foreign Languages	Credit
Lisker, David M	English As a Second Language	NonCredit
Liu, Debra R	English As a Second Language	NonCredit
Liu, Ida	Older Adults	NonCredit
Liu, Jean C	Bus/Office Tech/Small Bus	NonCredit
+ Liu, Renee Y R	Mathematics	Credit
Lofkvist Moseley, Gren	Graphic Communication	Credit
Lofthouse, Erin J.	English As a Second Language	Credit
Lohr, Janet L	Art	Credit
Lombardi, Susanna	Art	Credit
Long, Diane Pauline	Bus/Office Tech/Small Bus	NonCredit
Long, James B	English As a Second Language	NonCredit
Long, Kirk C	Computer Networking & InfoTech	Credit
Long, Robert	Bus/Office Tech/Small Bus	Credit
Long, William Eugene	Fire Science	Credit
Long, William Eugene	Health Science	Credit
Louie, Margaret L	Behavioral Sciences	Credit
Louie, Van	English As a Second Language	NonCredit
Loveday, Anthony P	Social Science	Credit
Lozano, Albert H	Foreign Languages	Credit
Lu, Quan	English As a Second Language	NonCredit
+ Luana, . .	Phys Education & Dance	Credit
Lucas-Clark, Joyce E.	Earth Sciences	Credit
Luckey, Bernadine Cori	Child Dev. & Family Studies	NonCredit
Lutz, Robert Walter	Behavioral Sciences	Credit
Lutz, Robert Walter	Learning Assistance	Credit
Lyau, Pamela W	Phys Education & Dance	Credit
+ Lynch, James B	Automotive/Trade Skills	Credit
MacAndrew, Ann L	English As a Second Language	NonCredit

TEMPORARY HOURLY ASSIGNMENTS - ACADEMIC
EMPLOYEES: General Fund, Unrestricted

Machiorlatti, Michael	Social Science	Credit
Mack, Beverly K	Consumer Education	NonCredit
Macri, Ben R	Automotive/Trade Skills	Credit
Maestri, Robert L	Phys Education & Dance	Credit
Mahaney, Ruth Ann	Social Science	Credit
Malachowski, Michael	Biological Sciences	Credit
Malfatti, Raymond T.	Apprenticeship	NonCredit
Mann, Wendy Alice	Photography	Credit
Mannu, Gianluigi Marce	Foreign Languages	Credit
Manukova, Sophia Arcad	English As a Second Language	NonCredit
Manzano, Joseph A	Phys Education & Dance	Credit
March, Thomas	Bus/Office Tech/Small Bus	NonCredit
Maresca, Natasha R	Foreign Student Advising	NonCredit
Marinas, Marina	Mathematics	Credit
Marinoff, Joani Ellen	Health Science	Credit
Marks, Shirley M.	English As a Second Language	NonCredit
Marley, Elsa Patricia	Art	Credit
Marshall, Keith B	Fire Science	Credit
Marshall, Robert A	Bus/Office Tech/Small Bus	Credit
Marshall, Virginia P	Bus/Office Tech/Small Bus	NonCredit
Martin, Hannah	Older Adults	NonCredit
Martin, Melody D	Transitional Studies	NonCredit
Martinez, Fred L	Bus/Office Tech/Small Bus	Credit
Martinez, Rose M	Bus/Office Tech/Small Bus	NonCredit
Masood-ul-Alam, Abul K	Mathematics	Credit
Massad, Lina	English As a Second Language	NonCredit
Massalski, Andrea Schw	Photography	Credit
* Maxwell, Michael	Mathematics	Credit
Mayorga, Susana M	Latino Services Network	Credit
Mayorga, Susana M	Latino Services Network	NonCredit
Mc Guire, John F	Phys Education & Dance	Credit
McCarthy, Charles J	Music	Credit
McCarthy, Monica R	Counseling Continuing Students	Credit
McCauley, Kerry L	Transitional Studies	NonCredit
+ McClain, Laurene W	Interdisciplinary Studies	Credit
McDevitt, Charles D	Health Care Technology	Credit
McDevitt, James M	Apprenticeship	NonCredit
McFadden, James L	Music	Credit
McFarland, Sheila A	Broadcast Electronic Media Art	Credit
McGlothlin, Joanne M	Interdisciplinary Studies	Credit
McGlothlin, Joanne M	Learning Assistance	Credit
McKay, June Rumery	English As a Second Language	Credit
McKeever, Michael P	Social Science	Credit
+ McKnight, Lindy L	Counseling Continuing Students	Credit
+ McLanahan, Amy D	Mathematics	Credit
McMahan, Frank J	Health Care Technology	Credit
McNees, John A	Trade Skills	NonCredit
McRoskey, California	Environmental Hort & Floristry	Credit
McSweeney, Kathryn Mar	English As a Second Language	NonCredit
Meckler, Robert Louis	Biological Sciences	Credit
Melnick, Terri Renas	Health Care Technology	Credit

EMPLOYEES: General Fund, Unrestricted

Mendoza, Melissa Ann	English As a Second Language	NonCredit
Menendez, Thomas	Social Science	Credit
Merling, Edward M	Cul Arts & Hospitality Studies	Credit
Merritt, Toney Wesley	Film Production	Credit
Mester, Toni A	Older Adults	NonCredit
Metzgar, Joseph V	Bus/Office Tech/Small Bus	NonCredit
+ Meyer, Susan D	Bus/Office Tech/Small Bus	NonCredit
Mian, Badshah K	Instructional Computing Lab	Credit
Mickelson, Linda Ann	Child Dev. & Family Studies	NonCredit
Middleton, Dennis D	Bus/Office Tech/Small Bus	NonCredit
Mijatovic, Katarina	English As a Second Language	NonCredit
Milhoan, Gloria G	English As a Second Language	NonCredit
+ Miller, David A	Automotive/Trade Skills	Credit
Miller, David J	Bus/Office Tech/Small Bus	Credit
Miller, David J	Bus/Office Tech/Small Bus	NonCredit
Miller, H. Brown	English	Credit
Miller, Mark Hans	Fashion	NonCredit
Miller, Norma A	Disabled Stud Prog & Services	NonCredit
Miller, Robert	English As a Second Language	NonCredit
Mills, Robin M	Disabled Stud Prog & Services	NonCredit
+ Mireles, Enrique	Learning Assistance	Credit
+ Mireles, Enrique	Counseling Continuing Students	Credit
Misumi, Diane T	Health Science	NonCredit
Mitchell, Patricia	English As a Second Language	NonCredit
Mize, Naoma L	Counseling New Students	Credit
Mo, Sigismund	Bus/Office Tech/Small Bus	NonCredit
Mo, Sigismund	English As a Second Language	NonCredit
Moghtanei, Abbas	Computer Networking & InfoTech	Credit
Moghtanci, Abbas	Computer Science	Credit
Mojica, Jay F	English As a Second Language	NonCredit
Mojica, Marco A	Social Science	Credit
Monroy, Maria M	Bus/Office Tech/Small Bus	NonCredit
Montesano, Philip	Social Science	Credit
+ Moody, Cindy L	Mathematics	Credit
Moore, Mik William	Behavioral Sciences	Credit
Morabito, Salvatore	Foreign Languages	Credit
+ Morales, Leslie	Bus/Office Tech/Small Bus	NonCredit
Morel, Renee C	Foreign Languages	Credit
Morel, Renee C	Behavioral Sciences	Credit
+ Moreno, Edward	Social Science	Credit
Moreno, Renee M	Bus/Office Tech/Small Bus	NonCredit
Mori, Aki	Foreign Languages	Credit
Mori, Dennis J	Bus/Office Tech/Small Bus	Credit
Morse, James S.	Cul Arts & Hospitality Studies	Credit
Mostaghim, Ahmad	Apprenticeship	NonCredit
Motamedi, Isabelle A	Foreign Languages	Credit
Mueller, Gerald A	Music	Credit
Mueller, Keith J	Engineering & Technology(Weld)	Credit
Mulholland, Patrice	English As a Second Language	Credit
Mullen, Dennis F	Bus/Office Tech/Small Bus	Credit
Muller, Lauren Stuart	Interdisciplinary Studies	Credit

Muller-Moseley, Claire	Cul Arts & Hospitality Studies	Credit
Mun, Vivien C	Disabled Stud Prog & Services	NonCredit
Muraoka, Peter T	Chemistry	Credit
Murphy, Deborah S	English As a Second Language	NonCredit
Naas, Jodi L	English	Credit
Nakaji, Diane	Behavioral Sciences	Credit
Nalty De Vega, Angelit	English As a Second Language	NonCredit
+ Nance, Glenn R	Social Science	Credit
Nault, Curran J	Gay/Lesbian & Bi-Sexual Stud.	Credit
Navarro, Francoise J	Foreign Languages	Credit
Neal, Keith L	Mathematics	Credit
+ Nelson, Anna	Dental Assisting	Credit
Nelson, Karin Christin	Career Dev & Placement Ctr	Credit
Nelson, Lee W	Graphic Communication	Credit
Nelson, Marilyn	English As a Second Language	NonCredit
Nelson, Timothy B	Apprenticeship	NonCredit
Neranchi, George A	Bus/Office Tech/Small Bus	Credit
Neranchi, George A	Bus/Office Tech/Small Bus	NonCredit
Neuburger, Bruce A	English As a Second Language	NonCredit
Neumann, Robert J	English As a Second Language	NonCredit
Ng, Anthony	Health Care Technology	Credit
Ng, Joel K	Physics	Credit
Ng, Marina K	Consumer Education	NonCredit
Ng, May	Career Dev & Placement Ctr	Credit
Ng, Veronica	Counseling New Students	Credit
Nguyen, Chau B	English As a Second Language	NonCredit
Nguyen, Minh H	Alemany Campus	Credit
Nicholson, Joseph W	English As a Second Language	NonCredit
Nicholson, Sachiko Yam	Foreign Languages	Credit
Nielsen, Leif	English As a Second Language	Credit
Nielsen, Leif	English As a Second Language	NonCredit
Niemi, Gunnar W	Computer Science	Credit
Nogara, Benito	Foreign Languages	Credit
Norback, Nora	Biological Sciences	Credit
Noto, Robert	Apprenticeship	NonCredit
Nowicki, Paul	Architecture	Credit
Nunez, Sal	Health Science	Credit
Nunez, Sal	Health Science	NonCredit
Nuttall, Allan P.	Bus/Office Tech/Small Bus	NonCredit
Nuttall, Allan P.	Bus/Office Tech/Small Bus	Credit
Nzewi, Esther N.	Behavioral Sciences	Credit
+ Obenchain, Cynthia	Counseling International Study	Credit
+ Obenchain, Cynthia	Counseling Continuing Students	Credit
O'Connell, Daniel J	English As a Second Language	NonCredit
O'Donnell, Sheila M.	English As a Second Language	NonCredit
Ogbu, Marcellina Ada	Health Science	NonCredit
+ Ogden, Aaron John	Cul Arts & Hospitality Studies	NonCredit
Ohy, Jorge	Bus/Office Tech/Small Bus	Credit
+ Oldham, Mary Thereza	Bus/Office Tech/Small Bus	Credit
O'Leary, H. B.	Fire Science	Credit
Olmsted, Daniel Barnet	Film Production	Credit

EMPLOYEES: General Fund, Unrestricted

Olmsted, Daniel Barnet	Broadcast Electronic Media Art	Credit
O'Neil-Annis, Kelley S	English As a Second Language	NonCredit
O'Neill, Mary-Evelyn M	English	Credit
Orbeck, Tanja	English As a Second Language	Credit
Ordon, Trinity A	Gay/Lesbian & Bi-Sexual Stud.	Credit
Orille, Shirley B	Bus/Office Tech/Small Bus	NonCredit
O'Roke, Linda S.	English As a Second Language	NonCredit
Osada, Luba	English As a Second Language	Credit
+ Osborne, Marie J	Counseling New Students	Credit
+ Osborne, Marie J	Counseling New Students	NonCredit
O'Shaughnessy, Patrick	Bus/Office Tech/Small Bus	Credit
Osterkamp, Margaret	Fashion	Credit
Ousdahl, Tracy A	English As a Second Language	NonCredit
Overton, Ann Vincent	English As a Second Language	NonCredit
+ Owens, Rhonella C	Learning Assistance	Credit
Owings, Willa A	Child Dev. & Family Studies	NonCredit
+ Owyang, Douglas	Phys Education & Dance	Credit
Owyang, Gregory K	Fire Science	Credit
Owyang, Gregory K	Health Science	Credit
Padilla, Jose O	Apprenticeship	NonCredit
Padilla, Rodolfo	Undeclared Department	NonCredit
Padilla, Rodolfo	Bus/Office Tech/Small Bus	NonCredit
+ Padua, Joseph H	Counseling New Students	NonCredit
+ Padua, Joseph H	Undeclared Department	Credit
Pahl, Leslie A	Foreign Languages	Credit
Pang, Wilma C	Music	Credit
Papini, Rita	Counseling New Students	Credit
Papini, Rita	Counseling New Students	NonCredit
Parayno, Michael Donat	Asian-American Studies	Credit
Park, John J	English	Credit
Parker, James	English As a Second Language	NonCredit
Parla Sanchez, Luis A	Foreign Languages	Credit
Parodi, Michael E	Phys Education & Dance	Credit
Parsley, Clifford M.	Trade Skills	NonCredit
Pearce, Richard S	Health Care Technology	Credit
Pearson, Sharon S	Art	Credit
Peirce, Katrina	English As a Second Language	NonCredit
Peirce, Pamela K	Environmental Hort & Floristry	Credit
+ Perez, Linda C	Bus/Office Tech/Small Bus	Credit
Perry, Kathleen C	Photography	Credit
Perryman, John	Interdisciplinary Studies	Credit
Peterson, Christina Bo	English	Credit
+ Peterson, Sara T	Mathematics	Credit
Pham, Phong D	Phys Education & Dance	Credit
Philhour, Byron J	Astronomy	Credit
Phillips, Andrea S	Interdisciplinary Studies	Credit
Phillips, Andrea S	African American Scholastic Pg	NonCredit
Phillips, Andrea S	African American Scholastic Pg	Credit
Phillips, Peggie	Biological Sciences	Credit
Piazza, Derek P	Fashion	Credit
Picheny, Jacob Joel	English As a Second Language	NonCredit

Pierce, Alicia	Phys Education & Dance	Credit
Pilgrim, Charlotte C	Foreign Languages	Credit
Pines, Arthur M	Broadcast Electronic Media Art	Credit
Pinna, Kathryn	Biological Sciences	Credit
+ Piontkowski, Dennis	Mathematics	Credit
+ Pirolt, Erwin	Cul Arts & Hospitality Studies	Credit
Platford, Olivia	English As a Second Language	NonCredit
+ Podenski, Francine	Broadcast Electronic Media Art	Credit
Poley, James A	Bus/Office Tech/Small Bus	Credit
Pon, Anderson W	Radiologic & Imaging Technology	Credit
Pon, Clarina S	Bus/Office Tech/Small Bus	Credit
Pong, Lawrence W	Biological Sciences	Credit
Porras, Gladys	Health Care Technology	NonCredit
Potter, Elizabeth A	Transitional Studies	NonCredit
Poulin, Stephen R	English	Credit
Preza, Balmore A	English As a Second Language	NonCredit
Prunty, Donald J	Apprenticeship	NonCredit
Punsalan, Douglas	Film Production	Credit
Putnam, Douglas V	Computer Science	Credit
+ Quadra, Indiana G	Latin-American Studies	Credit
Queen, Miriam H.	English As a Second Language	Credit
Queen, Miriam H.	English As a Second Language	NonCredit
Quigley, Robert E	Bus/Office Tech/Small Bus	Credit
Quintana, Alejandro F	English As a Second Language	NonCredit
Raber, Melissa Ana	English As a Second Language	NonCredit
Rains, Neil G	Architecture	Credit
+ Randolph, Alvin C	Counseling New Students	Credit
+ Rappleyea, Annette	Physics	Credit
Rauchwerger, Deborah B	Bus/Office Tech/Small Bus	Credit
Raznick, Leonard	Social Science	Credit
Reichman, Linda K	English As a Second Language	NonCredit
Reinhard, Geoffrey G	English As a Second Language	Credit
+ Reinhertz, Tannis C	Cul Arts & Hospitality Studies	Credit
Reitan, Carol H	Foreign Languages	Credit
Ren, Ming	Art	Credit
Ren, Tiffany H	Dental Assisting	Credit
+ Rendon, Peggy T	Counseling New Students	Credit
+ Rendon, Peggy T	Counseling New Students	NonCredit
Reppun, Diane J	Phys Education & Dance	Credit
Reppun, Susan M	Phys Education & Dance	Credit
Restivo, Douglas	Art	Credit
Resus, Araceli	Phillipine Studies	Credit
Revlock, Theodore F.J.	Architecture	Credit
+ Reyes, Joseph A	Biological Sciences	Credit
Reynolds, Linda	Art	Credit
Reynolds, Linda	English	Credit
Richards, Johnetta G	African-American Studies	Credit
Richardson, Catherine	Child Dev. & Family Studies	NonCredit
Richardson, Philip C	Computer Networking & InfoTech	Credit
Rigg, Todd M	Astronomy	Credit
Riggs, Charles J	English	Credit

EMPLOYEES: General Fund, Unrestricted

Riley, Sheila Marion	English As a Second Language	Credit
Rincon, Alberta M	Health Science	Credit
Rincon, Dory P	Health Care Technology	Credit
Rittenhouse, Amanda A	Health Science	Credit
Rivera, Eloise W	English	Credit
Rizzo, Severin V	Trade Skills	NonCredit
Roake, Anne Marie	Phys Education & Dance	Credit
Robbins, Jan S.	Older Adults	NonCredit
Roberts, David M	Phys Education & Dance	Credit
Roberts, Judith Ann	Behavioral Sciences	Credit
Roberts, Patti R	Labor Studies	Credit
Robertson, Stephen W	Apprenticeship	NonCredit
Robinson, Karen F	Counseling Continuing Students	Credit
Robinson, Mark D	Phys Education & Dance	Credit
Rochmis, Jon	Journalism	Credit
Rockwell, John Steven	Phys Education & Dance	Credit
Rodriguez, Pablo E	Transitional Studies	NonCredit
Rohsik, Cheryl	Phys Education & Dance	Credit
Rollins, Cyane B	Interdisciplinary Studies	Credit
Romaine, Dianne L	Older Adults	NonCredit
Romano, Lisa C.	Counseling New Students	NonCredit
Romero, Manuel G	Trade Skills	NonCredit
Romero, Manuel G	Vocational Education	Credit
+ Rose, Arthur W	Bus/Office Tech/Small Bus	Credit
Rosenbaum, Leanna L	Instructional Computing Lab	Credit
Rosenberg, Jerrold	Social Science	Credit
Rosenberg, Stephanie C	Bus/Office Tech/Small Bus	NonCredit
Rosenthal, Alice R	English As a Second Language	NonCredit
+ Rosenthal, Nadine	Learning Assistance	Credit
Rossi, Philip E	Environmental Hort & Floristry	Credit
Roth, Elliot	English As a Second Language	NonCredit
Rothe, Marianne	English As a Second Language	NonCredit
Rowe, Peter C	Physics	Credit
Rowley, Shaun E.	Learning Assistance	Credit
Ruane, Susan H	Child Dev. & Family Studies	Credit
Rubenstein, Deborah A	Health Care Technology	Credit
Rubenstein, Steven M	Chemistry	Credit
Rubin, Stephen R	Computer Networking & InfoTech	Credit
Rudolph, Linda J	English As a Second Language	NonCredit
Ruess, Julia	Computer Science	Credit
Ruggiero, Cristina M	Social Science	Credit
Ruiz, Marvin A	Financial Aid	Credit
Ruiz, Michael L	Interdisciplinary Studies	Credit
+ Rush, George M	Phys Education & Dance	Credit
Rush, Helen	Bus/Office Tech/Small Bus	NonCredit
Russakovskii, Yevgeniy	Mathematics	Credit
Russo, Cathy E	Health Science	Credit
Russo, Gloria	Foreign Languages	Credit
Rustigan, Hiromi	Foreign Languages	Credit
Ryan, Lawrence M	Administration of Justice	Credit
+ Saginor, Karen	Library Information Technology	Credit

Sakai, Yayoi A	Environmental Hort & Floristry	Credit
Sammis, Ian R	Mathematics	Credit
Sandeford-Lyons, Stacy	Interdisciplinary Studies	Credit
Sandeford-Lyons, Stacy	Learning Assistance	Credit
Sangiorgio, Frederick	Counseling Continuing Students	Credit
+ Santos, Donald A	Art	Credit
Sardalla, Gaspar L	Interdisciplinary Studies	Credit
Sardalla, Gaspar L	Social Science	Credit
Sato, Keiko	Foreign Languages	Credit
Saunders, Katharine Go	Mathematics	Credit
+ Sauve, James D	English	Credit
Savory, Joan H	Transitional Studies	NonCredit
Savory, Joan H	Bus/Office Tech/Small Bus	NonCredit
Scanlan, Sonia S	Consumer Education	NonCredit
Schall, Susan M	English As a Second Language	NonCredit
Scheerer, Richard G	Biological Sciences	Credit
Schott, Stuart S	Transitional Studies	NonCredit
+ Schubert, Louis E	Social Science	Credit
Schug, Matthew	Automotive/Trade Skills	Credit
Schulz, Henry William	Behavioral Sciences	Credit
Schuricht, Robert N	English As a Second Language	NonCredit
Schwartz, Marvin L	English As a Second Language	NonCredit
Scott, Rodger K	African American Scholastic Pg	Credit
Scott, Rodger K	Transitional Studies	NonCredit
Scudder, Laura L	Bus/Office Tech/Small Bus	Credit
Selleck, Denise F	English As a Second Language	NonCredit
Settles, Michal F	Bus/Office Tech/Small Bus	Credit
+ Shianahan, Maureen	Health Care Technology	Credit
Shannon, Michael J	Film Production	Credit
Shannon, Michael J	Computer Science	Credit
Shaw, Deborah A	Theater Arts	Credit
Shea, Kevin M	Phys Education & Dance	Credit
Sheetz, Nuala N	English As a Second Language	NonCredit
Sheffield, Eugene	Journeyman-Training	NonCredit
Shimm, Amy N	Graphic Communication	Credit
Shin, Susan L	English As a Second Language	NonCredit
Shore, Elisa	English As a Second Language	NonCredit
Sieglitz, Michele R	Broadcast Electronic Media Art	Credit
Silverman, Herb M	Transitional Studies	NonCredit
Silverstein, Lois	English	Credit
+ Simon, Leslie B	Interdisciplinary Studies	Credit
+ Simpson, Glen D	English As a Second Language	Credit
Simpson-Baczek, Wanda	Earth Sciences	Credit
Skinner, James	Fire Science	Credit
Skoler, Julie C	Learning Assistance	Credit
Slates, Cynthia A	English	Credit
Smernes, Anastasia	Health Care Technology	Credit
Smith, Arthur J	Journeyman-Training	NonCredit
Smith, Natalie	Fashion	Credit
Smith, Ronda L.	Bus/Office Tech/Small Bus	Credit
Smith, Steven L.	Art	Credit

	Smith, Terrill C	Biological Sciences	Credit
	Sneed, Jane W	Learning Assistance	Credit
	Soller, Robert S	English	Credit
	Sowerby, David F	Behavioral Sciences	Credit
	Spano, Giorgio	Foreign Languages	Credit
+	Sparks, Jack D.	Counseling Continuing Students	Credit
	Spears, David H	English	Credit
+	Spears, Deanne K	Learning Assistance	Credit
+	Spingola-Connolly, Jea	Counseling New Students	NonCredit
+	Spingola-Connolly, Jea	Counseling New Students	Credit
	Spragens, Gillian A	Photography	Credit
+	Srouji, Ghassan	Mathematics	Credit
+	Staff, Coni D	Phys Education & Dance	Credit
	Stanley, Helen	Art	Credit
	Stefanova, Irena S	Foreign Languages	Credit
	Stein, Joshua E	English	Credit
	Stein, Ron R.	English As a Second Language	Credit
	Stellman, Christopher	Cul Arts & Hospitality Studies	Credit
	Stepanek, Gail A	Phys Education & Dance	Credit
	Stering, Edward L	Foreign Languages	Credit
	Stevens, Holly E	English As a Second Language	NonCredit
	Stewart, Elizabeth W	Learning Assistance	Credit
	Stoffers, Peter Louis	Counseling Continuing Students	Credit
	Stoops, Barbara J.	English As a Second Language	NonCredit
	Stout, Adelia D	Health Science	Credit
	Strasser, Dharma C	Art	Credit
	Straus, Amber C	Transitional Studies	NonCredit
	Strausberg, Betsy Ruth	Health Science	Credit
	Strebel, Robert H	Apprenticeship	NonCredit
	Streckfuss, Jeanne W	Phys Education & Dance	Credit
	Strid, Jerri L	English As a Second Language	NonCredit
	Strunk, Christopher D	Bus/Office Tech/Small Bus	Credit
	Sullivan, Janice Marie	Fashion	NonCredit
	Sung, Shirley	English As a Second Language	NonCredit
	Suttle, Peter F	English As a Second Language	Credit
*	Svensson, Travis K	Interdisciplinary Studies	Credit
	Swann, Eugene	Social Science	Credit
+	Ta, Hoa M	Asian-American Studies	Credit
	Tabarracci, Jenny	Environmental Hort & Floristy	Credit
	Tagg, Brian	Apprenticeship	NonCredit
	Tai, Julia M	English As a Second Language	NonCredit
	Takamatsu, Nobuko	Foreign Languages	Credit
	Tang, Gayle Kit-Lim	Health Science	Credit
	Tang, John	Computer Networking & InfoTech	Credit
+	Tang, Paul S	Mathematics	Credit
	Tartak, Marvin H	Music	Credit
	Tatz, Mark J	English As a Second Language	NonCredit
	Taveevirat, Ajchariya	Broadcast Electronic Media Art	Credit
+	Taylor, Joyce T	English	Credit
	Tenge, Marijke	English As a Second Language	Credit
+	Teti, Frederick Anthon	Mathematics	Credit

TEMPORARY HOURLY ASSIGNMENTS - ACADEMIC
EMPLOYEES: General Fund, Unrestricted

Texson-Foli, Henry T	Social Science	Credit
Thaggert, Henry Laymel	Mathematics	Credit
+ Thiry, Pierre S	Computer Networking & InfoTech	Credit
i Thomas, Barbara E	Career Dev & Placement Ctr	Credit
Thompson, Gene	English As a Second Language	NonCredit
+ Thompson, Sarah	Counseling Continuing Students	Credit
Thormann, David G	English As a Second Language	NonCredit
Thorn, Joe W	English	Credit
Tocchini, Ronald J	Foreign Languages	Credit
+ Toebe, Carole Sutherla	Biological Sciences	Credit
Tom, Perry B	Counseling New Students	Credit
Toney, Anita K	Art	Credit
Tong, Philip T	Bus/Office Tech/Small Bus	NonCredit
Tong, Philip T	Bus/Office Tech/Small Bus	Credit
Toribio, Helen C	Asian-American Studies	Credit
Toruno, Javier	Foreign Languages	Credit
Toth, Andrea	English As a Second Language	Credit
Townsell, Frank V	Music	Credit
Tragardh, Thomas	English As a Second Language	Credit
Trammell, Floyd W	Bus/Office Tech/Small Bus	NonCredit
Tran, Marlene	English As a Second Language	NonCredit
Treanor, Frank R.	Fire Science	Credit
Trego, Roland P	English As a Second Language	NonCredit
Tricaró, Robert C	Biological Sciences	Credit
+ Truong, Barbara B	Counseling New Students	Credit
Truong, Nina M	Counseling New Students	Credit
Truong, Nina M	Counseling New Students	NonCredit
+ Truong, Tuyet Ngoc A	Bus/Office Tech/Small Bus	Credit
Tsui, Philip S	Behavioral Sciences	Credit
Tsui, Stephen	Bus/Office Tech/Small Bus	Credit
Turner, Holman	Photography	Credit
Tyau, Gaylore C	Bus/Office Tech/Small Bus	Credit
+ Ubungen, Dennis F	Counseling New Students	Credit
+ Ubungen, Josephine M	Career Dev & Placement Ctr	Credit
Uchida, Hideki R	Bus/Office Tech/Small Bus	Credit
Uchima-Decena, Akemi	Foreign Languages	Credit
Udell, Simon M	Architecture	Credit
Ullery, Kirk	Transitional Studies	NonCredit
Ulrey, Stefanie Anne	English As a Second Language	NonCredit
Umurhan, Orkan M	Astronomy	Credit
Unterseher, Chris	Art	Credit
Urman, Roman	Mathematics	Credit
Valesco, Frances K.	Bus/Office Tech/Small Bus	NonCredit
Valiente, Hervig	Counseling Continuing Students	Credit
+ Van Dyke, Marcia G	Student Health	Credit
Van Ecke, Yolanda H.	Behavioral Sciences	Credit
Van Hasselt, Jade G	Child Dev. & Family Studies	Credit
Van Zevern, Claire	Social Science	Credit
Vanajakshi, Chandrasek	Astronomy	Credit
Vance, Caroline E	Child Dev. & Family Studies	Credit
Vanoncini, John C.	Phys Education & Dance	Credit

	Vasquez, Eugenia	Biological Sciences	Credit
+	Vasquez, Miguel A	Foreign Languages	Credit
	Vaughn, Leslie A	English As a Second Language	NonCredit
	Vaughn, Sandra Ann	Transitional Studies	NonCredit
+	Vayngortin, Lev D	Mathematics	Credit
	Vela-Bueno, Jose C	Art	Credit
	Veltri, Daniel B	Broadcast Electronic Media Art	Credit
	Ventura, John L	English As a Second Language	Credit
	Villela, Valorie L	Consumer Education	NonCredit
	Vincent, Frederick L	African-American Studies	Credit
	Viramontes, Xavier	Art	Credit
+	Vitorelo, Joan C	Counseling International Study	Credit
	Vo, Danny	Mathematics	Credit
	Vogt, Lee Arno	English As a Second Language	NonCredit
	Wagner, Lisa A	English As a Second Language	NonCredit
	Wallace, Susan Ann	English As a Second Language	NonCredit
	Wallis, Diane K	English As a Second Language	NonCredit
	Walsh, John J	English	Credit
	Wang, Jean F	Foreign Languages	Credit
+	Wang, Tien R	Foreign Languages	Credit
	Waterhouse, Dennis D	Disabled Stud Prog & Services	NonCredit
	Watson, John E	Counseling New Students	NonCredit
	Watson, John E	Counseling New Students	Credit
	Watson, Valerie M	Phys Education & Dance	Credit
	Waugh, Sandra	English	Credit
	Webb, Yvonne Junaita	Bus/Office Tech/Small Bus	NonCredit
	Webster, Carlos	Counseling New Students	NonCredit
	Webster, Carlos	Counseling New Students	Credit
	Weinberg, Gary L	English As a Second Language	Credit
*	Weinstein, Will K	Bus/Office Tech/Small Bus	Credit
	Weldon, Aubrey W	Bus/Office Tech/Small Bus	Credit
	Wells, Wallace E	Counseling New Students	Credit
	Wells, Wallace E	Bus/Office Tech/Small Bus	Credit
	Wen, Jing	English As a Second Language	NonCredit
	Wesley, Jacqueline	Phys Education & Dance	Credit
	Wesley, James A	Apprenticeship	NonCredit
	Weston, Gary Steven	Physics	Credit
	Weston, Jeffrey J	Photography	Credit
+	White, Kathleen C	Child Dev. & Family Studies	Credit
	White, Raymond R	Biological Sciences	Credit
+	Whitehead, John	Social Science	Credit
	Whitlatch, Norman	Physics	Credit
	Wick, Corinne S	English	Credit
	Wilk, John R	Theater Arts	Credit
+	Wille, Patrick	Bus/Office Tech/Small Bus	Credit
	Willett, John Hunter	English As a Second Language	Credit
	Williams, Kevin J	Interdisciplinary Studies	Credit
	Williams, Kirstin E	Phys Education & Dance	Credit
	Williams, Maria M	Bus/Office Tech/Small Bus	NonCredit
	Williams, Rufus L	Bus/Office Tech/Small Bus	Credit
	Williams, Rufus L	Bus/Office Tech/Small Bus	NonCredit

TEMPORARY HOURLY ASSIGNMENTS - ACADEMIC
EMPLOYEES: General Fund, Unrestricted

Williamson, Kovak C	Bus/Office Tech/Small Bus	NonCredit
Williamson, Stephanie	Photography	Credit
Wilner, Lorraine	Fashion	Credit
Wilson, Emily Hope	Transitional Studies	NonCredit
Wilson, Margaret M	Bus/Office Tech/Small Bus	NonCredit
Wilt, Tifani L	Fashion	Credit
Wise, Nicole Y	Counseling New Students	NonCredit
Wise, Nicole Y	Interdisciplinary Studies	Credit
Wise, Nicole Y	Counseling New Students	Credit
Wobogo, Vulindela I	Transitional Studies	NonCredit
Wolter, Romanus	Bus/Office Tech/Small Bus	NonCredit
Wong Mineta, Christine	Health Science	Credit
Wong, Annie M	English As a Second Language	NonCredit
Wong, James Z M	Counseling New Students	Credit
Wong, Jones D	English As a Second Language	NonCredit
Wong, Khena S	Foreign Languages	Credit
Wong, Lance Y.	Phys Education & Dance	Credit
Wong, Manuel K	Child Dev. & Family Studies	Credit
+ Wong, Paul	Counseling International Study	Credit
Wong, Sebastian E	Health Care Technology	Credit
Wong, Sebastian E	Health Care Technology	NonCredit
Wong, Wen Yee C	Foreign Languages	Credit
Woo, Lily L	English As a Second Language	NonCredit
Wood, Janice R.	English As a Second Language	NonCredit
Woods, Anthony D	Bus/Office Tech/Small Bus	Credit
Wright, Etsuko T	Foreign Languages	Credit
Wu, Ana	English As a Second Language	NonCredit
Wu, Jing	Foreign Languages	Credit
Wynne, Patricia	Music	Credit
Wynne, Patricia	Labor Studies	Credit
Yamashiro, Lisa	Consumer Education	NonCredit
Yan, Aimee Y	Consumer Education	NonCredit
Yan, Jimmy L	Health Science	Credit
* Yataco, Claudia F	English As a Second Language	NonCredit
Ye, Gordon H.	Engineering & Technology(Weld)	Credit
Ye, Gordon H.	Earth Sciences	Credit
Ye, Irene Z	English As a Second Language	NonCredit
+ Yee, David	Physics	Credit
+ Yee, Sue L	Counseling New Students	NonCredit
+ Yee, Sue L	Counseling New Students	Credit
Yeung, Ellen L	English As a Second Language	NonCredit
Yin, Dominic David	Administration of Justice	Credit
+ Yngojo, Marcus R	Counseling New Students	Credit
+ Yngojo, Marcus R	Counseling New Students	NonCredit
Young, Barbara LeBeau	English As a Second Language	NonCredit
+ Young, Paul G	Biological Sciences	Credit
Yrun, Mario R	Bus/Office Tech/Small Bus	Credit
Yu, Allan W K	English As a Second Language	NonCredit
Yu, Grace	Foreign Languages	Credit
Yu, Howard K	Counseling New Students	NonCredit
Yuan, Steven	Trade Skills	NonCredit

TEMPORARY HOURLY ASSIGNMENTS - ACADEMIC
EMPLOYEES: General Fund, Unrestricted

Yue, SingKin	Counseling New Students	Credit
Yue, SingKin	Counseling New Students	NonCredit
Yuk, Winnie	Health Science	Credit
Yung, Robert S	English As a Second Language	NonCredit
Zahedi, Shaye Z	Biological Sciences	Credit
Zanze, Joyce M	English As a Second Language	NonCredit
Zelaya, Manuel	Bus/Office Tech/Small Bus	Credit
Zendejas, Salvador	Social Science	Credit
Zhang, Roger	English As a Second Language	NonCredit
Zone, Stephanie Ann	Behavioral Sciences	Credit

G1 Spring 2004: 1193

Total for G1: 1211

RESOLVED: That the following named persons be appointed to temporary part-time academic assignments for the semester, department and restricted program shown. Employment is contingent upon funds available in the applicable restricted program. Employment is contingent upon adequate class enrollment, possession of applicable minimum qualifications and/or applicable credential, tuberculosis clearance, assignment availability under Article 13-1 of the AFT contract and completion of all District documents necessary to establish eligibility for appointment. Salary shall be in accordance with the appropriate instructional/non-instructional rates as provided by Article 20 of the AFT contract. Total assignments for temporary part-time academic employees shall not exceed 60% of the hours per week considered a full-time assignment for regular employees having comparable duties. Total overload/extra pay assignments for full-time academic employees shall be in accordance with the relevant provisions of the appropriate bargaining contracts and the City College of San Francisco Faculty Handbook.

FALL 2003

(+: Full-time overload/extra pay)

(*: New hourly academic employee)

Name	Department	Grant	Division
Arrigotti, Paul H	Mathematics	Matriculation Credit 03-04	Credit
Griffin, Bernice Y	Counseling New Students	Matriculation Credit 03-04	Credit
Griffin, Bernice Y	Extended Oppo Prog & Services	EOPS Part A, B, & C	Credit
Hellerstein, Nathaniel	Matriculation	Matriculation Credit 03-04	Credit
+ Hom, Grace	Counseling New Students	Matriculation Credit 03-04	Credit
Wells, Wallace E	Counseling New Students	Matriculation Credit 03-04	Credit
Yu, Howard K	Counseling New Students	Matriculation Credit 03-04	Credit

G2 Fall 2003: 7

SPRING 2004

(+: Full-time overload/extra pay)

(*: New hourly academic employee)

Name	Department	Grant	Division
Brown, Geoffrey Paul	Disabled Stud Prog & Services	Disabled Student Excess Cost 03-04	Credit
Chuck, Terence Albert	Disabled Stud Prog & Services	Disabled Student Excess Cost 03-04	NonCredit
Chuck, Terence Albert	Disabled Stud Prog & Services	Disabled Student Excess Cost 03-04	Credit
Guiuan, Antonio S	Extended Oppo Prog & Services	EOPS Part A, B, & C	Credit
+ Hom, Grace	Matriculation	Matriculation Credit 03-04	NonCredit
+ Hom, Grace	Matriculation	Matriculation Credit 03-04	Credit
Jenkins, Alvin	Extended Oppo Prog & Services	EOPS Part A, B, & C	NonCredit
+ Johnson, Paul L	Disabled Stud Prog & Services	Disabled Student Excess Cost 03-04	NonCredit
Magalong, Philip V	Disabled Stud Prog & Services	Disabled Student Excess Cost 03-04	NonCredit
Magalong, Philip V	Disabled Stud Prog & Services	Disabled Student Excess Cost 03-04	Credit
+ Obenchain, Cynthia	Matriculation	Matriculation Credit 03-04	NonCredit
+ Obenchain, Cynthia	Matriculation	Matriculation Credit 03-04	Credit
Orzech, David	Disabled Stud Prog & Services	Disabled Student Excess Cost 03-04	Credit
Rachels, Karen R	Disabled Stud Prog & Services	Disabled Student Excess Cost 03-04	Credit
+ Sparks, Jack D.	Matriculation	Matriculation Credit 03-04	Credit
+ Sparks, Jack D.	Matriculation	Matriculation Credit 03-04	NonCredit

G2 Spring 2004: 16

Total for G2: 23

Total Records: 1234

040129 - G3

Full-Time

First Year

Contract

RESOLVED: That on the effective dates indicated, the following named academic employee be appointed as full-time faculty. Appointment shall be contingent upon verification of satisfactory physical examination, a tuberculosis clearance, and completion of appropriate District documents. Salary shall be in accordance with the current salary schedule (Contract and Regular faculty):

<u>NAME</u>	<u>DEPARTMENT/CAMPUS</u>	<u>STATUS</u>	<u>REPLACEMENT FOR</u>	<u>EFFECTIVE DATES</u>
CATALDO, Beth	Interdisciplinary Studies / Ocean Avenue	First Year Contract	Glenda Drew UPFX-7324-1120-4900-C FF9248	01/13/04

040129 – G4

Full-Time
Temporary

RESOLVED: That on the effective dates indicated, the following named academic employee be appointed as full-time temporary (long-term substitute) faculty. Appointment shall be contingent upon verification of satisfactory physical examination, a tuberculosis clearance, and completion of appropriate District documents. Salary shall be in accordance with the current salary schedule.

<u>NAME</u>	<u>DEPARTMENT/CAMPUS</u>	<u>STATUS</u>	<u>REPLACEMENT FOR</u>	<u>EFFECTIVE DATES</u>
MUN, Vivien (Employee hired with degree equivalent based on adopted criteria)	Disabled Students Programs & Services / Ocean Avenue	Full-Time Temporary (Long-Term Substitute)	Rebecca Reilly U-5120-1129-6010-C FS9999	01/13/04 – 05/26/04

040129 – G5

Reassignment

RESOLVED: That effective January 13, 2004 through May 26, 2004, with possibility of extension, REITAN, CAROL, to be temporarily reassigned (100%) workload from full-time, tenured-track academic position in Library Services (Language Center) Department to Office of the Educational Technology as a Coordinator of Technology Learning Center (TLC).

G1 to G10

01/29/04

Page 29 of 33

040129 - G6

Name Change

RESOLVED: That the name of the following academic employee be changed for record purposes:

FROM	TO
Crawford-Ades, Natalia U. McCabe, Donna Marie	Ades, Natalia U. Eyestone, Donna Marie

040129 - G7

Demise

RESOLVED: That effective date shown, the demise of the following named academic personnel be noted for the purpose of record clearance:

NAME	DEPARTMENT/CAMPUS	EFFECTIVE DATE
Levinson, Stephen	English/Ocean	11/23/03
Nishikawa, Tomoji	Asian American Studies/Ocean	08/26/03

040129 – G8
Amendment
to Resolution

RESOLVED: That Resolution 020530 – G11, Reduced Workload Pre-Retirement Reduction, be amended in part to show the following:

NAME	DEPARTMENT/CAMPUS	TERMS OF DUTY	EFFECTIVE DATES
<u>CHANGE</u> <u>FROM:</u> Evans, Susan A.	Behavioral Sciences/Phelan	Work 80% every Fall and Spring	Fall 2002 through Spring 2008
<u>CHANGE</u> <u>TO:</u> Evans, Susan A.	Behavioral Sciences/Ocean	Work 80% every Fall and Spring <u>Work 80% every Fall and 20% every Spring</u>	Fall 2002 through <u>Fall 2003</u> <u>Spring 2004 through Spring 2008</u>

040129 – G9
Amendment
to Resolution

RESOLVED: That Resolution 030626 – G8 Department Chairperson Stipends 2003-2004 be amended in part to show the following:

CHANGE
FROM:

NAME	DEPARTMENT	STEP	STIPEND
Brownsey, Maureen (Fall only)	Gay, Lesbian, and Bisexual Studies	1	1,743.00

CHANGE
TO:

Brownsey, Maureen (Fall-only)	Gay, Lesbian, and Bisexual Studies	1	1,743.00
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040129 – G10
Amendment
to Resolution

RESOLVED: That Resolution 030925 – G5 Department Chairperson Stipends 2003-2004 be amended in part to show the following:

CHANGE
FROM:

NAME	DEPARTMENT	STEP	STIPEND
Collins, John (Spring only)	Gay, Lesbian, and Bisexual Studies	7	3,894.00

CHANGE
TO:

Collins, John (Spring only)	Gay, Lesbian, and Bisexual Studies	7	<u>CANCEL</u> <u>STIPEND</u>
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CITY COLLEGE OF SAN FRANCISCO

50 PHELAN AVENUE • SAN FRANCISCO, CA 94112 • 415. 239.3000

H1-H3

DATE: January 29, 2004
TO: Board of Trustees
FROM: Dr. Philip R. Day, Jr., Chancellor
Subject: Academic Employees
Credit Program/Non-Credit Program
Categorically Funded
City College of San Francisco
(Resolutions 040129-H1-H3)

BACKGROUND INFORMATION:

Resolutions 040129-H1-H3 cover categorically funded temporary academic employees appointments and/or other related personnel transactions pursuant to the provision of California Education Code #87470. All Appointments are classified as temporary, when services are required and funds are provided. Board of Trustees approval is required.

The following resolutions are recommended for adoption.

SHARED GOVERNANCE REVIEW:

Yes:____; No: X : If yes, which committee:_____
Date of Review:_____

(A negative response indicates that a review is not necessary.)

Clara Starr, Originator

BOARD OF TRUSTEES

DR. ANITA GRIER, PRESIDENT • LAWRENCE WONG, ESQ., VICE PRESIDENT • DR. NATALIE BERG

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DR. PHILIP R. DAY, JR., CHANCELLOR

RESOLVED: That the following named persons be appointed to temporary part-time academic assignments for the semester, department and grant shown. Employment is pursuant to Education Code section 87470 and contingent upon funds available in the applicable Grant/Contract. Employment is contingent upon adequate class enrollment, possession of applicable required minimum qualifications and/or applicable credential, tuberculosis clearance, assignment availability under Article 13-1 of the AFT contract and completion of all District documents necessary to establish eligibility for appointment. Salary shall be in accordance with the appropriate instructional/non-instructional rates as provided by Article 20 of the AFT contract. Total assignments for temporary part-time faculty shall not exceed 60% of the hours per week considered a full-time assignment for regular employees having comparable duties. Total overload/extra pay assignments shall be in accordance with the relevant provisions of the appropriate bargaining contract and the City College of San Francisco Faculty Handbook.

FALL 2003

(+: Full-time overload/extra pay)

(*: New hourly academic employee)

Name	Department	Grant	Division
Bibliowicz, Morris Z	Information Technology Svcs	Telecommunications & Tech 01-02	Credit
+ Chan, Marcia J	English As a Second Language	English Literacy & Civic Ed Grnt Y3	Credit
+ Chan, Nora L	Contract Education	Mietetus Travel Co.	Credit
+ Chan, Nora L	Contract Education	Mietetus Travel Co.	NonCredit
+ Chin, Tina W	English As a Second Language	English Literacy & Civic Ed Grnt Y3	Credit
Cirelli, Franco	Vocational Education	WIA-Muni Career Ladder	Credit
Espinosa, Maria	Teachers' Resource Center	ABE 321/Workforce Investment 03-04	Credit
+ Glanzer, Carole S	Teachers' Resource Center	ABE 321/Workforce Investment 03-04	Credit
Jacobson, Sara E	English As a Second Language	English Literacy & Civic Ed Grnt Y3	Credit
+ Kuizenga, Elizabeth	Teachers' Resource Center	ABE 321/Workforce Investment 03-04	Credit
+ Lian, Xue Guang	Foreign Languages	Partnership for Excellence	Credit
+ Mackey, Robin H	Teachers' Resource Center	ABE 321/Workforce Investment 03-04	Credit
McCauley, Kerry L	Teachers' Resource Center	ABE 321/Workforce Investment 03-04	Credit
Parcell, Celeste J	Cal Works	Temp Assist for Needy Family 03-04	Credit
Rincon, Dory P	Contract Education	Mietetus Travel Co.	NonCredit
Rincon, Dory P	Contract Education	Mietetus Travel Co.	Credit
Roake, Anne Mari	Contract Education	Mietetus Travel Co.	NonCredit
Roake, Anne Mari	Contract Education	Mietetus Travel Co.	Credit
Rubenstein, Deborah A	Contract Education	Mietetus Travel Co.	Credit
Rubenstein, Deborah A	Contract Education	Mietetus Travel Co.	NonCredit
Ryan, Lawrence M	Community Services	T4E-SFDHS Edgewood Training 03-05	NonCredit
+ Verdugo, Diana L	Cal Works	Calworks Program 03-04	Credit
+ Wilensky, Debra Sue	Teachers' Resource Center	ABE 321/Workforce Investment 03-04	Credit
+ Winn-Bell, Judy	Teachers' Resource Center	ABE 321/Workforce Investment 03-04	Credit
Wolf-Prusan, Rebecca J	Cal Works	Temp Assist for Needy Family 03-04	Credit
+ Yee, Rodney	Teachers' Resource Center	ABE 321/Workforce Investment 03-04	Credit
Zetes, Kathleen	Child Dev. & Family Studies	SFDCYF-Family Child Care Train Inst	Credit

III Fall 2003 27

SPRING 2004

(+: Full-time overload/extra pay)

(*: New hourly academic employee)

Name	Department	Grant	Division
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TEMPORARY HOURLY ASSIGNMENTS - ACADEMIC
EMPLOYEES: Categorically Funded.

Abel, Jennifer M	Teachers' Resource Center	ABE 321/Workforce Investment 03-04	NonCredit
Abma, Deanna P	Vocational Education	VATEA T3E Tech Prep 03-04	NonCredit
Alvarado, Salvador	Transitional Studies	ABE 321/Workforce Investment 03-04	NonCredit
Anderson, Byron E	Vocational Education	ECO-CACT 03-04 CT#01-302-009	NonCredit
Anderson, Byron E	Vocational Education	ECO-ATTC 03-04 CT#01-301-001	NonCredit
Ayala, Rene	Transitional Studies	ABE 321/Workforce Investment 03-04	NonCredit
Balestreri, Katherine K	Contract Education	ECO-Workplace 03-04 CT#01-312-008	NonCredit
Belbin, Charles Lynw	Teachers' Resource Center	ABE 321/Workforce Investment 03-04	NonCredit
Bell, Rosalyn Elai	Child Dev. & Family Studies	St Preschool FD 03-04 GWAP	NonCredit
Bibliowicz, Morris Z	Teachers' Resource Center	ABE 321/Workforce Investment 03-04	NonCredit
+ Buford, Sylvia Y	Child Dev. & Family Studies	F & KCE 03-04	Credit
Burgess Ph.D., Alisa S	Student Health	Student Health Fees	Credit
Burt, Tracy C	Child Dev. & Family Studies	SF Cares-Wu Yee Services YR2	Credit
Burt, Tracy C	Community Services	T4E-SFDHS Edgewood Training 03-05	NonCredit
Byk, Lynn R	Student Health	Student Health Fees	Credit
Cahill, Paula J	Student Health	Student Health Fees	Credit
+ Calderon, Vivian J	Research and Planning	Calworks Program 03-04	Credit
Carrese, John Matt	Contract Education	Ct. Ed SF Hotels Partnrshp Proj #4	NonCredit
Cataldo, Beth E	Architecture	Vatea IIC 2003-2004	Credit
Chen, Peijue Paig	Child Dev. & Family Studies	Vatea IIC 2003-2004	Credit
+ Cheng, Eva Yuen	Child Dev. & Family Studies	SF Cares-Wu Yee Services YR2	NonCredit
Cirelli, Franco	Bus/Office Tech/Small Bus	Vatea IIC 2003-2004	Credit
+ Clark, Sunny L	Student Health	Student Health Fees	Credit
Conahan, Barbara J	Student Health	Student Health Fees	Credit
+ Cornejo, Lynda M	Teachers' Resource Center	ABE 321/Workforce Investment 03-04	NonCredit
Cox, Karen C	English	Vatea IIC 2003-2004	Credit
Deng, Linda Y	Vocational Education	WIA-Muni Career Ladder	Credit
+ Denoon, James C	Teachers' Resource Center	ABE 321/Workforce Investment 03-04	NonCredit
+ Devine, Joanne D	Child Dev. & Family Studies	F & KCE 03-04	Credit
+ Dewar, Cynthia E	English	Vatea IIC 2003-2004	Credit
Donovan, Sharon Mari	Child Dev. & Family Studies	Vatea IIC 2003-2004	Credit
Edwards, Sam J	Student Health	Student Health Fees	Credit
Edwardson, Lawrence H	Teachers' Resource Center	ABE 321/Workforce Investment 03-04	NonCredit
Evans, Brenda T	Student Health	Student Health Fees	Credit
Fisher, Ian K.	Computer Networking & InfoTech	WIA-HIB Technical Skill Grant	Credit
+ Fowler, Janet E	Teachers' Resource Center	ABE 321/Workforce Investment 03-04	NonCredit
+ Fried-Lee, Lauri	Teachers' Resource Center	ABE 321/Workforce Investment 03-04	NonCredit
Gibson, Paul M	Student Health	Student Health Fees	Credit
Goldstein, Augusta Alcy	Teachers' Resource Center	ABE 321/Workforce Investment 03-04	NonCredit
Goode, Ruth	English As a Second Language	English Literacy & Civic Ed Grnt Y3	NonCredit
Gougoutas, Anne K	Transitional Studies	ABE 321/Workforce Investment 03-04	NonCredit
Holder, Victoria L	English As a Second Language	English Literacy & Civic Ed Grnt Y3	NonCredit
Hovanesian, Suzanne A.	Teachers' Resource Center	ABE 321/Workforce Investment 03-04	NonCredit
+ Huynh, Kim-Dung L	Cal Works	Calworks Program 03-04	Credit
+ Huynh, Kim-Dung L	Cal Works	Calworks Program 03-04	NonCredit
Isensee, Rik	Student Health	Student Health Fees	Credit
+ Johnson, Elaine A	Biological Sciences	Biolink:NATE-Biotech	NonCredit
+ Johnson, Gregory A	Career Link	WIA-HIB Technical Skill Grant	NonCredit
Kailath, Priya Susa	Teachers' Resource Center	ABE 321/Workforce Investment 03-04	NonCredit
Kaplan, Gregory E	Teachers' Resource Center	ABE 321/Workforce Investment 03-04	NonCredit
Kearsley, Jeanne	English As a Second Language	ABE 321/Workforce Investment 03-04	NonCredit

TEMPORARY HOURLY ASSIGNMENTS - ACADEMIC
EMPLOYEES: Categorically Funded.

+ Kudsí, Omar S	English	Vatea IIC 2003-2004	Credit
+ Lallas, James M	Vocational Education	VATEA T3E Tech Prep 03-04	NonCredit
Langmo, Tore E	English	Vatea IIC 2003-2004	Credit
Lau, Pennie S	Contract Education	Ct. Ed SF Hotels Partnrshp Proj #4	NonCredit
Lee, Sau Fong	Community Services	T4E-SFDHS Edgewood Training 03-05	NonCredit
Lee, Wayne C	English As a Second Language	English Literacy & Civic Ed Grmt Y3	NonCredit
Leonhardt, Edith A	Biological Sciences	Vatea IIC 2003-2004	Credit
Levin, Stephanie I	Teachers' Resource Center	ABE 321/Workforce Investment 03-04	NonCredit
Lewis, Christa M	Teachers' Resource Center	ABE 321/Workforce Investment 03-04	NonCredit
Lewis, James Benn	Vocational Education	Vatea IIC 2003-2004	NonCredit
Lisker, David M	Teachers' Resource Center	ABE 321/Workforce Investment 03-04	NonCredit
Liu, Debra R	Teachers' Resource Center	ABE 321/Workforce Investment 03-04	NonCredit
Long, William Euge	Contract Education	T4E-SFDHS Edgewood Training 03-05	NonCredit
Luckey, Bernadine Cori	Community Services	T4E-SFDHS Edgewood Training 03-05	NonCredit
Luey, Leon J	Learning Assistance	Partnership for Excellence	Credit
Lyau, Pamela W	Contract Education	ECO-SJECCD-CDE	NonCredit
MacAndrew, Ann L	Teachers' Resource Center	ABE 321/Workforce Investment 03-04	NonCredit
Manukova, Sophia Arca	Teachers' Resource Center	ABE 321/Workforce Investment 03-04	NonCredit
+ McClain, Laurene W	Social Science	Vatea IIC 2003-2004	Credit
McCrosky, Stephen	Student Health	Student Health Fees	Credit
McCuskey, Sarah C	Student Health	Student Health Fees	Credit
+ McLanahan, Amy D	Mathematics	Vatea IIC 2003-2004	Credit
+ Meunier-Fiebelkorn, Murie	Child Dev. & Family Studies	F & KCE 03-04	Credit
+ Meunier-Fiebelkorn, Murie	Child Dev. & Family Studies	Orfalea Family Foundation	NonCredit
Mojica, Jay F	Teachers' Resource Center	ABE 321/Workforce Investment 03-04	NonCredit
Odell, John Main	Broadcast Electronic Media Art	Vatea IIC 2003-2004	Credit
Okamoto, Nancy	Student Health	Student Health Fees	Credit
O'Roke, Linda S.	Teachers' Resource Center	ABE 321/Workforce Investment 03-04	NonCredit
Overton, Ann Vinc	Teachers' Resource Center	ABE 321/Workforce Investment 03-04	NonCredit
Parcell, Celeste J	Cal Works	Temp Assist for Needy Family 03-04	NonCredit
Parcell, Celeste J	Cal Works	Temp Assist for Needy Family 03-04	Credit
Paul, Alan	Foreign Languages	Vatea IIC 2003-2004	Credit
Persiko, Craig A	Computer Science	Vatea IIC 2003-2004	Credit
+ Picar, Deborah J	Vocational Education	WIA-Muni Career Ladder	NonCredit
Pogge, Crima B	Biological Sciences	Vatea IIC 2003-2004	Credit
Polk, Andrea	Student Health	Student Health Fees	Credit
Raber, Melissa Ana	Teachers' Resource Center	ABE 321/Workforce Investment 03-04	NonCredit
+ Racek, Barbara M	Teachers' Resource Center	ABE 321/Workforce Investment 03-04	NonCredit
Raskin, Steven M	Photography	Vatea IIC 2003-2004	Credit
Redfern, Mary A	Student Health	Student Health Fees	Credit
Reed, Robert W	Transitional Studies	ABE 321/Workforce Investment 03-04	Credit
Reed, Robert W	Transitional Studies	ABE 321/Workforce Investment 03-04	NonCredit
Reichman, Linda K	Teachers' Resource Center	ABE 321/Workforce Investment 03-04	NonCredit
Rodriguez, Pablo E	Transitional Studies	ABE 321/Workforce Investment 03-04	NonCredit
+ Rosales-Urbe, Maria	Transitional Studies	ABE 321/Workforce Investment 03-04	NonCredit
+ Rosenthal, Nadine	Learning Assistance	Partnership for Excellence	Credit
Rudolph, Linda J	Teachers' Resource Center	ABE 321/Workforce Investment 03-04	NonCredit
Sanford, Curt Neal	Teachers' Resource Center	ABE 321/Workforce Investment 03-04	NonCredit
+ Schatz, Jason M	Computer Science	Vatea IIC 2003-2004	Credit
+ Scholnick, Nadia F	Teachers' Resource Center	ABE 321/Workforce Investment 03-04	NonCredit
Schuricht, Robert N	Teachers' Resource Center	ABE 321/Workforce Investment 03-04	NonCredit

TEMPORARY HOURLY ASSIGNMENTS - ACADEMIC
EMPLOYEES: Categorically Funded.

+	Schwartz, Marvin L	Teachers' Resource Center	ABE 321/Workforce Investment 03-04	NonCredit
	Shaeffer, Chris J	Transitional Studies	ABE 321/Workforce Investment 03-04	NonCredit
	Silverman, Herb M	Transitional Studies	ABE 321/Workforce Investment 03-04	Credit
	Sneed, Jane W	Transitional Studies	ABE 321/Workforce Investment 03-04	NonCredit
	Sohr, Deborah M	Student Health	Student Health Fees	Credit
	Speraw, Andrea Ruth	Vocational Education	Vatea IIC 2003-2004	NonCredit
	Stark, L. Susa	Vocational Education	NSF-Math Modules 2 Years	NonCredit
	Stewart, Elizabeth W	Learning Assistance	Partnership for Excellence	Credit
	Straus, Amber C	Transitional Studies	ABE 321/Workforce Investment 03-04	NonCredit
	Straus, Amber C	Transitional Studies	ABE 321/Workforce Investment 03-04	Credit
	Tatz, Mark J	Teachers' Resource Center	ABE 321/Workforce Investment 03-04	NonCredit
	Trego, Roland P	English As a Second Language	ABE 321/Workforce Investment 03-04	NonCredit
	Trego, Roland P	English As a Second Language	Vatea IIC 2003-2004	NonCredit
+	Truong, Tuyet Ngoc A	Bus/Office Tech/Small Bus	Vatea IIC 2003-2004	Credit
	Van Ecke, Yolanda H.	Behavioral Sciences	Partnership for Excellence	Credit
	Van Ecke, Yolanda H.	Behavioral Sciences	Ct. Ed Visitation Valley Comm Centr	Credit
	Wallace, Susan Ann	Teachers' Resource Center	ABE 321/Workforce Investment 03-04	NonCredit
+	Weil, Melinda L	Astronomy	Vatea IIC 2003-2004	Credit
	White, Eva G	Child Dev. & Family Studies	Center Based 03-04 GCTR	NonCredit
	Wolf-Prusan, Rebecca J	Cal Works	Temp Assist for Needy Family 03-04	Credit
	Wolf-Prusan, Rebecca J	Cal Works	Temp Assist for Needy Family 03-04	NonCredit
+	Wong, Kathleen J	English As a Second Language	ABE 321/Workforce Investment 03-04	NonCredit
	Wong, Lorena E	Student Health	Student Health Fees	Credit
	Wong, Manuel K	Child Dev. & Family Studies	SFDCYF-Family Child Care Train Inst	Credit
	Wongprasert, Tanichya K	English	Vatea IIC 2003-2004	Credit
	Yee, Edna	Student Health	Student Health Fees	Credit
	Yrun, Mario R	Bus/Office Tech/Small Bus	Vatea-REEC 03-04	NonCredit
	Yrun, Mario R	Bus/Office Tech/Small Bus	Vatea-REEC 03-04	Credit
	Zoll, Sharyn L	Transitional Studies	ABE 321/Workforce Investment 03-04	NonCredit

III Spring 2004: 131

Total for H1: 158

Total Records: 158

040129 – H2
Categorically
Funded
Full-Time
Temporary
Assignment
SPRING 2004

RESOLVED: That the following named academic employees be appointed to Categorically Funded Temporary Full-Time assignment pursuant to Education Code Section 87470 for the term and year shown. Appointment shall be contingent upon adequate class enrollment, possession of applicable required minimum qualifications and/or applicable credential, tuberculosis clearance, verification of satisfactory physical examination, and completion of appropriate District documents. Salary shall be in accordance with the current salary schedule. Categorically funded as indicated:

<u>NAME</u>	<u>DEPARTMENT</u>	<u>ACTIVITY</u>	<u>BUDGET</u>	<u>EFFECTIVE DATES</u>
DONOVAN, Sharon	Child Development & Family Studies	Project Coordinator / Instructor	213022-7334-1220-2100-N FN9677	01/13/04 – 05/26/04
VELLENO, Dianne	Child Development & Family Studies	Health Educator / State Preschool Instructor	212115-7334-1250-6920-N FN9766	01/13/04 – 05/26/04
WHITTOM, Susan	Child Development & Family Studies	Orfalea Family Foundation / Program Coordinator	213019-7334-1220-6920-N FN9637	01/13/04 – 05/26/04

040129-H3
Amendment
to Resolution

RESOLVED: That resolution 030828-H3, Categorically Funded, Full-Time Temporary Assignment, be amended in part to show the following:

<u>CHANGE FROM:</u>	<u>NAME</u>	<u>DEPARTMENT</u>	<u>ACTIVITY</u>	<u>BUDGET</u>	<u>EFFECTIVE DATES</u>
	LOO, JOSEPHINE	Learning Assistance Program	Counselor	Technical Preparation 121428-6430-1442-6110-C 90% 122108-7174-1240-0400-C 10% 121429-6430-1442-6100-C 90% FN9650	08/14/03 – 08/31/03 08/14/03 – 12/19/03 09/01/03 – 12/19/03 01/13/04 – 05/26/04
<u>TO:</u>	LOO, JOSEPHINE	Learning Assistance Program	Counselor	<i>Technical Preparation</i> 121428-6430-1442-6110-C 90% 122108-7174-1240-0400-C 10% 121429-6430-1442-6100-C 90% 122108-7174-1240-0400-C 10% FN9650	08/14/03 – 08/31/03 08/14/03 – 12/19/03 09/01/03 – 12/19/03 01/13/04 – 05/26/04



CITY COLLEGE OF SAN FRANCISCO

50 PHELAN AVENUE • SAN FRANCISCO, CA 94112 • 415. 239.3000

N1

DATE: January 29, 2004
TO: Board of Trustees
FROM: Dr. Philip R. Day, Jr., Chancellor

Subject: Academic Employees
Community Services Classes
City College of San Francisco
(Resolutions 040129-N1)

BACKGROUND INFORMATION:

Resolutions 040129-N1 covers appointments of academic employees to Community Service Classes and/or other related transactions pursuant to the provisions of California Education Code #78300. All appointments are classified as temporary, hour unless otherwise stated in the resolution. Board of Trustees approval is required.

The following resolutions are recommended for adoption.

SHARED GOVERNANCE REVIEW:

Yes: ____; No: X : If yes, which committee: _____

Date of Review: _____

(A negative response indicates that a review is not necessary.)

Clara Starr, Originator

N1

BOARD OF TRUSTEES

DR. ANITA GRIER, PRESIDENT • LAWRENCE WONG, ESQ., VICE PRESIDENT • DR. NATALIE BERG

Page 1 of 2

01/29/04

JOHNNIE L. CARTER, JR. • MILTON MARKS III • JULIO J. RAMOS, ESQ. • RODEL E. RODIS • RICHARD CANTORA, STUDENT TRUSTEE

DR. PHILIP R. DAY, JR., CHANCELLOR

RESOLVED: That the following named persons be appointed to temporary part-time academic assignments in Community Services and related Programs pursuant to Education Code Section 78300. Employment is contingent upon adequate class enrollment, possession of applicable required minimum qualifications and/or applicable credential, tuberculosis clearance, assignment availability under Article 13-1 of the AFT contract and completion of all District documents necessary to establish eligibility for appointment. Salary shall be in accordance with the appropriate instructional/non-instructional rates as provided by Article 20 of the AFT contract. Total assignments for temporary part-time faculty shall not exceed 60% of the hours per week considered as full-time assignments for regular employees having comparable duties. Total overload/extra pay assignments for full-time faculty shall be in accordance with the relevant provisions of the appropriate bargaining contract and the City College of San Francisco Faculty Handbook.

FALL 2003

(+: Full-time overload/extra pay)

(*: New hourly academic employee)

<u>Name</u>	<u>Department</u>	<u>Division</u>
Reynolds, Stanislaus G	Community Services	NonCredit
Ryan, Lawrence M	Community Services	NonCredit

N1 Fall 2003: 2

SPRING 2004

(+: Full-time overload/extra pay)

(*: New hourly academic employee)

<u>Name</u>	<u>Department</u>	<u>Division</u>
Zimmerman, Michele	Institute for Int'l Students	NonCredit

N1 Spring 2004: 1

Total for N1: 3**Total Records: 3**



CITY COLLEGE OF SAN FRANCISCO

50 PHELAN AVENUE • SAN FRANCISCO, CA 94112 • 415. 239.3000

Tabled from the May 2003 Board Meeting

DATE: January 29, 2003

P1

TO: Board of Trustees

FROM: Dr. Philip R. Day, Jr., Chancellor

SUBJECT: **Policy Manual
Notice of Intention to Amend the SFCCD
Policy Manual 7.04 – Approval of Sites,
Plans, and Acceptance of Buildings
(Resolution No. 040129-P1)**

BACKGROUND INFORMATION:

A number of issues have been raised with respect to the intent of the current policy, especially as it relates to site locations and the level of detail that the Board should approve. The proposed change in policy seeks to clarify the role of the Board in the exercise of its authority.

San Francisco Community College District Policy Manual Section 1.05 D reads in part as follows: "Adoption of Policies. Any policy may be adopted by the Board, be amended or repealed by an affirmative vote of four members at any meeting, providing notice of said intended action has been given at a previous meeting..."

RECOMMENDATION:

RESOLVED: That notice is hereby given that the following proposed amendment to the San Francisco Community College District Policy Manual 7.04 – Approval of Sites, Plans, and Acceptance of Buildings be acted upon at the June 26, 2003 meeting of the Board of Trustees.

That SFCCD Policy Manual Section 7.04 - Approval of Sites, Plans, and Acceptance of Buildings shall be amended to read as follows: (NOTE: Additions or substitutions are indicated by ***bold italic*** and deletions are indicated by strike over.) (See following pages).

~~Ronald Lee, Originator~~

President, Dr. Anita Grier, Originator

Trustee, Milton Marks III, Originator

Trustee, Lawrence Wong, Originator

BOARD OF TRUSTEES

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DR. PHILIP R. DAY, JR., CHANCELLOR

PM 7.04 APPROVAL OF SITES, PLANS, AND ACCEPTANCE OF BUILDINGS

The Board of Trustees shall approve all sites, plans and specifications for new buildings. The Board shall approve all major repairs, alterations, additions, and maintenance work. Inspection and acceptance of new or remodeled buildings prior to occupancy and use shall be in accordance with state law,

In furtherance of this Policy, the Board of Trustees authority shall include but is not limited to the following:

- 1) Approve new Educational and Program Specifications for all new buildings and major renovations and remodeling projects;***
- 2) Approve new Educational Program Specifications for all new campuses;***
- 3) Approve specific sites for new campuses;***
- 4) Approve specific site locations within a campus if the chosen site differs from the Master Plan;***
- 5) Approve final design development phase-plans for new buildings and campuses;***
- 6) Approve the Master Plan; and***
- 7) Approve (or ratify if state deadlines do not allow for prior approval) all Initial and Final Program Proposals for new facilities submitted to the state for funding.***



CITY COLLEGE OF SAN FRANCISCO

50 PHELAN AVENUE • SAN FRANCISCO, CA 94112 • 415. 239.3000

Date: January 29, 2004

S1

To: Board of Trustees

From: Dr. Philip R. Day, Jr., Chancellor

Subject: **SPECIAL**
Authorization to execute a
Master Agreement by and between the
San Francisco Community College District and
the Foundation of City College of San Francisco
(Resolution No: 040129-S1)

BACKGROUND INFORMATION:

The Foundation of City College of San Francisco is a non-profit corporation established to promote and assist the educational services of City College of San Francisco. The Foundation's articles of incorporation, and its tax exempt purposes approved by the State of California and the federal Internal Revenue Service, provide that it exists to support the District. Its assets are dedicated to the District, and it has a proven track record of providing major development and fundraising support for the benefit of the District and City College of San Francisco.

In July of 1997, the District entered into a Master Agreement with the Foundation which ended June, 2000. From June, 2000 to present, both the College Development Office and the CCSF Foundation have been going through a planned reorganization. To that end, a new Dean of College Development was hired in June of 2000. She has successfully restructured the Foundation Board and Finance Committee and through the efforts of the Dean of College Development, the Chancellor and the Board of Directors, the Foundation has grown the corpus from approximately \$1,000,000 to approximately \$12,000,000.

Now that the Foundation Board and College Development office have been restructured, District administration is recommending that authorization be given to execute a new Master Agreement by and between the District and the CCSF Foundation. This new Master Agreement would start February 1, 2004 for and initial five-and-one half-year first term with the possibility of three subsequent five-year terms upon mutual agreement between the District and the CCSF Foundation. The recommended agreement is attached and by reference is made part of this resolution.

BOARD OF TRUSTEES

DR. ANITA GRIER, PRESIDENT • LAWRENCE WONG, ESQ., VICE PRESIDENT • DR. NATALIE BERG
JOHNNIE L. CARTER, JR. • MILTON MARKS III • JULIO J. RAMOS, ESQ. • RODEL E. RODIS • GLORIAMARIE CALUEN, STUDENT TRUSTEE
01/29/04 – S1 page 1 DR. PHILIP R. DAY, JR., CHANCELLOR

RECOMMENDATION:

RESOLVED: That the Board authorizes to execution of the attached Master Agreement by and between the San Francisco Community College District and the Foundation of City College of San Francisco and

FURTHER BE IT RESOLVED: That the Chancellor, Vice Chancellor of Finance and Administration and/or their designees are hereby authorized to execute all documents necessary to effectuate this resolution on behalf of the San Francisco Community College District.

Dr. Philip R. Day, Jr., Originator

**MASTER AGREEMENT
BY AND BETWEEN THE
SAN FRANCISCO COMMUNITY COLLEGE DISTRICT AND
THE FOUNDATION OF THE CITY COLLEGE OF SAN FRANCISCO**

This agreement is made and entered into this 1st day of February , 2004 by and between the San Francisco Community College District, hereinafter referred to as "District," on behalf of City College of San Francisco, and the Foundation of the City College of San Francisco, hereinafter referred to as "Foundation," an independent foundation established and operated for the purposes of supporting the District.

I Purpose

California Education Code Section 70902.B authorizes the District to enter into agreements with non-profit corporations.

The Foundation is a non-profit corporation established to promote and assist the educational services of the District, including providing support for major District capital projects. The Foundation's Articles of Incorporation, and its tax-exempt status approved by the State of California and the Internal Revenue Service, provide that it exists to support the District. Its assets are dedicated to the District, and it has a proven track record of providing major development and fundraising support for the benefit of the District.

The District desires to receive and encourage such support provided by the Foundation. Thus, the purpose of this Agreement is to establish the terms and conditions under which the District will provide space and administrative support to the Foundation, and to establish the parameters of the relations between the District and the Foundation.

II Relationship Between Foundation and District

The relationship between the Foundation and the District, as described in this Agreement, is in the capacity of independent contractors. Nothing contained in this Agreement shall be construed as establishing any relationship between the Foundation and the District as employer/employee, a partnership, a joint venture or any relationship whatsoever other than that of independent contractors.

III Use of Facilities

The Foundation shall be entitled, subject to the consent of the Chancellor of the District or his/her designee, to utilize facilities and property owned, occupied, operated and used by the District. The Foundation shall use the facilities and property only for those services and functions that are consistent with the policies, rules and regulations which have been or may be adopted by the Board of Trustees of the District.

The Foundation may utilize such facilities and property only for the purposes of:

1. Administering gifts or grants made to the Foundation and trusts of which the Foundation serves as trustee;
2. Conducting fundraising projects for the benefit of the District programs and approved by the Chancellor and /or his/her designee;
3. Conducting meeting, events, workshops and/or conferences of the Foundation Board of Directors and its authorized committees, associate groups, members, employees or volunteers; and
4. Any other authorized Foundation activity.

Permission to use any of the District facilities or equipment included in this Agreement or amendments may be reasonably withdrawn upon written notice by the Chancellor or his/her designee when the facilities are needed by the District.

IV Reimbursement for Services and Facilities

The Foundation shall, by prior agreement (Addendum A), reimburse the District for certain expenditures incurred by the District as a result of activities of the Foundation. The District shall invoice the Foundation for such expenditures, indicating items charged and the method of determining costs.

The District will provide certain services without invoice, by prior agreement (Addendum A), to the Foundation, which may include custodial and facilities maintenance services, equipment and information systems service and advice, personnel and related assistance and other similar services as from time to time are agreed upon. It is the good faith business judgment of the Board of Trustees of the District that the services and funds provided by the Foundation to the District have a fair market value far surpassing the value of the administrative services provided by the District to the Foundation under this Agreement.

V Conformance with Laws, Regulations and Policies

In the conduct, administration and performance of the functions and activities described herein, the Foundation shall, at all times, conform to all applicable laws, rules, regulations, procedures and policies.

VI Administration of Gifts and Trusts

- A. The Foundation acceptance and administration of gifts, grants, scholarships, loan funds, fellowships, bequests or the equivalent that its Board of Directors may determine by resolution are:
 1. Consistent with the policies and welfare of the District as determined by the District's Board of Trustees or the Chancellor acting in accordance with District policy; and
 2. Of aid to the Foundation in assisting the instructional, students service and administrative programs of the District.
- B. Acceptance by the Foundation of any conditional gift, bequest or contribution of personal property such as buildings, art collections, vehicles, etc. to be utilized by the District must have the approval of the Chancellor.

C. The Foundation shall maintain records that reflect the acceptance and disposition of gifts, grants, scholarships, loan funds, fellowships, bequest, trusts and the equivalent and compliance with the terms of any related instruments.

D. The Foundation may also develop alumni activities, workshops, conferences institutes and Federal projects that relate to the Purpose as stated above.

VII Signs, Fixtures and Equipment

District facilities and property shall not be altered by the Foundation in any manner without the consent of the Chancellor or his/her designee. Authorized alterations shall be at the expense of the Foundation.

During the term of this Agreement, the Foundation shall have the right to place and attach fixtures, signs and equipment in and upon facilities as authorized in writing by the Chancellor or his/her designee. Fixtures, signs and equipment so erected, placed or attached by the Foundation shall be and remain the property of the Foundation and removed therefrom by the Foundation upon termination of this Agreement.

VIII Right of Entry

The District and its authorized representatives shall have the right to enter the facilities at any reasonable time for the purpose of examination, repairs or supervision.

IX Foundation Records

The Foundation shall maintain adequate records of its activities; shall make such records available for inspection by the District upon reasonable notice; and shall submit to the District such periodic reports as may be reasonably required by the District reflecting the operations and financial status of the Foundation.

X Annual Audits

An independent CPA firm will be retained annually to audit the Foundation with the costs of that service paid by the Foundation. Such audit reports shall be supplied to the District in a timely manner following their completion.

XI Indirect Costs

If the Foundation administers a federally sponsored program, it shall reimburse the District for indirect costs associated with the performance of services by the District for the Foundation relating to the federally sponsored project. Such reimbursement will take into consideration the District's federal indirect cost rate and the approved indirect cost allocation, if any, of the federal program award.

XII Dispensation of Earnings

Income generated by the Foundation in excess of costs and provisions for equipment, maintenance, reserves and working capital shall be used solely to benefit the District and its students. Provisions for the endowment of restricted capital gifts shall be established by the Board of Directors of the Foundation to insure the good stewardship and fiduciary responsibilities of the Foundation for this endowment.

XIII Distribution of Assets

Upon cessation of operations of the Foundation, the net assets of the Foundation shall be either transferred to the District or expended for the benefit of the District.

XIV Public Relations

With respect to expenditures for public relations or other purposes which would serve to augment District appropriations for the operation of the District, the Foundation may expend funds in such amount and for such purposes as are approved by the Board of Directors of the Foundation. The Foundation shall file with the Chancellor a statement of its policy on accumulation and use of public relations funds. The statement will include the policy and procedures for solicitation of funds, source of funds, purposes for which funds will be used, allowable expenditures and procedures for control.

XV Third Party Agreement by Foundation

The Foundation shall not enter into any contract that would obligate District facilities or equipment without the prior written approval of the Chancellor or his/her designee.

XVI Nonassignability

This Agreement is not assignable by the Foundation, either in whole or in part, nor shall the Foundation permit anyone else to use the described facilities or any part thereof without written permission of the Chancellor or his/her designee.

XVII Terms of Agreement

This Agreement is for a five months term beginning on the first day of February, 2004 and ending on the thirtieth day of June, 2009 unless sooner terminated as herein provided. This Agreement may be terminated by either party by giving sixty (60) days written notice and may be extended for three subsequent five year terms upon mutual agreement.

XVIII Insurance

During the term of this Agreement, the Foundation shall at its own expense obtain and maintain for the Foundation and all its officers, directors, agents, employees and volunteers liability insurance in the amount of \$1M each occurrence, with excess liability coverage, including standard property damage, bodily injury, personal injury, errors and omissions, advertising injury, incidental contractual and contract liability coverage.

When special events are sponsored by the Foundation, separate insurance coverage may be required by the District.

XIX Indemnification

The Foundation agrees to indemnify, defend and hold harmless the District, its officers, agents and employees from and against any and all loss, damage or liability that may be suffered or incurred by the District, its officers, agents or employees, caused by, arising out of, or in any way connected with the use of facilities or services by the Foundation in connection with this Agreement.

XX Notices

All notices, correspondence and other written communications shall be addressed and directed to the Foundation and the District, respectively, at the following addresses or at such other addresses as either party may from time to time designate in writing to the other:

Dr. Philip R. Day, Jr., Chancellor
City College of San Francisco
50 Phelan Avenue, E200
San Francisco, CA 94112

Eunice Azanni, President
The Foundation of the City College of
San Francisco
50 Phelan Avenue, S193
San Francisco, CA 94112

All notices pursuant to this Agreement shall be by United State first-class mail, postage pre-paid, or by personal delivery and shall be deemed given or rendered as of the date postmarked or delivered.

XXI Entire Understanding

This Agreement constitutes the entire understanding between the Foundation and the District with respect to the subject matter of this Agreement and supersedes all prior or contemporaneous understanding or agreements concerning this subject matter. No waiver, modification, amendment or addition to this Agreement shall be valid unless in writing and signed by both parties.

XXII Failure or Forbearance

The failure or forbearance of either party to exercise any or part of its rights or remedies with respect to alleged breaches of this Agreement by the other party shall not operate as a waiver as to any other or subsequent breach.

XXIII Governing Law

This Agreement shall be construed in accordance with the laws of the State of California applicable to agreements made and to be performed in such state.

XXIV Binding Agreement

This Agreement shall be binding upon the parties as well as their successors and assigns.

XXV Invalidity

The determination that any provision of this Agreement is invalid or unenforceable shall not invalidate the remainder of this Agreement, and this Agreement shall be construed and performed in all aspects as if such invalid or unenforceable provisions were omitted.

XXVI Counterparts

This Agreement may be executed in counterparts, each of which shall constitute an original and all of which together shall be deemed a single document.

XXVII Amendments

This Agreement may be modified only in writing, signed by the parties hereto.

IN WITNESS HEREOF, this Agreement has been executed by the parties hereto as of the date first written above.

:
San Francisco Community College District

The Foundation of the City College of
San Francisco

By: _____
Dr. Philip R. Day, Jr., Chancellor

By: _____
Eunice Azanni, President

Date: _____

Date: _____

MASTER AGREEMENT
BY AND BETWEEN THE
SAN FRANCISCO COMMUNITY COLLEGE DISTRICT AND
THE FOUNDATION OF THE CITY COLLEGE OF SAN FRANCISCO
ADDENDUM A
REIMBURSEMENT FOR SERVICES AND FACILITIES

The purpose of this Addendum is to establish the relationship between the District and the Foundation for the use of facilities and to designate paid District personnel support for the Foundation.

- A. During the term of this Agreement, the Foundation shall reimburse the District the amount of \$3,500 for the first five months, payable on or before June 30, 2004 for accounting and bookkeeping services performed the previous twelve months, and such reimbursement shall increase by ten (10) percent each year in subsequent years. That is, the reimbursement shall be \$7,700 for 2004-2005, \$8,470 for 2005-2006, \$9,317 for 2006-2007 and \$10,249 for 2007-2008 and \$11,274 for 2008-2009. These figures assume the accounting and bookkeeping services will remain essentially the same. If the need for these services increases due to an expansion of the scope or activities of the Foundation, a new Addendum A shall be created and signed off by both the Chancellor and the President of the Foundation to adequately reflect an increase in reimbursement to the District.
- B. The Dean of College Development of City College of San Francisco shall serve as the Executive Director of the Foundation to assist and direct Foundation activities. The District shall require no reimbursement of salary and benefits for this position for the term of this Agreement.
- C. The District shall permit the independent CPA firm retained to audit the District to conduct the audit of the Foundation also, with the additional costs for that service to be paid by the Foundation.
- D. The Foundation may occupy, operate and use those District facilities as determined by the Chancellor.

This Addendum to the Master Agreement By and Between the San Francisco Community College District and the Foundation of the City College of San Francisco shall provide for the stated purpose, use of facilities and District paid personnel support for five months commencing of February 1, 2004 and terminating on June 30, 2009 and may be and may be extended for three subsequent five year terms upon mutual agreement. Unless a successor addendum to the Master Agreement is agreed to by the District and the Foundation, the terms and conditions of this Agreement as stated above shall terminate and all facilities occupied, operated and used by the Foundation will automatically revert to the District.

IN WITNESS HEREOF, this Addendum has been executed by the parties hereto as of the date first written above.

San Francisco Community College District

The Foundation of the City College of San Francisco

By: _____
Dr. Philip R. Day, Jr., Chancellor

By: _____
Eunice Azanni, President

Date: _____

Date: _____

ADDENDUM B
REIMBURSEMENT FOR PAYROLL AND PAYROLL SERVICES
TO THE BOOKSTORE AUXILIARY

PAYROLL:

Payroll for designated employees of the Foundation will be paid by the SFCCD Bookstore Auxiliary. The Bookstore Auxiliary will consider designated Foundation employees to be Bookstore Employees for purposes of employee benefits and employer/employee taxes only. The Foundation will pay for all costs of payroll, benefits and employee/employer taxes. In addition the Foundation will pay the Bookstore Auxiliary a fee of 5% of the GROSS PAYROLL amount for the administrative costs of these services.

Because the District and the Bookstore Auxiliary are self insured in regards to Workers Compensation, the Foundation will also pay the costs of any workers compensation claims due to Foundation employees.

Because Bookstore salaries for classified and part-time employees are determined by the SFCCD Bookstore Auxiliary Board of Directors and because of the payroll system used by the bookstore, the rate of pay of Foundation employees will be determined by the Foundation. The Foundation will inform the Bookstore Manager from time to time, what the exact rate of pay shall be reduced to an hourly rate of one whole cent (hundredth of a dollar.) This notice shall be in writing and approved by the President of the Bookstore Auxiliary before being implemented by the Bookstore Manager.

Invoices for all payroll services, plus the administrative fee, shall be rendered to the Foundation on the first day of each month. The monthly invoice will include all payroll, benefit costs, and taxes paid on behalf of Foundation employees during the preceding month. This monthly invoice will be paid by check to the Bookstore Auxiliary within 30 days.

IN WITNESS HEREOF, this Addendum has been executed by the parties hereto as of the date first written above.

SFCCD Bookstore Auxiliary
Francisco

The Foundation of the City College of San

By: _____
Stephen J. Herman, President
Bookstore Auxiliary

By: _____
Eunice Azanni, President

Date: _____

Date: _____



CITY COLLEGE OF SAN FRANCISCO

50 PHELAN AVENUE • SAN FRANCISCO, CA 94112 • 415. 239.3000

DATE: January 29, 2004

S2

TO: Board of Trustees

FROM: Dr. Philip R. Day, Jr., Chancellor

SUBJECT: SPECIAL

The Brown v. the Board of Education
(Resolution No.040129-S2)

BACKGROUND INFORMATION:

The year 2004 marks the 50th anniversary of the landmark Brown v. Board of Education Supreme Court decision. In recognition of this anniversary, schools, colleges, and universities and their associated organizations across the nation are reaffirming their commitment to access and equity to higher education. With the support and encouragement from the AACC and ACCT, we are bringing awareness to this important anniversary.

The Brown v. the Board of Education decision has had an impact on public education in America and the advancement of community colleges' service to students and the community like no other. The decision reversed the long-standing, separate-but-equal doctrine that had previously governed public education, including in the community colleges. In fact, fifty years later many states are still struggling with how to finally remove the vestiges of segregation in education and its penetrating effects on society.

At this time of unprecedented budget cuts and challenges to open access to a post-secondary education in California and in the United States, it becomes fundamental for all of public education to remember how far we have come, how far we must go, and how hard we must fight to keep the door open to low-cost, high quality education for all. Never in the history of this State have the poor and disadvantaged been more threatened by a closed door—whether through lack of space or high cost.

The unprecedented demand for a highly skilled workforce makes access to post-secondary education fundamental for any adult who hopes to live a decent life. The door to public education can only be kept open with the understanding of the need and the economic support of our entire citizenry. Our democracy, our commitment to economic and social equality, and the hope of all generations depend on it.

BOARD OF TRUSTEES

DR. ANITA GRIER, PRESIDENT • LAWRENCE WONG, ESQ., VICE PRESIDENT • DR. NATALIE BERG
JOHNNIE L. CARTER, JR. • MILTON MARKS III • JULIO J. RAMOS, ESQ. • RODEL E. RODIS • RICHARD CANTORA, STUDENT TRUSTEE
DR. PHILIP R. DAY, JR., CHANCELLOR

RECOMMENDATION

RESOLVED: that on the 50th anniversary of Brown v. Board of Education decision, the Board of Trustees of City College of San Francisco pledge our unwavering commitment to providing equal access to post-secondary education; and

RESOLVED: that the Board of Trustees of City College of San Francisco support efforts on behalf of all educational entities to ensure learning equity for all students through institutional, political, personal, and civic engagement.

President Anita Grier, Originator
Trustee Lawrence Wong, Originator
Trustee Johnnie Carter, Originator



CITY COLLEGE OF SAN FRANCISCO

50 PHELAN AVENUE • SAN FRANCISCO, CA 94112 • 415. 239.3000

DATE: January 29, 2004

S3

TO: Board of Trustees

FROM: Dr. Philip Day, Jr., Chancellor

SUBJECT: SPECIAL

Approval of new courses recommended by the
College Curriculum Committee (09/17/03 –
12/10/03).

(Resolution No. 040129 – S3)

BACKGROUND INFORMATION:

Board Policy 6.03 provides that "all associate degree credit courses, nondegree credit courses and noncredit courses are to be recommended by the College Curriculum Committee. Any courses which are properly recommended may be implemented only after the recommendation is adopted by the Board of Trustees.

The Curriculum Committee has been established in accordance with section 55002 (a) (2) of the California Code of Regulations, Title 5 Division 6 and is a part of the shared governance structure overseen by the Provost and the Academic Senate. Membership totals 27 and includes students, faculty and administrators.

New courses presented before the committee as course outlines originate among the faculty within the various academic and vocational departments of the college. As faculty develop new curriculum, the Dean of Curriculum, Faculty Evaluation and Tenure Review and the Curriculum Committee Chair provide support and guidance through a process known as technical review. Technical review is a relatively new component of curriculum development and reduces the amount of time needed to develop new curriculum. Additionally, the development of new Curriculum Committee forms and modification of the course outline format have facilitated the development of new curriculum.

Once a course outline has gone through technical review it is presented to the Curriculum Committee. Technical review ensures that the Curriculum Committee's review of the course outline is focused primarily on the content, objectives and methodology of the new course and the relationship between the course and the existing curriculum within the department and the college. Once approved by the committee, the course outline is processed by the Office of

BOARD OF TRUSTEES

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JOHNNIE L. CARTER, JR. • MILTON MARKS III • JULIO J. RAMOS, ESQ. • RODEL E. RODIS • GLORIAMARIE CALUEN, STUDENT TRUSTEE

01/29/04 – S3, Page P DR. PHILIP R. DAY, JR., CHANCELLOR

Instruction and sent to the California State Chancellor's Office for review and approval.

Since September 17, 2003, the College Curriculum Committee has approved 53 new courses. The following is a percentage breakdown of these courses based on the department of origin:

Department	New Courses	Percentage
Architecture	2	3.8%
Art	1	1.9%
Biological Sciences	5	9.4%
Business	2	3.8%
Child Dev. Family Studies	2	3.8%
Computer Networking & Info. Tech.	5	9.4%
Computer Sciences	3	5.7%
English	1	1.9%
English as a Second Language	3	5.7%
Health Care Technology	3	5.7%
Health Sciences	3	5.7%
Interdisciplinary Studies	1	1.9%
Latin American/Latino/a Studies	1	1.9%
Licensed Voc. Nursing	16	30.2%
Mathematics	1	1.9%
Physical Education	1	1.9%
Social Sciences	1	1.9%
Theatre Arts	2	3.8%

A complete list of these courses is attached to this resolution. Board of Trustees approval is sought so that the college may offer these courses.

SHARED GOVERNANCE REVIEW:

Yes X; No ____; If yes, which committee: Curriculum Committee

Date of Review: Fall 2003

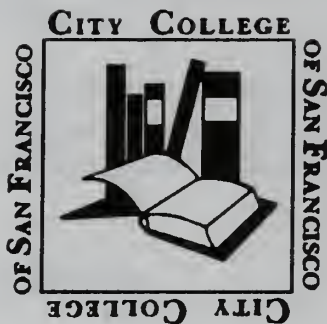
(A negative response indicates review is not necessary)

RECOMMENDATION:

RESOLVED: That the attached list of new courses approved by the College Curriculum Committee between September 17, 2003 and December 10, 2003 is

hereby approved by the Board of Trustees of the San Francisco Community College District.

Brian E. Ellison, Originator



COLLEGE CURRICULUM COMMITTEE

ACTIONS OF THE COLLEGE CURRICULUM COMMITTEE

FALL 2003

NEW PERMANENT COURSES

- #P03-09-17-01 Social Sciences Department, POLS 22 "Environmental Politics and Policy" (3 units)
- #P03-09-17-02 Physical Education and Dance Department, PE 15 "Workplace Ergonomics" (2 units)
- #P03-09-17-04 Art Department, ART 151C "Advanced Monoprinting" (3 units)
- #P03-10-01-01 English as a Second Language Department, ESL 75 "Intermediate Editing and Grammar Review" (2 units)
- #P03-10-01-02 English as a Second Language Department, ESL 85 "Advanced Editing and Grammar Review" (2 units)
- #P03-10-01-05 Latin American/Latino/a Studies Department, LALS 11 "Drug Wars in the Americas" (3 units)
- #P03-10-01-08 Business Department, GNBS 120 "Business Ethics" (3 units)
- #P03-10-01-09 Computer Networking and Information Technology Department, CNIT 120 "Network Security" (3 units)
- #P03-10-15-01 Mathematics Department, MATH R "Basic Math and Prealgebra Workshop" (2 units)
- #P03-10-15-03 Biological Sciences Department, BTEC 101 "Industrial Biotechnology" (4 units)

#P03-10-15-04 Computer Science Department, CS 130A "PHP Programming" (3 units)

#P03-10-15-05 Computer Science Department, CS 151P "Oracle PL/SQL Programming" (3 units)

#P03-10-15-10 Architecture Department, Art Department, Fashion Department, Graphic Communications Department, Interdisciplinary Studies Department, Photography Department, DSGN 101 "Design Fundamentals" (3 units)

#P03-10-15-11 Architecture Department, Art Department, Fashion Department, Graphic Communications Department, Interdisciplinary Studies Department, Photography Department, DSGN 110 "Rapid Visualization" (3 units)

#P03-10-15-12 Computer Networking and Information Technology Department, CNIT 208 "Internetwork Troubleshooting" (3 units)

#P03-10-15-13 Computer Networking and Information Technology Department, CNIT 104L "Operating Systems Technologies Lab" (1 unit)

#P03-10-15-14 Computer Networking and Information Technology Department, CNIT 190 "Internet Systems Analysis and Design" (3 units)

#P03-10-15-24 English Department, SPCH 5 "Intercultural Communication" (3 units)

#P03-10-29-03 Child Development and Family Studies Department, CDEV 41P "Mixed Ages in Family Child Care" (1 unit)

#P03-10-29-06 Licensed Vocational Nursing Department, VOCN 41A "Fundamentals of Vocational Nursing" (4 units)

#P03-10-29-07 Licensed Vocational Nursing Department, VOCN 41B "Basic Medical/Surgical Nursing" (7 units)

#P03-10-29-08 Licensed Vocational Nursing Department, VOCN 41C "Basic Medical/Surgical Skills Lab" (1 units)

#P03-10-29-09 Licensed Vocational Nursing Department, VOCN 41D "Pharmacology" (3 units)

#P03-10-29-10 Licensed Vocational Nursing Department, VOCN 41E "Anatomy and Physiology" (3 units)

#P03-10-29-11 Licensed Vocational Nursing Department, VOCN 42A "Adult Medical Surgical Nursing" (6 units)

- #P03-10-29-12 Licensed Vocational Nursing Department, VOCN 42B "Adult Medical Surgical Nursing II" (7 units)
- #P03-10-29-13 Licensed Vocational Nursing Department, VOCN 42C "Adult Medical/Surgical Skills Lab" (1 unit)
- #P03-10-29-14 Licensed Vocational Nursing Department, VOCN 42D "Mental Health Nursing" (2 units)
- #P03-10-29-15 Licensed Vocational Nursing Department, VOCN 42E "Nutrition" (3 units)
- #P03-10-29-16 Licensed Vocational Nursing Department, VOCN 43A "Concepts in Community Health Nursing" (2 units)
- #P03-10-29-17 Licensed Vocational Nursing Department, VOCN 43B "Maternity Nursing" (4 units)
- #P03-10-29-18 Licensed Vocational Nursing Department, VOCN 43C "Pediatric Nursing" (4 units)
- #P03-10-29-19 Licensed Vocational Nursing Department, VOCN 43D "Advanced Medical Surgical Nursing" (6 units)
- #P03-10-29-20 Licensed Vocational Nursing Department, VOCN 43E "Advanced Medical/Surgical Skills Lab" (1 unit)
- #P03-10-29-21 Licensed Vocational Nursing Department, VOCN 43F "Child Growth and Development" (1 unit)
- #P03-10-01-06 Theatre Arts Department, TH A 106 "Playwright's Performance Workshop" (3 units)
- #P03-11-12-05 Health Science Department, HLTH 94 "Transgender Health I" (0.5 unit)
- #P03-11-12-06 Health Science Department, HLTH 95 "Transgender Health II" (1 unit)
- #P03-11-12-07 Health Science Department, HLTH 96 "Transgender Health III" (2 units)
- #P03-11-12-11 English as a Second Language Department, ESLF 3791 "ESL Through Story-Based Video and TV" (Noncredit)
- #P03-11-12-12 Business Department, INTR 9797 "U.S. Trade with Asia Part III (Southeast Asia)" (Noncredit)
- #P03-11-12-18 Child Development and Family Studies Department/Gay, Lesbian, and Bisexual Studies Department, CDEV 76/GLST 76 "Supporting LGBT Families in ECE" (3 units)

- #P03-11-12-22 Health Care Technology Department, EMT-P 122
"Paramedic Theory – Drugs, IV, Airway" (2.5 units)
- #P03-11-12-23 Health Care Technology Department, EMT-P 123
"Paramedic Theory – Trauma" (4 units)
- #P03-11-12-24 Health Care Technology Department, EMT-P 124
"Paramedic Theory – PHTLS" (1 unit)
- #P03-12-10-01 Interdisciplinary Studies Department, IDST 29 "Islam:
Principles and Practices" (3 units)
- #P03-12-10-05 Computer Science Department, CS 112B "Visual Basic.NET
Object-Oriented" (3 units)
- #P03-12-10-09 Biological Sciences Department, MB 10 "Emerging
Diseases" (3 units)

NEW PERMANENT COURSE (REINSTATEMENT)

- #P03-10-15-07 Theatre Arts Department, TH A 6 "Introduction to Stage
Design" (3 units)

NEW EXPERIMENTAL COURSES

- #P03-11-12-02 Biological Sciences Department, BTEC 25EX "Advanced
PCR Technology" (0.5 unit)
- #P03-11-12-03 Biological Sciences Department, BTEC 26EX "Southern and
Northern Blotting" (0.5 unit)
- #P03-11-12-04 Biological Sciences Department, BTEC 21X2 "Fix-A-Gene
Therapy" (1 unit)

NEW PERMANENT ONLINE COURSE

- #P03-10-01-10 Computer Networking and Information Technology
Department, CNIT 108 "Wireless Networks, Advanced" (3 units)



CITY COLLEGE OF SAN FRANCISCO

50 PHELAN AVENUE • SAN FRANCISCO, CA 94112 • 415. 239.3000

DATE: January 29, 2004

S4

TO: Board of Trustees

FROM: Dr. Philip R. Day, Jr. Chancellor

SUBJECT: SPECIAL

**Support of Proposition 55, Kindergarten-
University Public Education Facilities Bond Acts
of 2004.**

(Resolution No. 040129-S4)

BACKGROUND INFORMATION:

This measure allows the state to issue \$12.3 billion of general bonds for construction and renovation of K-12 school facilities (\$10 billion) and higher education facilities (\$2.3 billion). The K-12 education system serves about 6.1 million pupils while higher education, including local community colleges, the California State University (CSU), and the University of California (UC), serve the equivalent of about 1.6 million full-time students.

K-12 school districts have identified a need to construct new schools to house nearly 1 million pupils and modernize schools for an additional 1.1 million pupils, costing roughly \$16 billion. California's system of public higher education has identified a total of \$5.3 billion for needed capital outlay projects for the period 2003/04 through 2007/08.

Of the \$12.3 billion of general obligation bonds for construction and renovation education facilities (\$2.3 billion), \$10 billion for K-12 school facilities (with roughly half for new construction and a fourth each for modernization and critically overcrowded schools) and \$2.3 billion is for higher education (with \$920 million for community colleges and \$690 million each for UC and CSU).

General obligation bonds are backed by the state, meaning that the state is obligated to pay the principal and interest costs on these bonds. General Fund revenues would be used to pay these costs. These revenues come primarily from state income and sales taxes. The Governor and the Legislature would select the specific projects to be funded by the bond monies.

The cost of these bonds would depend on their interest rates and the time period over which they are repaid. If the \$12.3 billion in bonds authorized by this proposition are sold at an interest rate of 5.25 percent (the current rate for this type of bond) and repaid over 30 years, the cost over the period would be about \$24.7 billion to pay off both the principal (\$12.3 billion) and interest (\$12.4 billion). The average payment for principal and interest would be about \$823 million per year.

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DR. PHILIP R. DAY, JR., CHANCELLOR

The projects for City College of San Francisco that will be funded through Proposition 55 are

Chinatown/North Beach Campus

2004-2005 Construction and Equipment \$33,785,000

John Adams Campus

2004-2005 Preliminary Plans and Working Drawings \$ 1,932,000

2005-2006 Construction and Equipment \$21,522,000

Joint Use Facility – Ocean Avenue Campus

2004-2005 Preliminary Plans \$ 1,038,000

2005-2006 Working Drawings \$ 931,000

It should be noted that City College is working at both the state and local level to ensure that this bill gets passed. AFT 2121 is helping in this regard, as is SEIU 790. The Chancellor is also working at the State level and has been helping to orchestrate and coordinate the support of Northern California community colleges both financially and people power-wise.

If the voters do not approve this measure, state law requires the same bond issue be placed on the November 2004 ballot.

RECOMMENDATION

RESOLVED: That the Board of Trustees of City College of San Francisco supports the passage of Proposition 55 on the March 2004 ballot.

Philip R. Day, Jr., Originator

Leslie P. Smith, Originator

November, 2003

Proposition 55

Kindergarten-University Public Education Facilities Bond Act of 2004

Background

Public education in California consists of two distinct systems. One system includes local school districts that provide elementary and secondary (kindergarten through 12th grade, or "K-12") education to about 6.2 million pupils. The other system (commonly referred to as "higher education") includes the California Community Colleges (CCCs), the California State University (CSU), and the University of California (UC). The three segments of higher education provide education programs beyond the 12th grade to the equivalent of about 1.6 million full-time students.

K-12 Schools

School Facilities Funding. The K-12 schools receive funding for construction and modernization (that is, renovation) of facilities from two main sources—state general obligation bonds and local general obligation bonds. General obligation bonds are backed by the state and school districts, meaning that they are obligated to pay the principal and interest costs on these bonds.

- **State General Obligation Bonds.** The state, through the School Facility Program (SFP), provides money for school districts to buy land and to construct and renovate K-12 school buildings. Districts receive funding for construction and renovation based on the number of pupils who meet the eligibility criteria of the program. The cost of school construction projects is shared between the state and local school districts. The state pays 50 percent of the cost of new construction projects and 60 percent of the cost for approved modernization projects. (Local matches are not necessary in "hardship" cases.) The state has funded the SFP by issuing general obligation bonds. General Fund revenues would be used to pay these costs. These revenues come primarily from state income and sales taxes. Over the past decade, voters have approved a total of \$20.1 billion in state bonds for K-12 school construction. About \$1.9 billion of these funds remain available for expenditure.
- **Local General Obligation Bonds.** School districts are authorized to sell general obligation bonds to finance school construction projects with the approval of 55 percent of the voters in the district. These bonds are paid off by taxes on real property located

within the district. Over the last ten years, school districts have received voter approval to issue more than \$37 billion of general obligation bonds. Although school facilities have been funded primarily from state and local general obligation bonds, school districts also receive significant funds from:

- **Developer Fees.** State law authorizes school districts to impose developer fees on new construction. These fees are levied on new residential, commercial, and industrial developments. Statewide, school districts report having received an average of over \$400 million a year in developer fees over the last decade.
- **Special Local Bonds (Known as "Mello-Roos" Bonds).** School districts may form special districts in order to sell bonds for school construction projects. (These special districts generally do not encompass the entire school district.) The bonds, which require two-thirds voter approval, are paid off by charges assessed to property owners in the special district. Statewide, school districts have received on average about \$270 million a year in special local bond proceeds over the past ten years.

K-12 School Building Needs. Under the SFP, K-12 school districts must demonstrate the need for new or modernized facilities. Through September 2004, the districts have identified a need to construct new schools to house nearly 1 million pupils and modernize schools for an additional 1.1 million pupils. The state cost to address these needs is estimated to be roughly \$16 billion.

Higher Education

California's system of public higher education includes 141 campuses in the three segments listed below, serving about 1.6 million students:

- The CCCs provide instruction to 1.1 million students at 108 campuses operated by 72 locally governed districts throughout the state. The community colleges grant associate degrees and also offer a variety of vocational skill courses.
- The CSU has 23 campuses, with an enrollment of about 331,000 students. The system grants bachelor and master degrees, and a small number of joint doctoral degrees with UC.
- The UC has nine general campuses, one health sciences campus, and various affiliated institutions, with a total enrollment of about 201,000 students. This system offers bachelor, master, and doctoral degrees, and is the primary state-supported agency for conducting research.

Over the past decade, the voters have approved \$5.1 billion in general obligation bonds for capital improvements at public higher education campuses. Virtually all of these funds have been committed to specific projects. The state also has provided almost \$1.6 billion in lease revenue bonds (authorized by the Legislature) for this same purpose.

In addition to these state bonds, the higher education segments have other sources of funding for capital projects.

- **Local General Obligation Bonds.** Community college districts are authorized to sell general obligation bonds to finance school construction projects with the approval of 55 percent of the voters in the district. These bonds are paid off by taxes on real property located within the district. Over the last decade, community college districts have received local voter approval to issue over \$7 billion of bonds for construction and

renovation of facilities.

- **Gifts and Grants.** The CSU and UC in recent years together have received on average over \$100 million annually in gifts and grants for construction of facilities.
- **UC Research Revenue.** The UC finances the construction of new research facilities by selling bonds and pledging future research revenue for their repayment. Currently, UC uses about \$130 million a year of research revenue to pay off these bonds.

Higher Education Building Plans. Each year the institutions of higher education prepare capital outlay plans in which they identify project priorities over the next few years. Higher education capital outlay projects in the most recent plans total \$5.3 billion for the period 2003-04 through 2007-08.

Proposal

This measure allows the state to issue \$12.3 billion of general obligation bonds for construction and renovation of K-12 school facilities (\$10 billion) and higher education facilities (\$2.3 billion). Figure 1 shows how these bond funds would be allocated to K-12 and higher education.

Figure 1 Proposition 55 Uses of Bond Funds	
	Amount (In Millions)
K-12	
New construction projects	\$5,260 ^a
Modernization projects	2,250
Critically overcrowded schools	2,440
Joint use	50
Subtotal, K-12	(\$10,000) ^b
Higher Education	
Community Colleges	\$920
California State University	690
University of California	690
Subtotal, Higher Education	(\$2,300)
Total	\$12,300
^a Up to \$300 million available for charter schools.	
^b Up to \$20 million available for energy conservation projects.	

Future Education Bond Act. If the voters do not approve this measure, state law requires the same bond issue to be placed on the November 2004 ballot.

K-12 School Facilities

Figure 1 describes generally how the \$10 billion for K-12 school projects would be allocated. However, the measure would permit changes in this allocation with the approval of the Legislature and Governor.

New Construction. A total of \$5.26 billion would be available to buy land and construct new school buildings. A district would be required to pay for 50 percent of costs with local resources unless it qualifies for state hardship funding. The measure also provides that up to \$300 million of these new construction funds is available for charter school facilities. (Charter schools are public schools that operate independently of many of the requirements of regular public schools.)

Modernization. The proposition makes \$2.25 billion available for the reconstruction or modernization of existing school facilities. Districts would be required to pay 40 percent of project costs from local resources.

Critically Overcrowded Schools. This proposition directs a total of \$2.44 billion to districts with schools which are considered critically overcrowded. These funds would go to schools that have a large number of pupils relative to the size of the school site.

Joint-Use Projects. The measure makes a total of \$50 million available to fund joint-use projects. (An example of a joint-use project is a facility constructed for use by both a K-12 school district and a local library district.)

Higher Education Facilities

The measure includes \$2.3 billion to construct new buildings and related infrastructure, alter existing buildings, and purchase equipment for use in these buildings for California's public higher education systems. As Figure 1 shows, the measure allocates \$690 million each to UC and CSU and \$920 million to CCCs. The Governor and the Legislature would select the specific projects to be funded by the bond monies.

Fiscal Effect

The cost of these bonds would depend on their interest rates and the time period over which they are repaid. If the \$12.3 billion in bonds authorized by this proposition is sold at an interest rate of 5.25 percent (the current rate for this type of bond) and repaid over 30 years, the cost over the period would be about \$24.7 billion to pay off both the principal (\$12.3 billion) and interest (\$12.4 billion). The average payment for principal and interest would be about \$823 million per year.

[Return to Initiatives and Propositions](#)

[Return to Legislative Analyst's Office Home Page](#)



CITY COLLEGE OF SAN FRANCISCO

50 PHELAN AVENUE • SAN FRANCISCO, CA 94112 • 415. 239.3000

DATE: January 29, 2004 **S5**

TO: Board of Trustees

FROM: Dr. Philip R. Day, Jr., Chancellor

SUBJECT: SPECIAL
Approval of 2004-2005 Annual Plan
(Resolution No. 040129-S5)

BACKGROUND INFORMATION:

Consistent with the calendar for the college planning and budgeting system, I am recommending for your consideration the college's proposed Annual Plan for 2004-2005. The plan identifies key priority objectives based upon the College Strategic Plan and the College Strategic Plan Implementation Schedule for the coming fiscal year. Progress on attaining the Annual Plan objectives are assessed both with written reports at the mid-year and end-year marks. Some objectives may be carried over into the following year and others will be recommended to be added to ensure that we continue to achieve progress.

The Planning and Budgeting Council developed and is recommending this draft of the Annual Plan. Once the Board approves the plan, it will become the principal source document to guide all college cost center managers as they develop their 2004-2005 objectives and budget requests.

RECOMMENDATION:

RESOLVED: That the Board of Trustees of the San Francisco Community College District hereby approves the recommended Annual Plan, a copy of which is on file in the Chancellor's office, and by this reference is incorporated into this resolution, and

RESOLVED: That the Board of Trustees of the San Francisco Community College District hereby directs the Chancellor to develop College Budget 2004-2005 Requests in a manner consistent with the Plan's objectives.

Dr. Philip R. Day, Jr., Originator



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CITY COLLEGE OF SAN FRANCISCO

50 PHELAN AVENUE • SAN FRANCISCO, CA 94112 • 415. 239.3000

DATE: January 29, 2004
TO: Board of Trustees
FROM: Dr. Philip R. Day, Jr., Chancellor

S6

Subject: SPECIAL
Board of Trustees travel to ACCT Conference in
Washington, D.C., February 9th-11th, 2004.
(Resolution No. 040129-S6)

BACKGROUND INFORMATION:

The Community College Legislative Summit will offer the attending members of the Board of Trustees, Dr. Anita Grier and Rodel Rodis, the opportunity to meet with other college trustees, attend valuable work sessions and schedule meetings with Capitol Hill Legislators to discuss current CCSF needs. As Dr. Grier serves on ACCT's Diversity Committee and Trustee Rodis is the National President of the Asian/Pacific Islander Community Colleges, it is essential that they have time to connect with colleagues and National Legislators. Their attendance to the Summit comes at a particularly crucial time as Congress must take important action on the Higher Education Act, the Carl D. Perkins Act, Welfare Legislation, and the Workforce Investment Act during this session.

As the meeting is held in Washington, D.C., members of the Board of Trustees will need to have appropriate travel and hotel accommodations made.

RECOMMENDATION:

RESOLVED: That the Board of Trustees approves the travel and registration costs associated with sending Trustee Anita Grier and Trustee Rodel Rodis to the Association of Community College Trustees' Community College National Legislative Summit on February 9th-11th, 2004, and

FURTHER BE IT RESOLVED: That the Chancellor, Vice Chancellor of Finance and Administration and/or their designee are hereby authorized to execute any and all documents on behalf of the District to effectuate this resolution.

Dr. Philip R. Day, Jr., Originator

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CITY COLLEGE OF SAN FRANCISCO

50 PHELAN AVENUE • SAN FRANCISCO, CA 94112 • 415. 239.3000

DATE: January 29, 2004

S7

TO: Board of Trustees

FROM: Dr. Philip R. Day, Jr., Chancellor

Subject: SPECIAL

**Nominations for membership on the California
Community College Trustees (CCCT) Board of
Directors
(Resolution No. 040129-S7)**

BACKGROUND INFORMATION:

The California Community College Trustees (CCCT) Board serves a major role within the Community College League of California. Meeting five times a year, the twenty-one member board provides leadership and direction to ensure a strong voice for locally elected governing board members. In addition, the CCCT Board meets twice a year with the Board of Governors of the California Community Colleges.

Per prior board action, Dr. Anita Grier was nominated to seek election to the CCCT Board and has served on the board since 2001. Dr. Grier is eligible to serve on the CCCT Board through 2010 and has expressed an interest in continuing. From January 2 through February 15, nominations for membership on the CCCT Board will be accepted in the League office. Nominations are to be made by a member district board of trustees and each district may nominate only one member of its board. The election of members of the CCCT board will take place between March 10 and April 25. Election results are announced on May 1, with elected members assuming their duties on May 2, 2004.

RECOMMENDATION:

RESOLVED: That the Board of Trustees nominates Dr. Anita Grier to serve in the capacity of member on the California Community College Trustees (CCCT) Board of Directors, and

FURTHER BE IT RESOLVED: That the Chancellor, Vice Chancellor of Finance and Administration and/or their designee are hereby authorized to execute any and all documents on behalf of the District to effectuate this resolution.

Dr. Philip R. Day, Jr., Originator

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01/29/04 – S7 page 1

DR. PHILIP R. DAY, JR., CHANCELLOR



1. The following information was obtained from a review of the files of the [redacted] and [redacted] and is being furnished to you for your information. It is to be used only for the purpose for which it was obtained and is not to be disseminated outside the [redacted] and [redacted] without the express written approval of the [redacted] and [redacted].

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CITY COLLEGE OF SAN FRANCISCO

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DATE: January 29, 2004
TO: Board of Trustees
FROM: Dr. Philip R. Day, Jr., Chancellor

S8

SUBJECT: SPECIAL
The Brown v. the Board of Education
(Resolution No.040129-S8)

BACKGROUND INFORMATION:

The year 2004 marks the 50th anniversary of the landmark Brown v. Board of Education Supreme Court decision. In recognition of this anniversary, schools, colleges, and universities and their associated organizations across the nation are reaffirming their commitment to access and equity to higher education. With the support and encouragement from the AACC and ACCT, we are bringing awareness to this important anniversary.

The Brown v. the Board of Education decision has had an impact on public education in America and the advancement of community colleges' service to students and the community like no other. The decision reversed the long-standing, separate-but-equal doctrine that had previously governed public education, including in the community colleges. In fact, fifty years later many states are still struggling with how to finally remove the vestiges of segregation in education and its penetrating effects on society.

At this time of unprecedented budget cuts and challenges to open access to a post-secondary education in California and in the United States, it becomes fundamental for all of public education to remember how far we have come, how far we must go, and how hard we must fight to keep the door open to low-cost, high quality education for all. Never in the history of this State have the poor and disadvantaged been more threatened by a closed door—whether through lack of space or high cost.

The unprecedented demand for a highly skilled workforce makes access to post-secondary education fundamental for any adult who hopes to live a decent life. The door to public education can only be kept open with the understanding of the need and the economic support of our entire citizenry. Our democracy, our commitment to economic and social equality, and the hope of all generations depend on it.

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DR. PHILIP R. DAY, JR., CHANCELLOR

RECOMMENDATION

RESOLVED: that on the 50th anniversary of Brown v. Board of Education decision, the Board of Trustees of City College of San Francisco pledge our unwavering commitment to providing equal access to post-secondary education; and

RESOLVED: that the Board of Trustees of City College of San Francisco support efforts on behalf of all educational entities to ensure learning equity for all students through institutional, political, personal, and civic engagement.

President Anita Grier, Originator
Trustee Lawrence Wong, Originator
Trustee Johnnie Carter, Originator



CITY COLLEGE OF SAN FRANCISCO

50 PHELAN AVENUE • SAN FRANCISCO, CA 94112 • 415. 239.3000

FOR INFORMATION ONLY

Honorable Board of Trustees of the
San Francisco Community City College District

Subject: Report on contract activity December 2003 and January 2004,
City College of San Francisco

This report is for information only on City College of San Francisco
contract activity, December 2003 and January 2004.

Contracts involving less than \$50,000:

Federal Home Loan Bank of San Francisco – Contract total \$1,000, term
December 1, 2003 to January 31, 2004, for providing 6.5 hours training of
"Business Communications – Writing Market Research Drafts".

Originator: Judy Teng

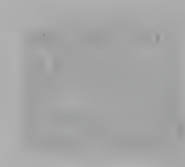
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Vol. 100, Part 1, 1970

CONTENTS

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VOLUME 100, PART 1, 1970

CONTENTS

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VOLUME 100, PART 1, 1970

FOR INFORMATION ONLY

Honorable Board of Trustees of the
San Francisco Community City College District

Subject: Report on grant activity between December 18, 2003 and January 29, 2004, City College of San Francisco.

This report is for information only on City College of San Francisco grant activity, December 18, 2003 – January 29, 2004.

Grants involving less than \$500,000 and less than a \$50,000 cash match:

First 5 San Francisco – CCSF's Dr. Betty Shabazz Family Resource Center received funding from First 5 San Francisco to support services to the College's student parents. The award is in the amount not to exceed \$5,000 for the period of January 2, 2004 – December 30, 2004.

Charlton Fotch, Originator

Small Business Administration – CCSF's Small Business Development Center began receiving its annual Small Business Administration (SBA) funding from San Jose State University Foundation effective July 1, 2003 and previously reported in FIO to the Board on June 26, 2003. The contract for SBA funding will now be renewed for the period January 1, 2004 to December 31, 2004 in an amount not to exceed \$250,000.

Steven Glick, Originator

State Chancellor's Office – CCSF received renewed funding from the State Chancellor's Office to continue hosting the Northern California Biotechnology Center (NCBC). The renewal is in the amount not to exceed \$169,930 for the period of July 1, 2003 – June 30, 2004. This notification is retroactive due to delayed notice from the State Chancellor's Office about renewed NCBC funding for 2003-2004. Further information can be found in Resolution 021107-B11.

Wing Tsao, Originator

California Council for the Humanities – The California Council for the Humanities recently approved an extension on CCSF's "Sowing the Seed of Change: Stories of Urban Ecology" project, funded through the Council's California Story Fund. The project will now end May 29, 2004. Further information can be found in FIO 030327.

Wing Tsao, Originator

The Bella Vista Foundation (formerly the Kirkwood Family Foundation) has notified the Child Development/Family Studies that a no-cost extension to Kirkwood Family Foundation Grant has been approved and will extend through December 31, 2004. The grant was assigned to support parent/child classes in the Mission District of San Francisco. For further information, please refer to original resolution number 011115-B21.

Originator: Lawrence C. Klein

Welcome Back Center – The Welcome Back Center has received a grant from the California Wellness Foundation to develop "English Health Train," an accelerated, health-focused ESL program of the Center. The grant is in the amount not to exceed \$150,000 for the period of January 1, 2004 – December 31, 2006.

Originator: Linda Squires-Grohe

Welcome Back Center – The Welcome Back Center has also received a grant from Kaiser Permanente to support the "English Health Train" program (see above). The grant is in the amount not to exceed \$45,000. Kaiser Permanente did not specify a time limit; thus, the period of funding will continue until all funds are spent.

Originator: Linda Squires-Grohe

Grant-funded contracts involving less than \$50,000:

CCSF Family Childcare Project – The Family Childcare Project will contract with Eva Schiorring to complete a survey of childcare providers in San Francisco, develop a landscape of related coursework and disseminate the findings. CCSF will support this contract using San Francisco Department of Children, Youth and their Families grant funds. The contract is in the amount not to exceed \$6,000 for the period of January 1, 2004 – June 30, 2004.

Lawrence C. Klein, Originator

CCSF Teacher Prep Program – The Teacher Prep Program will also contract with Eva Schiorring to evaluate the impact of the program on student participants. The Teacher Prep Program will use State Chancellor's Office Teacher Reading and Development Partnership grant funds to support this contract. The contract is in the amount not to exceed \$2,000 for the period of January 1, 2004 – June 30, 2004.

Lawrence C. Klein, Originator

CCSF Northern California Biotechnology Center (NCBC) – CCSF's NCBC will contract with Solano Community College for the services of Jim DeKloe, who will act as the Center's Project Director. The contract is in the amount not to exceed \$38,489 for the

period of July 1, 2003 – June 30, 2004. This notification is retroactive due to delayed notice from the State Chancellor's Office about renewed NCBC funding for 2003-2004.

Wing Tsao, Originator

Caltrans – CCSF's California Resource Center has submitted a proposal to be included as a subrecipient for a grant to Caltrans from the Metropolitan Transit Commission. Under this grant, CCSF will receive a sub-contract from Caltrans to develop and deliver a credit-bearing certificate program in Transit Planning utilizing the DACUM methodology. Funding for CCSF would total \$42,164; CCSF will provide an in-kind match in the amount of \$5,580. The proposed contract term is July 1, 2004 – June 30, 2005.

Phyllis McGuire, Originator



CITY COLLEGE OF SAN FRANCISCO

50 PHELAN AVENUE • SAN FRANCISCO, CA 94112 • 415. 239.3000

DATE: January 29, 2004

**FOR INFORMATION ONLY
NO ACTION NECESSARY**

TO: Board of Trustees

FROM: Dr. Philip R. Day, Jr., Chancellor

Subject: CAPITAL OUTLAY
Report on construction contracts under \$15,000, and
construction related professional services under \$10,000
Office of Facilities Planning, City College of San Francisco
(040129-FIO)

BACKGROUND INFORMATION:

This report is for information only as authorized by Resolution 000525-B5 regarding construction contracts that are no more than \$15,000, and Resolution No. 000622-S3 regarding construction related professional services that are no more than \$10,000 and to be reviewed by Board Trustees as required by the Education Code Section 81656.

1. **NG's Landmark Building & Engineering (SLBE)** - John Adams Campus – Main Building Interim Modernization. Rebuild shelving in storage room 52 due to revised plan and poor condition of existing shelving. Contract Order, \$3,210.00, funded by 1997 General Obligation Bond Fund.
2. **Ballardo Acoustics, Inc (SLBE)** – Ocean Campus, Bungalows: B204 and B206 – Replacement of Ceiling Tiles. Remove and replace all ceiling tiles in existing grid and replace new lenses for light fixtures. Repair, clean and paint existing grid. Contract Order, \$3,465.38, funded by 2001 General Obligation Bond Fund.

Originator: Peter Goldstein
w/ David Liggett

BOARD OF TRUSTEES

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DR. PHILIP R. DAY, JR., CHANCELLOR

AMENDED 01/21/04

**CITY COLLEGE OF SAN FRANCISCO
BOARD OF TRUSTEES
RESOLUTIONS AGENDA SCHEDULE
January 2004- December 2004**

	JAN	FEB	MAR	APR	MAY	JUN	AUG	SEPT	OCT	NOV	DEC
Resolution(s) to Vice Chancellor's	Mon 1/5	Fri 2/6	Fri 3/5	Fri 4/9	Mon 5/3	Fri 6/4	Fri 8/6	Fri 9/10	Fri 10/8	Fri 10/29	Fri 11/19
COLLEGE AGENDA REVIEW 2:30pm - E200B	Mon 1/12	Wed 2/11	Wed 3/10	Wed 4/14	Wed 5/5	Wed 6/9	Wed 8/11	Wed 9/15	Wed 10/13	Wed 11/3	Wed 11/24
Resolution(s) from Vice Chancellor's to Toni Lee	Fri 1/16	Thurs 2/12	Fri 3/12	Fri 4/16	Mon 5/7	Fri 6/11	Fri 8/13	Fri 9/17	Fri 10/15	Fri 11/5	Fri 12/3
CHANCELLOR'S REVIEW 2:30pm :E200-B	Tues 1/20	Tue 2/17	Mon 3/15	Mon 4/19	Mon 5/17	Mon 6/14	Mon 8/16	Mon 9/20	Mon 10/18	Mon 11/8	Mon 12/6
DUPLICATION	Wed 1/21	Wed 2/18	Wed 3/17	Wed 4/21	Wed 5/19	Wed 6/16	Wed 8/18	Wed 9/22	Wed 10/20	Tues 11/9	Wed 12/8
DISTRIBUTION	Fri 1/23	Fri 2/20	Fri 3/19	Fri 4/23	Fri 5/21	Fri 6/18	Fri 8/20	Fri 9/24	Fri 10/22	Wed 11/10	Fri 12/10
CLOSED SESSION 5:00 PM BOARD MEETING 6:00 PM	Thurs 1/29 Gough	Thurs 2/26 Ch/NB	Thurs 3/25 SEC	Thurs 4/29 Gough	Thurs 5/27 JAD	Thurs 6/24 Gough	Thurs 8/26 Gough	Thurs 9/30 Gough	Thurs 10/28 Gough	Thurs 11/18 Ocean	Thurs 12/16 DTN

*Date changes are due to Public Holidays

**All meeting dates and locations are subject to change by the Office of the Vice Chancellor of Finance and Administration. Call 241-2234 with any questions.*

** Please note that all closed session meetings will be held at appropriate Board meeting location mentioned by the Office of the Vice Chancellor of Finance and Administration.*



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≡ Notice ≡

AGENDA

CLOSED SESSION

BOARD OF TRUSTEES OF THE SAN FRANCISCO COMMUNITY COLLEGE DISTRICT

CHINATOWN/ NORTHBEACH CAMPUS
CONFERENCE ROOM- B1

940 Filbert Street
SAN FRANCISCO

Tuesday, February 24, 2004
5:00 P.M.

DOCUMENTS DEPT.

FEB 24 2004

SAN FRANCISCO
PUBLIC LIBRARY

I. OPEN SESSION

Announcement of Closed Session Topics

II. CLOSED SESSION

A. CONFERENCE with REAL PROPERTY NEGOTIATORS (G.C. 54956.8)

Property:	324 Havelock Street San Francisco, Ca.
Agency Negotiator:	Peter Goldstein
Negotiating parties	Eugene Moggia
Under Negotiation:	Price and terms of payment

B. CONFERENCE WITH LEGAL COUNSEL-EXISTING LITIGATION (G. C. 54956.9) (a)

1. Caspian Wholesale Inc v. SFCCD et al
San Francisco Superior Court Case # CGC—03-426149
2. Fong Building Residents Association et al v. City College of San Francisco et al

C. CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION (G.C. 54956.9)

Significant exposure to litigation pursuant to Gov. Code 54956.9 (b) – two cases

Initiation of litigation pursuant to Gov. Code 54956.9 (c) – one case

D. PUBLIC EMPLOYEE PERFORMANCE EVALUATION (G.C. 54957)

1. Librarian (Public Services / Campuses)
2. Instructor, Reading

BOARD OF TRUSTEES

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DR. PHILIP R. DAY, JR., CHANCELLOR

PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE (G.C. 54957)

E. CONFERENCE WITH LABOR NEGOTIATORS (G.C. 54957.6)

1. Agency Designated Representatives: Jeffrey Sloan, Carmen Plaza de Jennings, Steve Hale, and Charles Sakai

Employee Organizations: Service Employees International Union (SEIU) 790, American Federation of Teachers (AFT) 2121, Department Chairperson Council (DCC), and San Francisco Building and Construction Trade Council Unions (SFBCTCU)

2. Agency Designated Representatives: Jeffrey Sloan, Carmen Plaza de Jennings, Steve Hale, and Charles Sakai

Unrepresented Employees: Stationary Engineers, District Designated Managers, Employee Relations Manager, Supervisors, and Confidential Classifications.

III. OPEN SESSION

Disclosure of Board actions from Closed Session, pursuant to Government Code 54957.1

Members of the public shall have an opportunity to speak in accordance with Government Code 54954.3 and Education Code 72121.



CITY COLLEGE OF SAN FRANCISCO

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NOTICE

REGULAR MEETINGS

THE

BOARD OF TRUSTEES

SAN FRANCISCO COMMUNITY COLLEGE DISTRICT

LOCATION: CHINATOWN/ NORTHBEACH CAMPUS
CONFERENCE ROOM - B1
940 FILBERT STREET
SAN FRANCISCO, CA. 94133

DATE: TUESDAY, February 24, 2004

TIME: 5:00PM

This meeting is normally devoted to Closed Session Topics.

LOCATION: CHINATOWN/NORTHBEACH CAMPUS
AUDITORIUM
940 FILBERT STREET
SAN FRANCISCO, CA. 94133

DATE: TUESDAY, February 24, 2004

TIME: 6:00pm

This meeting is normally devoted to Open Session Topics.

SPECIFIC TIMES SUBJECT TO CHANGE.
Call 241-2234 for information.

Members of the public shall have an opportunity to speak in accordance with Government Code 54954.3 and Education Code 72121.5

The San Francisco Community College District does not discriminate on the basis of disability in the admission or access to, or treatment or employment in, its programs or activities. Persons who wish to request disability-related accommodations including sign-language interpreters should contact Linda R. Jackson, District ADA Coordinator, Office of Affirmative Action, 31 Gough Street, Room 16, San Francisco, CA, 94103, Phone: (415) 241-2281, Fax: (415) 241-2203. Please request accommodations no later than 12 working days prior to the date of the Board meeting in order to assure the best possible arrangements.

BOARD OF TRUSTEES

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DR. PHILIP R. DAY, JR., CHANCELLOR

DOCUMENTS DEPT.

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ORIGINAL ARTICLES

Editorial

Editorial: The Role of the Physician in the Future

Editorial: The Role of the Physician in the Future

Editorial: The Role of the Physician in the Future

Editorial: The Role of the Physician in the Future

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TO MEMBERS OF THE PUBLIC

The Agenda page and accompanying resolutions have been prepared well in advance of the regularly scheduled meeting of the Board of Trustees of the San Francisco Community College District. Please note that Resolutions are subject to amendment and replacement. Copies of all resolutions and materials associated with the agenda are available for public inspection and review at the Gough Street Campus (33 Gough Street, San Francisco, Ca. 94103) and also available on the District's website (<http://www.ccsf.edu/vcfa>).

Members of the public shall have an opportunity to speak in accordance with Government Code 54954.3 and Education Code 72121.5.

You should be aware of the following (Government Code § 54954.2):

1. Additional agenda items to be acted upon by the Board may be posted at 33 Gough street and in the lobby of Conlan Hall at the Phelan Campus at least 72 hours in advance of the regularly scheduled Board Meeting. Resolutions may also be available at the time of posting, but if not, such resolutions will be available at the Board Meeting.
2. Additional agenda items and resolutions, although not posted as in paragraph 1 above, may still be acted upon by the board at the regular meeting:
 - a) Upon a determination by a majority vote of the Board that an emergency situation exists, as defined in Government Code § 54956.5. Emergency is defined as work stoppage or other activity which severely impairs public health, safety, or both as determined by a majority of the members of the Board, OR crippling disaster which severely impairs public health, safety or both, as determined by a majority vote of the members of the Board, OR
 - b) Upon a determination by a two-thirds vote of the members of the Board present at the meeting or, if less than two-thirds of the members are present, a unanimous vote of those members present, that there is a need to take immediate action and that the need for action came to the attention of the District subsequent to the agenda being posted 72 hours in advance of the Board Meeting, OR
 - c) The Item was posted 72 hours in advance of a prior meeting of the Board occurring not more than five calendar days prior to the date action is taken on the item, and at the prior meeting the item was continued to the meeting at which action is being taken.

CHAPTER 10: THE HISTORY OF THE UNITED STATES

The history of the United States is a complex and multifaceted story that spans centuries. It begins with the first human inhabitants, who arrived in North America thousands of years ago. These early peoples lived in small, nomadic groups and relied on hunting and gathering for survival. Over time, they developed more complex societies and began to farm and domesticate animals. The arrival of European explorers in the late 15th century marked the beginning of a new era in the history of the United States. These explorers brought with them new technologies, ideas, and diseases, which had a profound impact on the indigenous populations. The United States was founded in 1776, and since that time, it has experienced a long and turbulent history. It has been a land of opportunity and innovation, but it has also been a land of conflict and struggle. The American Revolution, the Civil War, and the two world wars are just some of the major events that have shaped the course of the nation's history. Today, the United States is a powerful and influential country, but it continues to face many challenges and uncertainties. The history of the United States is a story that is still being written, and it is one that we must all understand and appreciate.

The history of the United States is a story of a nation that has grown from a small, remote colony to a global superpower. It is a story of a people who have fought for freedom, justice, and equality. It is a story of a nation that has been shaped by the dreams and aspirations of its citizens. The history of the United States is a story that is still being written, and it is one that we must all understand and appreciate.

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For Members of the Public:

To facilitate the conduct of business at Board meetings, the following information has been taken from the District's Policy Manual concerning the conduct of Board Meetings.

From PM 1.05 A:

The order of business may be revised at any meeting when, in the discretion of the President, such revision will benefit the public and/or order of the meeting.

From PM 1.05 L:

L. Granting the Privilege of the Floor. A person desiring to speak shall be recognized by the Chair only after complying with the following procedures:

For matters appearing on the agenda, an individual desiring to address the Board must complete a "Request to Address Board" card, completing the information thereon including the subject to be addressed. If there is to be a written report presented, a copy(ies) shall be submitted in advance to the Chancellor.

Any person desiring to address the Board on non-agenda items must also complete the "Request to Address Board" card and will be recognized at the end of the agenda. Only items directly related to District business may be presented.

Cards for these purposes are available in the Office of the Chancellor and also at the Board meeting. Completed cards should be presented to the Board President prior to the beginning of the meeting. As a matter of courtesy, the Board encourages people to notify the Chancellor's Office in advance of the Board meeting of their intention to address the Board. Prior to calling for a vote on an item before the Board, the Presiding Officer shall determine if speaker cards have been submitted for that item. Persons who have submitted cards prior to the consideration of the item shall be called upon by the Presiding Officer. Persons who address the Board may address only the agenda item being considered and shall have up to three minutes for comments. Should another person who has submitted a request to speak card in advance of consideration of the item wish to forego speaking on that item, he or she may grant his or her speaking time to another speaker who has also submitted a request to speak card, but in no event shall any speaker have more than two allotments (totaling up to six minutes) of speaker time on any item. However, in order to facilitate the completion of District business, the Presiding Officer may also limit the total length of time allotted to the speakers on a given topic or agenda item which may reduce the individual speaker's time on that topic or item. Speaking too long, being unduly repetitious, or discussing irrelevancies disrupt the meeting, and may result in the forfeiture of speaking opportunities during that meeting.

The President of the Board reserves the right of determining the order of the speakers and changing the order of the agenda if it will be of benefit to the public and/or the order of the meeting.

Undue interruptions or other interference's with the orderly conduct of Board business cannot be allowed. Defamatory or abusive personal remarks, which disturb or impede the meeting or exceed the bounds of civility necessary to the conduct of District business, are always out of order. However, the Board shall not prohibit public criticism of the policies, procedures, programs, or services of the District, or of the acts or omissions of the Board.

The President may terminate the speaker's privilege of address if after being called to order, he or she persists in improper conduct or remarks, or if the speaker fails to speak on the subject matter for which the privilege of the floor was granted.

No oral presentation shall include charges or complaints against any employee of the Board, or otherwise present information, which does not relate directly to the topic at hand or which disrupts or impedes the meeting. All formal charges or complaints against an employee, for which a specific grievance or complaint process is not otherwise available, shall be in writing and signed by the person making the charge and shall be filed with the Chancellor who shall, after investigation, take or recommend appropriate action. There shall be no oral presentation or discussion of confidential formal charges or complaints in open public meetings of the Board on non-agenda items or unless otherwise required by law.

Comments or presentations made by members of the public to the Board do not necessarily reflect the opinion of the Board or of its individual members, nor does the Board necessarily endorse or sanction such comments or presentations. Persons who address the Board on matters of their choosing are solely responsible for the content of such comments or presentations.

**Regular Meeting of the
Board of Trustees of the
San Francisco Community College District
City College of San Francisco
CHINATOWN/NORTHBEACH CAMPUS**

Auditorium

**940 Filbert Street, San Francisco
Tuesday, February 24, 2004**

Open Session - 6:00 p.m.

- I. Roll Call
- II. Pledge of Allegiance
- III. Approval of Minutes
Regular Meeting Minutes – January 29, 2004
- IV. Adoption of Resolutions Agenda
- V. Approval of Consent Agenda Items as Listed
- VI. Special Presentations
 - Welcome to the Chinatown/Northbeach Campus – Joanne Low, Dean
- VII. Monthly Financial Report – James Kendrix & Peter Goldstein
- VIII. Action on Other Resolutions Agenda Items
- IX. Report from Constituent Groups
 - Academic Senate - David Yee, President
 - Associated Students - Greg Turnage, President – Ocean Avenue Campus
 - Classified Senate - Rose Vela, President
- X. Board of Trustees' Report
- XI. Chancellor and Staff Reports
- XII. Closed Session Announcements - Legal Counsel Ronald Lee
- XIII. Requests to Speak
- XIV. Adjournment

FINANCE

GENERAL FUND

- B1 - Reviewing and entering into the minutes the SFCCD Quarterly Financial Status Report for the quarter ended September 30, 2003.
- B2 - Public Policy Partners LLC Government and Public Affairs Firm

CAPITAL OUTLAY

- B3 - Authorization to Award Special Service Contracts – Architectural & Engineering Services on an As-needed Basis - Renovation, Scheduled Maintenance, Hazardous Substance Abatement Projects and Practice Field Relocation. Baker Vilar Architects, DEV Architects with Kappe + Du, Hamilton + Aitken Architects, Paul Roberts + Partners, Paulett Taggart Architects, Stevens + Associates, Tom Eliot Fisch
- B4 - Authorization for one (1) Contract Modification totaling \$671,876 for Special Services Contracts and Construction Contracts. *c
- B5 - Authorization to approve a construction change order(s) to A. Ruiz Construction Co. & Assoc., Inc. which causes the total of all change orders to exceed 10% of the original contract price Evans Campus (MOCD and Seismic Upgrade) *c

GRANTS/CONTRACTS

- B6 - Authorization is hereby given for approval to contract with the Rsmart Group, Inc., for \$90,000 for the period March 1, 2004 through June 30, 2004, with options to renew through October 31, 2007 *c
- B7 - Authorization is hereby given to conduct an excursion to Cuba in connection with a credit program, from July 23, 2004 to August 8, 2004, and to contract with ETRAV to obtain travel and educational program arrangements, with costs to be borne by the students *c
- B8 - Authorization be hereby given to conduct excursions to Madrid, Spain in Spring 2005 in connection with a credit program, and to contract with ACCENT International Consortium for Academic Programs Abroad, Ltd, to obtain travel and educational program arrangements, with costs to be borne by the students *c

EQUIPMENT, SUPPLIES & SERVICES

- C1 - Procurement of equipment, supplies, services etc., less than \$3,000 *c

C2 - Procurement of equipment, supplies, services, etc., \$3,000 or more *c

C3 - Acceptance of Gifts *c

HUMAN RESOURCES

G1-6 - Academic Employees, Credit Program, District Funded *c

H1-2 - Academic Employees, Credit Program, Categorically Funded *c

N1 - Academic Employees, Community Services Classes *c

POLICY

P1 - Amending the SFCCCD Policy Manual By Amending Section 7.04 – Approval of Sites, Plans and Acceptance of Buildings *c

SETTLEMENT

Q1 - Authorizing the Administration to enter Into a Settlement Agreement and Release of All Claims Between AFT Local 2121, Joseph Estupinian, and the San Francisco Community College District *c

Q2 - Authorizing the Administration to enter Into a Settlement Agreement and Release of All Claims Between AFT Local 2121, Annie Tse, and the San Francisco Community College District *c

Q3 - Authorizing the Administration to enter Into a Settlement Agreement and Release of All Claims Between AFT Local 2121, Gloria Crosson, and the San Francisco Community College District *c

SPECIAL

S1 - Authorization to execute a Master Agreement by and between the San Francisco Community College District and the Foundation of City College of San Francisco.

S2 - Establishing policies and approving the educational program of City College of San Francisco, San Francisco Community College District as described in the 2004-05 College Catalog (DRAFT) *c

S3 - Naming Audiovisual Department Conference Room 306G in honor of Philip W. Paulsen *c

S4 - Tenure Review

S5 - Approval of 2004-2005 Annual Plan

The first part of the lecture is devoted to a review of the basic principles of quantum mechanics. We begin with the Schrodinger equation, which describes the wave function of a system. The wave function is a complex-valued function of position and time, and its square modulus gives the probability density of finding the system in a particular state.

We then discuss the concept of energy levels, which are the discrete values of energy that a system can have. These levels are determined by the boundary conditions of the wave function, and they are often represented by a diagram showing the discrete energy levels of a system.

The second part of the lecture is devoted to a discussion of the various types of atomic spectra. We begin with the emission spectrum, which is the spectrum of light emitted by a system. This spectrum is characterized by discrete lines of light, each corresponding to a transition between two energy levels.

We then discuss the absorption spectrum, which is the spectrum of light absorbed by a system. This spectrum is also characterized by discrete lines of light, each corresponding to a transition between two energy levels. The absorption spectrum is the inverse of the emission spectrum.

The third part of the lecture is devoted to a discussion of the various types of atomic transitions. We begin with the electric dipole transition, which is the most common type of transition. This transition is characterized by a change in the electric dipole moment of the system.

We then discuss the magnetic dipole transition, which is a less common type of transition. This transition is characterized by a change in the magnetic dipole moment of the system. The magnetic dipole transition is often observed in the spectra of atoms with unpaired electrons.

The fourth part of the lecture is devoted to a discussion of the various types of atomic transitions. We begin with the electric quadrupole transition, which is a rare type of transition. This transition is characterized by a change in the electric quadrupole moment of the system.

We then discuss the magnetic quadrupole transition, which is another rare type of transition. This transition is characterized by a change in the magnetic quadrupole moment of the system. The magnetic quadrupole transition is often observed in the spectra of atoms with unpaired electrons.

- | | | | |
|----|---|--|----|
| S6 | - | Recommend Adopting an Amendment to the Collective Bargaining Agreement between the American Federation of Teachers Local 2121 and the San Francisco Community College District | *c |
| S7 | - | Acknowledging and Commending the Asian Pacific American Student Success (APASS) Workgroup. | |
| S8 | - | Authorization to execute a Master Agreement by and between the San Francisco Community College District And the National Articulation and Transfer Network | |
| S9 | - | Acceptance of Proposed Chinatown/North Beach Campus Schematic Drawings, dated February 2004 | *c |

INFORMATION ONLY

Members of the public shall have an opportunity to speak in accordance with Government Code 54954.3 and Education Code 72121.5.

Next Board Meeting Date: March 25, 2004
Southeast Campus
1800 Oakdale Avenue, San Francisco



CITY COLLEGE OF SAN FRANCISCO

50 PHELAN AVENUE • SAN FRANCISCO, CA 94112 • 415. 239.3000

DATE: February 24, 2004
TO: Board of Trustees
FROM: Dr. Philip R. Day, Jr., Chancellor

B1

Subject: GENERAL FUND
Reviewing and entering into the minutes the
SFCCD Quarterly Financial Status Report for the
quarter ended September 30, 2003.
(Resolution No. 040224-B1)

BACKGROUND INFORMATION:

Title 5 of the California Code of Regulations, Section 58310 requires California Community College Districts to report quarterly on their financial condition. Starting with the quarter ending June 30, 1987 and quarterly thereafter, districts are required to provide to the State Chancellor's office the completed form CCFS-311Q and a copy of the quarterly financial report.

In order to meet the requirement of Title 5 of the California Code of Regulations, Section 58310 the following resolution is recommended for adoption:

SHARED GOVERNANCE REVIEW:

Yes: _____; No: X : If yes, which committee: _____
Date of Review: _____

(A negative response indicates that a review is not necessary.)

RECOMMENDATION:

RESOLVED: That pursuant to Title 5 of the California Code of Regulations, Section 58310 the Quarterly Financial Status Report for the quarter ended September 30, 2003 is hereby reviewed and entered into the minutes of the Board of Trustees of the SFCCD

James Kendrix, Originator

02/24/04- B1 Page 1

BOARD OF TRUSTEES

LAWRENCE WONG, ESQ., PRESIDENT • MILTON MARKS III, VICE PRESIDENT • DR. NATALIE BERG
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DR. PHILIP R. DAY, JR., CHANCELLOR



1. The purpose of this document is to provide a comprehensive overview of the current status of the project and to identify the key areas that require further attention. The information presented herein is intended for the use of management and other stakeholders who are involved in the project.

2. The project has been progressing well, with significant progress being made in the areas of research, development, and testing. However, there are several areas that require further attention, including the need to improve the quality of the data and to ensure that the project is completed on time.

3. The following table provides a summary of the current status of the project, including the key areas that require further attention. The information is presented in a tabular format, with the first column listing the key areas and the second column providing a brief description of the current status.

4. The project is currently in the final stages of development, and it is expected that the final product will be completed by the end of the year. However, there are several areas that require further attention, including the need to improve the quality of the data and to ensure that the project is completed on time.

5. The project is currently in the final stages of development, and it is expected that the final product will be completed by the end of the year. However, there are several areas that require further attention, including the need to improve the quality of the data and to ensure that the project is completed on time.

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9. The project is currently in the final stages of development, and it is expected that the final product will be completed by the end of the year. However, there are several areas that require further attention, including the need to improve the quality of the data and to ensure that the project is completed on time.



CITY COLLEGE OF SAN FRANCISCO

50 PHELAN AVENUE • SAN FRANCISCO, CA 94112 • 415. 239.3000

DATE: February 24, 2004

TO: Board of Trustees

FROM: Dr. Philip R. Day, Jr., Chancellor

B2

Subject: GENERAL FUND
Public Policy Partners LLC
Government and Public Affairs Firm
(Resolution No. 040224-B2)

BACKGROUND INFORMATION:

Public Policy Partners LLC continues to successfully advocate for the needs and interests of City College of San Francisco at the national level, essentially augmenting the AACC governmental relations agenda for the benefit of CCSF and San Francisco. While working with Public Policy Partners LLC, CCSF has seen an increase of nearly 20% in grant funding from the federal government. For example, over the last two years, Public Policy Partners LLC has helped CCSF to secure 1) \$850,000 in unsolicited grant funds from the Fund for Improvement of Post-Secondary Education (FIPSE), 2) secured support from the Congressional Black Caucus and the Congressional Hispanic Caucus to ensure that an \$800,000 earmark request for NATN was included in the FY 2002 LHHS bill, 3) worked to increase national support for a FY 2003 Joint-Use Classroom facility and \$250,000 for NATN in FIPSE funds through the Omnibus bill.

In addition, for FY 2004, Public Policy Partners LLC has been working to 4) secure \$19 million for CCSF within the authorization of the TEA-21 (Transportation Equity Act) Bill. These funds would then be used to secure matching state funds to build much-needed CCSF parking facilities. In addition, Public Policy Partners LLC is working to 5) secure \$3 million for the joint CCSF-SFSU "Welcome Back Center Project." The Welcome Back Initiative is focused on identifying, recruiting, and retraining foreign born and education immigrants who have been trained in their country of origin in selected health professions and areas (e.g., physicians, nurses, radiologists, dentists) and integrating them into the workforce and healthcare delivery system in our community and state. Having additional funding would extend the current support made available from the California Endowment Fund as well as provide the financial resources needed to create a national dissemination model for the Welcome Back Center Project. For the FY 2005, Public Policy Partners plans to 6) continue working for TEA-21, Welcome Back Center, and NATN funding. For specific background information detailing the firms CCSF-specific accomplishments contact the Chancellor's office.

BOARD OF TRUSTEES

LAWRENCE WONG, ESQ., PRESIDENT • MILTON MARKS III, VICE PRESIDENT • DR. NATALIE BERG
JOHNNIE L. CARTER, JR. • DR. ANITA GRIER • JULIO J. RAMOS, ESQ. • RODEL E. RODIS • GLORIAMARIE CALUEN, STUDENT TRUSTEE

02/24/04 – B2 page 1

DR. PHILIP R. DAY, JR., CHANCELLOR

With Public Policy Partners LLC continuing to produce valuable results for CCSF, I am recommending that we renew this contract with Public Policy Partners LLC for \$96,000 for the 2004-2005 year. This fee is approximately 50% less than what we have paid in the past. Furthermore, it is important to highlight that Public Policy Partners LLC has agreed to continue to work "pro bono" on all issues related to NATN.

As we move forward into the future and try to close the gap between available dollars from the state and the funds we need to support important enhancements to our facilities, programs, and services, we continue to need assistance at the federal level.

RECOMMENDATION:

RESOLVED: The District is working to close the gap between available dollars from the state and special needs to support overall enhancement of our facilities, programs, and services; therefore

FURTHER BE IT RESOLVED, that the San Francisco Community College District will renew its contract with Public Policy Partners LLC for the period of March 1, 2004 through February 28, 2005, with an option to renew for a one year period pending an analysis of results.

FURTHER BE IT RESOLVED, that the Chancellor is authorized to sever the contract if Public Policy Partners LLC does not provide for the appropriate level of return on the District's investment.

Philip R. Day, Jr., Originator

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NINTH FLOOR
WASHINGTON, DC 20001
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(202) 742-4337 T
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PUBLIC
POLICY
PARTNERS LLC

G. FURMAN BARNES III
President

January 15, 2004

VIA FACSIMILE

Dr. Philip R. Day, Jr., Chancellor
City College of San Francisco
50 Phelan Avenue
San Francisco, CA 94112

CONFIDENTIAL

Dear Chancellor Day:

Thank you for the opportunity to provide City College of San Francisco with an overview of the many tasks we have undertaken on your behalf in Washington, DC as well as a glimpse of some of the projects currently planned for federal FY '05. Please do not hesitate to contact me if you require additional information concerning these activities following your review of this document.

FUND FOR IMPROVEMENT OF POST-SECONDARY EDUCATION (FIPSE)

We took great pleasure during 2001 in working with you and other leaders of the National Articulation and Transfer Network (NATN) to line up significant political support to help secure an approximately \$850,000.00 unsolicited grant from FIPSE, the maximum award that FIPSE was able to give at that time.

FY'02 CONGRESSIONAL EARMARK

In 2001, we also embarked together on a massive lobbying campaign over several months to secure a congressional earmark for NATN. We generated and helped coordinate several versions of letter templates over the course of the campaign that were sent from dozens of NATN member institutions across the country seeking support from their respective senators and representatives. We secured the support of the Congressional Black Caucus and Congressional Hispanic Caucus.

We secured the support of the Congressional Black Caucus and Congressional Hispanic Caucus. Lawmakers from such diverse places as Texas, Massachusetts, Louisiana, Illinois, and California all actively supported the earmark request. Ultimately, through the leadership of U.S. Rep. George Miller (D-CA), ranking member of the House Education and the Workforce Committee, and direct lobbying of U.S. Rep. David Obey (D-WI), ranking member of the House appropriations committee, we secured report language favorable to NATN in the House Labor, Health and Human Services, and Education (LHHS) appropriations bill (copy attached). With the additional leadership and assistance of U.S. Rep. Nancy Pelosi (D-CA), this favorable language was converted into an \$800,000 earmark for NATN in the conference on the LHHS bill (copy attached).

FY '03 CONGRESSIONAL EARMARKS

After significant deliberation, we jointly decided to pursue an earmark for planning and development funding for a Joint-Use Classroom facility to be used by both CCSF and San Francisco State University located on the Phelan campus. Meetings were held with appropriate staff in the offices of Senator Feinstein, Congresswoman Pelosi, and Congressman Lantos. All agreed to attempt to secure federal support for this initiative. Unfortunately, anticipated funding from the State of California did not materialize due to the budget situation resulting in a decision to place a hold on the project. The FY '03 federal budget debacle (only two of the thirteen appropriations bills were passed three full months into the fiscal year) in Washington made it increasingly unlikely that significant funding for the project could be obtained. This project remains a potential priority for CCSF once state and local funding can be solidified. We stand ready to reengage on it once that occurs.

In FY '03 we also continued to make significant progress on helping to expand membership and on generating funding opportunities for NATN. In the spring of 2002, I made a presentation to the board of the American Indian Higher Education Consortium (AIHEC) as an emissary for Dr. Day that resulted in a vote by AIHEC to join as a sponsor of NATN. Working with Senator Mary Landrieu (D-LA) from Louisiana, as well as directly with committee staff in the House and Senate, we secured favorable language in the FY '03 National Defense Authorization Act that will provide increased opportunities to obtain two and four-year college degrees for minority men and women while on active duty in the armed forces (copy attached). Many, many influential members of Congress have become interested in supporting NATN (and, thereby, increased opportunities for community colleges such as CCSF) as a result of ongoing outreach efforts, including Robert Menendez (D-NJ), Democratic House Caucus Chair and Senator Arlen Specter (R-PA), Chair, LHHS Appropriations Subcommittee. In addition we also enlisted the support of Senate Majority Leader Bill Frist (R-TN) and House Speaker Dennis Hastert (R-IL). Due to these continued efforts, Chairman Specter included \$250,000 for NATN in FIPSE in the FY '03 Omnibus bill (which included the Labor, Health, Human Services and Education bill) (copy attached).

FY '04 CONGRESSIONAL EARMARK

As we sought wrap up the FY '03 funding requests, we began moving forward with the CCSF FY'04 federal funding priorities. The reauthorization of TEA-21, the massive federal bill which

funds transportation and infrastructure projects was scheduled for FY '04 but will not be taken up by the Congress until the beginning of FY '05 (January of 2005). We have pending requests for funding for transportation-related initiatives (parking, transportation technology center, light rail) in this legislation and will continue to work with Congressman Tom Lantos (D-CA), Minority Leader Nancy Pelosi (D-CA), and Transportation and Infrastructure Committee members, Congresswoman Ellen Tauscher (D-CA) and Congressman Mike Thompson (D-CA).

We also continued to pursue additional CCSF priorities in the regular appropriations process. We identified a number of potential priorities including: distance learning initiative among the various CCSF campuses with potential connectivity to SFSU; funding to support environmentally friendly construction initiatives; Interior funds for historic preservation to assist with needs at the Chinatown/North Beach campus; and funds for a Transportation Academy focusing on next generation technologies including fuel cells. CCSF ultimately selected the Transportation Academy in the Transportation and Treasury bill as its FY '04 priority and we secured a \$300,000 earmark in both the FY '04 House Transportation and Treasury appropriations bill. The earmark was repeated in the Conference report (copies attached).

While focusing our efforts to secure funding for CCSF priorities, we also continued to advance the partnership between NATN and the Department of Defense. In April of 2003, we arranged for the head of Congressional Affairs of the U.S. Army Recruiting Command to attend the NATN National Meeting in Dallas, TX. The representative was positively impressed by NATN and is supportive of a closer collaboration between USRC and NATN. Through lobbying of the Total Force Subcommittee Chairman, John McHugh (R-NY), NATN received strongly supportive bill language in the FY 2004 House Department of Defense Authorization Act (copy attached). We also continued to work with representatives of the Service Members Opportunities Colleges (SOC) to execute a formal relationship between SOC and NATN. As part of our FY 2005 priorities, we plan on finalizing and formally announcing the relationship between NATN and SOC in addition to seeking both DoD authorizing language and appropriations funding for NATN. Chairman Arlen Specter (R-PA) included \$100,000 for NATN's administrative costs in the FIPSE section of the FY '04 Labor, Health and Human Services conference report. This funding will augment the approximately \$2.5 million which the Lumina Foundation awarded NATN earlier this year which did not include funding for NATN administrative costs (copy attached).

FY '05 EARMARK REQUESTS

While still actively monitoring final passage of the Omnibus Appropriations bill which is anticipated next week, we have already worked with the CCSF administration to establish the following priorities for FY '05: funding in the Labor, Health and Human Services and Education bill for the CCSF Welcome Back program; continued efforts on securing funding for transportation initiatives in the TEA-21 Reauthorization bill; and, formalization of the relationship between and seeking funding by the DoD for NATN. We are meeting with senior Republican staff of the House Education and Workforce Committee this week to brief them on NATN developments and seek assistance in gaining the attention of the White House in this election year. A similar meeting is scheduled in the next two weeks with the Education Policy staffer for Speaker Dennis Hastert (R-IL).

HIGHER EDUCATION POLICY

Throughout our engagement we have served to augment the AACC government relations agenda for the benefit of CCSF (i.e., urban community colleges) wherever necessary and appropriate. As discussed, we anticipate and are prepared for an increase in this role during 2004 with the reauthorization of higher education funding scheduled to take place in a very competitive federal budget climate.

SUPPORTING CCSF LEADERSHIP WITHIN AACC

We were pleased and privileged to contribute \$2,500.00 to serve as a sponsor of a reception hosted by CCSF in San Francisco for urban community college presidents from around the country during the fall of 2002.

Dr. Day, I trust that this summary of our engagement including a look at ongoing and future projects is helpful. However, should you require additional information, please contact me immediately so that I can provide it. Our firm greatly values our association with City College of San Francisco. We are proud of our many accomplishments together thus far and very much look forward to helping your institution advance its numerous goals and objectives in the days ahead.

Sincerely,



G. Furman Barnes III

107TH CONGRESS
2d Session

HOUSE OF REPRESENTATIVES

REPORT
107-772

**NATIONAL DEFENSE AUTHORIZATION
ACT FOR FISCAL YEAR 2003**

CONFERENCE REPORT

TO ACCOMPANY

H.R. 4546



NOVEMBER 12, 2002.—Ordered to be printed

TITLE V—MILITARY PERSONNEL POLICY

ITEMS OF SPECIAL INTEREST

Department of Defense education partnerships

The conferees recognize the importance of the continued growth and development of partnerships, using web-based technology, between the Department of Defense, high schools, and institutions of higher education in order to ensure that the services are able to effectively recruit and retain the most qualified service members. The conferees are also aware that the Department of Defense and the military services already have a number of ongoing initiatives to foster such education partnerships. *

The conferees encourage the Department to pursue new partnerships, in a manner that is fully coordinated with ongoing initiatives, that will facilitate the enrollment and transfer of students with full recognition of credits among two-year and four-year institutions of higher education. Such new efforts could enhance education opportunities for minority men and women, a demographic that currently makes up nearly 40 percent of the enlisted members in the armed services.

Enrollments at Air Force Institute of Technology and Naval Postgraduate School

The conferees are concerned that the Air Force and the Navy are not heeding the previous directions, as specified in the Floyd D. Spence National Defense Authorization Act for Fiscal Year 2001 (Public Law 106-398) and the National Defense Authorization Act for Fiscal Year 2002 (Public Law 107-107), to produce sufficient numbers of military personnel with the requisite graduate level education in science, engineering, and technology.

The Air Force Institute of Technology and the Naval Postgraduate School are uniquely qualified to meet these graduate education requirements with specialized, military-relevant curricula. As noted by the Secretary of the Air Force and the Secretary of the Navy in March 2002, the Air Force and Navy are committed to maintaining each school as world-class, higher education institutions underpinned by their unique service heritage and character.

Despite such commitment by the secretaries, the conferees remain concerned that neither service is fully utilizing the military student enrollment capacity of these two institutions. Therefore, the conferees direct the Secretaries of the Air Force and the Navy to report 120 days after enactment of this Act their plans to increase the military student enrollment at both schools.

STARBASE resource and training center

The Department of Defense STARBASE Program is an effective community outreach program for youths ages six through 18 that is aimed at improving math and science skills. It also addresses drug use prevention, health, self-esteem, and life skills and exposes youth, parents, and teachers to the value of military service. It currently operates at 39 locations associated with active, guard, and reserve commands throughout the United States. At least seven additional locations are seeking STARBASE programs.

108TH CONGRESS
1st Session

HOUSE OF REPRESENTATIVES

REPORT
108 10

MAKING FURTHER CONTINUING APPROPRIA-
TIONS FOR THE FISCAL YEAR 2003, AND
FOR OTHER PURPOSES

CONFERENCE REPORT

TO ACCOMPANY

H.J. Res. 2



FEBRUARY 13 (legislative day, FEBRUARY 12), 2003.—Ordered to be printed

U.S. GOVERNMENT PRINTING OFFICE

84-817

WASHINGTON : 2003

HIGHER EDUCATION

The conference agreement includes \$2,100,701,000 for Higher Education instead of \$1,903,553,000 as proposed by H.R. 246 and \$2,047,640,000 as proposed by the Senate.

Aid for institutional development

The conference agreement includes \$82,000,000 for strengthening institutions as proposed by the Senate instead of \$76,275,000 as proposed by H.R. 246. The agreement also includes \$93,000,000 for Hispanic Serving Institutions as proposed by the Senate instead of \$89,096,000 as proposed by H.R. 246.

The conference agreement includes \$215,415,000 for Strengthening Historically Black Colleges and Universities as proposed by the Senate instead of \$213,415,000 as proposed by H.R. 246.

The conference agreement includes \$53,764,000 for Historically Black Graduate Institutions as proposed by the Senate instead of \$50,764,000 as proposed by H.R. 246. The conference agreement also includes \$8,234,000 for Alaska and Native Hawaiian Institutions as proposed by the Senate instead of \$6,734,000 as proposed by H.R. 246.

The conference agreement includes \$23,000,000 for Strengthening Tribal Colleges as proposed by the Senate instead of \$18,130,000 as proposed by H.R. 246. The conferees agree that the funds provided shall be used to support continuation of existing basic grants and new planning or implementation grant awards. The remaining funds shall be available for grants for renovation and construction of facilities to help address urgently needed facilities repair and expansion.

Fund for the improvement of postsecondary education

The conference agreement includes \$172,737,000 for the Fund for the Improvement of Postsecondary Education instead of \$39,138,000 as proposed by H.R. 246 and \$126,926,000 as proposed by the Senate. Within the amounts provided for the Fund for the Improvement of Postsecondary Education, the conference agreement includes funding for the following:

AlB College of Business, Des Moines, IA, to recruit and train students in captioning and court reporting	\$500,000
Alabama A&M University in Normal, Alabama for equipment acquisition related to the research institute	550,000
Albany State University in Albany, Georgia, for teacher and nurse training in underserved professions	500,000
Albright College, Reading, PA, for the Albright Wireless Education and Training Center for training and information services	100,000
Alcorn State University in Lorman, Mississippi for the Midsouth Partnership for Rural Community Colleges in Mississippi for a pilot program to connect community colleges and 4-year university research	500,000
Alvin Community College, Alvin, Texas, to train real-time captioners to provide closed captioning to the deaf and hard-of-hearing	1,000,000
American Samoa Community College, Pago Pago, American Samoa, to establish a computer lab	500,000
Ashland University—Institute for Human Investment and Economic Growth, Ashland, Ohio, for Regional Economic Development training	250,000
Assumption College for technology infrastructure	100,000

AuCoin Institute for Ecological, Economic, and Civic Studies for curriculum development	150,000
Baldwin-Wallace College in Ohio for expansion of the SPROUT program	275,000
Ball State University, in Muncie, Indiana, for the expansion of programs administered by the Midwest Entrepreneurial Education Center	1,000,000
Baylor University, Waco, TX, for the GEAR UP Waco program, in partnership with the Waco Independent School District	500,000
Beresford Community Education in Beresford, SD to expand community education programs	150,000
Birmingham Southern College in Birmingham, Alabama for technology acquisition	100,000
Bloomsburg University, Bloomsburg, PA, in collaboration with the Columbia Alliance for Economic Growth, for technological infrastructure improvements for the Bloomsburg Regional Technology Center	100,000
Buena Vista University in Storm Lake, Iowa for upgrades and equipment for the science center	500,000
Butler Community College, El Dorado, Kansas, for a leadership studies program	250,000
C.O.E.I.T.T.—Center for Excellence in Information Technology and Telecommunications (OSU, OU, TU, & the IT community) for program development, including acquisition of technology	200,000
Cabrini College, Radnor, PA, for equipment for programming for the Center for Science, Education, and Technology for K-12 students	200,000
Caldwell College, Caldwell, New Jersey, for Center for Excellence in Teaching Initiative	950,000
California State University, Monterey Bay, CA, for a research center on the use of wireless technology in education and industry	425,000
California State University, Northridge, CA, for technology and other expenses to develop an entertainment engineering curriculum	400,000
Catawba Valley Community College, Hickory, North Carolina for operation costs of the Hickory Metropolitan Higher Education Center	250,000
Cayuga Community College, Auburn, New York, for technology upgrades	275,000
Centenary College, Hackettstown, New Jersey, for technology initiative	350,000
Center for Community Transformation, Chicago, IL, to support faculty, student fellowships, and ongoing secular educational activities in community leadership transformation	125,000
Central College, Pella, Iowa, for teacher training in technology and for distance education programs	800,000
Central Florida Community College, Ocala, Florida, for teacher training	500,000
Chamber Foundation, Columbus, Ohio, for the "College Access" and "Career Steps" programs	405,000
Chicago State University, Chicago, IL to expand Weekend College instructional programs	225,000
City College of San Francisco, San Francisco, CA, for the National Articulation and Transfer Network to facilitate the completion of postsecondary education by underrepresented African-American, Hispanic/Latino, and Native American students	250,000
Clatsop Community College, Clatsop County, Oregon for technology and equipment acquisition	50,000
Clemson University College for a program design to recruit minority males as teachers in public schools	700,000
Coffeyville Community College for computer network enhancement	250,000
College of Southern Idaho for development of distance learning services, including the acquisition of technology	300,000
Columbia College Chicago, IL, for a Center for the Study of Women in the Arts and Media	125,000

108TH CONGRESS }
1st Session

HOUSE OF REPRESENTATIVES

{ REPORT
108-106

NATIONAL DEFENSE AUTHORIZATION ACT
FOR FISCAL YEAR 2004

R E P O R T

OF THE

COMMITTEE ON ARMED SERVICES
HOUSE OF REPRESENTATIVES

ON

H.R. 1588

together with

ADDITIONAL, DISSENTING, AND
SUPPLEMENTAL VIEWS

[Including cost estimate of the Congressional Budget Office]



MAY 16, 2003.—Committed to the Committee of the Whole House on the
State of the Union and ordered to be printed

<i>Total Force: Military Personnel</i>	<i>Amount (in millions)</i>
Offset O&M increase for Army National Guard military technicians	- 16,000,000
Offset O&M increases in Defense Health Program	1,554,000

Section 422—Armed Forces Retirement Home

This section would authorize \$65,279,000 to be appropriated for the operation of the Armed Forces Retirement Home during fiscal year 2004.

TITLE V—MILITARY PERSONNEL POLICY

OVERVIEW

The committee recommendations contained in this title build on emerging lessons learned from not only the global war on terrorism, but also the war with Iraq. To that end, the committee recommends important changes to reserve component personnel policy, including a simplified, more flexible system for measuring a reservist's annual training requirements. The committee also recommends that the process for managing and compensating personnel experiencing extended or frequent deployments be restructured to make it a more useful and cost-effective tool.

ITEMS OF SPECIAL INTEREST

Department of Defense Education Partnerships

The committee continues to believe that the use of web-based technology is essential to both the retention and recruitment of military personnel for the armed forces. The committee support for such web-based technology efforts is reflected in the statement of the managers in title V of the conference report for the Bob Stump National Defense Authorization Act for Fiscal Year 2003 (H. Rept. 107-772). That report encouraged the Department of Defense to foster web-based technology partnerships with high schools and institutions of higher learning. In that context, the committee is especially pleased with the initiative of the United States Recruiting Command to work with a national consortium of high schools and institutions of higher education to facilitate the enrollment and transfer of students with full recognition of credits among two-year and four-year institutions of higher education. If implemented, the committee believes such a partnership may assist Army recruiting and retention, while enhancing higher education opportunities for Army personnel.

*

Department of Defense Overseas Schools Teacher Recruitment Incentives

The committee is concerned that United States citizens recruited from an overseas location to teach in Department of Defense (DOD) overseas schools are not provided the same allowances as American citizen teachers recruited in the United States. The committee is aware, based on the General Accounting Office report entitled, "DOD Overseas Schools—Compensation Adequate for Recruiting and Retaining Well-Qualified Teachers," as directed by the National Defense Authorization Act for Fiscal Year 2002 (Public Law 107-107), that differences can arise because allowances are used as

DEPARTMENTS OF TRANSPORTATION AND TREASURY
AND INDEPENDENT AGENCIES APPROPRIATIONS BILL,
2004

JULY 30, 2003.—Committed to the Committee of the Whole House on the State of
the Union and ordered to be printed

Mr. ISTOOK, from the Committee on Appropriations,
submitted the following

R E P O R T

together with

ADDITIONAL VIEWS

[To accompany H.R. 2989]

The Committee on Appropriations submits the following report in
explanation of the accompanying bill making appropriations for the
Departments of Transportation and Treasury and independent
agencies for the fiscal year ending September 30, 2004.

INDEX TO BILL AND REPORT

	Page number	
	Bill	Report
Summary and major recommendations of the bill		3
The effect of guaranteed spending		3
Committee hearings		4
Program, project, and activity		4
Reprogramming guidelines		5
Title I—Department of Transportation:		
Office of the Secretary	2	6
Federal Aviation Administration	5	12
Federal Highway Administration	15	48
Federal Motor Carrier Safety Administration	31	75
National Highway Traffic Safety Administration	33	82
Federal Railroad Administration	37	91
Federal Transit Administration	43	99
Saint Lawrence Seaway Development Corporation	54	127
Maritime Administration	55	128

provided, the Committee directs FHWA to provide \$350,000 to Florida Atlantic University for the material integrity project.

Policy research.—The policy research and technology program supports FHWA policy analysis and development, strategic planning, and technology development through research in data collection, management and dissemination; highway financing, investment analysis, and performance measurement; and enhancement of highway program contributions to economic productivity, efficiency, and other national goals. The Committee has provided \$9,000,000 for policy research. Within the funds provided, the Committee directs FHWA to provide \$500,000 to the Kentucky Transportation Center, \$300,000 to Boston University Infrastructure Investment Research Initiative, and \$300,000 to City College of San Francisco Transportation Academy.

ITS STANDARDS, RESEARCH, OPERATIONAL TESTS AND DEVELOPMENT

The Committee recommends the \$110,000,000 provided for ITS research be allocated in the following manner:

	<i>Amount</i>
Research and development	\$50,000,000
Operational tests	11,000,000
Evaluation	7,000,000
Architecture and standards	18,000,000
Integration	12,000,000
Program support	12,000,000
Total	110,000,000

ITS DEPLOYMENT

It is the intent of the Committee that the following projects contribute to the integration and interoperability of intelligent transportation systems in metropolitan and rural areas as provided under section 5208 of TEA-21 and promote deployment of the commercial vehicle intelligent transportation system infrastructure as provided under section 5209 of TEA-21. These projects shall conform to the requirements set forth in these sections, including the project selection criteria contained in section 5208(b) and the priority areas outlined in section 5209(c), respectively. Projects selected for funding shall use all applicable, published ITS standards. This requirement may be waived if the Secretary determines that the use of a published ITS standard would be counterproductive to achievement of the program objectives. Funding for ITS deployment activities is as follows:

511 Traveler Information Program, North Carolina	\$500,000
Alameda Corridor-East Gateway to America Project Phase II, Los Angeles, California	1,250,000
Alexandria ITS Real-Time Transit Enhancement Pilot Project, Virginia	500,000
Altarum Restricted Use Technology Study, Michigan	2,000,000
Altoona, Pennsylvania, ITS	1,000,000
Amber Alert Multi-Regional Strategic Plan, Michigan	400,000
Area Wide Traffic Signal Synchronization System, Phase III, Florida	2,500,000
ATMS, Montgomery County, Maryland	500,000
Bay County Area Wide Traffic Signal System	1,000,000
Cargo*Watch, New York	2,000,000
Carson Passenger Information System, California	300,000
Center for Integrated Transportation & Traffic Systems, University of Arizona	250,000

108TH CONGRESS
1st Session

HOUSE OF REPRESENTATIVES

REPORT
108-401

MAKING APPROPRIATIONS FOR AGRICULTURE, RURAL DEVELOPMENT, FOOD AND DRUG ADMINISTRATION, AND RELATED AGENCIES FOR THE FISCAL YEAR ENDING SEPTEMBER 30, 2004, AND FOR OTHER PURPOSES

CONFERENCE REPORT

TO ACCOMPANY

H.R. 2673



NOVEMBER 25, 2003.—Ordered to be printed

U.S. GOVERNMENT PRINTING OFFICE
WASHINGTON : 2003

50-637

Operations and asset management.—The conference agreement provides \$13,000,000 for operations and \$2,750,000 for asset management. Within the funds provided for these activities, the conferees encourage FHWA to provide \$750,000 for the National Steel Bridge Alliance, \$200,000 for the Northwestern University Highways 2008, \$100,000 for Wisconsin's critical vulnerability assessment and countermeasure plan, \$750,000 for the University of Idaho's National Institute for Advanced Transportation Technology, working with the Northwest Transportation Training and Education Alliance, to develop and deliver training and education for transportation professionals in Idaho, Oregon and Washington, and \$2,000,000 for the Oklahoma Transportation Center to conduct research addressing freight flows throughout Oklahoma.

The conference agreement does not provide funds for statistical analysis of the National Quality Initiative under any FHWA research program, as proposed by the House. Such analysis shall be performed by the Bureau of Transportation Statistics.

Pavements.—The conference agreement provides \$16,000,000 for pavements research. Within the funds provided for this activity, the conferees encourage FHWA to provide \$350,000 to Florida Atlantic University for the material integrity project, \$1,500,000 for the National Center for Asphalt Technology at Auburn University, Alabama, \$1,000,000 for the Center for Portland Cement Concrete Pavement Technology at Iowa State University, \$500,000 to continue evaluating GSB-88 emulsified binder treatment application, and \$250,000 to support the Institute for Aggregates Research at Michigan Technological University.

Policy.—The conference agreement provides \$9,000,000 for policy research. Within the funds provided for this activity, FHWA is encouraged to provide \$300,000 to Boston University Infrastructure Investment Research Initiative, \$300,000 to the City College of San Francisco Transportation Academy, and \$500,000 to the University of Kentucky Academy for Community Transportation Innovation for innovation of transportation facilities into rural communities. *

Within the funds provided, the conferees encourage FHWA to conduct a high performance/low emission asphalt test project in consultation with the National Center for Asphalt Technology as proposed by the Senate.

INTELLIGENT TRANSPORTATION SYSTEMS

The conference agreement provides a limitation on Intelligent Transportation Systems of \$232,000,000. Funds are available for the following activities:

Research and development	\$52,000,000
Operational tests	12,000,000
Evaluations	7,000,000
Architecture and standards	18,000,000
Integrations	11,500,000
Program support	11,500,000
Subtotal	110,000,000
ITS Deployment incentive program	122,000,000
Total	232,000,000

108TH CONGRESS
1st Session

HOUSE OF REPRESENTATIVES

REPORT
108-401

MAKING APPROPRIATIONS FOR AGRICULTURE, RURAL DEVELOPMENT, FOOD AND DRUG ADMINISTRATION, AND RELATED AGENCIES FOR THE FISCAL YEAR ENDING SEPTEMBER 30, 2004, AND FOR OTHER PURPOSES

CONFERENCE REPORT

TO ACCOMPANY

H.R. 2673



NOVEMBER 25, 2003.—Ordered to be printed

U.S. GOVERNMENT PRINTING OFFICE

90-637

WASHINGTON : 2003

Conference agreement, fiscal year 2004	17,258,859
Conference agreement compared with:	
New budget (obligational) authority, fiscal year 2003	- 6,459,704
Budget estimates of new (obligational) authority, fiscal year 2004	- 1,673,729
House bill, fiscal year 2004	+95,604
Senate bill, fiscal year 2004	- 1,167,000

* DIVISION E—DEPARTMENTS OF LABOR, HEALTH AND HUMAN SERVICES, AND EDUCATION, AND RELATED AGENCIES APPROPRIATIONS 2004

In implementing this agreement, the Departments and agencies should be guided by the language and instructions set forth in House Report 108-188 and Senate Report 108-81 accompanying the bill, H.R. 2660.

In the cases where the language and instructions in either report specifically address the allocation of funds, each has been reviewed by the conferees and those that are jointly concurred in have been endorsed in this joint statement.

The conferees direct that the Departments and agencies funded through this Division make a written request to the chairmen of the Committees prior to the reprogramming of funds in excess of 10 percent, or \$500,000, whichever is less, between programs, activities, or elements unless an alternate amount for the agency in question is specified elsewhere in Division E of this Statement. The conferees further agree that a reprogramming request is required for actions involving less than the above-mentioned amounts if such actions would have the effect of changing an agency's funding requirements in future years or if the action can be construed to be the initiation of a new program.

The conferees reiterate that the Committees be notified regarding reorganization of offices, programs, or activities prior to the planned implementation of such reorganizations.

Finally, the conferees request that statements on the effect of this appropriation Act be submitted to the Committees within 60 days of enactment of this Act.

The Departments of Labor, Health and Human Services, and Education, and Related Agencies Appropriations Act, 2004, put in place by this resolution, incorporates the following agreements of the managers:

TITLE I—DEPARTMENT OF LABOR

EMPLOYMENT AND TRAINING ADMINISTRATION

TRAINING AND EMPLOYMENT SERVICES

The conference agreement includes \$5,160,654,000 for training and employment services instead of \$5,077,039,000 as proposed by the House and \$5,140,588,000 as proposed by the Senate. Of the amount appropriated, \$2,463,000,000 is an advance appropriation for fiscal year 2004, as proposed by the House and the Senate.

The conference agreement includes \$1,456,760,000 for the Dislocated Worker program as proposed by the Senate instead of \$1,461,760,000 as proposed by the House. The conferees override the formula that provides that 80 percent of the funds provided

gram (FFELP) with respect to students engaged in specialized training requiring exceptionally high costs of education. The conferees are also aware that in exercising this discretion, the Secretary has provided increased loan limits for students in numerous graduate and professional medical programs but has not done so for the comparable program of doctor of naturopathic medicine (ND). The conferees direct the Secretary to examine the borrowing needs of graduate naturopathic medical students to determine whether they should be given additional borrowing opportunities under the FFELP.

STUDENT AID ADMINISTRATION

The conference agreement includes \$118,010,000 for student aid administration instead of \$120,010,000 as proposed by the House and \$104,703,000 as proposed by the Senate.

HIGHER EDUCATION

The conference agreement includes \$2,094,511,000 for Higher Education instead of \$1,974,036,000 as proposed by the House and \$1,969,982,000 as proposed by the Senate.

Aid for Institutional Development

The conference agreement includes \$94,551,000 for Hispanic Serving Institutions as proposed by the Senate instead of \$93,551,000 as proposed by the House. The conference agreement also includes \$11,000,000 for Alaska and Native Hawaiian Institutions as proposed by the Senate instead of \$8,180,000 as proposed by the House.

The conference agreement includes \$23,425,000 for strengthening tribal colleges and universities, instead of \$22,850,000 as proposed by the House and \$24,000,000 as proposed by the Senate. The conferees agree that the funds provided are to be used to support continuation of existing basic grants and new planning or implementation grant awards. The remaining funds shall be available for grants for renovation and construction of facilities to help address urgently needed facilities repair and expansion.

International Education and Foreign Language Studies

The conference agreement includes \$89,740,000 for the domestic activities of the international education and foreign languages studies programs instead of \$93,240,000 as proposed by the House and \$86,240,000 as proposed by the Senate.

** Fund for the Improvement of Postsecondary Education*

The conference agreement includes \$155,311,000 for the Fund for the Improvement of Postsecondary Education instead of \$34,138,000 as proposed by the House and \$32,201,000 as proposed by the Senate. Within the amounts provided for the Fund for the Improvement of Postsecondary Education, the conference agreement includes funding for the following:

AIB College of Business, Des Moines, IA, to continue a program of recruiting and training students in captioning and court reporting	\$400,000
--	-----------

Mote Marine Laboratory, Sarasota, Florida, for curriculum and technology enhancements	975,000
Mount Marty College in Yankton, South Dakota for forensic science lab equipment	150,000
Mount Union College, Alliance, OH for the Center for Public Service, including student scholarships	1,000,000
Mt. Hood Community College, Gresham, OR, for a nurse training program	50,000
Muhlenberg College, Allentown, PA, to develop a program for advanced discovery in the exploration of the physical and life sciences at the secondary and post-secondary grade levels	100,000
* National Articulation and Transfer Network, San Francisco, CA to facilitate the enrollment and completion of postsecondary education by minority students	100,000
National Association for Equal Opportunity in Higher Education, Silver Spring, MD, for an initiative to increase minority access to higher education and to assist historically black colleges and universities in the acquisition and use of technology	100,000
National Center on Rural Early Childhood Learning Initiatives, Mississippi State University to collect current research and lead new research in the unique learning problems and conditions of rural preschoolers	2,200,000
Nevada State College, Henderson, NV, for a visual media and computing laboratory	200,000
Nevada State College, Henderson, NV, to establish an accelerated nursing baccalaureate degree program	500,000
New College of Florida, Sarasota, FL, for Merging Arts and Sciences project	150,000
Nicholls State University, Thibodaux, LA, for an Advanced Technology Center	200,000
North Florida Community College, Madison, Florida, for a Registered Nursing Program	250,000
Northern Essex Community College, Lawrence, MA, for technology training center equipment and technology infrastructure	200,000
Northern Illinois University in DeKalb, IL, for acquisition of equipment and program support of the Vibration and Acoustics Center	100,000
Northern Illinois University, DeKalb, Illinois, for equipment, personnel and salaries	500,000
Northwest Shoals Community College, Phil Campbell, Alabama, for technology upgrades	50,000
Northwestern College, Orange City, IA, for equipment	50,000
Northwestern State University, Natchitoches, Louisiana, for technology upgrade and replacement	250,000
Norwalk Community College, Norwalk, CT for Nursing Center of Excellence	150,000
Oakland Community College, Auburn Hills, MI for emergency first responder training	150,000
Oklahoma Regents of Higher Education, Oklahoma City, OK, to support Ponca City's internet Hub project	50,000
Oregon Health Sciences University, Portland, OR, for the Nanobio Technology Program	300,000
Oregon Institute of Technology, Klamath Falls, OR, for the Center for Health Professions	50,000
Ozarks Technical Community College, Springfield, MO, for equipment	250,000
Palmer Chiropractic College in Florida	400,000
Pennsylvania State University, University Park, PA, for the Penn State Washington Internship Program	25,000
Pennsylvania State University, University Park, PA, for the Pennsylvania Rural Leadership Program	125,000
Perseverance Theatre, Douglas, AK to provide an educational program for Juneau School District students and the University of Alaska—Southeast in the theater arts	50,000
Philadelphia College of Osteopathic Medicine (PCOM), Philadelphia, PA for a Comprehensive Clinical Teaching and Assessment Center	100,000



CITY COLLEGE OF SAN FRANCISCO

50 PHELAN AVENUE • SAN FRANCISCO, CA 94112 • 415. 239.3000

DATE: February 24, 2004

B3

TO: Board of Trustees

FROM: Dr. Philip R. Day, Jr., Chancellor

Subject: CAPITAL OUTLAY
Authorization to Award Special Service Contracts –
Architectural & Engineering Services on an As-needed Basis
- Renovation, Scheduled Maintenance, Hazardous Substance
Abatement Projects and Practice Field Relocation.
Baker Vilar Architects, DEV Architects with Kappe + Du,
Hamilton + Aitken Architects, Paul Roberts + Partners,
Paulett Taggart Architects, Stevens + Associates, Tom Eliot
Fisch
(Resolution No. 040224-B3)

BACKGROUND INFORMATION:

The District used a comprehensive outreach effort to encourage prospective architectural firms and sub-consultants to respond to the "Request for Qualifications/Proposals" for the Architectural & Engineering Services on an As-needed Basis – Renovation, Scheduled Maintenance, Hazardous Substance Abatement Projects and Practice Field Relocation. Due to the nature of renovation projects and funding availability to complete the projects, only one contract is proposed to be awarded at this time for a specific project. That contract is for the Practice Field. All other remaining proposed contract awards are on an as needed basis for the remaining 2001 Bond Renovation work. Respondents to the solicitation were required to include 50% SLBE subconsultant participation in their offer of services.

Fifty (50) RFQ booklets were issued to respondents. Additionally, The RFQ was directly available for review and printing from the District's website. To more completely understand the selection process, interested firms were invited to an informational meeting where the details of the selection process were discussed, including the importance of complying with the District's SLBE policy and the related goals for participation. Ninety-seven (97) individuals attended the informational meeting, and seventeen (17) firms submitted responses to the RFQ.

A diverse twelve (12) member selection committee reviewed and scored the responses according to the published criteria. The committee consisted of members from the small business community, Facilities Planning & Construction staff, a representative from each of the shared governance groups as well as the Director of the Small Business Development Center. Ron Henmi, AIA of Michael Willis Architects was selected to chair the committee. The selection committee held its first meeting on November 11, 2003 with oversight by the District's SLBE Consultant, Dr. Eleanor Ramsey of Mason Tillman Associates Ltd. The District's Contract Compliance Officer, Norma Nelson provided the Committee with selection committee

02/24/04 – B3 page1

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DR. PHILIP R. DAY, JR., CHANCELLOR

guidelines. Each committee member of the Committee was required to complete a Conflict of Interest Disclosure form.

The selection process consisted of three phases:

1. **Paper screening** – reviewing all seventeen (17) of the statement of qualifications/proposal responses and scoring based upon predetermined criteria. (The criteria included relevant experience; ability to complete projects within budget and on schedule; and responsiveness to the solicitation instructions.
2. **Background/Reference Checks** - A short list was developed based upon the highest ranking scores from the paper screening phase. Nine (9) firms were invited for an interview. During the time between short list and interview, Mason Tillman Associates, Ltd conducted background checks on the short listed firms.
3. **Interview** – All nine (9) firms on the short list were interviewed based upon a predetermined list of questions. Each team was provided 20 minutes to give a presentation on their qualifications in addition to the time allocated for questions. Firms competing for both the practice field and facilities renovation work were provided an equal amount of extra time.

Following the interviews, the selection committee deliberated on the scores and considered background/reference check information provided by Mason Tillman Associates. Up to ten percent (10%) SLBE Evaluation Credits were added to SLBE prime team scores and Non-SLBE prime team scores meeting the 50% SLBE subconsulting goal. The Director of Facilities Planning & Construction expressed the concern that if too many contracts were awarded, then the contract dollar amount may not be as beneficial to the selected firms. As such, it was determined that three to five contracts could be awarded. The selection committee recommended the top five ranking firms as a pool to provide facilities renovation services and Hamilton Aitken Architects as Architect for the Practice Field.

Subsequent to the deliberations, it was determined that some of the firms have existing work with the college to which the District would prefer be completed prior to awarding additional work. It is recommended that a pool of seven (7) teams be selected as eligible for contract award. Furthermore, the scores of these additional firms were within one (1) to two (2) points of the higher ranked competing five (5) teams out of a final possible score of 223. The recommended pool of firms is as follows:

Firm	Final Score and Ranking	PRIME SLBE STATUS
Facilities and Renovation Projects		
Hamilton + Aitken Architects	192 Rank #1	SLBE
Paul Roberts + Partners	190 Rank #2	Non-SLBE
Paulette Taggart Architects	189 Rank #3	SLBE
DEV Architects/Kappe + Du	186 Rank #4	SLBE
Baker Vilar Architects	186 Rank #5	SLBE
Tom Elliot Fisch (Alternate)	185 Rank #6	SLBE
Stevens + Associates(Alternate)	183 Rank #7	SLBE
Practice Field		
Hamilton + Aitken Architects	195 Rank #1	SLBE

The services provided by the prime consultant and their sub-consultants may include, but are not limited to: architectural design, project coordination and construction administration; engineering consulting services such as civil, electrical, mechanical, structural engineering, cost estimating, scheduling and other related services. The term of the contracts will be a period up to three years for each firm until all of the 2001 Prop A Renovation Bond funds are completely expended. Each initial contract is estimated not to exceed \$300,000. (Firms ranked as 6th and 7th would be awarded contracts as alternates and as such are not guaranteed as much as the higher ranked firms work.)

Preliminary budgets for some of these contracts have been established. However, additional analysis of the proposal and negotiated scope of work and project deliverables is needed to determine the final budget. These contracts for architectural and engineering services as needed will be paid with funds from Proposition A 2001 General Obligation Bonds, State Scheduled Maintenance Program, and the Hazardous Substance Abatement Program.

SHARED GOVERNANCE REVIEW:

Yes: x No: If yes, which committee: Architectural & Engineering Selection Committee
Date of Review: November 11, 2003 through January 26-27, 2004

RECOMMENDATION:

RESOLVED: That authorization be given to contract with Hamilton + Aitken Architects, Paul Roberts + Partners, Paulett Taggart Architects, DEV Architects with Kappe +Du, Baker Vilar Architects; and as alternate terms Tom Elliot Fisch and Stevens + Associates as alternate teams at a cost not to exceed \$300,000 each.

FURTHER BE IT RESOLVED: That the Chancellor, Vice Chancellor of Finance and Administration and/or their designee are hereby authorized to execute any and all documents on behalf of the District to effectuate this resolution.

Peter Goldstein, originator
W/ David Liggett
W/Norma Nelson

DATE: February 24, 2004
 TO: Board of Trustees
 FROM: Dr. Philip Day, Jr., Chancellor
 SUBJECT: CAPITAL OUTLAY
 Authorization for one(1) Contract Modification totaling - \$ 671,876
 for Special Services Contracts and Construction Contracts
 (Resolution No. - 040224-B4)

ORIGINAL RESOLUTION NUMBER	GRANTOR/ CONTRACTOR	CURRENT CONTRACT AMOUNT	CM #	REQUESTED CONTRACT MODIFICATION AMOUNT	NEW CONTRACT AMOUNT	COMMENTS	Project Budget	Total Project Funds Committed With This Action
A 021121-B4	EHDD/Barcelon & Jang Joint Venture for design for the Chinatown/Northbeach campus	\$ 4,278,592	02	\$671,876	\$4,950,468	Assign consultants providing Low voltage, Audio Visual, Security and Food Service Design to the Architectural contract. Respond to DSA and Fire Dept. changes and additional meetings with the ASDRC.	\$4,953,000	

RECOMMENDATION:

RESOLVED: That the Board authorizes the specified modifications to the resolutions as indicated in the table, and

FURTHER BE IT RESOLVED: All of the contract modifications contained in this resolution comply with Public Contract Code Section 20659, and

FURTHER BE IT RESOLVED: That the Chancellor, Vice Chancellor of Finance and Administration and/or their designee are hereby authorized to execute any and all documents on behalf of the District to effectuate this resolution.

Peter Goldstein, originator
 w/ David Liggett



CITY COLLEGE OF SAN FRANCISCO

50 PHELAN AVENUE • SAN FRANCISCO, CA 94112 • 415. 239.3000

DATE: February 24, 2004

TO: Board of Trustees

FROM: Dr. Philip R. Day, Jr., Chancellor

B5

Subject: CAPITAL OUTLAY
Authorization to approve a construction change order(s) to A. Ruiz Construction Co. & Assoc., Inc. which causes the total of all change orders to exceed 10% of the original contract price Evans Campus (MOCD and Seismic Upgrade)
(Resolution No. 040224-B5)

BACKGROUND INFORMATION:

Project: City College of San Francisco Evans Campus (MOCD & Seismic Upgrade)

The Board of Trustees on November 7, 2002 (Resolution 021107-B7) authorized the District to enter into a contract with A. Ruiz Construction & Assoc., Inc. (Contractor) in the amount of \$2,281,874 to renovate, improve and provide seismic upgrades to the Evans Campus. Additionally at that time, the Board authorized the execution of construction change orders in accordance with Public Code 20659 provided that such change orders amounted to no more than a 10% variation from the original contract amount.

The District to date has approved change orders to the contract in the amount of \$228,268 which totals approximately 10% of the original contract value. It has become necessary to perform additional work in conjunction with the Project and District staff proposes that a change order(s) be issued to the Contractor to perform this additional change order work. The issuing of this change order(s) would cause the total of all change orders on the Project to exceed ten percent (10%) of the original contract amount.

Issuing this additional change order(s) to the Contractor would: avoid a significant inconvenience to the students, faculty and staff; lead to a higher quality project than if completed and then torn apart to perform the additional work; avoid substantial delays to the project and interference with the District's ability to use classroom space for the Fall 2003 Semester; and obtain an end result that could cost more under separate contracting. Final costs reflected in the change orders are the result of strict negotiations by District Staff which lead to the Contractor's claims being reduced by over \$100,000.

California case law, including *Graydon v. Pasadena Redevelopment Agency* (1980) 104 Cal.App.3d 631, states that there are circumstances under which competitive bidding for additional construction work would not be in the public interest and would not be advantageous to the Project: "Where competitive proposals work an incongruity and are unavailing as affecting the final result, or where competitive proposals do not produce any advantage, or where it is

02/24/04 – B5 page 1

BOARD OF TRUSTEES

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DR. PHILIP R. DAY, JR., CHANCELLOR

practically impossible to obtain what is required and observe such form, competitive bidding is not applicable."

A prompt resolution of this matter was critical to ensuring that the classrooms were adequately prepared for the Fall 2003 Semester.

SHARED GOVERNANCE REVIEW:

Yes ____; No X; if yes, which committee: _____

Date of Review: _____

(A negative response indicates that a review is not necessary)

RECOMMENDATION:

RESOLVED: In consideration of such facts the Board finds that it would be contrary to the purposes of the competitive bidding laws to advertise and take competitive bids for the work which is the subject of the proposed Change Order(s). That issuing the proposed Change Order(s) would not constitute an act of favoritism, improvidence or extravagance, fraud or corruption. Issuing the proposed Change Order(s) would prevent the waste of public funds and obtain the best economic result for the public.

RESOLVED: That authorization is hereby given to execute the attached Change Order(s), Exhibit "A" in the amount of \$67,727

FURTHER BE IT RESOLVED: That the Chancellor, Vice Chancellor of Finance and Administration and/or their designee are hereby authorized to execute any and all documents on behalf of the District to effectuate this resolution.

Peter Goldstein, originator
W/ David Liggett

CHANGE ORDER

Distribution:

OWNER

ARCHITECT

CONTRACTOR

FIELD

OTHER

PROJECT: Evans Campus Seismic Upgrade

CHANGE ORDER NUMBER:

5

0

San Francisco, CA

INITIATION DATE:

October 16, 2003

TO (Contractor): A.Ruiz Construction Co. & Assoc., Inc.

PROJECT NO:

200223

1601 Cortland Avenue

CONTRACT AMOUNT:

\$ 2,510,042.00

San Francisco, CA 94110

CONTRACT DATE:

Nov. 1, 2002

NOTICE TO PROCEED DATE:

TIME OF WORK (calendar days):

0

You are directed to make the following changes in this Contract:

ITEM	COP	Initiated By	Description	Reason	Amount
5.01	030	A	Add sprinkler heads	Floor plan changes by District	\$ 8,315.00
5.02	034	A	Remove existing tree	shearwall required more room	\$ 534.00
5.03	036	G	Additional bond cost	left out of COP#8 and #12	\$ 1,124.00
5.04	037	A	Add fire proofing at conduit	Excluded from the bidset	\$ 649.00
5.05	039	A	Assist Architect with Survey	needed for scope change info	\$ 360.00
5.06	040	A	Provide Brace for low wall	Code requirement	\$ 117.00
5.07	041	D	Cap sprinkler line under stair	Non-code compliant condition	\$ 230.00
5.08	044	D	Move college materials	District staff could not move	\$ 752.00
5.09	045	A	Modify platform for RTU 10,13	Existing roof condition	\$ 2,965.00
5.1	052	G	Replace rotted roof deck	Unknown existing condition	\$ 4,787.00
5.11	053	A	Add wainscot at existing wall	excluded from the bidset	\$ 634.00
5.12	054	A	Misc. carpentry labor	modify existing conditions	\$ 909.00
5.13	055	A	Fireproof existing stair	code requirement	\$ 1,065.00
5.14	058	D	Replace damaged ceiling tile.	Existing condition	\$ 1,930.00
5.15	059	A	misc. firecaulk, thresholds, etc.	upgrade existing conditions	\$ 1,814.00

Signature of the Contractor indicates his agreement herewith, including any adjustment in the Contract Sum or Contract Time.

The original Contract Sum was \$ 2,281,874.00
 Net change by previously authorized Change Orders \$ 228,168.00
 The Contract Sum prior to this Change Order was \$ 2,510,042.00
 The Contract Sum will be increased by this Change Order \$ 26,185.00
 The new Contract Sum including this Change Order will be \$ 2,536,227.00
 The Contract Time will be increased by Calendar Days 0
 The Sum of Previous Contract Time changes Calendar Days
 The Date of Substantial Completion for this Project as of the date of this Change Order therefore is. August 15, 2003

Authorized:

City College of San Francisco

OWNER

David Liggett, Director

Facilities Planning & Construction

50 Phelan Avenue, B-601

San Francisco, CA 94112

BY

DATE

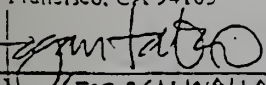
ARCHITECT

Mock/Wallace Architects

Address

103 Bryant Street

San Francisco, CA 94103

BY  (FOR RON WALLACE)

DATE 11/13/03

CONTRACTOR

A. Ruiz Construction Co. & Assoc

Address

1601 Cortland Avenue

San Francisco, CA 94110

BY 

DATE

CHANGE ORDER

Distribution:

OWNER

ARCHITECT

CONTRACTOR

FIELD

OTHER

PROJECT: Evans Campus Seismic Upgrade
0

CHANGE ORDER NUMBER:

6

TO (Contractor): A. Ruiz Construction C. & Assoc., Inc.
1601 Cortland Avenue
San Francisco, CA 94110

INITIATION DATE:

October 16, 2003

PROJECT NO:

200223

CONTRACT AMOUNT:

\$ 2,536,227.00

CONTRACT DATE:

Nov. 1, 2002

NOTICE TO PROCEED DATE:

November 1, 2002

TIME OF WORK (calendar days):

200

You are directed to make the following changes in this Contract:

ITEM	COP	BY	Description	Reason	Amount
6.01	46	A	Add knee brace at drinking fountain on 1st floor	Code requirement missed on bid-set of drawings.	\$ 260.00
6.02	56	D	Add rubber base at various loc.	Excluded in bid-set	\$ 1,609.00
6.03	60	D	Paint and refinish Room 220 and the Dean's office.	Existing water damage	\$ 1,777.00
6.04	61	A	Relocate HVAC units 10 & 13	existing conditions required re-pair for long term watertight service	\$ 20,122.00
6.05			Repair irrigation line at sidewalk	Damaged during handicap ramp installation.	\$ (3,387.00)
6.06	62	D	Correct Smoke detector install	Wrong devices were provided	\$ (3,973.00)
6.07		D	replace printer in Dean's office	Water damage due to roof leaks	\$ (949.00)
6.08	65	G	Re-install rooftop duct in water-tight condition.	confusion between document detail and field installation.	\$ 34,963.00
6.09		D	Negotiated cost reduction due to incomplete contract work.		\$ (8,880.00)

N.T.E

Net change by previously authorized Change Orders \$ 254,353.24

The Contract Sum prior to this Change Order was \$ 2,536,227.00

The Contract Sum will be increased by this Change Order \$ 41,542.00

The new Contract Sum including this Change Order will be \$ 2,577,769.00

The Contract Time will be increased by Calendar Days 0

The Sum of Previous Contract Time changes Calendar Days 0

The Date of Substantial Completion for this Project as of the date of this Change Order therefore is: August 15, 2003

The performance and payment bonds required by the contract are f Authorized:

ARCHITECT	CONTRACTOR	CITY COLLEGE OF SAN FRANCISCO
Mock/Wallace Architects	A. Ruiz Construction Co. & Assoc	OWNER
Address	Address	David Liggett, Director, Facilities Planning
1108 Bryant Street	1601 Cortland Avenue	Address
San Francisco, CA 94103	San Francisco, CA 94110	50 Phelan Avenue, B-601
		San Francisco, CA 94112

BY _____

BY _____

BY _____

DATE _____

DATE _____

DATE _____



CITY COLLEGE OF SAN FRANCISCO

50 PHELAN AVENUE • SAN FRANCISCO, CA 94112 • 415. 239.3000

Date: February 24, 2004

B6

To: Board of Trustees

From: Dr. Philip R. Day, Jr., Chancellor

**Subject: CONTRACT/GRANT
Authorization of a Special Services Contract with
The Rsmart Group
(Resolution No: 040224-B6)**

BACKGROUND INFORMATION:

A resolution was approved by the CCSF Board of Trustees (010830-B13), on August 30, 2001, designating The Rsmart Group, Inc. (TRG) of Phoenix, Arizona, as the technology partner to provide specific technology development services for the National Articulation and Transfer Network (NATN). The original contract with TRG was for the period, October 1, 2001 through September 30, 2002, the first year of funding by the U.S. Department of Education under the program, Fund for the Improvement of Post Secondary Education (FIPSE). Subsequently, the contract with TRG has been modified on a number of occasions with authorizations to renew the contract approved by the Board of Trustees; these renewals have continued the contractual work of TRG under the three-year FIPSE grant and additional contractual work under funding from two Congressional Allocations. All of the work under the contract and its extensions is approaching completion, with an ending date of June 30, 2004.

With the recent award of funding by the Lumina Foundation for Education, additional contractual work is required from TRG as described in the proposal of September 12, 2003, and funded under the grant award of October 14, 2003. Approval of the resolution to authorize a special services contract with TRG will enable NATN to proceed with the work specified in the Lumina project.

CONTRACT WORK SCOPE

This resolution is to contract with TRG in accordance with the Lumina grant for a period of four months, March 1, 2004 through June 30, 2004, with options to extend and renew the contract during the period of the Lumina Award which ends October 31, 2007. The specific work scope for the four-month period will include the following tasks and deliverables:

1. Development of the "*CollegeStepz* articulation and transfer component prototype" for use by the Articulation and Transfer Councils

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02/24/04 - B6 page 1

DR. PHILIP R. DAY, JR., CHANCELLOR

- 1.1. Develop a concept paper and scope of work for the design and production of the "*CollegeStepz* articulation and transfer component prototype"
- 1.2. Undertake production of the "*CollegeStepz* articulation and transfer component prototype" with review points for NATN staff
- 1.3. Complete production and testing of the "*CollegeStepz* articulation and transfer component prototype" with final sign-off by NATN staff
2. Development of version 2.3 of *CollegeStepz*
 - 2.1. Develop a concept for version 2.3 "Articulation and Transfer Component"
 - 2.2. Develop scope for version 2.3 "Articulation and Transfer Component"
 - 2.3. Develop requirements/specifications for version 2.3 "Articulation and Transfer Component"
 - 2.4. Design and build version 2.3 "Articulation and Transfer Component"
 - 2.5. Deploy version 2.3 for use by pilot sites already using version 2.2
 - 2.6. Debug and update version 2.3, as needed

RATIONALE FOR TRG CONTRACT

The following points represent the reasons for the award of the contract to TRG for NATN technology development:

- 1) The creation of a national articulation and transfer network to increase educational access and support for students of color via a human and web-based network requires enormous technological development by a skilled team over a period of at least five years and an estimated cost of \$9-10 million;
- 2) The Rsmart Group committed to become NATN's technology partner in March, 2001, when the parent organizations in Washington, D.C., endorsed the formalization of the National Articulation and Transfer Network; TRG had been recommended as the pre-eminent software vendor in higher education with a mission and proven record in designing and developing student-oriented software for the full range of applications required for NATN's web-based system (having developed among other applications a transfer system called Course Applicability System); TRG committed to participating in the initial phase of NATN planning and development prior to any contractual arrangements; and
- 3) Funding proposals for NATN have clearly identified TRG as the technology partner and CCSF as the business agent for NATN, with the concomitant obligation that grants awarded to NATN are to be executed by the two parties

according to the plans presented in the proposals and in compliance with the standards and requirements of the funding agencies.

CORPORATE QUALIFICATIONS OF TRG

The Rsmart Group, Inc. (TRG), of Phoenix, Arizona is a prominent software development firm dedicated to technology solutions for higher education. The founder and chairman of TRG is John Robinson, who has 32 years of experience as the pre-eminent CEO in higher education software development. Mr. Robinson was the founding president of Information Associates in 1968, the first company to provide packaged administrative software for institutions of higher education. IA was acquired by the Westinghouse Learning Corporation in 1980, then by MSA in 1986, and in 1990 by SCT, which then became the largest provider of such software. Mr. Robinson founded The Robinson Group in 1990 to develop VRU systems, information kiosks, a student tracking system, and a student-centric administrative software system. This company was succeeded in 1998 by Rsmart, Inc., which developed transfer articulation software and e-learning software. The transfer-articulation product continues to be used throughout the nation and the e-learning product was acquired by SCT in 1999 and subsequently sold to WebCT for use in the higher education marketplace. The Rsmart Group, Inc., was incorporated in 2001 under the leadership of John Robinson to continue the work of technology development to meet new needs in higher education and achieve the mission of its ancestral lineage, *partnering with the higher education community to assist in the transformation from an institution-based to a learner-centric marketplace.*

The Rsmart Group has a core staff dedicated to the NATN project and expects to expand the staff to support the development activities for NATN, as required.

COST AND SOURCE OF FUNDING

The cost of the four-month contract is \$90,000. Funds are available for the costs of this contract extension under the grant awarded to CCSF by the Lumina Foundation for Education.

RECOMMENDATION:

RESOLVED: That authorization is hereby given for approval to contract with the Rsmart Group, Inc., for \$90,000 for the period March 1, 2004 through June 30, 2004, with options to renew through October 31, 2007; and

FURTHER BE IT RESOLVED: That the Chancellor, Vice Chancellor of Finance and Administration and/or their designee are hereby authorized to execute any and all documents on behalf of the District to effectuate this resolution.

Dr. Philip R. Day, Jr. Chancellor, Originator



CITY COLLEGE OF SAN FRANCISCO

50 PHELAN AVENUE • SAN FRANCISCO, CA 94112 • 415. 239.3000

DATE: February 24, 2004

B7

TO: Board of Trustees

FROM: Dr. Philip R. Day, Jr., Chancellor

Subject: CONTRACTS/GRANTS
Authorization to Contract with ETRAV to Offer a
Study Abroad Program in Cuba, Summer 2004
(Resolution No. 040224-B7)

BACKGROUND INFORMATION:

By Resolution No. 020228-B13, the Board of Trustees authorized the San Francisco Community College District to conduct an excursion to Cuba and to request proposals from qualified contractors to provide the necessary transportation and on-site logistical services associated with a Study Abroad Program in Cuba.

On April 3, 2002, A Request for Proposal, City College of San Francisco International Education Program, "Winter Break in Cuba, 2002-2003" was mailed to seven agencies which specialize in travel services in Cuba. The closing date for receipt of proposals was May 2, 2002. Three proposals were received. By Resolution No. 020530-B20, the Board of Trustees authorized a contract with Passports Educational Travel to offer a Study Abroad Program in Cuba during Winter Break 2002/2003. This contract was renewed by Resolution No. 030828-B4. In September of 2003, Passports sub-contracted our program to Educational Travel Alliance (ETRAV), one of the few companies in the U.S. licensed by the Department of Treasury in Washington, D.C. to conduct travel programs in Cuba. ETRAV successfully handed the logistics for our Winter Break 2003-2004 program in Cuba.

Based upon a comparison of cost, value, and activities, the criteria of our requirements, and their price and policies and performance in 2003/2004, we are now requesting to contract with ETRAV to provide the necessary travel arrangements for a "Summer 2004 in Cuba" program.

ETRAV has proposed the following program price:

<u>Based on Minimum of Students</u>	<u>Program Price</u>
20	\$3049
25	\$2995
30+	\$2945

The program will offer transferable credit in Latin American Studies and Music. The costs of the program will be borne by the students. The District shall not expend any funds for transportation, housing, meals or incidentals.

ETRAV holds insurance coverage of five million dollars for general liability, errors and omissions issued by Connecticut Indemnity Corporation and Maryland Casualty Company. City College of San Francisco will be listed as additional insured on the policy.

ETRAV will work closely with the Financial Aid Office at CCSF and make special efforts to adjust payment dates according to financial aid disbursement dates for those students who have successfully applied for financial aid. ETRAV will also work with the college to explore options that would afford low-income students the opportunity to actively participate in study abroad programs. ETRAV will offer a **\$500** in scholarship for this program for those CCSF students who fulfill the criteria.

Students who meet the academic and financial criteria are eligible for both state and federal financial aid while participating in a CCSF study abroad program.

SHARED GOVERNANCE REVIEW:

Yes____; No x; If yes, which committee: _____

Date of Review: _____

(A negative response indicates that a review is not necessary.)

RECOMMENDATION:

RESOLVED: That authorization is hereby given to conduct an excursion to Cuba in connection with a credit program, from July 23, 2004 to August 8, 2004, and to contract with ETRAV to obtain travel and educational program arrangements, with costs to be borne by the students; and

FURTHER BE IT RESOLVED: That the Chancellor, the Vice Chancellor of Finance and Administration, and/or their designees are hereby authorized to execute any and all documents on behalf of the San Francisco Community College District to effectuate this resolution.

Originator: Joanne Low

1. The first part of the document discusses the importance of maintaining accurate records of all transactions and activities. It emphasizes that this is essential for ensuring transparency and accountability in the organization's operations.

2. The second part of the document outlines the various methods and tools used to collect and analyze data. It highlights the need for a systematic approach to data collection and the importance of using reliable sources of information.

3. The third part of the document describes the process of identifying and addressing potential risks and challenges. It stresses the importance of proactive risk management and the need to develop effective strategies to mitigate potential threats.

4. The fourth part of the document discusses the role of communication and collaboration in achieving the organization's goals. It emphasizes the importance of clear communication and the need for all team members to work together effectively.

5. The fifth part of the document provides a summary of the key findings and conclusions of the study. It reiterates the importance of maintaining accurate records and the need for a systematic approach to data collection and analysis.

6. The sixth part of the document includes a list of references and a bibliography. It provides a comprehensive list of all the sources of information used in the study, ensuring that the research is well-documented and credible.

7. The seventh part of the document contains a list of appendices and a glossary. It provides additional information and definitions for the terms and concepts used throughout the document, ensuring that the reader has a clear understanding of the content.

8. The eighth part of the document includes a list of figures and tables. It provides a visual representation of the data collected during the study, making it easier for the reader to understand the results and trends.

9. The ninth part of the document contains a list of footnotes and a list of references. It provides additional information and definitions for the terms and concepts used throughout the document, ensuring that the research is well-documented and credible.

10. The tenth part of the document includes a list of appendices and a glossary. It provides additional information and definitions for the terms and concepts used throughout the document, ensuring that the reader has a clear understanding of the content.



CITY COLLEGE OF SAN FRANCISCO

50 PHELAN AVENUE • SAN FRANCISCO, CA 94112 • 415. 239.3000

DATE: February 24, 2004

B8

TO: Board of Trustees

FROM: Dr. Philip R. Day, Jr., Chancellor

SUBJECT: CONTRACTS/GRANTS

**Authorization to Conduct a Study Abroad
Program to Madrid, Spain, Spring 2005 and to
Contract with ACCENT
(Resolution No. 040224-B8)**

BACKGROUND INFORMATION:

On January 24, 2002, the Board of Trustees adopted resolution No. 020124-B7 authorizing the San Francisco Community College District to conduct excursions to Madrid, Spain and to contract with ACCENT International Consortium for Academic Programs Abroad, Ltd, to obtain travel and educational program arrangements, with costs to be borne by the students for Spring 2003, and on March 27, 2003 resolution No. 030327-B5 was adopted for Spring 2004.

Based upon a comparison of cost, value, and activities, the criteria of our requirements, and their price and policies, we are now requesting to renew our contract with ACCENT International Consortium for Academic Programs Abroad, Ltd for a semester program in Madrid in Spring 2005.

The proposal for "Semester in Madrid" Spring 2005 is based on the cost of activities, housing, excursions and ground transportation within Spain, and student medical insurance. The proposal is as follows:

Estimated Dates for Spring 2005: January 7, 2005 – April 1, 2005 (84 nights)

Program Cost	Student Apartments	Homestay & ½ Board
Based on a minimum of 15 participants	\$5,300	\$6,200
Based on a minimum of 20 participants	\$5,000	\$5,900

02/24/04 – B8 page 1

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DR. PHILIP R. DAY, JR., CHANCELLOR

The program will be offered for transferable credit. The costs of the program will be borne by the students. The District shall not expend any funds for transportation, housing, meals or incidentals.

ACCENT has insurance coverage of \$3 million for general liability, errors and omissions issued by Calender-Robinson Co., Inc., General Insurance Brokers. City College of San Francisco is listed as an additional insured on the policy.

ACCENT will continue to work closely with the financial aid office at CCSF and make special efforts for delayed payments from students who have successfully applied for financial aid. Students who meet the academic and financial criteria are eligible for both state and federal financial aid while participating in a CCSF study abroad program. ACCENT is the only organization that allows deferred payments (60% of program cost) until mid-semester when financial aid is disbursed. Furthermore, ACCENT will offer \$1,000 in scholarships specifically for CCSF students in the Madrid program who fulfill the criteria.

SHARED GOVERNANCE REVIEW:

Yes _____; No x _____; If yes, which committee: _____

Date of Review: _____

(A negative response indicates that a review is not necessary.)

RECOMMENDATION:

RESOLVED: That authorization be hereby given to conduct excursions to Madrid, Spain in Spring 2005 in connection with a credit program, and to contract with ACCENT International Consortium for Academic Programs Abroad, Ltd, to obtain travel and educational program arrangements, with costs to be borne by the students; and

FURTHER BE IT RESOLVED: That the Chancellor, the Vice Chancellor of Finance and Administration, and/or their designees are hereby authorized to execute any and all documents on behalf of the San Francisco Community College District to effectuate this resolution.

Originator: Joanne Low



CITY COLLEGE OF SAN FRANCISCO

50 PHELAN AVENUE • SAN FRANCISCO, CA 94112 • 415. 239.3000

DATE: February 24, 2004 C1
TO: Board of Trustees
FROM: Dr. Philip R. Day, Jr., Chancellor

Subject: EQUIPMENT, SUPPLIES & SERVICES
Procurement of Equipment, Supplies,
Services, Etc., less than \$3,000
(Resolution No. 040224-C1)

BACKGROUND INFORMATION:

Listed below is a summary of purchases for equipment, supplies, and services in individual amounts of less than \$3,000. Investigation indicates that they are necessary for the support of District operations, and therefore are recommended for approval by the Board of Trustees. It is certified that the items summarized below are in accord with the Board of Trustees policy and that funds are available to cover payment.

RECOMMENDATION:

RESOLVED: That approval be and is hereby given for the procurement of the equipment, supplies, services, etc., totaling \$ 309,525.16 individual amounts of less than \$3,000 not heretofore approved as summarized and detailed below:

DIRECT PAYMENT VOUCHER	\$44,729.44
PURCHASE ORDER	205,932.78
TRAVEL/MILEAGE	<u>24,291.10</u>
Total	\$309,525.16

James Kendrix, Originator

02/24/04 – C1 page 1

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[The following text is extremely faint and largely illegible due to the quality of the scan. It appears to be a multi-column article or report, possibly discussing medical topics related to the journal's focus. The text is organized into several paragraphs and possibly includes a table or list of items, but the specific details cannot be discerned.]



CITY COLLEGE OF SAN FRANCISCO

50 PHELAN AVENUE • SAN FRANCISCO, CA 94112 • 415. 239.3000

Date: February 24, 2004

C2

To: Board of Trustees

From: Dr. Philip R. Day, Jr., Chancellor

Subject: EQUIPMENT, SUPPLIES & SERVICES
Procurement of Equipment, Supplies,
Services, Etc., more than \$3,000
(Resolution No.040224-C2)

BACKGROUND INFORMATION:

The following departmental requests for the purchase of supplies, equipment, and services have been received. Investigation indicates that they are necessary for the support of District operations, and therefore are recommended for approval by the Board of Trustees. It is certified that the items summarized below are in accord with the Board of Trustees policy and that funds are available to cover payment.

Please note that some of the items represent significant expenditures but are actual annual payment encumbrances which are dispersed monthly. In some cases, these items are paid in simple annual payment given the terms and the conditions of our vendor contracts. These items are identified for you in the attachment.

RECOMMENDATION:

RESOLVED: That approval be and is hereby given for the procurement of the equipment, supplies, services, as detailed in Attachment "A".

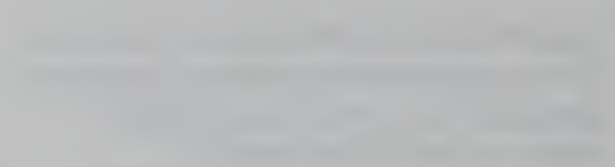
GRAND TOTAL: \$3,348,033.25

James Kendrix, Originator

02/24/04- C2 page 1

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DR. PHILIP R. DAY, JR., CHANCELLOR



1. The first part of the document is a list of items.

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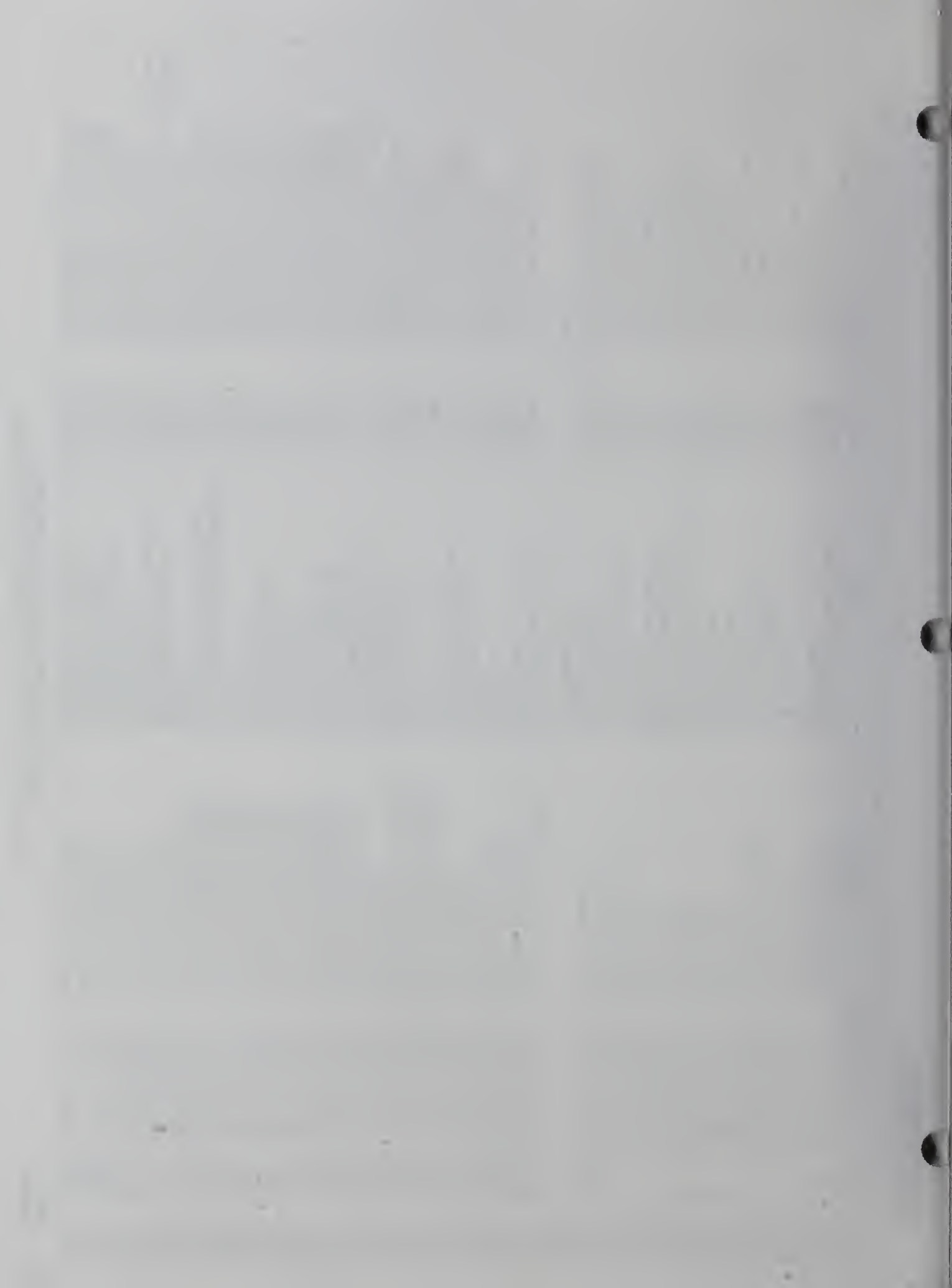
4. The fourth part of the document is a list of items.

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A	B	C	D	E	F	G	H	I	J	K
1	Fund	Org	Acct	Prog	Act	Department	Vendor	Doc	Amount	Description
2	UPFX	2010	5802	6430	S	Partnership for Excellence	The Chronicle of Higher Education	DPB7122	4,050.00	Print Advertising
3	UPFX	6500	4102	6750	C	Partnership for Excellence	CCSF Bookstore	TPA8900	15,187.00	Textbooks
4	U	0020	5130	6600	S	Chancellor's Office	HACU	DPB6955	3,546.00	Dues and Memberships
5	U	0070	5720	6600	S	General Counsel Office	L. S.-S. and L. W. F	DPB4120	12,500.00	Litigation
6	U	2010	4301	6730	S	Human Resources - General	Fong Brothers Printing, Inc.	POB7116	8,081.09	Litigation
7	U	2530	5656	6780	S	ITS-Systems and Operations	Compucor Systems, Inc.	POB6871	21,175.23	Software License Fees
8	U	3524	4303	6599	S	Other Services	Ben Davis Company	POB3892	3,846.11	Other Supplies
9	U	3562	4301	6770	S	College Services	A. B. Dick Company	PO94978	3,927.29	Printing Supplies
10	U	3562	4301	6770	S	College Services	Spicers Paper Inc	PO94976	16,860.90	Printing Supplies
11	U	4900	5130	6600	S	Central Services	Foundation for California Community Co	DPB8431	7,874.00	Dues and Memberships
12	U	4900	5190	6600	S	Central Services	Mason Tillman Associates, Ltd.	DPB8477	13,443.10	Other Consulting
13	U	4900	5190	6600	S	Central Services	Mason Tillman Associates, Ltd.	TPB8483	75,000.00	Other Consulting
14	U	4900	5410	6720	S	Central Services	The Hartford	DP97015	5,586.54	Insurance
15	U	6126	5902	6450	N	GED/Assessment Center	American Council On Education	DPB2094	7,183.00	Testing Services
16	612000	9900	9401	6720	S	Dental Coalition	Keenan & Associates	VPA7974G	207,695.00	Self Insurance Claims
17	611000	9900	5450	6720	S	Workers Compensation	Self Insurance Plans	DPB8206	8,612.06	Self Insurance Claims
18							Total Unrestricted		414,567.32	
19										
20	121021	7224	6414	0400	C	NSF-Fix-a-Genie (Due-0202327) Yr.-1	Scientific Instrument Company	POB3654	15,253.63	Miscellaneous Equipment
21	121145	7114	4303	6490	N	WIA-Muni Career Ladder	Cabrillo College	POB5024	3,475.00	Other Supplies
22	121209	7704	5190	1300	N	NSF-Math Modules 2 Years	Stamets L	PSB5026	3,500.00	Other Consulting
23	121209	7704	5190	1300	N	NSF-Math Modules 2 Years	Poppen M	PSB5025	4,500.00	Other Consulting
24	121511	7212	6414	0700	C	Vatea IIC 2003-2004	Western States Teleport	POB4241	6,629.36	Miscellaneous Equipment
25	121511	7324	6307	1000	C	Vatea IIC 2003-2004	ID8 Media (AEC Technologies)	POB6774	4,113.76	Library Books - Software
26	123108	4049	6413	6460	S	Board of Financial Aid Prog 03-04	Sehi Computer Products	POB1095	4,236.48	Computer Equipment
27	123209	7320	5190	6420	C	Disabled Student Excess Cost 03-04	Moore L	PSB6501	5,000.00	Other Consulting
28	123209	7320	6414	6420	C	Disabled Student Excess Cost 03-04	Evac+Chair Corporation	POB6530	5,663.93	Miscellaneous Equipment
29	123593	9210	5802	6840	N	ECO-SJECDD-CDE	Naylor Publications, Inc.	DPB7068	3,159.48	Print Advertising
30	123609	6440	7600	6430	C	EOPS Part A, B, & C	CCSF Hotel & Restaurant Dept.	TP93196	18,000.00	Other Payments to/for Students
31	123857	7155	6414	0100	C	Instr Equip & Mat ongoing 03-05	K-119 of California, Inc.	POB1051A	3,932.06	Miscellaneous Equipment
32	123857	7212	6414	0700	C	Instr Equip & Mat ongoing 03-05	Global Industrial Equipment	POB4239	3,846.23	Miscellaneous Equipment
33	123857	7342	6414	2200	C	Instr Equip & Mat ongoing 03-05	Snader and Associates, Inc.	POB7152	3,457.36	Miscellaneous Equipment
34	123857	7508	6414	0600	C	Instr Equip & Mat ongoing 03-05	Tidepool Audio, LLC	POB6557	11,292.40	Miscellaneous Equipment
35	123857	7516	6414	1000	C	Instr Equip & Mat ongoing 03-05	JCX Expendables	POB8207	4,965.90	Miscellaneous Equipment
36	123857	7516	6414	1000	C	Instr Equip & Mat ongoing 03-05	California Media Solutions	POB8209	6,232.09	Miscellaneous Equipment
37	123857	7720	6414	1200	C	Instr Equip & Mat ongoing 03-05	Moore Medical Corp.	POB6656	6,366.78	Miscellaneous Equipment
38	123857	7756	6414	1200	C	Instr Equip & Mat ongoing 03-05	ColorID	POB6106	5,288.96	Miscellaneous Equipment
39	123857	9320	6305	6120	C	Instr Equip & Mat ongoing 03-05	Community College League of California	DPB6338	14,380.00	Library Books - Microforms
40	123857	9320	6306	6120	C	Instr Equip & Mat ongoing 03-05	Proquest Information And Learning	DPB6334	25,458.07	Library Books - Periodicals
41	123857	9500	6413	6780	S	Instr Equip & Mat ongoing 03-05	Microgear Inc	POA5973	8,998.98	Computer Equipment
42	125112	1105	5640	6599	S	Chinatown Rental Properties	Overland Pacific & Cutler, Inc.	DPB8476	8,679.75	Maintenance and Repairs - Non Equip
43	125113	1105	5640	6599	S	Mission Rental Properties	Homeland Management Group, Inc.	DPA5239	22,848.22	Maintenance and Repairs - Non Equip
44	125117	7334	5202	6890	N	United Way-ECE Leaders	Serrano Hotel/Ponzu	TPA3646	8,805.00	Conference Expenses
45	42045P	8051	6201	7100	R	Bond Proj A & E Services	Hamilton & Aitken Architects	CT41009F	25,880.00	Buildings - Planning Costs
46	42045P	8051	6201	7100	H	Bond Proj A & E Services	Hamilton & Aitken Architects	CT41009F	65,000.00	Buildings - Planning Costs
47	42045P	8071	6201	7100	R	Bond Proj A & E Services	Hamilton & Aitken Architects	CT41009F	6,000.00	Buildings - Planning Costs
48	42045P	8510	6201	7100	H	Bond Proj A & E Services	Hamilton & Aitken Architects	CT41009F	40,000.00	Buildings - Planning Costs

Page 1 of 2
04/02/26

+ equals annual payments to be paid on a monthly basis
* equals encumbrances to be paid by multiple payments during the fiscal year



A	B	C	D	E	F	G	H	I	J	K
	Fund	Org	Acct	Prog	Act	Department	Vendor	Doc	Amount	Description
1										
49	42045P	8510	6201	7100	R	Bond Proj A & E Services	Hamilton & Aitken Architects	CT41009F	60,000.00	Buildings - Planning Costs
50	420684	8053	6202	7100	E	SM 00-01 CC Cloud Hill-Repl Emer Pow	Cummins West, Inc.	POB7779	78,841.53	Buildings - Construction in Progress
51	420716	8812	6201	7100	H	SM02-03 #4A JA Gym-Fire Alarm Sys	Angus Hammer Networking	CTA5585C	9,999.99	Buildings - Planning Costs
52	420716	8812	6202	7100	H	SM02-03 #4A JA Gym-Fire Alarm Sys	CDX Builders, Inc	CTB3205A	50,775.15	Buildings - Construction in Progress
53	42133C	8058	6202	7100	R	Art Building & Horticulture Improve	CDX Builders, Inc	CTA7367A	30,269.23	Buildings - Construction in Progress
54	42133C	8070	6202	7100	R	Art Building & Horticulture Improve	CDX Builders, Inc	CTA7367A	126,018.00	Buildings - Construction in Progress
55	42160C	8811	6202	7100	R	REN-2003 Modernization	Patrick J Ruane, Inc	CTB4883	10,775.00	Buildings - Construction in Progress
56	42160C	8812	6202	7100	R	REN-2003 Modernization	CDX Builders, Inc	CTB3205A	387,432.28	Buildings - Construction in Progress
57	42161C	8811	6202	7100	H	HS-2003 Modernization	CDX Builders, Inc	CTB3205A	617,835.93	Buildings - Construction in Progress
58	42161C	8812	6202	7100	H	HS-2003 Modernization	CDX Builders, Inc	CTB3205A	384,999.94	Buildings - Construction in Progress
59	42162C	8811	6202	7100	E	ELEC-JAD 2003 Modernization	CDX Builders, Inc	CTB3205A	279,225.34	Buildings - Construction in Progress
60	42162C	8812	6202	7100	E	ELEC-JAD 2003 Modernization	CDX Builders, Inc	CTB3205A	179,999.06	Buildings - Construction in Progress
61	42174C	8067	6202	7100	A	ADA-Tennis Courts Improvements	Alpha Bay Builders, Inc.	CTA7235B	25,380.77	Buildings - Construction in Progress
62	42174P	8067	6201	7100	A	ADA-Tennis Courts Improvements	Hamilton & Aitken Architects	CT41009F	7,000.00	Buildings - Planning Costs
63	42185M	8312	6203	7100	R	REN-Colombo Building Survey	Inspection Services, Inc.	CTB4873	73,736.25	Buildings - Project Management
64	425001	8412	6101	7100	L	Bond-Chinatown/NB Land Purchase	Stubbs & Leone	DPB8480	3,613.00	Site Improvements - Planning
65	430010	8710	6201	7100		Evans Campus RE Seismic Invest.	Angus Hammer Networking	CTA5585C	4,000.00	Buildings - Planning Costs
66	432801	8051	6203	7100		Batmale Hall Comp Lab Renovation	Division of the State Architect	DPB4894	6,792.00	Buildings - Project Management
67	433005	8510	6201	7100		Downtown Campus Ground Floor Renova	Angus Hammer Networking	CTA5585C	20,000.01	Buildings - Planning Costs
68	433007	8510	6202	7100		Downtown Campus Elevator Upgrade	KONE, Inc.	CTB4843	82,232.00	Buildings - Construction in Progress
69	433008	8066	6202	7100		Student Union Renovation	JMA Construction	CTB4853	138,000.00	Buildings - Construction in Progress
70	434005	8069	6202	7100		200 Bungalow Moves	Ballardo Acoustic's, Inc	CTB4881	3,465.38	Buildings - Construction in Progress
71	434005	8069	6202	7100		200 Bungalow Moves	Double Day Office Services	DPB7766	4,765.00	Buildings - Construction in Progress
72	434005	8069	6203	7100		200 Bungalow Moves	Office Depot Inc.	IOB4822	3,346.63	Buildings - Project Management
73							Total Restricted		2,933,465.93	
74										
75							Total Unrestricted and Restricted		3,348,033.25	





CITY COLLEGE OF SAN FRANCISCO

50 PHELAN AVENUE • SAN FRANCISCO, CA 94112 • 415. 239.3000

DATE: February 24, 2004

C3

TO: Board of Trustees

FROM: Dr. Philip R. Day, Jr., Chancellor

Subject: **GRANTS**
Acceptance of Gifts
(Resolution No. 040224-C3)

BACKGROUND INFORMATION:

SFCCD Policy Manual Section 8.08 Acceptance of Gifts provides that (1) motor vehicles, (2) aircraft, (3) cash exceeding \$250, (4) securities, (5) precious stones, (6) precious metals, (7) goods other than (1) or (2) above with a market value exceeding \$1,500, be accepted by the SFCCD only by resolution of the Board of Trustees.

SHARED GOVERNANCE REVIEW:

Yes _____: No X : If yes, which committee: _____
Date of Review: _____

RECOMMENDATION:

WHEREAS: The SFCCD has been tendered the gifts detailed in Attachment A;

WHEREAS: Vice Chancellor of Academic Affairs Don Griffin declares that these gifts will enhance the instructional program of the San Francisco Community College District;

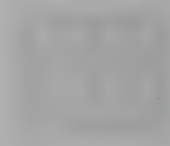
THEREFORE BE IT RESOLVED: That the Chancellor and the Vice Chancellor of Finance and Administration or their designees, are hereby authorized to accept the gifts listed on Attachment A for and in the name of the San Francisco Community College District;

FURTHER BE IT RESOLVED: That upon transfer of legal title of these gifts described in Attachment A, the Secretary of the SFCCD Board of Trustees is directed to notify the donors of acceptance of the gifts by the governing board.

Dr. Kathleen Sullivan Alioto, Originator

BOARD OF TRUSTEES

02/24/04 – C3 page 1
LAWRENCE WONG, ESQ., PRESIDENT • MILTON MARKS III, VICE PRESIDENT • DR. NATALIE BERG
JOHNNIE L. CARTER, JR. • DR. ANITA GRIER • JULIO J. RAMOS, ESQ. • RODEL E. RODIS • GLORIAMARIE CALUEN, STUDENT TRUSTEE
DR. PHILIP R. DAY, JR., CHANCELLOR



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Bottom section of the document, possibly a signature block or a concluding paragraph, containing additional handwritten text.

DESCRIPTION	DONOR	BENEFICIARY	MARKET VALUE DECLARED BY DONOR
October 2003			
1. Equipment	Flavio Garcia Genentech, Inc.	Bio-Link	\$8,000
2. Equipment	Flavio Garcia Genentech, Inc.	Bio-Link	\$25,000
3. Equipment	Nancy Laird Amersham Biosciences	Bio-Link	\$13,849
4. Equipment	Flavio Garcia Genentech, Inc.	Bio-Link	\$10,000
5. Equipment	Delmas Stephens ICS	Auto/Trade Skills	\$3,700
6. Equipment	Debbie King	Auto/Trade Skills	\$2,700
7. Equipment	Richard Weisinger Platinum Electric, Inc.	Auto/Trade Skills	\$7,750
8. Equipment	Jens Jensen	Auto/Trade Skills	\$1,500
November 2003			
9. Cash	Peninsula Community Foundation	CCSF student Sarout Long	\$2,925
10. Cash	League of United Latin American Citizens	CCSF student Denise Ray	\$300
11. Cash	The Northern California Construction Institute	CCSF student Jie Tang	\$1,000
December 2003			
12. Cash	San Francisco Chinese Alliance Church	CCSF student JieFang Deng	\$500
13. Cash	Anonymous	ACTF-Kennedy Center Scholarship	\$820
14. Cash	Stephen J. Dever	Linda & Stephen Dever Scholarship	\$1,000
15. Cash	Accent Int'l Consortium for Acad. Prog. Abroad	CCSF students C. Buchanan, R. Albert, K. Charles, A. Beltran	\$2,000
16. Equipment	Robert Simpson	Evans Campus Auto Tech	\$6,085



CITY COLLEGE OF SAN FRANCISCO

50 PHELAN AVENUE • SAN FRANCISCO, CA 94112 • 415. 239.3000

G1-G6

DATE: February 24, 2004

TO: Board of Trustees

FROM: Dr. Philip R. Day, Jr., Chancellor

Subject: Academic Employees
Credit Program/Non-Credit Program
District Funded
City College of San Francisco
(Resolutions 040226-G1-G6)

BACKGROUND INFORMATION:

These resolutions cover district funded academic employees appointments and/or other related personnel transactions. Unless otherwise indicated in the resolution, appointments are classified as temporary. Board of Trustees approval is required.

The following resolutions are recommended for adoption.

SHARED GOVERNANCE REVIEW:

Yes: ____; No: X : If yes, which committee: _____

Date of Review: _____

(A negative response indicates that a review is not necessary.)

Clara Starr, Originator

BOARD OF TRUSTEES

LAWRENCE WONG, ESQ., PRESIDENT • MILTON MARKS III, VICE PRESIDENT • DR. NATALIE BERG

JOHNNIE L. CARTER, JR. • DR. ANITA GRIER • JULIO J. RAMOS, ESQ. • RODEL E. RODIS • GLORIAMARIE CALUEN, STUDENT TRUSTEE

DR. PHILIP R. DAY, JR., CHANCELLOR

RESOLVED: That the following named persons be appointed to temporary part-time academic assignments for the semester and department shown. Employment is contingent upon adequate class enrollment, possession of applicable minimum qualifications and/or applicable credential, tuberculosis clearance, assignment availability under Article 13-1 of the AFT contract and completion of all District documents necessary to establish eligibility for appointment. Salary shall be in accordance with the appropriate instructional/non instructional rates as provided by Article 20 of the AFT contract. Total assignments for temporary part-time academic employees shall not exceed 60% of the hours per week considered a full-time assignment for regular employees having comparable duties. Total overload/extra pay assignments for full-time academic employees shall be in accordance with the relevant provisions of the appropriate bargaining contracts and the City College of San Francisco Faculty Handbook.

FALL 2003

(+: Full-time overload/extra pay)

(*: New hourly academic employee)

	<u>Name</u>	<u>Department</u>	<u>Division</u>
+	Obenchain, Cynthia	Institute for Int'l Students	Credit
+	Stewart, Debra M	Institute for Int'l Students	Credit
+	Vitorelo, Joan C	Institute for Int'l Students	Credit
	Yu, Howard K	Counseling International Study	Credit

G1 Fall 2003: 4

SPRING 2004

(+: Full-time overload/extra pay)

(*: New hourly academic employee)

	<u>Name</u>	<u>Department</u>	<u>Division</u>
*	Abraham, Marc A	Interdisciplinary Studies	Credit
*	Afshar, Golnar	Biological Sciences	Credit
	Beales, Marcia K.	Graphic Communication	Credit
	Beavers, Anna R	Bus/Office Tech/Small Bus	NonCredit
	Birmingham, Nancy L	Nursing	Credit
	Bivens, Gerald	Graphic Communication	Credit
+	Bixler, Ronald A	English As a Second Language	Credit
	Boegel, Thomas Paul	Computer Science	Credit
+	Borrazas, James	English As a Second Language	NonCredit
	Boyle, Karen A	Nursing	Credit
	Boyle, Robert Patrick	Cul Arts & Hospitality Studies	NonCredit
+	Brickner, Margaret	Library Services	Credit
+	Brown, Brenda M	Counseling New Students	NonCredit
+	Brown, Brenda M	Counseling New Students	Credit
+	Brown, Jessica Janiece	English	Credit
	Brown, Lori L.	Library Services	Credit
+	Brown, Steven W	Environmental Hort & Floristry	Credit
	Cadigan, James E	Journeyman-Training	NonCredit
	Calija, Augustine D	Journeyman-Training	NonCredit
	Cannon, Joseph P	Biological Sciences	Credit
	Cardenas, Melita Lanzo	Licensed Vocational Nursing	Credit
	Carpenter, Janet Louis	Interdisciplinary Studies	NonCredit
	Carter, George John	Biological Sciences	Credit
*	Carter, Whitney K	Art	Credit

TEMPORARY HOURLY ASSIGNMENTS - ACADEMIC
EMPLOYEES: General Fund, Unrestricted

Cavellini, James R.	Journeyman-Training	Credit
Celajko, Mary T	Photography	Credit
Chan, Yuk Chun	Library Services	Credit
Chapman, Theresa	Trade Skills	NonCredit
Chatterjee, Neela	English	Credit
Chavez, Judith	Nursing	Credit
Chia, Shinye	Chemistry	Credit
Chien, Annie	Nursing	Credit
Chin, Jessie C	Counseling New Students	Credit
Christman, Robert P	Apprenticeship	NonCredit
Cirelli, Franco	Bus/Office Tech/Small Bus	NonCredit
Comacchio, Elizabetta	Graphic Communication	Credit
Common, Kurt	Engineering & Technology(Weld)	Credit
Comte, James A	Apprenticeship	NonCredit
Connell, Katherine M.	Library Services	Credit
Cox, Karen C	English	Credit
Crane, Thomas Edwin	Journeyman-Training	NonCredit
Crane, Thomas Edwin	Apprenticeship	NonCredit
Crist, Lillian M	Engineering & Technology(Weld)	Credit
Cross, Kevin W	Journeyman-Training	NonCredit
Culbertson, Anthony Sc	Radiologic & Imaging Technolgy	Credit
Damato, Lawrence R.	Counseling Transfer Students	Credit
D'Antonio, Angelica A	Photography	Credit
Davis, Shelley M	Interdisciplinary Studies	Credit
Dawydiak, Cecile M	Nursing	Credit
Dea, Donland	Radiologic & Imaging Technolgy	Credit
Delon, Brian	Counseling Continuing Students	Credit
Dewar, Cynthia E	English	Credit
Diaz, Jorge E	Aircraft Maintenance Tech.	Credit
Doane, Timotha J	English As a Second Language	Credit
Dokey, Jack D	Bus/Office Tech/Small Bus	Credit
Dolar, Marina A	Nursing	Credit
Domingo, Thelma San An	Licensed Vocational Nursing	Credit
Duke, Lisa Marie	Automotive/Trade Skills	Credit
Edgar, Eric M	Journeyman-Training	Credit
Enriquez, Michael T	Social Science	Employee hired with degree equivalent Credit
Ergun, Marylou K	English As a Second Language	NonCredit
Fahy, Ronald David	Apprenticeship	NonCredit
Fan, Mark M	Library Services	Credit
Fang, Lynn L	English As a Second Language	NonCredit
Fang, Lynn L	Licensed Vocational Nursing	NonCredit
Farnbach, Ingrid M	English As a Second Language	NonCredit
Femenia, Carol	Nursing	Credit
Finlev, Leslie	English As a Second Language	NonCredit
Flanagan, Kathleen D	Nursing	Credit
Flores, Adeliza E	Chemistry	Credit
Fong, Lawrence K	Chemistry	Credit
Franco, Maria Dolores	Latino Services Network	Credit
Frick, Phillip J	Journeyman-Training	NonCredit
Gibbs, Caroline L	English As a Second Language	Credit
Gillespie, Elgy	English As a Second Language	NonCredit

TEMPORARY HOURLY ASSIGNMENTS - ACADEMIC
EMPLOYEES: General Fund, Unrestricted

Ginther-Webster, Kimbe	Library Services	Credit
+ Glanzer, Carole S	English As a Second Language	NonCredit
* Goedert, Judith E	Biological Sciences	Credit
Good, Maral	Disabled Stud Prog & Services	NonCredit
+ Goodfriend-Koven, Nora	Health Science	Credit
+ Gorthy, Michelle K	English	Credit
+ Green, Dennis	Social Science	Credit
Greger, Christopher K	English	Credit
Griffis, Stanley J	Transitional Studies	NonCredit
Hadobas, Stephanie A	Nursing	Credit
Haena, Calvin M	English As a Second Language	NonCredit
+ Hamilton, Edward F	Cul Arts & Hospitality Studies	Credit
Harada-Garcia, Betty M	Institute for Int'l Students	NonCredit
Harada-Garcia, Betty M	Counseling International Study	NonCredit
Harlow, Nicole Anne	English As a Second Language	Credit
Harmon, Susan	Nursing	Credit
+ Harris, Julie	Counseling International Study	Credit
+ Harris, Julie	Counseling Transfer Students	Credit
+ Harris, Julie	Counseling Continuing Students	Credit
+ Harris, Julie	Counseling International Study	NonCredit
Hayes, Beverly L.	Library Services	Credit
+ Heredia, Maria L	Counseling International Study	NonCredit
+ Heredia, Maria L	Undeclared Department	Credit
+ Heredia, Maria L	Latino Services Network	Credit
+ Heredia, Maria L	Counseling New Students	NonCredit
+ Heredia, Maria L	Counseling New Students	Credit
+ Herrmann, Paul Francis	Chemistry	Credit
Hickox, Margaret A.	Nursing	Credit
+ Hirose, Lynda M	Cul Arts & Hospitality Studies	Credit
+ Ho, Karen	Undeclared Department	Credit
Ho, Miao-Chuan	Technology-Mediated Instruct'n	Credit
Ho, Miao-Chuan	Computer Networking & InfoTech	Credit
Hodgson, Mark David	Cul Arts & Hospitality Studies	Credit
+ Hom, Grace	Counseling New Students	Credit
Hong, Patricia Y	English As a Second Language	NonCredit
Horowitz, Manly	Library Services	Credit
Hurley, Kathleen M	Diagnostic Medical Imaging	Credit
Jackson, Lilia L	Licensed Vocational Nursing	Credit
Jernigan, Harriet V	Foreign Languages	Credit
Jernigan, Harriet V	Language Center	Credit
+ Jew, Carl	Counseling Transfer Students	Credit
+ Johnson, Dennis	Social Science	Credit
+ Johnson, Dennis R	English As a Second Language	NonCredit
Johnson, Jeffrey S	Apprenticeship	NonCredit
Johnson, Linda M	Licensed Vocational Nursing	Credit
+ Johnson, Paul L	Disabled Stud Prog & Services	NonCredit
+ Johnson, Stephan F	Social Science	Credit
Jones, John W	Computer Science	Credit
Jones, Matthew J L	Journeyman-Training	NonCredit
Jue, Debbie J	Health Care Technology	Credit
+ Kapp, Mary J	English As a Second Language	NonCredit

TEMPORARY HOURLY ASSIGNMENTS - ACADEMIC
EMPLOYEES: General Fund, Unrestricted

Kappra, Richard	English As a Second Language	Credit
Kaushik, Dorothy P.	Licensed Vocational Nursing	Credit
Kellond, Maureen E	Cul Arts & Hospitality Studies	NonCredit
King, Dennis Martin	Apprenticeship	NonCredit
Kleinman, Craig Ira	English	Credit
Kox, Christopher J	Library Information Technology	Credit
Lallas, James M	Engineering & Technology(Weld)	Credit
Land, Kirkwood M	Biological Sciences	Credit
Landau, Gregory P	Music	Credit
Larin, Renato A	Mission Campus	Credit
Lasant, Nina H	Nursing	Credit
Ledford, Frances Conno	Health Care Technology	NonCredit
Lee, Quinci S	Counseling International Study	NonCredit
Lehane, Thomas J	Apprenticeship	NonCredit
Lenetaki, Sophia	Language Center	Credit
Leong, Agnes Y	Nursing	Credit
Leonhardt, Edith A	Biological Sciences	Credit
Liou, Joyce L.	Language Center	Credit
Liu, Henry Hsin-Teh	Chinatown/NB	Credit
Lo, Suzanne J	Library Services	Credit
Lyons, Stephanie Misch	Concert Lecture Series	Credit
Macone, Stephen A	Apprenticeship	NonCredit
Maisler, Martin R	Journeyman-Training	NonCredit
Maple, James D	Journeyman-Training	NonCredit
Maresca, Natasha R	Institute for Int'l Students	Credit
Markison, Kimberly Ann	Graphic Communication	Credit
Marryatt, Arthur R	Apprenticeship	NonCredit
Martinez, Antonio E.	Latino Services Network	Credit
Mason, Larry Eugene	Journeyman-Training	NonCredit
* McCabe, Jennifer S	Art	Credit
McCormick, Daniel	Apprenticeship	NonCredit
McCormick, Daniel P	Apprenticeship	NonCredit
* McCormick, Glenn F	Phys Education & Dance	Credit
+ McDaniel, Lillian J	Transitional Studies	Credit
McGrath, Teresa L	Licensed Vocational Nursing	Credit
* McKenzie, Douglas R	Bus/Office Tech/Small Bus	Credit
McKinney, Linda R.	Library Services	Credit
McMullen II, John A.	Theater Arts	Credit
McNeil, Deborah J	Licensed Vocational Nursing	NonCredit
Menendez, Thomas	Castro/Valencia	Credit
Messer, Alisa	English	Credit
+ Metzler, Charles	Computer Science	Credit
+ Mitchell, Tanya E	Aircraft Maintenance Tech.	Credit
+ Miyamoto, Edward	Aircraft Maintenance Tech.	Credit
Mojica, Jay F	English As a Second Language	Credit
+ Monajami, Sirous	Library Services	Credit
Morse, James S.	Evening Division	Credit
Munguia, Linda R	Nursing	Credit
* Munro, David J	Earth Sciences	Credit
Munroe, Jeffrey Powers	Photography	Credit
Murray, Thomas E	Journeyman-Training	Credit

† Nance, Glenn R	Human Resources	Credit
† Nayer, Louise	English	Credit
† Nelson-Lundy, Jessica	English	Credit
Nguyen, Kathy L	Interdisciplinary Studies	Credit
Niosi, Andrea E.	Library Services	Credit
Oakley, John D	Cul Arts & Hospitality Studies	Credit
† Obenchain, Cynthia	Institute for Int'l Students	Credit
† Obenchain, Cynthia	Institute for Int'l Students	NonCredit
Ochoa, Michele M	Nursing	Credit
† Ogden, Aaron John	Cul Arts & Hospitality Studies	Credit
Omori, Emiko Christine	Film Production	Credit
† Owens, Juanita L	Counseling New Students	Credit
Padilla, Rodolfo	Bus/Office Tech/Small Bus	Credit
† Padua, Joseph H	Counseling New Students	Credit
+ Palma, Freddy	Aircraft Maintenance Tech.	Credit
Pandolfi, Carol	Licensed Vocational Nursing	Credit
Pang, Francis W	Automotive/Trade Skills	Credit
Pang, Siu-Mi	Licensed Vocational Nursing	NonCredit
* Parodi, Michael C	Phys Education & Dance	Credit
Pennekamp, Nancy	Language Center	Credit
Pogge, Crima B	Biological Sciences	Credit
† Pon, Teresa	Human Resources	Credit
† Price, Robert T	Chemistry	Credit
Rachse-Weber, Monika A	Foreign Languages	Credit
Rahman, Susan A	Child Dev. & Family Studies	NonCredit
Reardon, Frank J	Apprenticeship	NonCredit
† Redick, Mary F	Behavioral Sciences	Credit
Reed, Robert W	Transitional Studies	NonCredit
Reuben, Robert J	Graphic Communication	Credit
Richards, Johnetta G	Southeast Campus	Credit
† Roberts, Laurie	Institute for Int'l Students	NonCredit
† Rowland, Regina	Graphic Communication	Credit
Ruiz, Michael L	Art	Credit
Ryan-Garrison, Kate	Mission Campus	Credit
† Sanelli, Andrea M	English	Credit
Sanford, Curt Neal	English As a Second Language	NonCredit
† Sanice, Fariborz F	Computer Networking & InfoTech	Credit
Sappington, Jerry B.	Journeyman-Training	NonCredit
Sausa, Lydia A	Health Science	Credit
Schaub, Kevin R	Castro/Valencia	Credit
Schaub, Kevin R	Castro/Valencia	NonCredit
Schwartz, Judith A	Older Adults	NonCredit
† Seckman, John David	Graphic Communication	Credit
Seid, Melvyn I.	Journeyman-Training	NonCredit
Sellin, Sandra C	Nursing	Credit
Shasky, Joseph Philip	Apprenticeship	NonCredit
Shea III, Daniel T.	Apprenticeship	NonCredit
† Silva, Manuel Joseph	Licensed Vocational Nursing	Credit
Silver, Dale L.	English As a Second Language	NonCredit
Simko, Jerry L	Journeyman-Training	NonCredit
Snyder, Francine E.	Photography	Credit

TEMPORARY HOURLY ASSIGNMENTS - ACADEMIC

EMPLOYEES: General Fund, Unrestricted

+ Spears, Deanne K	English	Credit
* St. John, Alicia Rose	Phys Education & Dance	Credit
* Stephens, Caren G	Nursing	Credit
Stevenson, David R	Graphic Communication	Credit
+ Stewart, Debra M	Counseling International Study	NonCredit
+ Tam, Mo-Shuet	English As a Second Language	NonCredit
* Tang, Norina M.	Biological Sciences	Credit
+ Tang-Quan, Ethel I	English	Credit
Tarkman, Thomas E	Journeyman-Training	NonCredit
Teague, Alexandra R	English	Credit
Tilley, Franklin D	Journeyman-Training	NonCredit
Tom, Janet	Library Services	Credit
+ Torres, Chita	Licensed Vocational Nursing	Credit
Torres, Edgar L.	Latin Amer & Latino/a Studies	Credit
Tung, Renee S	Photography	Credit
Turner, Judith A.	Child Dev. & Family Studies	Credit
Turner, Sharon Yael	Health Science	Credit
+ Valentine, Alexander M	Library Services	Credit
Van, Charles C	Bus/Office Tech/Small Bus	Credit
Vilikhina, Natalya	Licensed Vocational Nursing	NonCredit
+ Vitorelo, Joan C	Counseling International Study	NonCredit
Weber, William H	Journeyman-Training	NonCredit
+ Weichert, Karen	English As a Second Language	NonCredit
Wetzel, Brian D	Nursing	Credit
Wetzel, Cherie L	Biological Sciences	Credit
Wiley, Helen L	Library Services	Credit
+ Williams, Jessica Rash	Social Science	Credit
Wisnieski, Carol J	English As a Second Language	NonCredit
+ Wong, Paul	Institute for Int'l Students	NonCredit
Wongprasert, Tanichya	English	Credit
Woods, Anthony D	English	Credit
Wu, Ana	English As a Second Language	Credit
+ Yim, Leslie K	Radiologic & Imaging Technolgy	Credit
Yokoyama, Elaine H	Nursing	Credit
* Young, Alan K S	Language Center	Credit
Young, Annie M	Library Services	Credit
* Young, Julie C.	English	Employee hired with degree equivalent Credit
Yu, Howard K	Counseling International Study	NonCredit
* Zimmerman, Carin C	Biological Sciences	Credit
Zotman, Mikhail	Journeyman-Training	NonCredit

G1 Spring 2004: 268

Total for G1: 272

**TEMPORARY HOURLY ASSIGNMENTS - ACADEMIC
EMPLOYEES: General Fund, Restricted**

RESOLVED: That the following named persons be appointed to temporary part-time academic assignments for the semester, department and restricted program shown. Employment is contingent upon funds available in the applicable restricted program. Employment is contingent upon adequate class enrollment, possession of applicable minimum qualifications and/or applicable credential, tuberculosis clearance, assignment availability under Article 13-1 of the AFT contract and completion of all District documents necessary to establish eligibility for appointment. Salary shall be in accordance with the appropriate instructional/non-instructional rates as provided by Article 20 of the AFT contract. Total assignments for temporary part-time academic employees shall not exceed 60% of the hours per week considered a full-time assignment for regular employees having comparable duties. Total overload/extra pay assignments for full-time academic employees shall be in accordance with the relevant provisions of the appropriate bargaining contracts and the City College of San Francisco Faculty Handbook.

SPRING 2004

(+: Full-time overload/extra pay)

(*: New hourly academic employee)

Name	Department	Grant	Division
Arrigotti, Paul H	Matriculation	Matriculation Credit 03-04	Credit
Arrigotti, Paul H	Matriculation	Matriculation Credit 03-04	NonCredit
Dawkins, Muriel J	Disabled Stud Prog & Services	Disabled Student Excess Cost 03-04	NonCredit
Delgado, John F	Matriculation	Matriculation Credit 03-04	NonCredit
Delgado, John F	Matriculation	Matriculation Credit 03-04	Credit
† Gillette, Linda J	English As a Second Language	Matriculation Credit 03-04	NonCredit
† Gillette, Linda J	English As a Second Language	Matriculation Credit 03-04	Credit
Griffin, Bernice Y	Counseling New Students	EOPS Part A, B, & C	Credit
Griffin, Bernice Y	Extended Oppo Prog & Services	EOPS Part A, B, & C	Credit
Hellerstein, Nathaniel	Matriculation	Matriculation Credit 03-04	Credit
Hellerstein, Nathaniel	Matriculation	Matriculation Credit 03-04	NonCredit
Jenkins, Alvin	Extended Oppo Prog & Services	EOPS Part A, B, & C	Credit
Michelucci, Mabel L	Extended Oppo Prog & Services	EOPS Part A, B, & C	Credit
† Phillips, Catherine	English As a Second Language	Matriculation Credit 03-04	NonCredit
† Roberts, Laurie	English As a Second Language	Matriculation Credit 03-04	NonCredit
† Roberts, Laurie	English As a Second Language	Matriculation Credit 03-04	Credit
† Shoaf, William A	English As a Second Language	Matriculation Credit 03-04	Credit
† Tam, Mo-Shuet	English As a Second Language	Matriculation Credit 03-04	Credit
† Tang, Paul S	Matriculation	Matriculation Credit 03-04	Credit
Tragardh, Thomas	English As a Second Language	Matriculation Credit 03-04	NonCredit
Tragardh, Thomas	English As a Second Language	Matriculation Credit 03-04	Credit
† Vayngortin, Lev D	Matriculation	Matriculation Credit 03-04	Credit
† Walsh, Laura	English As a Second Language	Matriculation Credit 03-04	NonCredit
† Walsh, Laura	English As a Second Language	Matriculation Credit 03-04	Credit
† Zanetto, Janet S	English As a Second Language	Matriculation Credit 03-04	NonCredit
† Zanetto, Janet S	English As a Second Language	Matriculation Credit 03-04	Credit

G2 Spring 2004: 26

Total for G2: 26**Total Records: 298**

040224 – G3

Name Change

RESOLVED: That the name of the following academic employee be changed for record purposes:

FROM	TO
Huang, Shiu-I	Huang, Amily Shiu-I

040224 – G4

Leave of
Absence

RESOLVED: That for the effective dates shown the following named academic personnel be granted leave of absence:

NAME	DEPARTMENT/CAMPUS	CONTRACT SECTION	EFFECTIVE DATES
Chee, Curtis	Math/Ocean	17.P	01/15/04 – 05/26/04
Mostasisa, Theresa M.	LVN/John Adams	17.B	01/15/04 – 05/26/04

040224 – G5

Leave of

Absence

RESOLVED: That for the effective dates shown the following named academic personnel be granted leave of absence:

NAME	DEPARTMENT/CAMPUS	CONTRACT SECTION	EFFECTIVE DATES
Aho, Patricia	ESL/Ocean	17.P	08/16/04 – 12/21/04
Lee, Kim	ESL/Ocean	17.P	08/16/04 – 12/21/04
Lum, Lily	Math/Ocean	17.P	08/16/04 – 05/27/05
Stein, Aliyah (Judith)	Behavioral Sciences/Ocean	17.B	08/16/04 – 05/27/05
Wilensky, Debra S.	ESL/John Adams	17.P	08/16/04 – 05/27/05

040224 – G6

Amendment

to Resolution

RESOLVED: That Resolution 030529 – G8, Reduced Workload Pre-Retirement Reduction, be amended in part to show the following:

NAME	DEPARTMENT/CAMPUS	TERMS OF DUTY	EFFECTIVE DATES
Songco, Warlita B.	LVN/John Adams	Work 86% every Fall and Spring	Fall 2003 through Spring 2013
<u>CHANGE</u> <u>FROM:</u>			
<u>CHANGE</u> <u>TO:</u>			
Songco, Warlita B.	LVN/John Adams	Work 86% every Fall and <u>100% every Spring</u>	Fall 2003 through Spring <u>2004</u>
		<u>Work 86% every Fall and Spring</u>	<u>Fall 2004 through Fall 2013</u>



CITY COLLEGE OF SAN FRANCISCO

50 PHELAN AVENUE • SAN FRANCISCO, CA 94112 • 415. 239.3000

H1-H2

DATE: February 24, 2004
TO: Board of Trustees
FROM: Dr. Philip R. Day, Jr., Chancellor

Subject: Academic Employees
Credit Program/Non-Credit Program
Categorically Funded
City College of San Francisco
(Resolutions 040226-H1-H2)

BACKGROUND INFORMATION:

Resolutions 040226-H1-H2 cover categorically funded temporary academic employees appointments and/or other related personnel transactions pursuant to the provision of California Education Code #87470. All Appointments are classified as temporary, when services are required and funds are provided. Board of Trustees approval is required.

The following resolutions are recommended for adoption.

SHARED GOVERNANCE REVIEW:

Yes: ____; No: X : If yes, which committee: _____
Date of Review: _____

(A negative response indicates that a review is not necessary.)

Clara Starr, Originator

BOARD OF TRUSTEES

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DR. PHILIP R. DAY, JR., CHANCELLOR

RESOLVED: That the following named persons be appointed to temporary part-time academic assignments for the semester, department and grant shown. Employment is pursuant to Education Code section 87470 and contingent upon funds available in the applicable Grant/Contract. Employment is contingent upon adequate class enrollment, possession of applicable required minimum qualifications and/or applicable credential, tuberculosis clearance, assignment availability under Article 13-1 of the AFT contract and completion of all District documents necessary to establish eligibility for appointment. Salary shall be in accordance with the appropriate instructional/non-instructional rates as provided by Article 20 of the AFT contract. Total assignments for temporary part-time faculty shall not exceed 60% of the hours per week considered a full-time assignment for regular employees having comparable duties. Total overload/extra pay assignments shall be in accordance with the relevant provisions of the appropriate bargaining contract and the City College of San Francisco Faculty Handbook.

FALL 2003

(+: Full-time overload/extra pay)

(*: New hourly academic employee)

Name	Department	Grant	Division
Brown, Lori L.	Library Services	Partnership for Excellence	Credit
Jackson, Lawrence J	Bus/Office Tech/Small Bus	Partnership for Excellence	Credit
Lee, Sau Fong	Contract Education	T4E-SFDHS Edgewood Training 03-05	NonCredit
Rincon, Dory P	Health Care Technology	Partnership for Excellence	Credit

III Fall 2003 4

SPRING 2004

(+: Full-time overload/extra pay)

(*: New hourly academic employee)

Name	Department	Grant	Division
Abma, Deanna P	Vocational Education	VATEA T3E Tech Prep 03-04	Credit
Auyeung, Mabel K	Child Dev. & Family Studies	SFDCYF-Child Care Law Center	Credit
Balestreri, Katherine K	Contract Education	ECO-Workplace 03-04 CT#01-312-008	Credit
Bibliowicz, Morris Z	Teachers' Resource Center	ABE 321/Workforce Investment 03-04	Credit
Bibliowicz, Morris Z	Information Technology Svcs	Telecommunications & Tech 01-02	Credit
Boone, Anthony G	Contract Education	SF Airport Comm - 40	NonCredit
+ Bray, Suzannah	English	CCSF-Rosenberg-Basic Skills	Credit
Burt, Tracy C	Child Dev. & Family Studies	F & KCE 03-04	Credit
Cafferata, Corey	Southeast Campus	Partnership for Excellence	Credit
+ Calderon, Vivian J	Cal Works	Calworks Program 03-04	Credit
Carrese, John Matt	Contract Education	Ct. Ed SF Hotels Partnrsh Proj #4	Credit
+ Chang, Yvonne	Teachers' Resource Center	ABE 321/Workforce Investment 03-04	Credit
+ Chen, Pearl B.	Child Dev. & Family Studies	SF Cares-Wu Yee Services YR2	Credit
Chen, Peijue Paig	Child Dev. & Family Studies	SFDCYF-Family Child Care Train Inst	Credit
+ Cheng, Eva Yuen	Child Dev. & Family Studies	SF Cares-Wu Yee Services YR2	Credit
+ Chien, Annie	Nursing	WIA-PIC-Nurse Workforce Initiative	Credit
Cirelli, Franco	Bus/Office Tech/Small Bus	Downtown Campus Miscellaneous A	Credit
Cohen, Rachel S	Teachers' Resource Center	ABE 321/Workforce Investment 03-04	Credit
+ Conner, Constance May	Vocational Education	VATEA T3E Tech Prep 03-04	Credit
+ Cornejo, Lynda M	Teachers' Resource Center	ABE 321/Workforce Investment 03-04	Credit
Cox, Karen C	English	CCSF-Rosenberg-Basic Skills	Credit
Cull, Patricia A	Mission Campus	Partnership for Excellence	Credit
Curl, Diana E	Child Dev. & Family Studies	SFDCYF-Family Child Care Train Inst	Credit

TEMPORARY HOURLY ASSIGNMENTS - ACADEMIC

EMPLOYEES: Categorically Funded.

	Delacorte, Erika C	Learning Assistance	Partnership for Excellence	Credit
+	Denoon, James C	Teachers' Resource Center	ABE 321/Workforce Investment 03-04	Credit
	Donovan, Sharon Mari	Child Dev. & Family Studies	United Way-ECE Leaders	NonCredit
	Donovan, Sharon Mari	Child Dev. & Family Studies	SFDCYF-Family Child Care Train Inst	Credit
	Duckworth, Matthew D	English	CCSF-Rosenberg-Basic Skills	Credit
	Elizalde, Lane Thom	Community Services	Pregnancy Prevention Program	NonCredit
+	Fowler, Janet E	Teachers' Resource Center	ABE 321/Workforce Investment 03-04	Credit
+	Fried-Lee, Lauri	Teachers' Resource Center	ABE 321/Workforce Investment 03-04	Credit
	Glines, Emily C	Undeclared Department	Americorp TRDP 03-04	Credit
	Goldthorpe, Jeffrey T	English	CCSF-Rosenberg-Basic Skills	Credit
	Greger, Christopher K	English	CCSF-Rosenberg-Basic Skills	Credit
	Grohe, William E.	Undeclared Department	ECO-NCBC 03-04 CT#01-304-002	Credit
	Ho, Lillian Y	Teachers' Resource Center	ABE 321/Workforce Investment 03-04	Credit
	Huot, Bophany L	Teachers' Resource Center	ABE 321/Workforce Investment 03-04	Credit
	Ikeda, Vivian S	Teachers' Resource Center	ABE 321/Workforce Investment 03-04	Credit
+	Inman, Judith A	Licensed Vocational Nursing	Hass Fund -CNA/LVN 03-04	NonCredit
	James, Arlene	Teachers' Resource Center	ABE 321/Workforce Investment 03-04	Credit
+	Johnson, Gregory A	Undeclared Department	Americorp TRDP 03-04	Credit
	Johnson, Linda M	Licensed Vocational Nursing	Hass Fund -CNA/LVN 03-04	NonCredit
	Kearsley, Jeanne	Teachers' Resource Center	ABE 321/Workforce Investment 03-04	Credit
	King, Elizabeth P	English	CCSF-Rosenberg-Basic Skills	Credit
+	Kitchin, Deborah A	Contract Education	Private Company-Various SMCT	NonCredit
+	Korey, Suzanne	Vocational Education	WIA-Muni Career Ladder	NonCredit
	Langmo, Tore E	English	CCSF-Rosenberg-Basic Skills	Credit
	Lau, Pennie S	Contract Education	Ct. Ed SF Hotels Partnrshp Proj #4	Credit
	Legaspi, Erlinda Espi	English	CCSF-Rosenberg-Basic Skills	Credit
	Lew, Raymond D	Vocational Education	WIA-Muni Career Ladder	NonCredit
	Loo, Josephine S	Vocational Education	VATEA T3E Tech Prep 03-04	Credit
	Luster, Frances	Child Dev. & Family Studies	F & KCE 03-04	Credit
	Macale, James R	Financial Aid	Board of Financial Aid Prog 03-04	Credit
	Martini, Diane Chri	Child Dev. & Family Studies	St Preschool FD 03-04 GWAP	NonCredit
+	Meunier-Fiebelkorn, Murie	Child Dev. & Family Studies	Partnership for Excellence	Credit
	Mijatovic, Katarina	English As a Second Language	Contract Education Incentives	NonCredit
	Mijatovic, Katarina	Teachers' Resource Center	ABE 321/Workforce Investment 03-04	NonCredit
	Mijatovic, Katarina	Teachers' Resource Center	ABE 321/Workforce Investment 03-04	Credit
+	Mireles, Enrique	Vocational Education	VATEA T3E Tech Prep 03-04	Credit
+	Morales, Leslie	Vocational Education	VATEA T3E Tech Prep 03-04	Credit
+	Moriwaki, Kathleen M	Matriculation	Year 2/T-3 Strengthening/Dev Progm	Credit
	Proulx, Gregory Alle	Learning Assistance	CCSF-Rosenberg-Basic Skills	Credit
+	Rico, Stephen M	Child Dev. & Family Studies	United Way-ECE Leaders	Credit
+	Rico, Stephen M	Child Dev. & Family Studies	SFDCYF-Family Child Care Train Inst	NonCredit
+	Rico, Stephen M	Child Dev. & Family Studies	SFDCYF-Family Child Care Train Inst	Credit
+	Rose, Arthur W	Vocational Education	VATEA T3E Tech Prep 03-04	Credit
+	Sanford, Curt Neal	Teachers' Resource Center	ABE 321/Workforce Investment 03-04	Credit
+	Sauve, James D	English	CCSF-Rosenberg-Basic Skills	Credit
+	Scholnick, Nadia F	Teachers' Resource Center	ABE 321/Workforce Investment 03-04	Credit
	Sengupta, Susmita	Biological Sciences	NSF-Fix-a-Gene (Due-0202327) Yr-1	Credit
	Silverman, Herb M	Teachers' Resource Center	ABE 321/Workforce Investment 03-04	Credit
	Stark, L. Susa	Vocational Education	ECO-CACT 03-04 CT#01-302-009	Credit
	Stark, L. Susa	Vocational Education	NSF-Math Modules 2 Years	Credit
	Sung, Shirley	Teachers' Resource Center	ABE 321/Workforce Investment 03-04	Credit

EMPLOYEES: Categorically Funded.

Tarquino, Eve K	Teachers' Resource Center	ABE 321/Workforce Investment 03-04	Credit
Tsui, Philip S	Contract Education	T4E-SFDHS Edgewood Training 03-05	Credit
Tsui, Philip S	Community Services	T4E-SFDHS Edgewood Training 03-05	NonCredit
Van Zevern, Claire	Interdisciplinary Studies	Partnership for Excellence	Credit
Villazana-Ruiz, Maria del	Child Dev. & Family Studies	St Preschool HD 03-04 GPRE	NonCredit
White, Eva G	Child Dev. & Family Studies	Center Based 03-04 GCTR	Credit
† White, Kathleen C	Child Dev. & Family Studies	SFDCYF-Family Child Care Train Inst	Credit
Wick, Corinne S	English	WIA-Muni Career Ladder	Credit
† Wong, Kathleen J	Teachers' Resource Center	ABE 321/Workforce Investment 03-04	Credit
Wood, Janice R.	English As a Second Language	Vatea IIC 2003-2004	NonCredit
† Wostner, Ulff T	Vocational Education	Vatea IIC 2003-2004	Credit
Yagle-Snead, Lynn	Child Dev. & Family Studies	St Preschool HD 03-04 GPRE	NonCredit
† Yee, Gloria	English	CCSF-Rosenberg-Basic Skills	Credit
† Yee, Rodney	Teachers' Resource Center	ABE 321/Workforce Investment 03-04	Credit
Zahedi, Shaye Z	Community Services	T4E-SFDHS Edgewood Training 03-05	NonCredit
* Zimmerman, Carin C	Biological Sciences	NSF-Fix-a-Gene (Due-0202327) Yr-I	Credit
Zimmerman, Susan Loui	English	CCSF-Rosenberg-Basic Skills	Credit

H1 Spring 2004 91

Total for H1: 95

Total Records: 95

040224-H2

RESOLVED: That resolution 030828-H2, Categorically Funded, Full-Time Temporary Assignment, be amended in part to show the following:

Amendment
to Resolution

<u>NAME</u>	<u>DEPARTMENT</u>	<u>ACTIVITY</u>	<u>BUDGET</u>	<u>EFFECTIVE DATES</u>
<u>CHANGE</u> <u>FROM:</u>				
PICAR, DEBORAH	Workforce Investment Act	San Francisco Transit Coordinator	MUNI Career Ladder Partnership 121145-7114-1220-6490-N 100% FN9633	08/14/03 -- 03/31/04
<u>TO:</u>				
PICAR, DEBORAH	Workforce Investment Act	San Francisco Transit Coordinator	MUNI Career Ladder Partnership 121145-7114-1220-6490-N 100%	08/14/03 -- 01/16/04
			Advanced Transportation Technology 123388-7175-1220-6840-N 100%	01/17/04 -- 02/13/04
			NSF-Math Modules Project 121209-7704-1220-1300-N 100% FN9633	02/14/04 -- 05/26/04

H1 to H2

02/24/04

Page 5 of 5



CITY COLLEGE OF SAN FRANCISCO

50 PHELAN AVENUE • SAN FRANCISCO, CA 94112 • 415. 239.3000

N1

DATE: February 24, 2004
TO: Board of Trustees
FROM: Dr. Philip R. Day, Jr., Chancellor

Subject: Academic Employees
Community Services Classes
City College of San Francisco
(Resolutions 040226-N1)

BACKGROUND INFORMATION:

Resolutions 040226-N1 covers appointments of academic employees to Community Service Classes and/or other related transactions pursuant to the provisions of California Education Code #78300. All appointments are classified as temporary, hour unless otherwise stated in the resolution. Board of Trustees approval is required.

The following resolutions are recommended for adoption.

SHARED GOVERNANCE REVIEW:

Yes: ____; No: X : If yes, which committee: _____
Date of Review: _____

(A negative response indicates that a review is not necessary.)

Clara Starr, Originator

BOARD OF TRUSTEES

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Page 1 JOHN L. CARTER, JR. • DR. ANITA GRIER • JULIO J. RAMOS, ESQ. • RODEL E. RODIS • GLORIAMARIE CALUEN, STUDENT TRUSTEE

DR. PHILIP R. DAY, JR., CHANCELLOR

RESOLVED: That the following named persons be appointed to temporary part-time academic assignments in Community Services and related Programs pursuant to Education Code Section 78300. Employment is contingent upon adequate class enrollment, possession of applicable required minimum qualifications and/or applicable credential, tuberculosis clearance, assignment availability under Article 13-1 of the AFT contract and completion of all District documents necessary to establish eligibility for appointment. Salary shall be in accordance with the appropriate instructional/non-instructional rates as provided by Article 20 of the AFT contract. Total assignments for temporary part-time faculty shall not exceed 60% of the hours per week considered as full-time assignments for regular employees having comparable duties. Total overload/extra pay assignments for full-time faculty shall be in accordance with the relevant provisions of the appropriate bargaining contract and the City College of San Francisco Faculty Handbook.

SPRING 2004

(+ Full-time overload/extra pay)

(*: New hourly academic employee)

<u>Name</u>	<u>Department</u>	<u>Division</u>
Alan, Kerry S	Community Services	NonCredit
Armstrong, Karen D	Community Services	NonCredit
Attisha, Majid Boles	Community Services	NonCredit
Ayazi, Shahin D	Community Services	NonCredit
Bang, Ban T	Community Services	NonCredit
Berston, Hyman M	Community Services	NonCredit
Bigham, Jennifer A	Community Services	NonCredit
* Carames, Keith	Community Services	NonCredit
Chan, Norma A	Community Services	NonCredit
Cheung, Casey D	Community Services	NonCredit
Chin, Lawrence	Community Services	NonCredit
Colvin, Vincent W	Community Services	NonCredit
Corvaisier, Gaelle Luc	Community Services	NonCredit
Curry, Harold M.	Community Services	NonCredit
Djordjevich, Nada	Community Services	NonCredit
Gabbert, Margaret E	Community Services	NonCredit
Garcia, Ana R	Community Services	NonCredit
George, Kathleen M	Community Services	NonCredit
Goldwach, Richard	Community Services	NonCredit
Goodheart, Marianna R.	Community Services	NonCredit
Graeter, Rudolf A	Community Services	NonCredit
Grannis, Anne C	Community Services	NonCredit
Grauberger, Mary E	Community Services	NonCredit
Gray, Marion R.	Community Services	NonCredit
Grossman, Carol J	Community Services	NonCredit
Hope, Linda M.	Community Services	NonCredit
Korody, Marc E.	Community Services	NonCredit
Krebs, Kathleen E	Community Services	NonCredit
Lark-Wilson, Nyia F.	Community Services	NonCredit
Laterman, Melany	Community Services	NonCredit
Lee, Boohyun	Community Services	NonCredit
Lenetaki, Sophia	Community Services	NonCredit
Lieb, Reddy C	Community Services	NonCredit
Long, Electra L.	Community Services	NonCredit
Maia, Luciano Sonntag	Community Services	NonCredit

Moore, Rosalin	Community Services	NonCredit
Morlan, Joseph	Community Services	NonCredit
Moshammer, Paul A.	Community Services	NonCredit
Oxendale, Julie A.	Community Services	NonCredit
Pastine, Francesca	Community Services	NonCredit
Peterson, John R	Community Services	NonCredit
Pucci, Alicia	Community Services	NonCredit
Reguzzoni, Franco	Community Services	NonCredit
Rich, Lawrence A	Community Services	NonCredit
Ryan, Lawrence M	Contract Education	NonCredit
Ryan, Lawrence M	Community Services	NonCredit
Sage, Jessica B	Community Services	NonCredit
Saltsman, Nancy E	Community Services	NonCredit
Sandkuhler, Iris Evelyn	Community Services	NonCredit
Scotta, Elizabeth M	Community Services	NonCredit
Shain, Allen I.	Community Services	NonCredit
Simons, Mark S.	Community Services	NonCredit
Stanton, Karen J	Community Services	NonCredit
Stein, Judy A	Community Services	NonCredit
Stellman, Christopher	Community Services	NonCredit
Tabarracci, Jenny	Community Services	NonCredit
Valesco, Frances K.	Community Services	NonCredit
Van der Valk, Anna-Lis	Community Services	NonCredit
Whitman, Patricia T.	Community Services	NonCredit
Willard, Deborah A	Community Services	NonCredit
Woodman, Catherine L	Community Services	NonCredit
Zimmerman, Michele	Institute for Int'l Students	Credit

N1 Spring 2004 62

Total for N1: 62

Total Records: 62



CITY COLLEGE OF SAN FRANCISCO

50 PHELAN AVENUE • SAN FRANCISCO, CA 94112 • 415. 239.3000

DATE: February 24, 2004

P1

TO: Board of Trustees

FROM: Dr. Philip R. Day, Jr., Chancellor

SUBJECT: **POLICY MANUAL**
Amending the SFCCD Policy Manual
By Amending Section 7.04 – Approval of Sites, Plans and
Acceptance of Buildings
(Resolution No. 040224-P1)

BACKGROUND INFORMATION:

San Francisco Community College District Policy Manual Section 1.05 D. reads in part as follows: "Adoption of Policies. Any Policy may be adopted by the Board, be amended or repealed by an affirmative vote of four members at any meeting, providing notice of said intended action has been given at a previous meeting..."

RECOMMENDATION:

WHEREAS: Notice was given at a prior meeting (January 29, 2004) of the Board of Trustees of the SFCCD that proposed amendments to the Policy Manual, Section 7.04– Approval of Sites, Plans and Acceptance of Buildings, would be acted upon at a subsequent meeting of the Board of Trustees;

RESOLVED: That SFCCD Policy Manual Section 7.04 – Approval of Sites, be amended to read as follows: (NOTE: Additions or substitutions are indicated by ***bold italic*** and deletions are indicated by ~~strike over~~). (See following pages).

Ronald Lee, Originator

BOARD OF TRUSTEES

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02/24/04 – P1 page 1 DR. PHILIP R. DAY, JR., CHANCELLOR

PM 7.04 APPROVAL OF SITES, PLANS, AND ACCEPTANCE OF BUILDINGS

The Board of Trustees shall approve all sites, plans and specifications for new buildings. The Board shall approve all major repairs, alterations, additions, and maintenance work. Inspection and acceptance of new or remodeled buildings prior to occupancy and use shall be in accordance with state law,

In furtherance of this Policy, the Board of Trustees authority shall include but is not limited to the following:

- 1) Approve new Educational and Program Specifications for all new buildings and major renovations and remodeling projects;***
- 2) Approve new Educational Program Specifications for all new campuses;***
- 3) Approve specific sites for new campuses;***
- 4) Approve specific site locations within a campus if the chosen site differs from the Master Plan;***
- 5) Approve final design development phase-plans for new buildings and campuses;***
- 6) Approve the Master Plan; and***
- 7) Approve (or ratify if state deadlines do not allow for prior approval) all Initial and Final Program Proposals for new facilities submitted to the state for funding.***



CITY COLLEGE OF SAN FRANCISCO

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Q1

DATE: February 24, 2004
TO: Board of Trustees
FROM: Dr. Philip R. Day, Jr., Chancellor

SUBJECT: SETTLEMENT

**Authorizing the Administration to enter Into a Settlement Agreement and Release of All Claims Between AFT Local 2121, Joseph Estupinian, and the San Francisco Community College District
(Resolution No. 040224-Q1)**

BACKGROUND INFORMATION:

In order to resolve a disputed claim lodged with the District by AFT Local 2121 on behalf of Joseph Estupinian, the Administration has negotiated with Joseph Estupinian through his Union representative and has reached a tentative settlement. This Resolution seeks to obtain the authority of the Board of Trustees for the Administration to enter into a Settlement Agreement with AFT Local 2121 and Joseph Estupinian in return for AFT Local 2121's and Joseph Estupinian's release of the District from all claims, demands, grievances, further obligations and liability arising out of Joseph Estupinian's employment with the District.

SHARED GOVERNANCE REVIEW:

Yes: _____; No: X ; if yes, which committee: _____
Date of Review: _____

RECOMMENDATION:

RESOLVED: That the Board of Trustees authorizes the Administration to enter into a non-precedent-setting, one-time-only Settlement Agreement with AFT Local 2121 and Joseph Estupinian in return for AFT Local 2121's and Joseph Estupinian's release of the District from all claims, demands, grievances, further obligations and liability arising out of Joseph Estupinian's employment with the District.

FURTHER BE IT RESOLVED: That the terms of the Settlement Agreement and Release of All Claims Between AFT Local 2121, Joseph Estupinian, and the San Francisco Community College District be consistent with the parameters of the tentative settlement between the Administration and AFT Local 2121, on behalf of Joseph Estupinian.

BOARD OF TRUSTEES

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DR. PHILIP R. DAY, JR., CHANCELLOR

FURTHER BE IT RESOVLED: That the Chancellor, Vice Chancellor of Finance and Administration and/or their designee are hereby authorized to execute such Settlement Agreement and Release of All Claims Between AFT Local 2121, Joseph Estupinian, and the San Francisco Community College District.

Originator: Peter Goldstein
with Steve Hale



CITY COLLEGE OF SAN FRANCISCO

50 PHELAN AVENUE • SAN FRANCISCO, CA 94112 • 415. 239.3000

Q2

DATE: February 24, 2004
TO: Board of Trustees
FROM: Dr. Philip R. Day, Jr., Chancellor

SUBJECT: SETTLEMENT

**Authorizing the Administration to enter Into a Settlement Agreement and Release of All Claims Between AFT Local 2121, Annie Tse, and the San Francisco Community College District
(Resolution No. 040224-Q2)**

BACKGROUND INFORMATION:

In order to resolve a disputed claim lodged with the District by AFT Local 2121 on behalf of Annie Tse, the Administration has negotiated with Annie Tse through her Union representative and has reached a tentative settlement. This Resolution seeks to obtain the authority of the Board of Trustees for the Administration to enter into a Settlement Agreement with AFT Local 2121 and Annie Tse in return for AFT Local 2121's and Annie Tse's release of the District from all claims, demands, grievances, further obligations and liability arising out of Annie Tse's employment with the District.

SHARED GOVERNANCE REVIEW:

Yes: _____; No: X; if yes, which committee: _____
Date of Review: _____

RECOMMENDATION:

RESOLVED: That the Board of Trustees authorizes the Administration to enter into a non-precedent-setting, one-time-only Settlement Agreement with AFT Local 2121 and Annie Tse in return for AFT Local 2121's and Annie Tse's release of the District from all claims, demands, grievances, further obligations and liability arising out of Annie Tse's employment with the District.

FURTHER BE IT RESOLVED: That the terms of the Settlement Agreement and Release of All Claims Between AFT Local 2121, Annie Tse, and the San Francisco Community College District be consistent with the parameters of the tentative settlement between the Administration and AFT Local 2121, on behalf of Annie Tse.

BOARD OF TRUSTEES

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DR. PHILIP R. DAY, JR., CHANCELLOR

FURTHER BE IT RESOVLED: That the Chancellor, Vice Chancellor of Finance and Administration and/or their designee are hereby authorized to execute such Settlement Agreement and Release of All Claims Between AFT Local 2121, Annie Tse, and the San Francisco Community College District.

Originator: Peter Goldstein
with Steve Hale



CITY COLLEGE OF SAN FRANCISCO

50 PHELAN AVENUE • SAN FRANCISCO, CA 94112 • 415. 239.3000

Q3

DATE: February 24, 2004
TO: Board of Trustees
FROM: Dr. Philip R. Day, Jr., Chancellor

SUBJECT: SETTLEMENT

**Authorizing the Administration to enter Into a Settlement Agreement and Release of All Claims Between AFT Local 2121, Gloria Crosson, and the San Francisco Community College District
(Resolution No. 040224-Q3)**

BACKGROUND INFORMATION:

In order to resolve a disputed claim lodged with the District by AFT Local 2121 on behalf of Gloria Crosson, the Administration has negotiated with Gloria Crosson through her Union representative and has reached a tentative settlement. This Resolution seeks to obtain the authority of the Board of Trustees for the Administration to enter into a Settlement Agreement with AFT Local 2121 and Gloria Crosson in return for AFT Local 2121's and Gloria Crosson's release of the District from all claims, demands, grievances, further obligations and liability arising out of Gloria Crosson's employment with the District.

SHARED GOVERNANCE REVIEW:

Yes: _____; No: X; if yes, which committee: _____
Date of Review: _____

RECOMMENDATION:

RESOLVED: That the Board of Trustees authorizes the Administration to enter into a non-precedent-setting, one-time-only Settlement Agreement with AFT Local 2121 and Gloria Crosson in return for AFT Local 2121's and Gloria Crosson's release of the District from all claims, demands, grievances, further obligations and liability arising out of Gloria Crosson's employment with the District.

FURTHER BE IT RESOLVED: That the terms of the Settlement Agreement and Release of All Claims Between AFT Local 2121, Gloria Crosson, and the San Francisco Community College District be consistent with the parameters of the tentative settlement between the Administration and AFT Local 2121, on behalf of Gloria Crosson.

BOARD OF TRUSTEES

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DR. PHILIP R. DAY, JR., CHANCELLOR

FURTHER BE IT RESOVLED: That the Chancellor, Vice Chancellor of Finance and Administration and/or their designee are hereby authorized to execute such Settlement Agreement and Release of All Claims Between AFT Local 2121, Gloria Crosson, and the San Francisco Community College District.

Originator: Peter Goldstein
with Steve Hale



CITY COLLEGE OF SAN FRANCISCO

50 PHELAN AVENUE • SAN FRANCISCO, CA 94112 • 415. 239.3000

Tabled From January 29, 2004 Board meeting

Date: February 24, 2004

S1

To: Board of Trustees

From: Dr. Philip R. Day, Jr., Chancellor

Subject: **SPECIAL**
Authorization to execute a
Master Agreement by and between the
San Francisco Community College District and
the Foundation of City College of San Francisco
(Resolution No: 040224-S1)

BACKGROUND INFORMATION:

The Foundation of City College of San Francisco is a non-profit corporation established to promote and assist the educational services of City College of San Francisco. The Foundation's articles of incorporation, and its tax exempt purposes approved by the State of California and the federal Internal Revenue Service, provide that it exists to support the District. Its assets are dedicated to the District, and it has a proven track record of providing major development and fundraising support for the benefit of the District and City College of San Francisco.

In July of 1997, the District entered into a Master Agreement with the Foundation which ended June, 2000. From June, 2000 to present, both the College Development Office and the CCSF Foundation have been going through a planned reorganization. To that end, a new Dean of College Development was hired in June of 2000. She has successfully restructured the Foundation Board and Finance Committee and through the efforts of the Dean of College Development, the Chancellor and the Board of Directors, the Foundation has grown the corpus from approximately \$1,000,000 to more than \$13,000,000.

Now that the Foundation Board and College Development office have been restructured, District administration is recommending that authorization be given to execute a new Master Agreement by and between the District and the CCSF Foundation. This new Master Agreement would start February 1, 2004 for and initial five-and-one half-year first term with the possibility of three subsequent five-year terms upon mutual agreement between the District and the CCSF Foundation. The recommended agreement is attached and by reference is made part of this resolution.

BOARD OF TRUSTEES

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02/24/04 – S1 page 1

DR. PHILIP R. DAY, JR., CHANCELLOR

RECOMMENDATION:

RESOLVED: That the Board authorizes to execution of the attached Master Agreement by and between the San Francisco Community College District and the Foundation of City College of San Francisco and

FURTHER BE IT RESOLVED: That the Chancellor, Vice Chancellor of Finance and Administration and/or their designees are hereby authorized to execute all documents necessary to effectuate this resolution on behalf of the San Francisco Community College District.

Dr. Philip R. Day, Jr., Originator

**MASTER AGREEMENT
BY AND BETWEEN THE
SAN FRANCISCO COMMUNITY COLLEGE DISTRICT AND
THE FOUNDATION OF THE CITY COLLEGE OF SAN FRANCISCO**

This agreement is made and entered into this 1st day of February , 2004 by and between the San Francisco Community College District, hereinafter referred to as "District," on behalf of City College of San Francisco, and the Foundation of the City College of San Francisco, hereinafter referred to as "Foundation," an independent foundation established and operated for the purposes of supporting the District.

I Purpose

California Education Code Section 70902.B authorizes the District to enter into agreements with non-profit corporations.

The Foundation is a non-profit corporation established to promote and assist the educational services of the District, including providing support for major District capital projects. The Foundation's Articles of Incorporation, and its tax-exempt status approved by the State of California and the Internal Revenue Service, provide that it exists to support the District. Its assets are dedicated to the District, and it has a proven track record of providing major development and fundraising support for the benefit of the District.

The District desires to receive and encourage such support provided by the Foundation. Thus, the purpose of this Agreement is to establish the terms and conditions under which the District will provide space and administrative support to the Foundation, and to establish the parameters of the relations between the District and the Foundation.

II Relationship Between Foundation and District

The relationship between the Foundation and the District, as described in this Agreement, is in the capacity of independent contractors. Nothing contained in this Agreement shall be construed as establishing any relationship between the Foundation and the District as employer/employee, a partnership, a joint venture or any relationship whatsoever other than that of independent contractors.

III Use of Facilities

The Foundation shall be entitled, subject to the consent of the Chancellor of the District or his/her designee, to utilize facilities and property owned, occupied, operated and used by the District. The Foundation shall use the facilities and property only for those services and functions that are consistent with the policies, rules and regulations which have been or may be adopted by the Board of Trustees of the District.

The Foundation may utilize such facilities and property only for the purposes of:

1. Administering gifts or grants made to the Foundation and trusts of which the Foundation serves as trustee;
2. Conducting fundraising projects for the benefit of the District programs and approved by the Chancellor and /or his/her designee;
3. Conducting meeting, events, workshops and/or conferences of the Foundation Board of Directors and its authorized committees, associate groups, members, employees or volunteers; and
4. Any other authorized Foundation activity.

Permission to use any of the District facilities or equipment included in this Agreement or amendments may be reasonably withdrawn upon written notice by the Chancellor or his/her designee when the facilities are needed by the District.

IV Reimbursement for Services and Facilities

The Foundation shall, by prior agreement (Addendum A), reimburse the District for certain expenditures incurred by the District as a result of activities of the Foundation. The District shall invoice the Foundation for such expenditures, indicating items charged and the method of determining costs.

The District will provide certain services without invoice, by prior agreement (Addendum A), to the Foundation, which may include custodial and facilities maintenance services, equipment and information systems service and advice, personnel and related assistance and other similar services as from time to time are agreed upon. It is the good faith business judgment of the Board of Trustees of the District that the services and funds provided by the Foundation to the District have a fair market value far surpassing the value of the administrative services provided by the District to the Foundation under this Agreement.

V Conformance with Laws, Regulations and Policies

In the conduct, administration and performance of the functions and activities described herein, the Foundation shall, at all times, conform to all applicable laws, rules, regulations, procedures and policies.

VI Administration of Gifts and Trusts

- A. The Foundation acceptance and administration of gifts, grants, scholarships, loan funds, fellowships, bequests or the equivalent that its Board of Directors may determine by resolution are:
 1. Consistent with the policies and welfare of the District as determined by the District's Board of Trustees or the Chancellor acting in accordance with District policy; and
 2. Of aid to the Foundation in assisting the instructional, students service and administrative programs of the District.
- B. Acceptance by the Foundation of any conditional gift, bequest or contribution of personal property such as buildings, art collections, vehicles, etc. to be utilized by the District must have the approval of the Chancellor.

- C. The Foundation shall maintain records that reflect the acceptance and disposition of gifts, grants, scholarships, loan funds, fellowships, bequest, trusts and the equivalent and compliance with the terms of any related instruments.
- D. The Foundation may also develop alumni activities, workshops, conferences institutes and Federal projects that relate to the Purpose as stated above.

VII Signs, Fixtures and Equipment

District facilities and property shall not be altered by the Foundation in any manner without the consent of the Chancellor or his/her designee. Authorized alterations shall be at the expense of the Foundation.

During the term of this Agreement, the Foundation shall have the right to place and attach fixtures, signs and equipment in and upon facilities as authorized in writing by the Chancellor or his/her designee. Fixtures, signs and equipment so erected, placed or attached by the Foundation shall be and remain the property of the Foundation and removed therefrom by the Foundation upon termination of this Agreement.

VIII Right of Entry

The District and its authorized representatives shall have the right to enter the facilities at any reasonable time for the purpose of examination, repairs or supervision.

IX Foundation Records

The Foundation shall maintain adequate records of its activities; shall make such records available for inspection by the District upon reasonable notice; and shall submit to the District such periodic reports as may be reasonably required by the District reflecting the operations and financial status of the Foundation.

X Annual Audits

An independent CPA firm will be retained annually to audit the Foundation with the costs of that service paid by the Foundation. Such audit reports shall be supplied to the District in a timely manner following their completion.

XI Indirect Costs

If the Foundation administers a federally sponsored program, it shall reimburse the District for indirect costs associated with the performance of services by the District for the Foundation relating to the federally sponsored project. Such reimbursement will take into consideration the District's federal indirect cost rate and the approved indirect cost allocation, if any, of the federal program award.

XII Dispensation of Earnings

Income generated by the Foundation in excess of costs and provisions for equipment, maintenance, reserves and working capital shall be used solely to benefit the District and its students. Provisions for the endowment of restricted capital gifts shall be established by the Board of Directors of the Foundation to insure the good stewardship and fiduciary responsibilities of the Foundation for this endowment.

XIII Distribution of Assets

Upon cessation of operations of the Foundation, the net assets of the Foundation shall be either transferred to the District or expended for the benefit of the District.

XIV Public Relations

With respect to expenditures for public relations or other purposes which would serve to augment District appropriations for the operation of the District, the Foundation may expend funds in such amount and for such purposes as are approved by the Board of Directors of the Foundation. The Foundation shall file with the Chancellor a statement of its policy on accumulation and use of public relations funds. The statement will include the policy and procedures for solicitation of funds, source of funds, purposes for which funds will be used, allowable expenditures and procedures for control.

XV Third Party Agreement by Foundation

The Foundation shall not enter into any contract that would obligate District facilities or equipment without the prior written approval of the Chancellor or his/her designee.

XVI Nonassignability

This Agreement is not assignable by the Foundation, either in whole or in part, nor shall the Foundation permit anyone else to use the described facilities or any part thereof without written permission of the Chancellor or his/her designee.

XVII Terms of Agreement

This Agreement is for a five months term beginning on the first day of February, 2004 and ending on the thirtieth day of June, 2009 unless sooner terminated as herein provided. This Agreement may be terminated by either party by giving sixty (60) days written notice and may be extended for three subsequent five year terms upon mutual agreement.

XVIII Insurance

During the term of this Agreement, the Foundation shall at its own expense obtain and maintain for the Foundation and all its officers, directors, agents, employees and volunteers liability insurance in the amount of \$1M each occurrence, with excess liability coverage, including standard property damage, bodily injury, personal injury, errors and omissions, advertising injury, incidental contractual and contract liability coverage.

When special events are sponsored by the Foundation, separate insurance coverage may be required by the District.

XIX Indemnification

The Foundation agrees to indemnify, defend and hold harmless the District, its officers, agents and employees from and against any and all loss, damage or liability that may be suffered or incurred by the District, its officers, agents or employees, caused by, arising out of, or in any way connected with the use of facilities or services by the Foundation in connection with this Agreement.

XX Notices

All notices, correspondence and other written communications shall be addressed and directed to the Foundation and the District, respectively, at the following addresses or at such other addresses as either party may from time to time designate in writing to the other:

Dr. Philip R. Day, Jr., Chancellor
City College of San Francisco
50 Phelan Avenue, E200
San Francisco, CA 94112

Eunice Azanni, President
The Foundation of the City College of
San Francisco
50 Phelan Avenue, S193
San Francisco, CA 94112

All notices pursuant to this Agreement shall be by United State first-class mail, postage pre-paid, or by personal delivery and shall be deemed given or rendered as of the date postmarked or delivered.

XXI Entire Understanding

This Agreement constitutes the entire understanding between the Foundation and the District with respect to the subject matter of this Agreement and supersedes all prior or contemporaneous understanding or agreements concerning this subject matter. No waiver, modification, amendment or addition to this Agreement shall be valid unless in writing and signed by both parties.

XXII Failure or Forbearance

The failure or forbearance of either party to exercise any or part of its rights or remedies with respect to alleged breaches of this Agreement by the other party shall not operate as a waiver as to any other or subsequent breach.

XXIII Governing Law

This Agreement shall be construed in accordance with the laws of the State of California applicable to agreements made and to be performed in such state.

XXIV Binding Agreement

This Agreement shall be binding upon the parties as well as their successors and assigns.

XXV Invalidity

The determination that any provision of this Agreement is invalid or unenforceable shall not invalidate the remainder of this Agreement, and this Agreement shall be construed and performed in all aspects as if such invalid or unenforceable provisions were omitted.

XXVI Counterparts

This Agreement may be executed in counterparts, each of which shall constitute an original and all of which together shall be deemed a single document.

XXVII Amendments

This Agreement may be modified only in writing, signed by the parties hereto.

IN WITNESS HEREOF, this Agreement has been executed by the parties hereto as of the date first written above.

:
San Francisco Community College District

The Foundation of the City College of
San Francisco

By: _____
Dr. Philip R. Day, Jr., Chancellor

By: _____
Eunice Azanni, President

Date: _____

Date: _____

MASTER AGREEMENT
BY AND BETWEEN THE
SAN FRANCISCO COMMUNITY COLLEGE DISTRICT AND
THE FOUNDATION OF THE CITY COLLEGE OF SAN FRANCISCO
ADDENDUM A
REIMBURSEMENT FOR SERVICES AND FACILITIES

The purpose of this Addendum is to establish the relationship between the District and the Foundation for the use of facilities and to designate paid District personnel support for the Foundation.

- A. During the term of this Agreement, the Foundation shall reimburse the District the amount of \$3,500 for the first five months, payable on or before June 30, 2004 for accounting and bookkeeping services performed the previous twelve months, and such reimbursement shall increase by ten (10) percent each year in subsequent years. That is, the reimbursement shall be \$7,700 for 2004-2005, \$8,470 for 2005-2006, \$9,317 for 2006-2007 and \$10,249 for 2007-2008 and \$11,274 for 2008-2009. These figures assume the accounting and bookkeeping services will remain essentially the same. If the need for these services increases due to an expansion of the scope or activities of the Foundation, a new Addendum A shall be created and signed off by both the Chancellor and the President of the Foundation to adequately reflect an increase in reimbursement to the District.
- B. The Dean of College Development of City College of San Francisco shall serve as the Executive Director of the Foundation to assist and direct Foundation activities. The District shall require no reimbursement of salary and benefits for this position for the term of this Agreement.
- C. The District shall permit the independent CPA firm retained to audit the District to conduct the audit of the Foundation also, with the additional costs for that service to be paid by the Foundation.
- D. The Foundation may occupy, operate and use District facilities as determined by the District.

This Addendum to the Master Agreement By and Between the San Francisco Community College District and the Foundation of the City College of San Francisco shall provide for the stated purpose, use of facilities and District paid personnel support for five months commencing of February 1, 2004 and terminating on June 30, 2009 and may be and may be extended for three subsequent five year terms upon mutual agreement. Unless a successor addendum to the Master Agreement is agreed to by the District and the Foundation, the terms and conditions of this Agreement as stated above shall terminate and all facilities occupied, operated and used by the Foundation will automatically revert to the District.

IN WITNESS HEREOF, this Addendum has been executed by the parties hereto as of the date first written above.

San Francisco Community College District

The Foundation of the City College of San Francisco

By: _____
Dr. Philip R. Day, Jr., Chancellor

By: _____
Eunice Azanni, President

Date: _____

Date: _____

1. The first part of the document discusses the importance of maintaining accurate records of all transactions and activities. It emphasizes the need for transparency and accountability in financial reporting.

2. The second part of the document outlines the various methods and techniques used to collect and analyze data. It includes a detailed description of the experimental procedures and the statistical analysis performed.

3. The third part of the document presents the results of the study. It includes a series of tables and graphs that illustrate the findings of the research. The data shows a clear trend of increasing activity over time.

4. The fourth part of the document discusses the implications of the findings. It suggests that the results have significant implications for the field of study and may lead to further research in this area.

5. The fifth part of the document concludes the study. It summarizes the main findings and provides a final statement on the importance of the research.



CITY COLLEGE OF SAN FRANCISCO

50 PHELAN AVENUE • SAN FRANCISCO, CA 94112 • 415. 239.3000

DATE: February 24, 2004

S2

TO: Board of Trustees

FROM: Dr. Philip Day, Jr., Chancellor

SUBJECT: SPECIAL

Establishing policies and approving the educational program of City College of San Francisco, San Francisco Community College District as described in the 2004-05 College Catalog (DRAFT)

BACKGROUND INFORMATION:

Section 72283 of the California Education Code provides that the Board of Trustees shall establish policies for and approve the total educational program of the community college district.

The 2004-05 draft college catalog embodies the college's educational program and is a product of the shared governance process. Each year, the Office of Instruction works cooperatively with the College Catalog Committee and representatives from over 60 academic/vocational departments as well as several administrative offices to produce the college catalog. This process begins during the fall semester preceding spring publication and involves several rounds of editing by the catalog stakeholders above.

During the last three years, the Office of Instruction has streamlined the communication process between itself and all stakeholders. This improvement has positively impacted the catalog editing process. Additionally, the Office of Instruction has adopted the use of desktop publishing software (i.e. Quark Xpress) which provides the office greater control over the prepress work. This software, in conjunction with a streamlined editing process, has enabled the Office of Instruction to produce a high quality product. Indeed, the District recently received the Silver Medallion of Achievement Award from the National Council for Marketing and Public Relations for the 2003-2004 college catalog.

In addition to working with the various stakeholders, the Office of Instruction also works very closely with the College Curriculum Committee. Modifications to the educational program resulting from Curriculum Committee actions during the fall 2003 semester and the first half of the spring 2004 semester are reflected in the 2004-05 draft college catalog. A separate resolution regarding the actions of the

BOARD OF TRUSTEES

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JOHNNIE L. CARTER, JR. • DR. ANITA GRIER • JULIO J. RAMOS, ESQ. • RODEL E. RODIS • GLORIAMARIE CALUEN, STUDENT TRUSTEE

02/24/04 – S2 page 1

DR. PHILIP R. DAY, JR., CHANCELLOR

College Curriculum Committee is provided to the members of the Board of Trustees at the end of each academic semester.

Actions of the College Curriculum Committee during the fall 2003 semester have been reported to the Board appear in the 2004-05 draft college catalog. Additionally, those actions occurring during the spring 2004 semester and culminating with the February 18th Curriculum Committee meeting have been included in the 2004-05 draft college catalog. While the draft college catalog is essentially in final format, additional information may be added as appropriate prior to printing and publication.

SHARDED GOVERNANCE REVIEW:

Yes: X No: ; if yes, which committee: Catalog Committee
Date of Review: Regularly throughout the semester.

RECOMMENDATION:

RESOLVED: The draft 2004-05 City College of San Francisco Catalog which sets forth the General Regulations and the Educational Program of the City College of San Francisco, shall be approved by the Board of Trustees of the San Francisco Community College District.

Brian Ellison, Originator



CITY COLLEGE OF SAN FRANCISCO

50 PHELAN AVENUE • SAN FRANCISCO, CA 94112 • 415. 239.3000

DATE: February 24, 2004

S3

TO: Board of Trustees

FROM: Dr. Philip R. Day, Jr., Chancellor

Subject: SPECIAL
Naming Audiovisual Department Conference
Room 306G in honor of Philip W. Paulsen
(Resolution No. 040224-S3)

BACKGROUND INFORMATION:

Philip W. Paulsen, who retired on May 23rd, 2003, was the Coordinator of the Audiovisual Departments at City College of San Francisco for thirty-five years. In this capacity, he provided instructional support to faculty, staff and administration that included building a comprehensive collection of over 3,100 instructional 16mm motion pictures, videocassettes and DVDs, and providing access to media rental sources nationwide for materials not held in the collection. He insured that there was state of the art equipment in each of the multimedia viewing rooms and that audio and projection equipment delivery services were provided throughout the Ocean Avenue campus. Other services provided included: high speed cassette duplication, recording facilities, 35mm slide and overhead transparency production, public address services for College events, and audiovisual equipment repair and maintenance. Upon occupancy of the Rosenberg Library/Learning Resource Center, he implemented a new, much requested service to the College community that included graphic design, digital imaging and production support for instructionally related projects and presentations.

In every case, Phil Paulsen responded to all requests for service, help, or advice in a professional, gracious and timely fashion.

Phil Paulsen's role in the design and construction of the Rosenberg Library/Learning Resource Center cannot be underestimated. He was passionately involved in every aspect of the project from 1989 until occupancy in December, 1995. His clear aesthetic vision resulted in a beautiful and functional new building for the College.

BOARD OF TRUSTEES

LAWRENCE WONG, ESQ., PRESIDENT • MILTON MARKS III, VICE PRESIDENT • DR. NATALIE BERG

JOHNNIE L. CARTER, JR. • DR. ANITA GRIER • JULIO J. RAMOS, ESQ. • RODEL E. RODIS • GLORIAMARIE CALUEN, STUDENT TRUSTEE

02/24/04 – S3 page 1 DR. PHILIP R. DAY, JR., CHANCELLOR

SHARED GOVERNANCE REVIEW:

Yes X ; Facilities Review Committee, 9/3/03
 Executive Council of the Academic Senate, 9/10/03
 College Advisory Council, 11/6/03

(A negative response indicates that a review is not necessary.)

RECOMMENDATION:

WHEREAS: Philip W. Paulsen was a dedicated and respected member of the City College faculty for over three decades, and

WHEREAS: He contributed invaluable support to the College and instructional support services by creating and enlarging the Audiovisual Department; and

WHEREAS: He was dedicated to and intimately involved in the creation of a new Library/Learning Resource Center.

BE IT RESOLVED: That Room 306G of the Audiovisual Department in the Rosenberg Library/Learning Resource Center be named the Philip W. Paulsen Conference Room, and

FURTHER BE IT RESOLVED: That the Chancellor, Vice Chancellor of Finance and Administration and/or their designee are hereby authorized to execute any and all documents on behalf of the District to effectuate this resolution.

Rita Jones, Originator



CITY COLLEGE OF SAN FRANCISCO

50 PHELAN AVENUE • SAN FRANCISCO, CA 94112 • 415. 239.3000

DATE: February 24, 2004

S4

TO: Board of Trustees

FROM: Dr. Philip R. Day, Jr., Chancellor

Subject: **SPECIAL
Tenure Review
(Resolution No. 040226-S4)**

BACKGROUND INFORMATION:

The following academic employees have successfully completed four years of tenure review evaluation and have been unanimously recommended for Tenure, effective Fall 2004 by their tenure review committees. These recommendations have been reviewed and are endorsed by the administration. The tenure review process constitutes four years of systematic and detailed observation and assessment by a tenure review committee comprised of one's peers. Mentors are provided during the first year of tenure review to assist in understanding the evaluation process. Those undergoing tenure review are evaluated with regard to their classroom or counseling or librarian activities as well as other professional activities. Student assessment of classroom performance is a significant part of the evaluation process. A professional quality portfolio is produced and reviewed annually by the tenure review committee and by the administration upon completion of the four year process. ***Board of Trustees approval is required.***

SHARED GOVERNANCE REVIEW:

Yes ____; No X; If yes, which committee?

Date of Review:

(A negative response indicates review is not necessary)

RECOMMENDATION:

RESOLVED: That the Board of Trustees hereby grants tenure status to the following academic employees effective Fall 2004, subject to applicable law:

BOARD OF TRUSTEES

LAWRENCE WONG, ESQ., PRESIDENT • MILTON MARKS III, VICE PRESIDENT • DR. NATALIE BERG
JOHNNIE L. CARTER, JR. • DR. ANITA GRIER • JULIO J. RAMOS, ESQ. • RODEL E. RODIS • GLORIAMARIE CALUEN, STUDENT TRUSTEE
02/24/04 -S4, page 1 DR. PHILIP R. DAY, JR., CHANCELLOR

<u>NAME</u>	<u>DEPARTMENT</u>	<u>EFFECTIVE DATE</u>
Kevin Cross	ESL	08/16/04
Timotha Doane	ESL	08/16/04
Dora Dye	Business	08/16/04
Jeffrey Goldthorpe	English	08/16/04
Christopher Greger	English	08/16/04
Jennifer Hammer	ESL	08/16/04
Gina Hector	Business	08/16/04
Vivian Ikeda	ESL	08/16/04
Judy Kawamoto	Student Health	08/16/04
Suzanne Lo	Library	08/16/04
Vincent Meis	ESL	08/16/04
James Morse	CAHS	08/16/04
Jayne Ogrodnik	ESL	08/16/04
Crima Pogge	Biology	08/16/04
Steven Raskin	Photography	08/16/04
Louis Schubert	Social Sciences	08/16/04
Patricia Seid	ESL	08/16/04
Mary Shestople	Licensed Vocational Nursing	08/16/04
Katryn Wiese	Earth Sciences	08/16/04

Originator: Brian E. Ellison



CITY COLLEGE OF SAN FRANCISCO

50 PHELAN AVENUE • SAN FRANCISCO, CA 94112 • 415. 239.3000

Tabled from January 29, 2004 Board Meeting

DATE: February 24, 2004 **S5**

TO: Board of Trustees

FROM: Dr. Philip R. Day, Jr., Chancellor

SUBJECT: SPECIAL
Approval of 2004-2005 Annual Plan
(Resolution No. 040224-S5)

BACKGROUND INFORMATION:

Consistent with the calendar for the college planning and budgeting system, I am recommending for your consideration the college's proposed Annual Plan for 2004-2005. The plan identifies key priority objectives based upon the College Strategic Plan and the College Strategic Plan Implementation Schedule for the coming fiscal year. Progress on attaining the Annual Plan objectives are assessed both with written reports at the mid-year and end-year marks. Some objectives may be carried over into the following year and others will be recommended to be added to ensure that we continue to achieve progress.

The Planning and Budgeting Council developed and is recommending this draft of the Annual Plan. Once the Board approves the plan, it will become the principal source document to guide all college cost center managers as they develop their 2004-2005 objectives and budget requests.

RECOMMENDATION:

RESOLVED: That the Board of Trustees of the San Francisco Community College District hereby approves the recommended Annual Plan, a copy of which is on file in the Chancellor's office, and by this reference is incorporated into this resolution, and

RESOLVED: That the Board of Trustees of the San Francisco Community College District hereby directs the Chancellor to develop College Budget 2004-2005 Requests in a manner consistent with the Plan's objectives.

Dr. Philip R. Day, Jr., Originator



The first part of the report deals with the general situation of the country and the progress of the work during the year. It is followed by a detailed account of the work done in each of the various departments, and a summary of the results achieved.

The second part of the report deals with the financial position of the country and the progress of the work during the year. It is followed by a detailed account of the work done in each of the various departments, and a summary of the results achieved.

The third part of the report deals with the financial position of the country and the progress of the work during the year. It is followed by a detailed account of the work done in each of the various departments, and a summary of the results achieved.

The fourth part of the report deals with the financial position of the country and the progress of the work during the year. It is followed by a detailed account of the work done in each of the various departments, and a summary of the results achieved.

The fifth part of the report deals with the financial position of the country and the progress of the work during the year. It is followed by a detailed account of the work done in each of the various departments, and a summary of the results achieved.

The sixth part of the report deals with the financial position of the country and the progress of the work during the year. It is followed by a detailed account of the work done in each of the various departments, and a summary of the results achieved.

The seventh part of the report deals with the financial position of the country and the progress of the work during the year. It is followed by a detailed account of the work done in each of the various departments, and a summary of the results achieved.

The eighth part of the report deals with the financial position of the country and the progress of the work during the year. It is followed by a detailed account of the work done in each of the various departments, and a summary of the results achieved.

Institutional Annual Plan

2004-2005



FINAL DRAFT

Office of the Chancellor
Office of Research, Planning and Grants

January 2004

THE JOURNAL OF THE

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350 Main Street, Malden, MA 02148, USA

Annual Institutional Plan City College of San Francisco 2004-2005

The Annual Plan is based primarily upon the College's New Strategic Plan adopted by the Board of Trustees in February 2003. The Annual Plan serves as an operational version of the College's plans for a one-year period; it consists of a set of institutional objectives that are to be achieved by the College through the efforts of the college units-departments, schools and administrative operations. Thus, the unit plans are linked to the annual plan, just as the annual plan is linked to the College's overall Strategic Plan. Implementation will follow established college processes and procedures.

The annual institutional objectives are developed in two categories: Basic Operational Objectives that support the College mission and functions, and Developmental Objectives that support new initiatives and innovations. The developmental objectives are mostly drawn from the Strategic Implementation Schedule of the College Strategic Plan. Please consult the Implementation Schedules for specific action plans that are associated with the developmental objectives in this Annual Plan. The full set of Implementation Schedules are available on line at the following URL:

http://www.ccsf.edu/Offices/Research_Planning/strategic_implement.htm

The achievement of these developmental objectives is conditional upon appropriate financial resources that may be uncertain for FY05.

Progress in achieving these objectives will be evaluated during the mid-year and end-of-year reviews. The College recognizes that changes in objectives may be necessary to adapt to new unanticipated situations. All major cost centers at the College will report their progress which will be incorporated into the mid-year and final end-of-year reports.

Please note that all modifications in this draft are underlined so that the reader will know of the changes to the plan since it was distributed in December 2003.

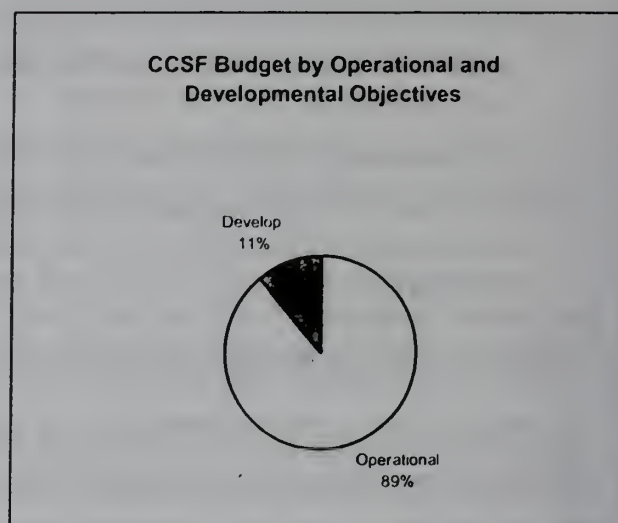
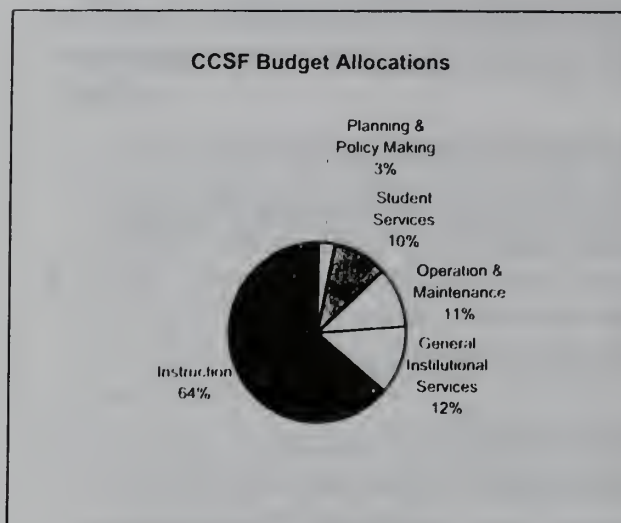
Operational Objectives

1. To provide high quality educational programs and courses for associate degrees, transfer to baccalaureate institutions, career education and workforce training, pre-collegiate basic skills, English as a Second Language, adult high school diploma, non-credit, cultural enrichment, and lifelong learning.
 - a. Provide educational programs and services at each of CCSF's campuses, including Evans, Chinatown/North Beach, Downtown, John Adams, Southeast, Mission, Alemany, and Castro-Valencia
 - b. Offer educational programs and services through the School(s) of Applied Science and Technology, International Education and ESL, Business, Health and Physical Education, Behavioral and Social Sciences, Science and Mathematics, and Liberal Arts
 - c. Provide educational and training services to employers, and residents in the City of San Francisco through Contract Education/Community Services and CalWorks Education and Training
 - d. Provide coordination and support for educational programs and services through the Office of Instructional Support including class scheduling, curriculum development, tenure review, faculty evaluation, and through executive academic leadership
2. To provide high quality student development and educational services.
 - a. Provide recruitment and outreach activities about College programs and services to residents of San Francisco
 - b. Provide admissions and records services for students in credit and non-credit programs
 - c. Provide support for student activities at all College campuses
 - d. Offer orientation, assessment, counseling and placement services to first-time and continuing students
 - e. Provide appropriate financial aid and childcare services to students
 - f. Provide learning assistance through library, tutoring, mentoring and career advisement services.
 - g. Enable students to effectively utilize college programs and services through counseling and special support services
 - h. Provide executive leadership for student development services

3. **To provide high quality services in the areas of fiscal, administrative and support services.**
 - a. Provide oversight and management for College fiscal and administrative operations
 - b. Direct the management of all College human resources operations
 - c. Supervise the operation of all employee relations activities with all collective bargaining agents in the College
 - d. Provide leadership and oversight of information technology services
 - e. Direct and oversee all campus operations, including facilities planning and maintenance of buildings and grounds and security for students and College employees
4. **To provide overall executive level leadership for the College**
 - a. Provide executive leadership to all college operations
 - b. Direct the planning and assessment processes for all College operations
 - c. Provide leadership for the College's general counsel and affirmative action functions
 - d. Provide leadership to the College's public information, development, research, planning and grants divisions
 - e. Provide executive support for Board of Trustees, committees, and other appointive or elective bodies
5. **To continue to maintain a high level commitment to college participatory governance for faculty, classified staff, students and administrators**
 - a. Ensure high standards and excellence for the College by relying upon the collegial shared governance system in all academic and professional matters related to educational programs and services
 - b. Ensure the effectiveness of administrative operations of the College by relying upon the College Advisory governance system
 - c. Ensure the effectiveness of fiscal and budgetary operations of the college by relying upon the College Budget and Planning governance system.

Detail of Operational Objectives

The College's operational and developmental objectives are supported by the annual budget as delineated in the following graphics.*



Operational Objective 1: Instruction

Utilizing almost two thirds of the annual budget for instructional purposes, the College expects to serve over 106,000 students at nine campus locations and more than 100 sites throughout the City. The College expects to offer 3,300 noncredit and 7,300 credit sections as well as over 500 contract and continuing education classes. Over 750 full-time and 1,200 part-time faculty will provide instruction to students with the support of a classified staff comprised of over 600 full-time and 300 part-time employees.

Approximately, 40 administrators provide oversight and leadership to ensure the College meets its operational objectives. CCSF libraries expect to serve over 850,000 visitors to the Rosenberg Library; 75,000 at Downtown; 65,000 at John Adams; 29,000 at Alice Statler; and 13,000 at Southeast Campus.

CCSF will continue to maintain its working relationships with educational institutions, including 26 partnerships with SFUSD and 34 collaborations with San Francisco State University.

* Developmental portion of CCSF budget is approximate. It includes part of administrative, supervisory and reassigned time devoted to developmental activities. Additionally, it includes personnel costs for most of the administrative offices reporting directly to the Chancellor, and costs associated with Facilities Planning, Workforce and Economic Development and the Office of Outreach and Recruitment.

Operational Objective 2—Student Development

To ensure students reach their educational goals, the **Student Development** division, representing about 10% of the College budget, will provide orientation and pre-enrollment counseling services to 17,000 students. Admissions and Records will serve over 100,000 students and 13,000 students will receive transfer services. Matriculation placement tests will be administered to 19,000 students and the GED/high school equivalency to 1,500 students. Over 10,000 financial aid applications will be processed. Over 9,600 students will receive high school and community outreach services. The Learning Assistance Center will provide over 202,000 tutoring hours to students, while the student health services expects to serve over 9,600 students.

Operational Objective 3—Fiscal and Administration

Among the key operational functions within **Finance and Administration** is the management of a \$178 million in general funds and an additional \$55 million for capital improvements. Offices within the Finance and Administration will process over 3,000 contracts, 78,000 payroll checks, 41,000 non-payroll checks, and 2,600 job applications. Fiscal services will also manage over \$25 million in grant funds. Buildings and Grounds will maintain the continual operation of 74 buildings and bungalows for faculty, staff and students. ITS will support over 2,300 computers and 85 computer labs throughout the College. Administrative Services will oversee bookstore operations, food services for CCSF campuses and will provide support services for the CCSF Foundation.

Operational Objective 4—Executive Leadership

The Chancellor, the Vice Chancellors and their staff will provide planning and policy-making support to the College including state and federal policy initiatives, leadership for the College planning, budgeting and assessment activities, and policy support for the Board of Trustees. The Office of Public Information/Marketing will continue to inform the residents of San Francisco about College programs and services, and the Grants and Development Offices will continue to pursue alternative funding, anticipating the submission of upwards of 150 grants totaling from \$15 to \$20 million.

Developmental Objectives

[Note: All objectives cited below are numerically linked to the objectives and activities in the Strategic Plan Implementation Schedule (SPIS). Please consult the SPIS for specific proposed action plans linked to all the developmental objectives in this section]

1. To ensure student access, progress, success and transfer readiness through and effective and expanded approach to improving basic skills, remediation, and transitional studies including instruction, academic and student support services, and other services as necessary.

Objective 1.1: Continue to expand and improve programs and activities that focus on basic skills.

- 1.1.a Examine effective retention practices, strategies, and models such as those that increase the intensity of coursework and that accelerate the work in basic skills.

Objective 1.2: Increase success rates for students with basic skills needs

- 1.2.a. Analyze English and math sequences to ascertain where student success can be increased.
- 1.2.b Continue to expand the use of alternate methods of instruction and academic support.

Objective 1.3 : Expand and improve linkages from basic skills through transfer courses in the college curriculum (see Obj.1.6 in SPIS)

2. To continue to emphasize the strengthening and improvement of academic programs and courses, instruction, alternative systems of delivery, and success in achieving student learning outcomes.

Objective 2.1: Continue to diversify the curriculum across the College (see Obj.2.2 in SPIS).

- 2.1.a. Strive to make multicultural perspectives and civic engagement the norm for all disciplines, as appropriate.

2.1.b Provide faculty and staff training and professional development opportunities in multicultural perspectives.

- 2.1.c. Provide instruction that accommodates a diversity of student learning styles.

Objective 2.2: Use skills-across-the-curriculum to enhance study skills and reinforce learning in the essential subject areas of reading, writing, and math. (Obj.2.5)

- 2.2.a. Continue to promote and expand student success skills, including communication skills (speaking and listening), study skills, information competency skills and time management. (2.5.a)

Objective 2.3: Begin the process of identification by faculty of learning outcomes and assessment of student learning at the course, program, and College levels (Obj.2.7 in SPIS)

2.3.a/b Review and refine, where needed, existing policies and procedures that faculty use to assess the extent of student learning in courses and programs, including the development of appropriate assessment instruments. (2.7 a/b)

2.3.c. Pilot survey instruments to assess employer, student, and alumni satisfaction with college instructional, transfer, and training programs. (2.7.d)

2.3.d. Review and refine, where needed, existing policies and procedures of the College's program review system to ensure the effectiveness in improving instructional and student development/student services programs. (2.7e)

Objective 2.4: Expand staff development opportunities for faculty in the development and implementation of learning assessment initiatives. (Obj 2.8 in SPIS)

Objective 2.5: Continue to integrate visual resources in to the institutional life of the College (Obj 2.9 in SPIS)

2.5.a. Continue to integrate visual resources into the curriculum to improve student success and learning. (Obj.2.9.a in SPIS)

2.5.b. Continue to expand art education exhibits and workshops throughout the College. (Obj 2.9.b in SPIS)

2.5.c. Promote and support the acquisition of art for new college buildings (Obj.2.9.e)

3. To continue to respond effectively to the educational and training needs of students and communities related to workforce, economic and community development initiatives.

Objective 3.1: Integrate basic skills, ESL, and other appropriate academic instruction with workforce education programs. (Obj 3.2 in SPIS)

Objective 3.2: Expand workforce training and development opportunities for students. (Obj.3.3 in SPIS)

3.2.a. Address opportunities for employment training for diverse populations. (3.3.a in SPIS)

3.2.b. Offer career-interest and career-planning courses. (3.3.c in SPIS)

3.2.c. Explore opportunities to collaborate with community-based organizations and businesses to provide students with a first employment/internship opportunity. (3.3.d in SPIS)

3.2.d. Develop partnerships with City of San Francisco departments and agencies as well as community organizations to support workforce training and economic development. (3.3.f in SPIS)

- 3.2.e Continue to develop bridge courses that introduce students to key occupational programs, such as biotechnology, information technology, and health care careers.

Objective 3.4: Explore the potential of high-pay/high-skill jobs at the Mission Bay and Third Street Corridor projects for residents in local area communities as well as other sections of the City including the necessary education and training requirements for those jobs.

4. To expand the College's outreach, recruitment, marketing, and promotional activities related to the College's programs, services, and resources in order to support the enrollment and community development objectives of the College and the needs of our current and prospective constituencies.

Objective 4.1: Expand the number of people served by the college within the City and County within the limits of current CCSF budget.

- 4.1.a. Develop additional targeted marketing and outreach strategies including City of San Francisco departments and agencies and community-based organizations. (4.1.c in SPIS)

Objective 4.2: Recruit and support non-credit students seeking to transition to credit programs.

Objective 4.3: Share student data with other postsecondary institutions and high schools to expand the College's understanding of student needs. (4.2 in SPIS)

Objective 4.4: Continue to focus efforts within the constraints of newly enacted laws to reach current middle and high school students, high school dropouts and high school graduates in collaboration with SFUSD and other Bay Area school districts. (Obj.4.6 in SPIS)

- 4.4.a. Expand the use of concurrent enrollment to support under-prepared and underrepresented high school students, including students at risk of not graduating. (Obj.4.6.a. in SPIS)
- 4.4.b. Expand programs to reach high school students who are bound for CSU, UC or other four-year colleges and universities (Obj. 4.6.b in SPIS)
- 4.4.c. Expand and improve outreach to students in middle and/or high school. (Obj. 4.6.c in SPIS)

Objective 4.5: Assure the delivery of student support and counseling services at all campuses where feasible.(Obj. 5.8 in SPIS)

4.5.a. Promote communication and knowledge about student development services among College faculty and staff. (Obj. 5.8.a in SPIS)

4.5.b. Reallocate existing resources and staff to address needs of evening and weekend students where possible. (Obj.5.8.c in SPIS)

Objective 4.6: Explore intercampus transportation shuttle bus system (Obj.4.9 in SPIS)

5. To increase the quality and accessibility of student development services to positively impact student outcomes related to student learning, retention, course completion, graduation, and job placement.

Objective 5.1: Expand, improve and promote greater access to financial aid resources for all credit and noncredit students, including Pell grants, college work-study, childcare, books, computers and other tools useful in the educational process, and scholarships.

Objective 5.2: Continue to improve and expand the success of the College transfer function. (Obj 5.3 in SPIS)

- 5.2.a. Provide additional support for students in meeting transfer goals, targeting underrepresented students. (Obj5.3.b in SPIS)

Objective 5.3: Strengthen the student orientation program. (Obj5.4. in SPIS)

- 5.3.a. Offer credit and noncredit student orientations that inform current students about College programs. (Obj 5.4.a in SPIS)

- 5.3.b. Develop additional student information for student orientation initiatives, student clubs, and student access to textbooks. (Obj.5.4b in SPIS)

- 5.3.c. Improve user friendliness of the schedule. (Obj. 5.4. c in SPIS)

Objective 5.4: Seek to increase the number of students enrolled in College retention programs for underserved and underrepresented students of color. (Obj5.5 in SPIS)

- 5.4.a. Continue to assess needs and feasibility of establishing retention programs for other underserved populations, e.g., Filipino, Asian/Pacific Island, and Native American Students. (Obj 5.5.c in SPIS)

Objective 5.5: Utilize technology to strengthen the delivery of student services. (Obj 5.7 in SPIS)

- 5.5.a. Initiate a degree audit system for use by faculty, staff, and students. (Obj. 5.7a in SPIS)
- 5.5.b. Implement on-line delivery of student orientations where appropriate. (Obj. 5.8.e. in SPIS).

6. To identify and promote strategies that provide a stable pattern of funding for CCSF's Strategic Priorities.

Objective 6.1.: Monitor and advocate for state funding formulas and public policies that affect CCSF funding.

- 6.1 Pursue full equity funding for noncredit programs and courses.
- 6.2 Pursue increases in base funding.
- 6.3 Monitor and advocate for funding formulas equitable for CCSF, its students, faculty, and classified staff.

Objective 6.2: Review and improve efficient use of resources.

- 6.2.a Reorganize and re-engineer College operations and systems as needed to maximize efficient use of resources.
- 6.2.b. Review the allocation of personnel to optimize the use of staff.
- 6.2.c. Seek to eliminate mundane time-consuming processes.

Objective 6.3: Expand activities to secure alternative resources.

- 6.3.a. Continue to focus on funding capital projects for the College.
- 6.3.b. Explore the establishment of planned- and deferred-giving funding options through the Foundation.
- 6.3.c. Continue to develop the CCSF Foundation Board. (Obj 6.3.d in SPIS)
- 6.3.d. Use grants to leverage other resources. (Obj.6.3.e in SPIS)
- 6.3.e Increase contract and continuing education programming. (Obj. 6.3.f. in SPIS)

Objective 6.4: Implement the plans and projects associated with the 2001 Bond Referendum and leverage other resources from the state, federal, and private sectors to maximize the benefits for College facilities and programs.

Objective 6.5: Continue to upgrade and maintain facilities to support learning.

- 6.5.a. Address health and safety issues including seismic retrofitting.
- 6.5.b. Remodel existing space to accommodate departmental needs in accordance with 2001 Bond plan. (Obj 6.5.c in SPIS)
- 6.5.c. Improve overall appearance of building exteriors as well as interior space. (Obj. 6.5.d in SPIS)
- 6.5.d. Conserve and maintain CCSF works of art including College historic buildings. (Obj.2.9.c. in SPIS)
- 6.5.e. Provide prompt responses to faculty and staff requests for work orders and custodial services as staffing permits. (Obj 6.5e in SPIS)
- 6.5.f Develop standards for classroom furniture.
- 6.5.g. Expand scheduled and preventive maintenance activities.
- 6.5.h. Plan in-house professional development opportunities for staff responsible for maintenance and upkeep of buildings and grounds.

6.5.i Significantly improve external and internal signage for campus facilities, as needed, throughout the College.

6.5.j. Ensure access to all campuses for persons with disabilities.

7. To significantly upgrade and expand the utilization of technology systems that enhance learning, optimize institutional resources, and contribute to improved levels of communication and organizational effectiveness.

Objective 7.1: Strengthen and expand educational technology programs.

7.1.a Support the institutionalization of on-line learning classes, as appropriate, based upon evaluation of course effectiveness.

7.1.b. Explore and evaluate the use of interactive television (IPTV) to deliver educational programming to students at various campuses.

7.1.c. Provide faculty with access to the appropriate training and equipment to improve the use of technology for instruction in traditional classroom settings, technology-enhanced instruction, and distance education..

7.1.d. Expand capacity of student support services with computerized assessment centers, electronic educational planning, transcript services, and certificate/degree/transfer audit programs. (Obj. 7.1.f in SPIS)

Objective 7.2: Improve network services.

7.2.a. Continue to provide CCSF employees with access to Web-based services and resources through desk-top computers.

7.2.b. Continue to provide CCSF students with access to Web-based services and resources, including email, chat rooms, discussion boards, Web portal, instant messaging, information ports, laptop loans, and wireless access.

7.2.c. Establish standards for network services.

7.2.d. Develop policies and a plan to support wireless access to Web services.

Objective 7.3: Establish stronger structures to improve delivery of information technology resources and technical support for users. (Obj. 7.3.c. in SPIS)

Objective 7.4: Expand applications for an improved administrative system and working environment.

7.4.a. Initiate conversion of paper-based systems to electronic systems including document imaging, student ID card, and on-line personnel and requisition processing.

7.4.b. Review College business practices to improve efficiency and productivity.

8. To continue to promote a dynamic and supportive organizational climate including improved communication among students, faculty, and staff;

development of the talents of faculty and staff; and the promotion of diversity at all levels of the College.

Objective 8.1: Ensure that the College's workforce reflects the diverse communities we serve.

- 8.1.a. Continue efforts to recruit and hire a diverse faculty.
- 8.1.b. Pursue development strategies to cultivate and support a future corps of faculty for CCSF.
- 8.1.c. Evaluate the progress and success of the College's recruitment and hiring efforts and processes.

Objective 8.2: Continue to provide professional development and ensure that it is available to all CCSF employees.

Objective 8.3: Promote collaborations among departments and College offices. (Obj 8.5 in SPIS)

- 8.3.a. Increase collaboration and direct interaction among counselors, instructors, and librarians to foster positive working relationships. (Obj 8.5.a in SPIS)

Objective 8.4: Investigate the feasibility of offering incentives for early retirement for eligible faculty, classified staff, and administrators. (Obj. 8.6 in SPIS)

Objective 8.5: Improve and increase accurate and consistent communications among employees, students, and the larger community about College programs and activities. (Obj. 8.7 in SPIS)

- 8.5.a. Use technology for improved communication. (Obj. 8.7.a in SPIS)
- 8.5.b. Provide periodic progress reports to residents of San Francisco. (Obj. 8.7.b in SPIS)
- 8.5.c. Improve the effectiveness of the participatory governance and consultation process to better enable various constituent groups to participate in the development and implementation of College initiatives. (Obj 8.7.e in SPIS)

Objective 8.6: Implement recommendations of the Enhanced Self-Study as they are approved and as feasible. (Obj. 8.8 in SPIS)

Objective 8.7: Continue to raise morale and strengthen the identification with CCSF on the part of all constituencies. (Obj. 8.9 in SPIS)

Objective 8.8: Strive for a balance of services for all campuses. (Obj. 8.4a in SPIS)



CITY COLLEGE OF SAN FRANCISCO

50 PHELAN AVENUE • SAN FRANCISCO, CA 94112 • 415. 239.3000

DATE: February 24, 2004

S6

TO: Board of Trustees

FROM: Dr. Philip R. Day, Jr.
Chancellor

SUBJECT: SPECIAL:

**Recommend Adopting an Amendment to the Collective Bargaining Agreement between the American Federation of Teachers Local 2121 and the San Francisco Community College District
(Resolution No: 040224-S6)**

BACKGROUND INFORMATION:

The Collective Bargaining Agreement (CBA) between the San Francisco Community College District (District) and the American Federation of Teachers Local 2121 (AFT) effective July 1, 2000, through the first day of Spring semester 2005, provides for reopener negotiations. On February 5, 2004, representatives of the District and of the AFT reached a tentative agreement regarding an amendment (Amendment) to the CBA. On February 10, 2004, the AFT Executive Board ratified the Amendment to the CBA. The Board of Trustees pursuant to Government Code Section 3547.5 has disclosed at a public meeting the major provisions of the Amendment to the CBA, including costs to be incurred under the CBA for the time period covered by the CBA.

SHARED GOVERNANCE REVIEW:

Yes: _____; No: X ; if yes, which committee: _____
Date of Review: _____

RECOMMENDATION:

RESOLVED: That the Board of Trustees approves, ratifies and adopts the Amendment to the CBA (Attachment A) to be effective on the dates specified therein;

FURTHER BE IT RESOLVED: That the Chancellor and the Vice Chancellor of Finance and Administration, and/or their designee(s) are hereby authorized and directed to implement this Resolution and to submit any necessary finance resolutions to fund implementation of this Resolution.

Originator: Peter Goldstein
with Steve Hale

BOARD OF TRUSTEES

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DR. PHILIP R. DAY, JR., CHANCELLOR

TENTATIVE AGREEMENT
2000-2005 Collective Bargaining Agreement
between
American Federation of Teachers Local 2121
and
San Francisco Community College District
February 5, 2004

Pursuant to Article 1.D (Reopeners) and Article 20 (Compensation/Salaries) and the February 2003 Amendment to the Collective Bargaining Agreement (Board of Trustees Resolution No. 030214-S1), the parties have reached agreement with respect to an amendment to the 2000-2003 (extended through the first day of Spring semester 2005) Collective Bargaining Agreement (CBA). This Agreement sets forth the terms of that amendment to the CBA. This Agreement is subject to ratification by AFT and the Board of Trustees.

AMENDMENT

Bargaining unit members who retired from District service with an effective date on or between July 1, 2003, and December 31, 2003, shall receive a retroactive increase in wage rates equivalent to two percent (2%); this retroactive increase in wage rates shall cover the period from January 1, 2003, through December 31, 2003, as appropriate. The applicability of this provision to faculty who retire between January 1, 2004, and June 30, 2004, shall be subject to reopener negotiations.

Executed By: /s/Chris Hanzo
AFT 2121
Dated: 02/05/04

Executed By: /s/Steve Hale
District
Dated: 02/05/04



CITY COLLEGE OF SAN FRANCISCO

50 PHELAN AVENUE • SAN FRANCISCO, CA 94112 • 415. 239.3000

DATE: February 24, 2004

S7

TO: Board of Trustees

FROM: Dr. Philip R. Day, Jr., Chancellor

Subject: SPECIAL
Acknowledging and Commending the Asian
Pacific American Student Success (APASS)
Workgroup.
(Resolution No. 040224-S7)

BACKGROUND INFORMATION:

Over the course of the last two (2) years, the College community has been engaged in a deliberative process of developing a new "strategic plan." The entire College community, as well as representatives of the external community, were engaged in the process of identifying specific priorities that needed to be addressed in the future. Throughout this process, the key issues related to the expansion and improvement of basic skills instruction (and associated services), as well as additional retention strategies for underserved populations were identified as priority concerns. One particular area and special population group that was identified as in need of attention were Asian Pacific Islanders. For example, forty percent of the students on academic probation at City College of San Francisco (CCSF) are Asian Pacific Islanders (API). That statistic prompted students, counselors, faculty, administrators, and staff at CCSF to form a work group, the Asian Pacific American Student Success Workgroup, dedicated to devising a retention program for this population.

During the spring and fall semesters of 2003, the Asian Pacific American Student Success (APASS) Workgroup met monthly to assess the needs and identify possible methods to retain Asian Pacific Islander students. The Workgroup conducted six focus groups, each focused on the needs of a specific API group. Approximately 70 Burmese, Chinese, Filipino, Japanese, Indonesian, Pacific Islander, and Vietnamese students shared information about their experiences at CCSF. In addition to students, 30 instructors, counselors, staff and administrators attended the six focus groups.

From the results of the focus groups and Workgroup research and discussions, the Workgroup identified several issues that must be addressed to help the API student population achieve their academic goals. Included in the issues are the need for additional bilingual and bicultural counselors, instructors, and tutors; the need for more individual assistance with the English language; the need for more courses and programs devoted to ancestral homelands, culture, and politics; and additional explanation of the College's various services, their locations, eligibility criteria, and contact persons.

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02/24/04 – S7 page 1

DR. PHILIP R. DAY, JR., CHANCELLOR

A retention program to serve this population is consistent with and typical of City College of San Francisco's Strategic Priorities that address and guide the entire College; with application to both credit and noncredit instructional programs and structures at the College, particularly as relating to student support services, retention activities, career pathways assistance, and transfer assistance; and that all Strategic Priorities provide for and promote diversity at all levels of the organization, purposefully contributing to a climate which fosters high morale, improved performance, and greater connectedness for all college constituencies and the community.

SHARED GOVERNANCE REVIEW:

Yes ____; No X; If yes, which committee: _____

Date of Review: _____

RECOMMENDATION:

RESOLVED: that the Vice Chancellor of Student Development and the Chancellor work together to bring the Retention Proposal developed by the Asian Pacific Islander Student Success (APASS) Workgroup forward to the attention of various shared governance committees (Student Success and Planning and Budgeting Council) across the District for review and consideration; and

BE IT FURTHER RESOLVED: that the APASS Proposal be considered and funded (as feasible) in order to initiate a retention program for this targeted population starting in the 2004-2005 fiscal year; and

BE IT FURTHER RESOLVED: that the APASS Workgroup and in particular, its chairperson, Professor Laurie McClain, be acknowledged and commended for the excellent work and research associated with this proposed initiative; and

FURTHER BE IT RESOLVED: that the Vice Chancellor of Student Development and the Chancellor and/or their designees are hereby authorized to execute any and all documents on behalf of the District to effectuate this resolution.

Dr. Natalie Berg, Originator

Rodel Rodis, Originator

Lawrence Wong, Originator



CITY COLLEGE OF SAN FRANCISCO

50 PHELAN AVENUE • SAN FRANCISCO, CA 94112 • 415. 239.3000

Date: February 24, 2004

S8

To: Board of Trustees

From: Dr. Philip R. Day, Jr., Chancellor

**Subject: SPECIAL
Authorization to execute a
Master Agreement by and between the
San Francisco Community College District
And the National Articulation and
Transfer Network
(Resolution No: 031120-S8)**

BACKGROUND INFORMATION:

The National Articulation and Transfer Network ("NATN") is a non-profit corporation recently incorporated in California with a national purpose to promote and assist the success of underserved students across educational levels, through improved policies and practices and the use of technology to support student and academic support services, especially in the area of articulation and transfer between institutions. NATN's application for status as a tax exempt 501(c)(3) corporation is currently being reviewed by the internal Revenue Service, and approval is expected in the near future.

NATN was originally founded in the Fall of 2000 by Dr. Philip R. Day, Jr., Chancellor of the City College of San Francisco, building and expanding upon the successful student transfer initiatives of Dr. Henry Augustine, Director of the District African American Studies Program, and upon initiatives for the development of articulation agreements with the nation's Historically Black Colleges and Universities ("HBCU'S") first recommended by former Board Member Dr. James H. Mayo III, current Vice President – West of the United Negro College Fund. The initial cooperative agreement establishing the NATN as an informal organization was signed by a broad spectrum of parties, including the American Council on Education, the American Association of Community Colleges, the Council of Great City Schools, the National Association for Opportunity in Higher Education, and the United Negro College Fund; subsequent signatories included the Hispanic Association of Colleges and Universities, and the American Indian Higher Education Consortium. The City College of San Francisco served as NATN's charter member institution, and was the original site of NATN's founding. CCSF has also been the recipient of the three year seed-funding grant awarded to NATN by the U.S. Department of Education,

and has for two years provided office space and leadership through its Chancellor. Throughout, CCSF has been the inspiration for NATN to reach out to students of color and promote their success in completing degrees and transferring from the community college to culturally-enriched baccalaureate institutions.

BOARD OF TRUSTEES

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DR. PHILIP R. DAY, JR., CHANCELLOR

02/24/04 - S8 page 1

With the recent incorporation of NATN, the steering committee which formerly led the organization has been replaced by a Board of Directors. Dr. Day is the current President, and interim Executive Director until such time as an appropriate manager can be hired. Because NATN is now receiving grants as a corporation and functioning under a Board of Directors, it is recommended that CCSF formalize its relationship with NATN and that authorization be given to execute a new Master Agreement by and between the District and NATN. NATN has requested CCSF to continue to serve as its office location and as the initial adopter and beneficiary of NATN's academic and student support services, including the technology-based access system, *CollegeStepz*. A continuing synergistic relationship between the two parties will allow CCSF personnel and students to continue to influence the early development and adoption of NATN's component programs and services, and as explained more fully in the proposed Master Agreement itself will enable CCSF to receive benefits from those programs and services on a priority basis. Further, the relationship benefits both parties because of the recognition that CCSF receives nationally for its engagement in NATN and the recognition that NATN receives for being based in the real-world of an individual college of national importance.

The Master Agreement would start February 1, 2004, for an initial three-year term ending January 31, 2007. The term of the agreement may be extended by mutual agreement between the District and NATN. It is understood that this Agreement does not imply relinquishment to NATN and its successors or assigns any rights to intellectual property which the District may own, in whole or in part.

The recommended agreement is attached and by reference is made part of this resolution.

RECOMMENDATION:

RESOLVED: That the Board authorizes execution of the attached Master Agreement by and between the San Francisco Community College District and the National Articulation and Transfer Network and

FURTHER BE IT RESOLVED: That the President of the Board of Trustees, Chancellor, Vice Chancellor of Finance and Administration and/or their designees are hereby authorized to execute all documents necessary to effectuate this resolution on behalf of the San Francisco Community College District.

Peter Goldstein, Originator
Steve Herman, Originator

MASTER AGREEMENT BY AND BETWEEN THE SAN FRANCISCO COMMUNITY COLLEGE DISTRICT AND THE NATIONAL ARTICULATION AND TRANSFER NETWORK

This agreement is made and entered into this ___ day of February, 2004 by and between the San Francisco Community College District, hereinafter referred to as "District," on behalf of City College of San Francisco and the National Articulation and Transfer Network, hereinafter referred to as "NATN," an independent not-for-profit corporation established and operated for the purposes of supporting the District and other postsecondary institutions around the country.

I Purpose

California Education Code Section 70902.B authorizes the District to enter into agreements with non-profit corporations.

NATN is a non-profit corporation originally envisioned and established by Dr. Philip R. Day, Jr. of SFCCD, building and expanding upon the successful student transfer initiatives of Dr. Henry Augustine, Director of the District African American Studies Program, and upon initiatives for the development of articulation agreements with the nation's Historically Black Colleges and Universities ("HBCU'S") first recommended by former Board Member Dr. James H. Mayo III, current Vice President – West of the United Negro College Fund, (1) to promote and assist educational access and support services for underrepresented students across institutions and educational levels, (2) to provide schools, colleges, universities, and other educational organizations with educational access and support services, and (3) to foster research and the development of solutions for improving educational access and student support services across institutions and educational levels. NATN's Articles of Incorporation have been approved by the State of California, and its tax-exempt status is currently pending before the Internal Revenue Service.

The District desires to play a foundational role in NATN's initial technology and program development. Thus, the purpose of this Agreement is to establish the terms and conditions under which the District will provide space and administrative support to the NATN, the parameters of the relations between the District and the NATN, and the specific benefit to be gained by the District.

II Relationship Between NATN and the District

The relationship between NATN and the District, as described in this Agreement, is in the capacity of independent contractors. Nothing contained in this Agreement shall be

construed as establishing any relationship between NATN and the District as employer/employee, a partnership, a joint venture or any relationship whatsoever other than that of independent contractors.

III Use of Facilities

NATN shall be entitled, subject to the consent of the District, to utilize facilities and property owned, occupied, operated and used by the District. Requests by NATN to use District facilities or property must be approved in advance by the District, and absent mutual agreement to the contrary such use shall in all cases remain subject to the same procedures and restrictions as are generally applicable to members of the District academic community. NATN shall use the facilities and property only for those services and functions that are consistent with the policies, rules and regulations which have been or may be adopted by the Board of Trustees of the District, including but not limited to:

1. Providing educational access and support services for underrepresented students across institutions and educational levels;
2. Providing schools, colleges, universities, and other educational organizations with educational access and support services; and
3. Fostering research and the development of solutions for improving educational access and student support services across institutions and educational levels.

Support and resources allocated to NATN shall be reviewed by the Board on an annual basis (Addendum A), and permission to use any of the District facilities or equipment included in this Agreement or amendments may be withdrawn upon written notice by the District in its sole discretion.

IV Consideration

In exchange for the benefits set forth herein, the District shall – in addition to specific payments for services set forth below - be the first adopter of and first recipient from all programs and services developed by NATN, including new versions of the *CollegeStepz* software. Moreover, the District shall gain a unique opportunity to guide the development of NATN's programs and products, shared by no other NATN member institution. The District shall also gain recognition, credit and prestige from its role hosting an innovative and important program of this nature.

It is the good faith business judgment of the Board of Trustees of the District that, when considered in light of the built in checks and balances of the agreement, these benefits are fair and adequate compensation for the District's commitments to NATN.

V Reimbursement for Services and Facilities

NATN shall, by prior agreement (Addendum B), reimburse the District for certain expenditures incurred by the District as a result of activities of NATN. The District shall invoice NATN for such expenditures, indicating items charged and the method of determining costs.

The District will provide certain services without invoice, by prior agreement (Addendum A), to NATN for the period specified, which may include custodial and facilities maintenance services, equipment and information systems service and advice, personnel and related assistance and other similar services as from time to time are agreed upon. As set forth above, it is the good faith business judgment of the Board of Trustees of the District that the services and funds to be provided by NATN to the District have a fair market value far surpassing the value of the administrative services provided by the District to NATN under this Agreement.

VI Conformance with Laws, Regulations and Policies

In the conduct, administration and performance of the functions and activities described herein, NATN shall, at all times, conform to all applicable laws, rules, regulations, procedures and policies.

VII Signs, Fixtures and Equipment

District facilities and property shall not be altered by the NATN in any manner without the advance consent of the District. Authorized alterations shall be at the expense of NATN.

During the term of this Agreement, NATN shall have the right to place and attach fixtures, signs and equipment in and upon facilities as authorized in writing by the District. Fixtures, signs and equipment so erected, placed or attached by NATN shall be and remain the property of NATN and be removed therefrom by NATN, at NATN's expense, upon termination of this Agreement.

VIII Right of Entry

The District and its authorized representatives shall have the right to enter the facilities at any reasonable time for the purpose of examination, repairs or supervision.

IX NATN Records

NATN shall maintain adequate records of its activities; shall make such records available for inspection by the District upon reasonable notice.

X Annual Audits

An independent CPA firm will be retained annually to audit NATN with the costs of that service paid by NATN. A copy of all audit reports shall be supplied to the District in a timely manner following their completion.

XI Indirect Costs

If NATN administers a federally sponsored program, it shall reimburse the District for all indirect costs associated with the performance of services by the District for NATN relating to the federally sponsored project and within the levels permitted by the funding source. Such reimbursement will take into consideration the District's federal indirect cost rate and the approved cost allocation, if any, of the federal program award.

XII Dispensation of Earnings

Income generated by NATN in excess of costs and provisions for equipment, maintenance, reserves and working capital shall be used solely to support the purposes for which NATN was established.

XIII Distribution of Assets

Upon cessation of operations of NATN, at any time during the period of this agreement, the net assets of NATN shall be transferred to the District.

XIV Third Party Agreements

NATN shall not enter into any contract that would obligate District facilities or equipment without the prior written approval of the District.

XV Nonassignability

This Agreement is not assignable by NATN, either in whole or in part, nor shall NATN permit anyone else to use the described facilities or any part thereof without advance written permission from the District.

XVI Intellectual Property Rights

This Agreement does not imply relinquishment to NATN and its successors or assigns any rights to intellectual property which the District may own, in whole or in part.

XVII Terms of Agreement

This Agreement is for a three year term beginning on February 1, 2004 and ending on January 31, 2007, unless sooner terminated as herein provided. The Agreement may

be renewed for additional terms upon mutual agreement, and may be terminated by either party by giving sixty (60) days written notice.

XVIII Insurance

During the term of this Agreement, NATN shall at its own expense obtain and maintain for NATN and all its officers, directors, agents, employees and volunteers liability insurance in the amount of \$1M each occurrence, with excess liability coverage, including standard property damage, bodily injury, personal injury, errors and omissions, advertising injury, incidental contractual and contract liability coverage.

When special events are sponsored by NATN, separate insurance coverage may be required by the District.

XIX Indemnification

NATN agrees to indemnify, defend and hold harmless the District, its officers, agents and employees from and against any and all loss, damage or liability that may be suffered or incurred by the District, its officers, agents or employees, caused by, arising out of, or in any way connected with the use of facilities, property or services by NATN in connection with this Agreement.

XX Notices

All notices, correspondence and other written communications shall be addressed and directed to NATN and the District, respectively, at the following addresses or at such other addresses as either party may from time to time designate in writing to the other:

Lawrence Wong President of the Board of Trustees City College of San Francisco 50 Phelan Avenue, E200 San Francisco, CA 94112	Philip R. Day, Jr., President H. Patrick Swygert, Vice President and Secretary, NATN Board of Directors 50 Phelan Avenue, Room E 208 San Francisco, CA 94112
---	--

All notices pursuant to this Agreement shall be by United States first-class mail, postage pre-paid, or by personal delivery and shall be deemed given or rendered as of the date postmarked or delivered.

XXI Entire Understanding

This Agreement constitutes the entire understanding between NATN and the District with respect to the subject matter of this Agreement and supersedes all prior or contemporaneous understanding or agreements concerning this subject matter. No waiver, modification, amendment or addition to this Agreement shall be valid unless in writing and signed by both parties.

XXII Failure or Forbearance

The failure or forbearance of either party to exercise any or part of its rights or remedies with respect to alleged breaches of this Agreement by the other party shall not operate as a waiver as to any other or subsequent breach.

XXIII Governing Law

This Agreement shall be construed in accordance with the laws of the State of California applicable to agreements made and to be performed in such state.

XXIV Binding Agreement

This Agreement shall be binding upon the parties as well as their successors and assigns.

XXV Invalidity

The determination that any provision of this Agreement is invalid or unenforceable shall not invalidate the remainder of this Agreement, and this Agreement shall be construed and performed in all aspects as if such invalid or unenforceable provisions were omitted.

XXVI Counterparts

This Agreement may be executed in counterparts, each of which shall constitute an original and all of which together shall be deemed a single document.

XXVII Amendments

This Agreement may be modified only in writing, signed by the parties hereto.

IN WITNESS HEREOF, this Agreement has been executed by the parties hereto as of the date first written above.

San Francisco Community
College District

The National Articulation
and Transfer Network

By: _____
Lawrence Wong, President
CCSF Board of Trustees

Date: _____

By: _____
H. Patrick Swygert,
Vice President and Secretary
NATN Board of Directors

Date: _____

**MASTER AGREEMENT
BY AND BETWEEN THE
SAN FRANCISCO COMMUNITY COLLEGE DISTRICT AND
THE NATIONAL ARTICULATION AND TRANSFER NETWORK
ADDENDUM A
IMPLEMENTATION AND MONITORING**

The Master Agreement between the District and NATN will be implemented through the Office of Administrative Services and monitored by the Technology Committee for the Board of Trustees.

1. The Technology Committee for the Board of Trustees will receive periodic updates on NATN activities and accomplishments.
2. The annual audit, to be provided by NATN as described elsewhere in the Master Agreement, will be distributed to members of the Technology Committee and the Board of Trustees.
3. Annual reports will be prepared at the end of each fiscal year by NATN staff under the supervision of the President of the NATN Board of Directors, consisting of the following components:
 - a. Extent of use of facilities and resources of the District by NATN during the year;
 - b. Payments rendered by NATN to the District during the year;
 - c. Institutional participation and use of NATN programs and services by the District during the year; and
 - d. Benefits accrued for the District through participation in NATN programs and services.

This report will be submitted to and reviewed by the Office of Administrative Services and forwarded to the Board of Trustees.

4. Over the period of the Master Agreement, NATN will endeavor to accomplish its developmental objectives as specified in the NATN Strategic Business Plan, dated February, 2003 (available for review in the NATN office), including securing an Executive Director for NATN upon availability of funding.

**MASTER AGREEMENT
BY AND BETWEEN THE
SAN FRANCISCO COMMUNITY COLLEGE DISTRICT AND
THE NATIONAL ARTICULATION AND TRANSFER NETWORK
ADDENDUM B
REIMBURSEMENT FOR SERVICES AND FACILITIES**

The purpose of this Addendum is to establish the relationship between the District and NATN for the use of facilities and to designate paid District personnel support for the Foundation.

- A. During the term of this Agreement, NATN shall not be required to reimburse the District for accounting support services for the first year starting February 1, 2004 through June 30, 2004. Thereafter, NATN shall reimburse the District the amount of \$7,000 for the first year, payable on or before June 30, 2005 for accounting and bookkeeping services performed during the previous twelve months, and such reimbursement shall increase by ten (10) percent each year in subsequent years of the Agreement unless there are indirect cost or other funds from grants or other sources available for such reimbursement at a higher level. That is, the reimbursement for accounting services shall be no less than \$7,700 for 2005-2006, and \$8,470 for 2006-2007.

No reimbursement for administrative support services shall be required by the District for the first year starting February 1, 2004 through June 30, 2004. Thereafter, NATN shall reimburse the District 75% of the actual salary and benefits of any District administrative support personnel, other than accountants, payable on or before June 30 of each year of the Agreement for services performed during the previous twelve months unless there are indirect costs or other funds from grants or other sources available for such reimbursement at a higher level.

- B. The District shall require no reimbursement of salary and benefits from NATN for reasonable time spent by the Chancellor in his role as an NATN Officer during the term of this Agreement. The District shall be the sole and final judge of "reasonableness" in this context.
- C. The District shall permit the independent CPA firm retained to audit the District to conduct the audit of NATN also, if the Board of NATN so desires. Whether or not NATN opts to use the independent CPA firm retained by the District, it shall in all cases pay any and all additional costs for that service.

- D. NATN may occupy, operate and use those District facilities as authorized by the District, subject to normal District policies and procedures governing such use.

This Addendum to the Master Agreement By and Between the San Francisco Community District and the National Articulation and Transfer Network shall provide for the stated purpose, use of facilities and District paid personnel support for three years commencing on February 1, 2004, terminating on January 31, 2007, and renewable for additional terms upon mutual agreement. Unless a successor addendum to the Master Agreement is agreed to by the District and NATN, the terms and conditions of this Agreement as stated above shall terminate and all facilities occupied, operated and used by NATN will automatically revert to the District.

IN WITNESS HEREOF, this Addendum has been executed by the parties hereto as of the date first written above.

San Francisco Community
College District

The National Articulation
and Transfer Network

By: _____
Lawrence Wong, President
CCSF Board of Trustees

By: _____
H. Patrick Swygert,
Vice President and Secretary
NATN Board of Directors

Date: _____

Date: _____



CITY COLLEGE OF SAN FRANCISCO

50 PHELAN AVENUE • SAN FRANCISCO, CA 94112 • 415. 239.3000

DATE: February 24, 2004

S9

TO: Board of Trustees

FROM: Dr. Philip R. Day, Jr., Chancellor

Subject: SPECIAL

Acceptance of Proposed Chinatown/North Beach
Campus Schematic Drawings, dated February
2004

(Resolution No. 040224-S9)

BACKGROUND INFORMATION:

In November 2002 the District hired the joint venture firm of Esherick Homsey Dodge & Davis (EHDD)/ Barcelon + Jang for programming, design, and construction observation of the new Chinatown/ North Beach Campus. The EHDD/B + J design team, in close consultation with the Chinatown staff, Facilities planning, Friends of the Columbo building, and the Chancellor developed the Program Document that was approved at the June 26, 2003 meeting of the Board. Since that date, EHDD/Barcelong & Jang Joint Venture has developed a schematic design guided by the Campus faculty and the Design Review Committee of the Friends of the Columbo Building. A schematic Cost estimate has been prepared to verify that the proposed design fits within the established budget. The Facilities Planning staff verified that the design is within the agreed budget amount. This schematic design was strongly endorsed by the Chinatown/North Beach Campus Staff.

SHARED GOVERNANCE REVIEW:

Yes: ____; No: X : If yes, which committee: _____
Date of Review: _____

(A negative response indicates that a review is not necessary.)

RECOMMENDATION:

RESOLVED: That authorization be hereby given to submit the Schematic Design Documents to the State Chancellor's office for review and approval. It is understood that the schematic design of the exterior and interior is preliminary. The exterior and interior design requires further development and will be subject to future review and approval by the Board of Trustees. It is understood that the final design of the project must reflect the rich cultural diversity of the community it is intended to serve.

Peter Goldstein, Originator

BOARD OF TRUSTEES

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DR. PHILIP R. DAY, JR., CHANCELLOR



CITY COLLEGE OF SAN FRANCISCO

50 PHELAN AVENUE • SAN FRANCISCO, CA 94112 • 415. 239.3000

DATE: February 24, 2004

**FOR INFORMATION ONLY
NO ACTION NECESSARY**

TO: Board of Trustees

FROM: Dr. Philip R. Day, Jr., Chancellor

Subject: CAPITAL OUTLAY
Report on construction contracts under \$15,000, and
construction related professional services under \$10,000
Office of Facilities Planning, City College of San Francisco
(040224-FIO)

BACKGROUND INFORMATION:

This report is for information only as authorized by Resolution 000525-B5 regarding construction contracts that are no more than \$15,000, and Resolution No. 000622-S3 regarding construction related professional services that are no more than \$10,000 and to be reviewed by Board Trustees as required by the Education Code Section 81656.

1. **Ng's Landmark Building & Engineering Contractors (SLBE)** – Bungalows B214, Ocean Ave. Campus. Change Order #1 (Roof Repair): Add scope of work to repair and replace damaged beam, exterior wall studs, bottom plate, gypsum board, and sub-floor. Contract Order, \$7,000, funded by 2001 General Obligation Bond Fund.
2. **Yum's Mechanical Company, Inc. (SLBE)** – Ocean Campus, Student Union – Mechanical System Survey. Open and survey all existing HVAC equipments in the Mechanical Room. Survey existing control system, existing air outlets' CFM and ducts system. Documents and report all findings of the survey with recommendations of current system. Contract Order, \$8,480.00, funded by 2001 General Obligation Bond Fund.
3. **Cody Electric dba GRC Electric** – Ocean Campus, Art Building: Creative and Visual Arts – Change emergency light fixtures, rewire lights, activate floor outlets etc. Troubleshoot outlets for computers in Room 118 and 107. Contract Order, \$14,823.00, funded by 1997 General Obligation Bond Fund.
4. **Ng's Landmark Building & Engineering Contractors (SLBE)** – Ocean Campus, Visual Arts – Replace missing ceiling and wall tiles in Graphics Arts areas; level existing concrete floor slabs in rooms 131, 133, 138 and 144; remove mastic, skim coat concrete wall and paint wall in rooms 102 and 107; adjust door in room 141. Contract Order, \$14,995.00, funded by 2001 General Obligation Bond Fund.
5. **US Electric Technologies, Inc. (SLBE)** – Ocean Campus, Creative Arts - Supply and install two electrical panels, electrical outlets and associated conduit, wiremold and wiring in classroom 209 and offices 128 and 129 to supply new computers. Contract Order, \$14,900.00, funded by 2001 General Obligation Bond Fund.
6. **US Electric Technologies, Inc. (SLBE)** – Ocean Campus, Cloud Hall - Investigate and correct electrical deficiencies from the Cloud Hall Renovation project. In addition, reconnect

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DR. PHILIP R. DAY, JR., CHANCELLOR

miscellaneous existing equipment in the Visual Arts Building. Contract Order not to exceed \$15,000, funded by 1997 General Obligation Bond Fund.

7. **Cresci Electric, Inc. (SLBE)** – Ocean Campus, Student Union – Electrical System Survey. Open and inspect all breakers in the three electrical panels that include check, tighten, and clean breaker wires; check and tighten panel feeder wire; and take current reading. Inspect all receptacles, switches, light fixtures, exit signs, and control relay. Documents all findings of inspection to prepare upgrade recommendations of current system. Contract Order, \$7,110.00, funded by 2001 General Obligation Bond Fund.
8. **Geo/Resource Consultants, Inc. (Non-SLBE)** – Ocean Avenue Campus, Wellness Center. This firm was used for the soils engineering at the Maintenance Shop site which is adjacent to the Wellness Center site. The Maintenance Shop was built on landfill. This \$10,000 contract will allow the District to get help from this firm regarding the landfill's impacts on the Wellness Center. Contract Order, \$10,000, funded by 2001 General Obligation Bond Fund.
9. **T & T Electric Corporation (SLBE)** – Ocean Campus, Bungalows B200-Storage. Remove asphalt and dig trench for installing pipe to install permanent rigid conduit and electrical wires to power the new bungalow B200-Storage. Contract Order, \$ 7887.25, funded by 2001 General Obligation Bond Fund.
10. **J S Nolan + Associates Lighting Design, LLC (SLBE)** - Ocean Avenue Campus, Conlan Hall Lobby Lighting Design. Design lighting improvements in Conlan Hall Lighting Lobby. Contract Order, \$10,000, funded by 2001 General Obligation Bonds.
11. **Simpson Gumpertz & Heger Inc. - Ocean Avenue Campus, Cloud Hall Water Infiltration Investigation - Financial Aid, Health Science and Radiation Technology Offices.** Contract Order, \$10,000, funded by 2001 General Obligation Bonds.

Originator: Peter Goldstein
w/ David Liggett



CITY COLLEGE OF SAN FRANCISCO

50 PHELAN AVENUE • SAN FRANCISCO, CA 94112 • 415. 239.3000

FOR INFORMATION ONLY

Honorable Board of Trustees of the
San Francisco Community City College District

Subject: Report on contract activity January and February, 2004, City
College of San Francisco

This report is for information only on City College of San Francisco
contract activity, January and February, 2004.

Contracts involving less than \$50,000:

Private Industry Council - Contract total \$20,000, term January 26, 2004 to
May 26, 2004, for providing skills upgrade training to laid off and
underemployed hotel workers in San Francisco who are members of HERE
Local 2.

Originator: Judy Teng

Bay Area Regional Consortia (BARC) - The San Mateo Community College
District holds the BARC Grant and is funded by the California State Economic
Development. City College of San Francisco was awarded two mini-grants.
The term of the mini-grants is July 1, 2003 to May 14, 2004.

1. Mini-Grant "Joint Marketing and Outreach to Businesses between City
College of San Francisco and San Mateo Community College District" –
total \$6,500.
2. Mini-Grant "Joint Partnership with Center of Excellence (COE) and
Center for Applied Competitive Technologies (CACT)" – total \$5,500.
Region 4 COE (CCSF) and Region 3 CACT (Foothill-DeAnza College)
will work together and co-sponsor economic development events, staff
development and workshops to gain higher market share of company
outsourced training.

Originator: Judy Teng

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DR. PHILIP R. DAY, JR., CHANCELLOR

Visitacion Valley Jobs, Education, and Training (VVJET) and Basic Employment Success Training (B.E.S.T.) – The California Resource Center (CRC) will be conducting a three-phase DACUM for VVJET and B.E.S.T. for the purpose of developing a certificate program in Professional Services for the construction industry. VVJET and B.E.S.T. received funding from the Haas Foundation and will enter into a contract with CRC to develop the certificate program. The request is in the amount not to exceed \$10,000 for the period of March 1, 2004 to June 30, 2004.

Originator: Phyllis G. McGuire

FOR INFORMATION ONLY

Honorable Board of Trustees of the
San Francisco Community City College District

Subject: Report on grant activity between January 29, 2004 and February 26, 2004, City College of San Francisco.

This report is for information only on City College of San Francisco grant activity, January 29, 2004 – February 26, 2004.

Grants involving less than \$500,000 and less than a \$50,000 cash match:

Parent Services Project – Parent Services Project's *Stronger Together* training has notified the Child Development and Family Studies Department's Center-Based and State Preschool Programs that it will receive a \$600 reimbursement for substitute teachers who provided release time for classified employees on September 5, October 3, and November 8, 2003. These employees participated in a training to build stronger partnerships with families enrolled in our Center-Based and State Preschool Programs.

Lawrence C. Klein, Originator

The California Department of Education, Child Development Division - The California Department of Education, Child Development Division has notified CCSF's Child Development and Family Studies Department, State Preschool Program that it will receive a one-time only grant of \$3,758 for the purchase of instructional materials and supplies. This grant is in effect for the fiscal period, July 1, 2003 – June 30, 2004.

Lawrence C. Klein, Originator

Mayor's Department of Children, Youth and their Families (DCYF) Child Care Law Center - DCYF recently awarded the Child Care Law Center \$7,500 to support CCSF's Child Development and Family Studies Department Family Child Care Training Initiative. The Child Care Law Center has requested that the Department conduct five, one-unit credit courses. The cost of all the classes will not exceed \$7,500 for the fiscal year 2003-2004.

Lawrence C. Klein, Originator

California Department of Education - The California Department of Education, under the Workforce Investment Act, Title II, Adult Education and Family Literacy Act, Section 231, has provided increased funding for the existing grant with the Teachers Resource Center of CCSF for continued services in the Adult Basic Education, ESL, Vocational ESL and Transitional Studies Programs. These services include the pre- and post-testing of ABE and ESL students, the development of instructional materials, the

purchase of supplies and textbooks, the funding of workshops and conferences, and the implementation of new student assessment instruments and processes. The amount of additional funding awarded to CCSF is \$70,650. For additional information, see Resolution #030626-B14.

Gary Tom, Originator

The California Wellness Foundation – The California Wellness Foundation recently awarded CCSF's Welcome Back Center funds to develop "English Health Train," an accelerated, health-focused ESL program of the Center. The award is in the amount not to exceed \$150,000 for the period of January 1, 2004 – December 31, 2006.

Linda Squires Grohe, Originator

Bay Area Community College Consortium – The Bay Area Community College Consortium recently awarded CCSF's Regional Health Occupations Resource Center funds to attend and pay for registration fees for the March 2004 CCCAOE meeting here in San Francisco and for program supplies. The award is in the amount not to exceed \$2,310 for the period of January 1, 2004 – May 14, 2004.

Linda Squires Grohe, Originator

State Chancellor's Office – CCSF's Workplace Learning Resource Center received a renewal from the State Chancellor Office for CCSF to continue providing customized workplace learning services. The award is in the amount not to exceed \$178,875 for the period of July 1, 2003 – June 30, 2004. While the Workplace Learning Resource Center usually receives notification of renewal in July, the announcement to continue funding was made late by CCCCO due to the State's delayed budget resolution and fiscal crisis.

Judy Teng, Originator

Temple University – Temple University recently awarded CCSF's Project SHINE/Office of Mentoring and Service-Learning funds to create multiple pathways to sustained service and to deepen the integration of SHINE service-learning within academic courses at CCSF. The award is in the amount not to exceed \$10,000 for the period of October 1, 2003 – September 30, 2004.

MaryLou Leyba

Bay Area Regional Consortium – The Bay Area Regional Consortium has notified the Office of Vocational Education that it is eligible to receive funds for the "SFBayCareerMap.org" project. The award specifies that the grant be used for updating and promoting this Website marketing and counseling tool developed by the Office of Vocational Education during academic year 1999-2000. The site operates by assisting high school students and displaced workers with identifying suitable career paths and

educational programs at local community colleges based on interests. Specifically, the grant supports a plan to revise the site's database to reflect new Bay Area community college occupational programs. The award is in the amount not to exceed \$9,025 for the period of July 1, 2003 –May 1, 2004. For additional information, see Resolution numbers 000330-B12, 011115-B18, 021219-B11.

Phyllis McGuire, Originator.

Grants involving more than \$500,000 and less than a \$50,000 cash match:

CA Postsecondary Education Commission (CPEC) – CPEC recently award CCSF's Teacher Prep Center, in partnership with the San Francisco Unified School District and San Francisco State University, funds to develop a pre-service program focused on the recruitment and preparation of future secondary mathematics and science teachers, as well as to support newly inducted teachers of these subjects. The amount awarded is in the amount not to exceed \$603,220 for the period of November 1, 2003 – September 30, 2006.

Proposed activities link to the following College priorities: **SP2.4.** expand out-of-classroom learning activities; **SP2.6.** utilize contextual and experiential learning strategies; **SP3.1.** develop new academic, vocational and contract education career pathways; **SP4.6.** expand efforts to reach current middle and high school students, high school dropouts, and high school graduates in collaboration with SFUSD and other Bay Area school districts; **SP5.6.** promote lifelong learning development, including skill upgrades and career ladders guidance; **AP3.1.** continue to develop the college initiative in workforce education and economic development (including teacher preparation); **AP4.4.** expand and improve recruitment efforts and linkages with schools, colleges, universities, and community-based organizations; **AP4.7.** continue to develop School-to-Career pathway agreements with SFUSD and employers.

This FIO is retroactive due to a delay in CPEC providing a final contract to CCSF.

Lawrence C. Klein, Originator

Grant-funded contracts involving less than \$50,000:

CCSF Financial Aid Office – The Financial Aid Office will contract with Appworx Corporation for service and licensing of their product. The Appworx technology supports a tracking system of students receiving Stafford loans who are exiting the College. EdShare grant funds will be used to cover the contract in the amount of \$5,460 for the period of March 1, 2004 – December 31, 2004. When expenditures are incurred on the contract, they will be included in a C-Resolution.

Jorge Bell, Originator

The California Early Childhood Mentor Program will utilize grant funds awarded by the California Department of Education to contract with Occidental College to hold the 12th Annual Mentor Institute and Advanced Director Mentor Institute for individuals involved in the Program. The date of the institute is June 3 and 4, 2004. The contract is in the amount of \$19,380. When expenditures are incurred on the contract, they will be included in a C-Resolution.

Lawrence C. Klein, Originator

INFORMATION REPORT
NO ACTION NECESSARY

DATE: February 24, 2004

TO: Board of Trustees

FROM: Dr. Philip R. Day, Jr., Chancellor

**Subject: Chancellor's Report
Academic Employees
Acceptance of Resignation
with the Intent to Retire
(040224 – RPT)**

The following academic employees have submitted, and the Chancellor has accepted, their resignations pursuant to Governing Board Resolution No. 910228-S7.

<u>NAME</u>	<u>STATUS</u>	<u>DEPARTMENT</u>	<u>CAMPUS</u>	<u>EFFECTIVE COB DATE</u>
Brown, Daniel R.	Full-time	English	Ocean	05/26/04
DeGroot, Peter	Full-time	Social Sciences	Ocean	12/19/03
Doss, Moneera	Full-time	English	Ocean	02/25/03
Huynh, Kim-Dung L.	Full-time	Counseling-Cont. Stud.	Ocean	01/31/04
Maffei, Nicholas L.	Full-time	Business	John Adams	05/26/04

The following part-time academic employees have notified us of their intention to resign, and the Chancellor has accepted, their resignations pursuant to Governing Board Resolution No. 910228-S7.

<u>NAME</u>	<u>STATUS</u>	<u>DEPARTMENT</u>	<u>CAMPUS</u>	<u>EFFECTIVE COB DATE</u>
Hendricks, Helen	Part-time	Nursing	Ocean	12/19/03
Hughes, Patrick M.	Part-time	Admin	Chinatown	12/19/03
Landmesser, Anton C.	Part-time	ESL	Downtown	10/03/03
Nichols, Russell	Part-time	ESL	Chinatown	12/19/03
Osterkamp, Margaret	Part-time	Fashion	John Adams	12/19/03
See, Diane	Part-time	Older Adults	Mission	12/19/03

Originator: Clara Starr

INFORMATION REPORT
NO ACTION NECESSARY

DATE: February 24, 2004

TO: Board of Trustees

FROM: Dr. Philip R. Day, Jr., Chancellor

Subject: Chancellor's Report
Academic Employees
Acceptance of Resignation
(040224 – RPT)

The following part-time academic employees have notified us of their intention to resign, and the Chancellor has accepted, their resignations pursuant to Governing Board Resolution No. 910228-S7.

<u>NAME</u>	<u>STATUS</u>	<u>DEPARTMENT</u>	<u>CAMPUS</u>	<u>EFFECTIVE COB DATE</u>
Fietz, Bruce D.	Part-time	Business	Ocean	05/26/00
Magid, Fay Armand	Part-time	Older Adults	Mission	11/09/03
Moon, Spencer	Part-time	African American Studies	Ocean	05/26/00
Phipps, Edward J.	Part-time	Apprenticeship	Evans	03/29/01

Originator: Clara Starr

Page 1 of 1



CITY COLLEGE OF SAN FRANCISCO

50 PHELAN AVENUE • SAN FRANCISCO, CA 94112 • 415. 239.3000

≡ Notice

AGENDA

≡ CLOSED SESSION

BOARD OF TRUSTEES OF THE SAN FRANCISCO COMMUNITY COLLEGE DISTRICT

SOUTH EAST CAMPUS
CONFERENCE ROOM- 203
1800 Oakdale Avenue
SAN FRANCISCO
Thursday, March 25, 2004
5:00 P.M.

DOCUMENTS DEPT.

MAR 23 2004

SAN FRANCISCO
PUBLIC LIBRARY

I. OPEN SESSION
Announcement of Closed Session Topics

II. CLOSED SESSION

A. CONFERENCE with REAL PROPERTY NEGOTIATORS (G.C. 54956.8)

Property:	324 Havelock Street San Francisco, Ca.
Agency Negotiator:	Peter Goldstein
Negotiating parties	Eugene Moggia
Under Negotiation:	Price and terms of payment

B. CONFERENCE WITH LEGAL COUNSEL-EXISTING LITIGATION (G. C. 54956.9) (a))

1. Caspian Wholesale Inc v. SFCCD et al
San Francisco Superior Court Case # CGC—03-426149
2. Fong Building Residents Association et al v. City College of San Francisco et al # CGC- 03-427330

C. CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION
(G.C. 54956.9)

Significant exposure to litigation pursuant to Gov. Code 54956.9 (b) – three cases

Initiation of litigation pursuant to Gov. Code 54956.9 (c) – one case

BOARD OF TRUSTEES

LAWRENCE WONG, ESQ., PRESIDENT • MILTON MARKS III, VICE PRESIDENT • DR. NATALIE BERG
JOHNNIE L. CARTER, JR. • DR. ANITA GRIER • JULIO J. RAMOS, ESQ. • RODEL E. RODIS • GLORIAMARIE CALUEN, STUDENT TRUSTEE
DR. PHILIP R. DAY, JR., CHANCELLOR

SF
C76
#1
3/25/04
closed

D. CONFERENCE WITH LABOR NEGOTIATORS (G.C. 54957.6)

1. Agency Designated Representatives: Jeffrey Sloan, Carmen Plaza de Jennings, Steve Hale, and Charles Sakai

Employee Organizations: Service Employees International Union (SEIU) 790, American Federation of Teachers (AFT) 2121, Department Chairperson Council (DCC), and San Francisco Building and Construction Trade Council Unions (SFBCTCU)

2. Agency Designated Representatives: Jeffrey Sloan, Carmen Plaza de Jennings, Steve Hale, and Charles Sakai

Unrepresented Employees: Stationary Engineers, District Designated Managers, Employee Relations Manager, Supervisors, and Confidential Classifications.

III. OPEN SESSION

Disclosure of Board actions from Closed Session, pursuant to Government Code 54957.1

Members of the public shall have an opportunity to speak in accordance with Government Code 54954.3 and Education Code 72121.



CITY COLLEGE OF SAN FRANCISCO

50 PHELAN AVENUE • SAN FRANCISCO, CA 94112 • 415. 239.3000

NOTICE

REGULAR MEETINGS

THE

BOARD OF TRUSTEES

SAN FRANCISCO COMMUNITY COLLEGE DISTRICT

LOCATION: SOUTH EAST CAMPUS
CONFERENCE ROOM – 203
1800 OAKDALE AVENUE
SAN FRANCISCO, CA. 94124

DATE: THURSDAY, March 25, 2004

TIME: 5:00PM

This meeting is normally devoted to Closed Session Topics.

LOCATION: SOUTH EAST CAMPUS
COMMUNITY ROOM
1800 OAKDALE AVENUE
SAN FRANCISCO, CA. 94124

DATE: THURSDAY, March 25, 2004

TIME: 6:00pm

This meeting is normally devoted to Open Session Topics.

SPECIFIC TIMES SUBJECT TO CHANGE.
Call 241-2234 for information.

Members of the public shall have an opportunity to speak in accordance with Government Code 54954.3 and Education Code 72121.5

The San Francisco Community College District does not discriminate on the basis of disability in the admission or access to, or treatment or employment in, its programs or activities. Persons who wish to request disability-related accommodations including sign-language interpreters should contact Linda R. Jackson, District ADA Coordinator, Office of Affirmative Action, 31 Gough Street, Room 16, San Francisco, CA, 94103, Phone: (415) 241-2281, Fax: (415) 241-2203. Please request accommodations no later than 12 working days prior to the date of the Board meeting in order to assure the best possible arrangements.

BOARD OF TRUSTEES

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DR. PHILIP R. DAY, JR., CHANCELLOR

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MAR 23 2004

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MAR 23 2004

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TO MEMBERS OF THE PUBLIC

The Agenda page and accompanying resolutions have been prepared well in advance of the regularly scheduled meeting of the Board of Trustees of the San Francisco Community College District. Please note that Resolutions are subject to amendment and replacement. Copies of all resolutions and materials associated with the agenda are available for public inspection and review at the Gough Street Campus (33 Gough Street, San Francisco, Ca. 94103) and also available on the District's website (<http://www.ccsf.edu/vcfa>).

Members of the public shall have an opportunity to speak in accordance with Government Code 54954.3 and Education Code 72121.5.

You should be aware of the following (Government Code § 54954.2):

1. Additional agenda items to be acted upon by the Board may be posted at 33 Gough street and in the lobby of Conlan Hall at the Phelan Campus at least 72 hours in advance of the regularly scheduled Board Meeting. Resolutions may also be available at the time of posting, but if not, such resolutions will be available at the Board Meeting.
2. Additional agenda items and resolutions, although not posted as in paragraph 1 above, may still be acted upon by the board at the regular meeting:
 - a) Upon a determination by a majority vote of the Board that an emergency situation exists, as defined in Government Code § 54956.5. Emergency is defined as work stoppage or other activity which severely impairs public health, safety, or both as determined by a majority of the members of the Board, OR crippling disaster which severely impairs public health, safety or both, as determined by a majority vote of the members of the Board, OR
 - b) Upon a determination by a two-thirds vote of the members of the Board present at the meeting or, if less than two-thirds of the members are present, a unanimous vote of those members present, that there is a need to take immediate action and that the need for action came to the attention of the District subsequent to the agenda being posted 72 hours in advance of the Board Meeting, OR
 - c) The Item was posted 72 hours in advance of a prior meeting of the Board occurring not more than five calendar days prior to the date action is taken on the item, and at the prior meeting the item was continued to the meeting at which action is being taken.

For Members of the Public:

To facilitate the conduct of business at Board meetings, the following information has been taken from the District's Policy Manual concerning the conduct of Board Meetings.

From PM 1.05 A:

The order of business may be revised at any meeting when, in the discretion of the President, such revision will benefit the public and/or order of the meeting.

From PM 1.05 L:

L. Granting the Privilege of the Floor. A person desiring to speak shall be recognized by the Chair only after complying with the following procedures:

For matters appearing on the agenda, an individual desiring to address the Board must complete a "Request to Address Board" card, completing the information thereon including the subject to be addressed. If there is to be a written report presented, a copy(ies) shall be submitted in advance to the Chancellor.

Any person desiring to address the Board on non-agenda items must also complete the "Request to Address Board" card and will be recognized at the end of the agenda. Only items directly related to District business may be presented.

Cards for these purposes are available in the Office of the Chancellor and also at the Board meeting. Completed cards should be presented to the Board President prior to the beginning of the meeting. As a matter of courtesy, the Board encourages people to notify the Chancellor's Office in advance of the Board meeting of their intention to address the Board. Prior to calling for a vote on an item before the Board, the Presiding Officer shall determine if speaker cards have been submitted for that item. Persons who have submitted cards prior to the consideration of the item shall be called upon by the Presiding Officer. Persons who address the Board may address only the agenda item being considered and shall have up to three minutes for comments. Should another person who has submitted a request to speak card in advance of consideration of the item wish to forego speaking on that item, he or she may grant his or her speaking time to another speaker who has also submitted a request to speak card, but in no event shall any speaker have more than two allotments (totaling up to six minutes) of speaker time on any item. However, in order to facilitate the completion of District business, the Presiding Officer may also limit the total length of time allotted to the speakers on a given topic or agenda item which may reduce the individual speaker's time on that topic or item. Speaking too long, being unduly repetitious, or discussing irrelevancies disrupt the meeting, and may result in the forfeiture of speaking opportunities during that meeting.

The President of the Board reserves the right of determining the order of the speakers and changing the order of the agenda if it will be of benefit to the public and/or the order of the meeting.

Undue interruptions or other interference's with the orderly conduct of Board business cannot be allowed. Defamatory or abusive personal remarks, which disturb or impede the meeting or exceed the bounds of civility necessary to the conduct of District business, are always out of order. However, the Board shall not prohibit public criticism of the policies, procedures, programs, or services of the District, or of the acts or omissions of the Board.

The President may terminate the speaker's privilege of address if after being called to order, he or she persists in improper conduct or remarks, or if the speaker fails to speak on the subject matter for which the privilege of the floor was granted.

No oral presentation shall include charges or complaints against any employee of the Board, or otherwise present information, which does not relate directly to the topic at hand or which disrupts or impedes the meeting. All formal charges or complaints against an employee, for which a specific grievance or complaint process is not otherwise available, shall be in writing and signed by the person making the charge and shall be filed with the Chancellor who shall, after investigation, take or recommend appropriate action. There shall be no oral presentation or discussion of confidential formal charges or complaints in open public meetings of the Board on non-agenda items or unless otherwise required by law.

Comments or presentations made by members of the public to the Board do not necessarily reflect the opinion of the Board or of its individual members, nor does the Board necessarily endorse or sanction such comments or presentations. Persons who address the Board on matters of their choosing are solely responsible for the content of such comments or presentations.

XIV. Adjournment

FINANCE

GENERAL FUND

- B1 - Reviewing and Accepting the 2002-03 Annual Audit
- B2 - Adoption of Nonresident Tuition Fee Rate in Grades 13 and 14 for the Fiscal Year 2004-05

CAPITAL OUTLAY

- B3 - Authorization is hereby given to modify a Memorandum of Understanding with Asian Inc for the development of replacement housing necessitated by the creation of the New Chinatown Campus and to allocate a total amount of \$2.5 million in funds, of which \$250,000 will not be refundable, from a combination of sources: interest earned on the College's 2001 general obligation bonds, funds available in the College's Relocation Fund, and funds available in the 1997 bond fund, for the creation of such housing thereby fulfilling the College's commitment to replace the housing stock demolished for the purpose of creating the new Chinatown/North Beach Campus
- B4 - Authorization for two (2) Contract modifications totaling - \$289,900 for Special Services Contracts and construction contracts. *c
- B5 - Adoption of a summation of the District's proposed Five-Year Construction Plan to be submitted to the State Chancellor's Office for review and approval.
- B6 - Authorization be hereby given to contract with Blomquist Consultancy, LLC for special services and advice to provide the District with Project Management Services for construction activities funded by the 2001 bond-funded capital improvement programs for the period from March 26, 2004 thru March 25, 2005 for a total fee not to exceed \$175,000 *c

GRANTS/CONTRACTS

- B7 - Authorization to modify existing Grants/Contracts *c

EQUIPMENT, SUPPLIES & SERVICES

- C1 - Procurement of equipment, supplies, services etc., less than \$3,000 *c
- C2 - Procurement of equipment, supplies, services, etc., \$3,000 or more *c

HUMAN RESOURCES

- G1-2 - Academic Employees, Credit Program, *c

District Funded

- | | | | |
|------|---|--|----|
| H1-3 | - | Academic Employees, Credit Program, Categorically Funded | *c |
| N1 | - | Academic Employees, Community Services Classes | *c |

POLICY

- | | | | |
|----|---|--|--|
| P1 | - | Notice of Intention to Amend SFCCD Policy Manual by Adding Section 8.05 – Budget Modifications for Bond funded Capital Projects. | |
|----|---|--|--|

SPECIAL

- | | | | |
|----|---|---|----|
| S1 | - | Authorizing the San Francisco Community College District to file an application and agreement with the California Public Employees' Retirement System to extend Medicare-only coverage | *c |
| S2 | - | Commending Assemblyman Mark Leno for Sponsoring AB 1967, cited as the "California Marriage License Nondiscrimination Act" and supporting AB 1967, which will amend the California Family Code regarding marriage to be gender neutral | *c |
| S3 | - | Proposed Small Business Enterprise (SBE) Program for Constructions Contracts | *c |
| S4 | - | Board Votes for California Community College Trustees Board of Directors | |
| S5 | - | Recognizing the March 15 th Rally Organizers | *c |

INFORMATION ONLY

Members of the public shall have an opportunity to speak in accordance with Government Code 54954.3 and Education Code 72121.5.

Next Board Meeting Date: April 29, 2004
GOUGH STREET CAMPUS
33 Gough Street, San Francisco



CITY COLLEGE OF SAN FRANCISCO

50 PHELAN AVENUE • SAN FRANCISCO, CA 94112 • 415. 239.3000

Date: March 25, 2004

B1

To: Board of Trustees

From: Dr. Philip R. Day, Jr., Chancellor

Subject: **GENERAL FUND**
Reviewing and Accepting the 2002-03 Annual Audit
(Resolution No. 040325-B1)

BACKGROUND INFORMATION:

Education Code Section 84040 reads in part as follows: "(b) The governing board of each community college district shall provide for an annual audit of all funds, books and accounts of the district in accordance with regulations of the board of governors."

Section 13e of the U.S. Office of Management and Budget Circular A-128, Audits of State and Local Governments, also requires that the audit report be made available by the State or local government for public inspection within thirty days after the completion of the audit.

The auditors have now completed their examination and the results are contained in "San Francisco Community College District, Auditor's Report for the year ended June 30, 2003". A copy has been sent to each member of the Board of Trustees and a copy has been filed with the Secretary of the Board of Trustees.

Title 5, California Code of Regulations, Section 59104 requires each community college district governing board to review the annual audit at a public meeting.

SHARED GOVERNANCE REVIEW:

Yes _____; No x _____; If yes, which committee: _____
Date of review: _____

(A negative response indicates that a review is not necessary)

03/25/04 – B1 page 1

BOARD OF TRUSTEES

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DR. PHILIP R. DAY, JR., CHANCELLOR

RECOMMENDATION:

RESOLVED: That the annual audit of the SFCCD for the Fiscal Year 2002-03, as reported in the "San Francisco Community College District, Auditor's Report" a copy of which has been sent to each Board of Trustee member and also filed with the Secretary of the Board of Trustees, is hereby reviewed and accepted, and

FURTHER BE IT RESOLVED: That pursuant to Section 13e of the U.S. Office of Management and Budget Circular A-128, a copy of the San Francisco Community College District Auditor's Report for the year ended June 30, 2003 shall be available for public inspection at the SFCCD, District Business Office, 33 Gough Street, San Francisco, California and the City College of San Francisco Library, 50 Phelan Avenue, San Francisco, California.

James Kendrix, Originator



CITY COLLEGE OF SAN FRANCISCO

50 PHELAN AVENUE • SAN FRANCISCO, CA 94112 • 415. 239.3000

DATE: March 25, 2004

B2

TO: Board of Trustees

FROM: Philip R. Day, Jr., Chancellor

Subject: GENERAL FUND

**Adoption of Nonresident Tuition Fee Rate in Grades 13
and 14 for the Fiscal Year 2004-05
(Resolution No. 040325-B2)**

BACKGROUND INFORMATION:

The California Education Code, beginning with Section 76140, sets forth the relevant law as it relates to nonresident tuition fees rates in grades 13 and 14 . It distinguishes between nonresident students who are U.S. Citizens (out-of-state) and nonresident students who are citizens of a foreign country (out-of-country) and establishes criteria used for the setting of tuition fee rates for both groups.

For the fiscal year 2003-2004 the rate adopted was:

\$144.00 per semester unit

\$ 9.00 per semester unit for capital outlay

The \$9.00 per semester unit for the capital outlay fee is calculated each fiscal year based upon the prior fiscal year's expenditure for capital outlay. The law precludes the College from charging this fee to out-of state students and only allows it to be charged to out-of-country students.

The Vice Chancellor for Finance and Administration and the Chief Financial Officer recommend that the rates for fiscal year 2004-05 remain at the current level. All other policies, rules, and regulations relating to exemptions, refunds, and economic hardship/victims of persecution or discrimination for fiscal year 2004-2005 remain the same as in fiscal year 2003-04.

03/25/04 – B2 page 1

BOARD OF TRUSTEES

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DR. PHILIP R. DAY, JR., CHANCELLOR

As the table below shows, the District's recommended rates for next fiscal year, 2004-05, will be lower than the rates charged by four of the contiguous Bay Area community colleges.

	2004-05 Proposed CCSF	2004-05 Contra Costa	2004-05 San Mateo	2004-05 Marin	2004-05 Peralta
Tuition Rate	\$ 144.00	\$ 147.00	\$ 160.00	\$ 165.00	\$ 175.00
Capital Outlay Fee	\$ 9.00	\$ 10.00	\$ 3.00	\$ 12.00	\$ 8.00
Total	\$ 153.00	\$ 157.00	\$ 163.00	\$ 176.00	\$ 183.00

The actual calculations the state allows for determining non-resident tuition fees are shown on Attachment A. Column 3 of the attachment is designed for districts with more than 10% noncredit FTES. As the table below shows, the actual cost to City College of providing education to non-resident students is \$167 per credit, or \$23 more per unit than this resolution proposes.

	Statewide Average	Actual Cost to SFCCD	Actual Cost to SFCCD with Non Credit Adjustment
Tuition Rate	\$149	\$153	\$167

The calculation for capital outlay is in the middle of Attachment A and shows \$15.66 per unit, or about \$6.66 more per unit than this resolution proposes.

SHARED GOVERNANCE REVIEW:

Yes:____; No:____; If yes, which Committee:_____
Date of Review:_____

(A negative response indicates that a review is not necessary)

No formal committee hearing, but several meetings were held with student leaders.

RECOMMENDATION:

RESOLVED: That in accordance with California Education Code Sections 76140 and 76141, the out-of-state per semester unit fee rate of \$144 and out-of-country per semester unit fee rate of \$153 (including a \$9 capital outlay fee) be adopted for non-resident students enrolled for the Fiscal Year 2004-05, and

FURTHER BE IT RESOLVED: That the Chancellor, Vice Chancellor of Finance and Administration and/or their designee are hereby authorized to execute any and all documents on behalf of the District to effectuate this resolution.

Peter Goldstein, Originator
James Kendrix, Originator

California Community Colleges
NONRESIDENT TUITION FEE WORKSHEET (ECS 76140)

2004-05

	Statewide (Col. 1)	District (Col. 2)	For Districts with 10% or More Noncredit FTES (Col. 3)
A. Expense of Education for Base Year (2002-03 CCFS-311, Expenditures by Activity Report, AC 0100-6700, Cols. 1-3)	\$ 5,045,833.026	\$ 169,725,669	\$ 120,550,707
B. Annual Attendance FTES	1,176,106	38,532	25,085
C. Expense of Education per FTES (A ÷ B)	\$ 4,290	\$ 4,405	\$ 4,806
D. USCPI Factor (2 years)	x 1.044	x 1.044	x 1.044
E. Cost per FTES for Tuition Year (C x D)	\$ 4,479	\$ 4,599	\$ 5,017
F. Per Unit Nonresident Tuition Fee:			
Semester-System Colleges (E ÷ 30) and/or	\$ 149	\$ 153	\$ 167
Quarter-System Colleges (E ÷ 45)	\$ 100	\$	\$

NOTE:

For purposes of computing nonresident tuition only, all student contact hours of attendance in credit and noncredit courses, including all those generated by nonresident students and apprentices, are to be included in determining the "FTES" used in computing Expense of Education figure per FTES. Round tuition fee to the nearest dollar.

A district may use columns 1 or 2 to determine nonresident tuition. Column 3 is an option only for use by a district with ten percent (10%) or more noncredit FTES (see ECS 76140(e)).

The district governing board at its _____, 200__ meeting, adopted a nonresident tuition fee of \$ _____ per semester unit and/or \$ _____ per quarter unit. Basis for adoption is:

- (Circle One)
1. Statewide basis, per column 1;
 2. District basis, per column 2;
 3. District basis with 10% or more noncredit FTES, per column 3;
 4. No more than contiguous district _____
(identify district)
 5. No more than district basis (Col. 2 or 3); no less than statewide basis (Col. 1).

For districts exercising option of ECS 76141(a), compute additional charge for capital outlay for foreign students as follows:

- | | |
|--|---------------|
| a. Capital Outlay for 2002-03 | \$ 18,107,269 |
| b. FTES for 2002-03 | 38,532 |
| c. Foreign Student Charge (line a ÷ line b) | \$ 469.92 |
| d. Amount per Semester Unit (line c ÷ 30) and/or | \$ 15.66 |
| e. Amount per Quarter Unit (line c ÷ 45) | \$ |
| f. ACTUAL AMOUNT APPROVED BY DISTRICT: | \$ |

Upon adoption of fee, please submit a copy of this report to:

California Community Colleges
 Fiscal Services Unit, Attn. Patricia Laurent
 1102 Q Street, Suite 300
 Sacramento, CA 95814-6511

JAMES KENDRIX
 Chief Financial Officer

Contact Person

(415) 241-2259

Telephone

NonRes Worksheet [2003-04] (Rev. 01/07/04, dc)

SFCCD

Community College District

73536

District Code Number



CITY COLLEGE OF SAN FRANCISCO

50 PHELAN AVENUE • SAN FRANCISCO, CA 94112 • 415. 239.3000

DATE: March 25, 2004

B3

TO: Board of Trustees

FROM: Dr. Philip R. Day, Jr., Chancellor

Subject: **CAPITAL OUTLAY**

**Authorization to modify Memorandum of Understanding with Asian Inc for the development of replacement housing related to the creation of the New Chinatown Campus by increasing the College's contribution for such housing from \$1.75 million to \$2.5 million
(Resolution No. 040325-B3)**

BACKGROUND INFORMATION:

In November 2003, The Board of Trustees adopted Resolution No. 031120-B5 authorizing a Memorandum of Understanding with Asian Inc., for the purpose of constructing replacement housing related to the construction of the Chinatown/North Beach Campus. The College is continuing to work cooperatively with Asian Inc and the Chinatown YMCA to accomplish the goal of developing replacement housing for the current tenants of the Fong Building. Resolution No. 031120-B5 authorized the College to contribute \$1.75 million to this project that would result in the creation of twenty-four units of new affordable housing. Subsequent negotiations with the YMCA have resulted in the need to increase the College's contribution to a total amount of \$2.5 million. Of this amount, the YMCA has required that a total of \$250,000 not be refundable. The balance of the College's contribution, or \$2.25 million will not be released until building permits for the housing project are secured. The College's financial participation in this project would fulfill the College's commitment to replace the housing stock that will be demolished for the purpose of creating the new campus. The College's payment will come from a combination of sources; interest earned on the College's 2001 general obligation bonds, funds available in the College's Relocation Fund, and funds available in the 1997 bond fund.

RECOMMENDATION:

RESOLVED: That authorization is hereby given to modify a Memorandum of Understanding with Asian Inc for the development of replacement housing necessitated by the creation of the New Chinatown Campus and to allocate a total amount of \$2.5 million in funds, of which \$250,000 will not be refundable, from a combination of sources: interest earned on the College's 2001 general obligation bonds, funds available in the College's Relocation Fund, and funds available in the 1997 bond fund, for the creation of such housing as one means of fulfilling the College's commitment to replace the housing stock demolished for the purpose of creating the new Chinatown/North Beach Campus, and

3/25/04 – B3 page 1

BOARD OF TRUSTEES

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DR. PHILIP R. DAY, JR., CHANCELLOR

FURTHER BE IT RESOLVED: That the Chancellor, Vice Chancellor of Finance and Administration and/or their designee are hereby authorized to execute any and all documents on behalf of the District to effectuate this resolution.

Peter Goldstein, Originator

DATE: March 25, 2004

TO: Board of Trustees

FROM: Dr. Philip Day, Jr., Chancellor

SUBJECT: CAPITAL OUTLAY

Authorization for two (2) Contract Modifications totaling -
for Special Services Contracts and Construction Contracts
(Resolution No. - 040325-B4)

\$ 289,900

B4

ORIGINAL RESOLUTION NUMBER	GRANTOR/ CONTRACTOR	CURRENT CONTRACT AMOUNT	CM #	REQUESTED CONTRACT MODIFICATION AMOUNT	NEW CONTRACT AMOUNT	COMMENTS	Project Budget	Total Project Funds Committed With This Action
A	030925-B5 Chinatown / North Beach Campus	\$ 99,500	01	\$39,900	\$139,400	Structural testing of the Colombo Building requires supervision by the historic preservation architect.	\$5,033,000 (design fees only)	\$4,923,909
B	030626-B9 Community Health & Wellness Center	\$ 4,886,065	02	\$250,000	\$5,136,065	Extra Services: Due to changes in the PE Department curriculum the users requested Title IX compliance. This fee will pay for the redesign of these rooms. Redesign the exit system due to DSA retraction approval of schematic designed exit system. Additional design work for building retaining walls due to DSA special requirements. Additional Site Design.	\$5,500,000 (design fees only)	\$5,324,497

RECOMMENDATION:

RESOLVED: That the Board authorizes the specified modifications to the resolutions as indicated in the table, and

FURTHER BE IT RESOLVED: All of the contract modifications contained in this resolution comply with Public Contract Code Section 20659, and

FURTHER BE IT RESOLVED: That the Chancellor, Vice Chancellor of Finance and Administration and/or their designee are hereby authorized to execute any and all documents on behalf of the District to effectuate this resolution.

Peter Goldstein, originator
w/ David Liggett



CITY COLLEGE OF SAN FRANCISCO

50 PHELAN AVENUE • SAN FRANCISCO, CA 94112 • 415. 239.3000

DATE: March 25, 2004

TO: Board of Trustees

FROM: Dr. Philip R. Day, Jr., Chancellor

Subject: **CAPITAL OUTLAY**

B5

**Adoption of a summation of the District's proposed Five-Year Construction Plan to be submitted to the State Chancellor's Office for review and approval.
(Resolution No. 040325-B5)**

BACKGROUND INFORMATION:

Project: Five-Year Construction Plan Priority List

Each year the District submits an annual "Five Year Capital Outlay Construction Plan" to the State Chancellor's Office. When combined with Initial Project Proposals (IPP), and Final Project Proposals (FPP), these documents represent the District's initial step in pursuit of state funding for capital outlay projects. Attachment A is a summary of the District's proposed 2006-2010 Five-Year Construction Plan recommended for submittal to the State Chancellor's Office for review and approval prior to the May 1, 2004 deadline. Attachment A also includes the prioritization submitted to the State Chancellor's Office one year ago. Attachment B provides a brief description of each of the proposed projects. As always, projects already approved for funding by the state are placed at the top of the list to ensure that future stages of funding for such projects are not jeopardized.

The priority order of this year's list is unchanged from last year. The priority order of the projects listed on Attachment A has been reviewed and approved by both the Facilities Review Committee on March 17, 2004 as well as the Chancellor as part of the shared governance process.

This item first appeared as a for information only item at the March 9, 2004 Board of Trustees' meeting.

SHARED GOVERNANCE REVIEW:

Yes X; No ____; if yes, which committee: Facilities

Date of Review: March 17, 2004

RECOMMENDATION:

RESOLVED: That the Board of Trustees hereby adopts the summation of the District's proposed Five-Year Construction Plan shown on Attachment A to the State Chancellor's Office for review and approval, and

FURTHER BE IT RESOLVED: That the Chancellor, Vice Chancellor of Finance and Administration and/or their designee are hereby authorized to execute any and all documents on behalf of the District to effectuate this resolution.

Originator: Peter Goldstein
w/ David Liggett

Attachment A

Five-Year Capital Outlay Construction Plan for 2006

District order of priority for proposed projects				
Priority 2006	Priority 2005	Project Name	Project Type	Current Status
1	1	Mission Campus Building	New Facilities	Construction Documents in progress
2	2	Chinatown/North Beach Campus	New Facilities	Construction Documents in progress
3	3	Community Health & Wellness Center	New Facilities	Construction Documents in progress
4	4	Seismic Upgrade and Remodel of John Adams Campus	Renovation	FPP
5	5	District-wide ADA Barrier Removal	Infrastructure	FPP
6	6	Academic Joint Use Facility (including Childcare)	New Facilities	FPP
7	7	Classrooms/Lab Complex For Theater, Music, Visual & Media Arts Programs	New Facilities	FPP
8	7	Performing Arts Center	New Facilities	IPP
9	8	Seismic Upgrade and Remodel of Alemany Campus	Renovation	IPP
10	9	Remodel Science Building	Renovation	IPP
11	10	Remodel Downtown Campus	Renovation	IPP
12	11	Pan American Studies Center	Renovation/ New Facilities	IPP
13	12	Remodel Arts Buildings	Renovation	IPP
14	13	Student Development & Administration Center	Renovation/ New Facilities	IPP
15	14	Advance Technology Learning Center	New Facilities	IPP
16	15	Remodel Evans Campus	Renovation	IPP
17	16	Remodel Cloud Hall - Phase 2	Renovation	IPP
18	17	Energy Conservation & Production	Infrastructure	IPP
19	18	Property Acquisition Adjacent to Ocean Avenue Campus	Infrastructure	IPP

ATTACHMENT B

FIVE-YEAR CONSTRUCTION PLAN PRIORITY LIST

1. Mission Campus

This project will provide a building renovation, building addition and new building for a total of approximately 160,000 GSF to house the Mission Campus of City College of San Francisco and provide space for the Downtown High School. The Mission Campus is currently housed in a sub-standard leased school building that was built in 1939 and is significantly deteriorated, lacks adequate instructional space and may present several health and safety problems. This project renovates the existing building and adds additional facilities.

2. Chinatown/North Beach Campus

This project will provide a building renovation and new building for a total of approximately 170,000 GSF to house the Chinatown / North Beach Campus of City College of San Francisco. The Chinatown / North Beach Campus is currently housed in a sub-standard leased grammar school that was built in 1911, lacks adequate instructional space, is significantly deteriorated and may present several health and safety problems. This project renovates the Colombo Building and adds additional facilities.

3. Community Health & Wellness Center

This project will entirely replace the two existing 60-year-old gymnasias on the Ocean Avenue Campus. The new facility will provide a building of up to 150,000 GSF and will provide program space for physical education classes, team sports, a computerized fitness center, water sports, dance, aerobics, racquetball, student health services, and other activities. The building will include all of the following:

- Main and Secondary Gymnasium with Lobby and Ticket Office
- Locker and Shower Rooms
- Dance Classrooms and Performance Room with Changing Rooms and Offices
- Swimming Pool with Locker Rooms
- Lecture Hall and Classrooms with instructional preparation area
- Aerobics/Exercise Rooms
- Multi-Purpose Rooms
- Yoga Room
- Fitness Center
- Martial Arts Room
- Training Room
- Dance Technique & Performance Rooms
- Faculty and Administrative Offices
- Staff Locker Rooms and Lounge
- Classrooms

The intent of the District is to keep the existing PE facilities fully functional during the construction of the new facilities.

4. Seismic Upgrade and Remodel of John Adams Campus

This building was originally constructed in 1911; the Community College District acquired it in the 1970's. The building had a Field Act seismic upgrade in 1934. Very few other improvements have been made to the building until two years ago when the Orfalea Family Center was remodeled. The building is in severe disrepair and has significant seismic hazards.

This project will repair, remodel, and seismically upgrade the building for at least 40 more years of use. Some of the major areas of work are:

- Remove and rebuild the brick on the south and west facades.
- Secure all unreinforced masonry to the building structure.
- Provide additional seismic walls.
- Replace all the windows.
- Replace all the floors.
- Replace the boiler and its entire distribution system.
- Upgrade the electrical systems.
- Repaint the entire building.

5. District-wide ADA Barrier Removal

City College's master plan and 5-year plan requires equal access to the educational programs and services of the District for students. The Ocean Avenue Campus has been renovated to provide a high degree of accessibility for disabled persons. However, specialized programs are located at the District's other campuses, and additional building modifications are needed to provide equal access for all students. This project would provide the renovations necessary to achieve compliance with State and Federal statutes and to guarantee the inclusion of disabled persons in the overall educational efforts of the District.

6. Academic Joint Use Facility (including Childcare)

Establishing a new joint use facility where faculty from both SFSU and CCSF could be co-located; courses taught; and support services provided that would effectively create a new model for collaboration and instruction that has never been tried before in the state. Students could earn their Associate of Arts Degree, complete their General Education requirements, and then step-up into "upper-division" enrollment leading to degree completion.

7. Classrooms/Lab Complex For Theater, Music, Visual & Media Arts Programs

This project proposes the new construction of approximately 100,000 GSF. City College's performing and media arts departments are currently housed in areas that are substandard and over-crowded. The

proposed complex would include classrooms and laboratory space, public amenities, an archive/library facility, a media center (listening lab), practice-rooms, media performance laboratories and classrooms. The completion of the complex would facilitate the removal of aging decrepit bungalows. This facility would house the Film, Music, and Theater Arts Departments as well as some programs from the Broadcast Electronic Media Arts Department, and the Dance and Multimedia programs, including desperately needed expansion space. The completion of the complex would facilitate the removal of aging decrepit bungalows.

The proposed site for the complex is the east reservoir basin. In addition to the costs of removing and rebuilding the berm that separates the two basins, the College proposes to bring utilities into the east basin and to provide space for approximately the same number of cars that currently park in the reservoir. The college is conducting a comprehensive environmental impact study to evaluate both the reconfiguration of the reservoir as well as any structures that would be built on the site.

8. Performing Arts Center

This project proposes the new construction of approximately 75,000 GSF. The existing 320 seat theatre at City College is over 40 years old and is too small for a campus of 30,000 plus students. The theatre is grossly inadequate. It is located in an area that is difficult to find with no sense of presence for the general community who might otherwise attend performances and events. Major parking facilities are located substantial distances from the theatre. The existing theatre's design limits the lighting, sound and presentation functions. The stage floor is inappropriate to dance and the acoustics cannot support most music performances. The size of the stage and lack of wing space severely limits productions. The lobby cannot accommodate the audience and creates some serious egress issues before, during, and after performances. There are no rehearsal spaces, rooms to adequately accommodate acting classes or classrooms to support instruction in technical theatre and related technologies.

City College's performing and media arts departments are currently housed in areas that are substandard and over-crowded. The proposed center would include a performing arts auditorium, parking and public amenities, a rehearsal hall and reception area, ensemble rooms, and offices. The proposed project would also provide meeting and auditorium space for the entire college as well as the community. This facility would house the Film, Music, and Theater Arts Departments as well as some programs from the Broadcast Electronic Media Arts Department, and the Dance and Multimedia programs, including desperately needed expansion space. The proposed site for the complex is the east reservoir basin.

9. Seismic Upgrade and Remodel of Alemany Campus

This remodeling project of the three-story Alemany Campus building, built in 1911, would eliminate health and safety issues and modernize the facility.

The Remodel Alemany Campus project scope includes four major areas:

Building structural integrity: strengthen the building parapet structure, seismic retrofit work, and compliance with current building codes.

Building accessibility: modify toilet rooms, door hardware, and drinking fountains, and improve signage.

Fire and life safety: upgrading fire protection including the fire alarm system, and installation of electrical and communication outlets to reduce hazards.

Building renovation: replace roof, renovate all rooms, and other building site improvements.

10. Remodel Science Building

Science Hall was built in 1940 and is the largest classroom building on campus. This building has had minimal renovation done to it in its 60-year history; its learning environment is sub-standard and presents health and safety conditions, which need to be corrected.

The Remodel Science Hall project scope includes three major areas:

Building accessibility: modify building entrance, modify toilet rooms, door hardware, and drinking fountains, and improve signage.

Building renovation: repainting all areas, renovate all rooms, and other building site improvements.

Building Infrastructure: lighting modernization; upgrade the mechanical system.

11. Remodel Downtown Campus

This project provides for the renovation of the Downtown Campus building to allow the District to more effectively deliver education to the students that attend this facility. The project includes renovation of classrooms and teaching labs to meet demand for courses. This work is in addition to the work currently under design or construction at the Campus

- ADA accessibility improvements
- Teleconferencing capabilities
- Building repair including roof repair/replacement and electrical systems upgrades.
- Interior improvements including painting, carpeting, new window blinds and replacement of existing ceiling tile.

12. Pan American Studies Center

Located at the site of the Diego Rivera Theater, this Center will serve as an international resource and forum for Pan American and public art studies. The multi-use main gallery will accommodate moderately sized public functions, with daily public viewing of the Rivera mural in the "Mural Room" which will be planned with a balcony for viewing at an elevated position, and situated so a passerby can see the mural through large glass windows from Judson Avenue. The gallery will be part of a College-wide expansion of exhibit and gallery spaces.

The project would also remodel the existing Creative Arts north wing into four standard size classrooms, change a chorale room into a lecture room, and create a library/archive room office space, a computer room for web based data and archives research, a conference room, and create a kitchen facility directly adjacent to the mural room for catering events.

13. Remodel Arts Buildings

These buildings are in the Arts Complex. **Arts Extension** – constructed in 1972; **Creative arts** – constructed in 1961; and **Visual Arts** – constructed in 1970, are the centers for the College's Liberal Arts

programs. These buildings have suffered from exposure to severe wind and corrosive salt air; the learning environment is sub-standard and present health and safety conditions that need to be corrected.

The Remodel of the Arts Buildings project scope consists of three buildings and includes four major areas of improvement:

Building accessibility: toilet room improvements, modify building entrances, improving door hardware, and signage.

Fire and life safety: upgrading fire protection including the fire alarm system, upgrade electrical services to reduce hazards in labs and classrooms.

Building renovation: replace roofs, renovate all rooms, and other building site improvements.

Building Infrastructure: electrical systems upgrades, lighting modernization; major modifications to the HVAC..

14. Student Development & Administration Center

The Student Union constructed in 1970 can no longer serve students effectively and efficiently. A new counseling office structure is needed to meet high demand for services and to provide clear direction to students on how to reach their educational and career goals for the job market. A new facility could also include space needed to centralize the district's administrative functions at the Ocean Avenue Campus.

The Student current Student Union renovation work in four major areas:

Building accessibility: modify building entrance, modifying door hardware, and signage.

Fire and life safety: upgrading fire protection including the fire alarm system, upgrade electrical services

Building renovation: replace roof, renovate all rooms, and other building site improvements.

Building Infrastructure: electrical systems upgrades, lighting modernization; upgrades to the HVAC system.

15. Advance Technology Learning Center

This project will provide a building of up to 50,000 GSF to will replace classrooms and labs that are currently located in inadequate learning environments, and will allow for future growth. The new facility will be a state of the art high-tech learning environment for students and will provide the faculty an opportunity to deliver educational technology in an environment that is conducive for learning.

16. Remodel Evans Campus

The Evans Campus is the primary location for the College's vocational education programs. These programs provide critically needed job skills training for underemployed people in San Francisco. Current programs include training for construction trades, automotive repair, and custodial work. The state funded project would be for additional improvements to the Campus.

17. Remodel Cloud Hall – Phase 2

The renovation of the third and fourth floors of Cloud Hall was completed in 2000.

This project provides for the renovation of the first and second floors to improve the delivery of education to the large numbers of students that attend classes in this facility.

Building Remodeling – This project would completely renovate all rooms on the first two floors of the building. The work would include electrical systems upgrades, lighting modernization; major modifications to the HVAC system, upgrades to the rest rooms; and replacement of floor coverings, painting, repair of ceilings, and weatherproofing the building exterior.

18. Energy Conservation & Production

Proposed district-wide projects center around energy efficiency upgrades that involve the installation of district-wide computerized lighting & HVAC management systems, the use of supplemental solar energy systems, erection of photovoltaic site and interior lighting systems and the possible installation of wind generation turbines to supplement the electric demands of the existing District owned buildings. The components within this request cover the full range of physical needs at all District-owned campuses.

19. Property Acquisition & Development Adjacent to Main Campus (Greenhouses)

City College proposes to acquire a parcel of land that is adjacent to the northeast side of the Ocean Avenue Campus. The College could add some modular units on this site to minimize the impact on class offerings that will result from other bond funded projects. By adding these units and by making some adjustments to the schedule of classes the College would seek to ensure that its total class offerings remained stable. When construction is completed the area used for modular units would be re-landscaped or developed into a new practice field for the college's physical education program.



CITY COLLEGE OF SAN FRANCISCO

50 PHELAN AVENUE • SAN FRANCISCO, CA 94112 • 415. 239.3000

Date: March 25, 2004 B6

To: Board of Trustees

From: Dr. Philip R. Day, Jr., Chancellor

Subject: **CAPITAL OUTLAY**
Authorization to Continue to Contract for Special
Services –
Blomquist Consultancy, LLC
(Resolution No. 040325 – B6)

BACKGROUND INFORMATION:

Project: Continuation of Project Management Services for the 2001 Bond-Funded Capital Improvement Program

The District has contracted with Blomquist Consultancy, LLC for Special Services and Advice to provide project management services for the 2001 Proposition "A" Bond Capital improvement program since January 2002. This additional year of service will include work on projects funded by the 2001 bond. The District's Office of Facilities Planning and Construction will administer the special services and advice provided under this contract with a secondary reporting line directly to the Vice Chancellor of Finance and Administration. Expenditures incurred under this contract will be paid for with the proceeds generated by the issuance of bonds under the 2001 general obligation bond.

The special services and advice Blomquist Consultancy, LLC will provide include:

- Provide direct project management services for construction activities funded by bond-funds.
- Coordinate the project management services for construction activities provided by other consultants.
- Work with, assist and guide the assigned staff and/or outside consultant team to establish control budgets, specific project schedules and methods of execution.
- Work with the college facilities planning and construction department to establish appropriate budgets and schedules for the selected consultants.
- Establish and monitor the bidding and contracting process to ensure budget, schedule and quality goals are met.
- Monitor contractors and consultants in the capital improvement process to ensure that the budget and schedule requirements are fulfilled as called for by the college.
- Prepare progress reports.
- Attend meetings with college administration, staff, College Board, oversight committee, and others as required as part of the process of fulfilling the capital improvement program.

SHARED GOVERNANCE REVIEW:

Yes: _____; No: x _____; if yes, which committee: _____
Date of Review: _____

RECOMMENDATION:

RESOLVED: That authorization be hereby given to contract with Blomquist Consultancy, LLC for special services and advice to provide the District with Project Management Services for construction activities funded by the 2001 bond-funded capital improvement programs for the period from March 26, 2004 thru March 25, 2005 for a total fee not to exceed \$175,000 and

FURTHER BE IT RESOLVED: That the Chancellor, Vice Chancellor of Finance and Administration, and/or their designees are hereby authorized to execute any and all documents on behalf of the District to effectuate this resolution.

Peter Goldstein, Originator

James Arthur Blomquist

CAREER FOCUS: Real Estate Development/Construction Management/Design Build/Project and Cost Management.

EDUCATION: Masters of Business Administration, Indiana University 1996
Bachelor of Environmental Design, University of Minnesota, School of Architecture 1972

BUSINESS EXPERIENCE

2001 to Present: Consultant

Blomquist Consultancy, LLC.

- Managed City College Master Planning Process.
- Managed the Institutional Master Plan EIR development.
- Assumed the Project Management responsibility of the Chinatown/North Beach Campus after initiation by others, coordinated key agreements, re-negotiated the A & E contract and saved the District over \$450,000.
- Assisted the CCSF Chancellor's office in conducting community outreach efforts.
- Provided business advisory services in the real estate, design and construction industries.

2000 to 2001: Senior Project Manager

Forest City Enterprises

- Manage the construction process of 835 Market Street, a mixed use development in San Francisco. Budget \$212,000,000 for design and construction. 1.6 million sq. ft. Placed on hold by Forest City due to local economic conditions in the fall of 2001.

1998 to 2000: Vice President, Senior Project Manager

Mills Corporation

- Directed the design and construction of Concord Mills near Charlotte, NC. \$184,000,000 budget. 1.5 million sq. ft. Opened on schedule, September 1999.
- Lead a staff of 30 technical and administrative personnel through the design, construction and tenant coordination process to a successful, on time, on budget completion.
- Assisted in the due diligence, pre-development and zoning process for Discover Mills in Gwinnett County, Ga.
- Was instrumental in reaching an understanding with the Director of Planning in order to achieve county approvals.
- Arranged an effective approach with the Georgia Power that saved the project over \$1 million.

1996 to 1998: Director

Group One Consultants

- Developed business plans for retail start-ups.
- Provided due diligence and feasibility studies.
- Prepared construction and replacement cost valuations for the Mall of America
- Provided project management services.
- Client list includes Simon Property Group, Eiteljorg Museum, and Chernoff Clinic.

1988 to 1996: Senior Project Manager

Simon Property Group

- Managed the design and construction of over \$322 million in mixed use projects:

Circle Center, Indianapolis: 4 level, 800,000 sq. ft. mall in confined urban site of 3 city blocks. \$187,000 budget. Opened on time and on budget.

Fashion Centre at Pentagon City, Arlington, VA. 4 level mall, 820,000 sq. ft., 346 room Ritz Carlton Hotel, 12 story office tower for MCI headquarters, 4700 car parking structure on confined urban site. \$135,000,000 budget, opened on budget and on time, November 1989.

- Negotiated contract closeouts in Manhattan under challenging conditions, saving ownership over \$3.5 million.

1980 to 1988: Self Employed

Design/Build Consultant

Developed over \$9.5 million in historic restoration, renovation of educational facilities, residential, commercial and industrial projects.

1979 to 1980: Director of Construction

Modern Merchandising, Inc.

- Set up the design and construction department.
- Developed a new store prototype.

1972 to 1979: Project Manager

Dayton Hudson Corporation, Minneapolis

- Managed construction of 22 bookstores and 5 jewelry stores in 11 months, all on time and on budget.
- Managed the expansion and remodeling of 5 million sq. ft. of shopping centers.
- Managed the construction of 2 regional malls.
- Managed construction of 3 department stores.

1970 to 1972: Architectural Draftsman

IDS Properties, Minneapolis

- Designed office space and managed construction of office tenant improvements.
- Attended University full time.

MILITARY

United States Air Force, Honorable Discharge
North Vietnamese language certificate, 1969.

AFFILIATIONS

- American Institute of Architects (associate), California Council
- U.S.Green Building Council
- San Francisco Planning and Urban Research Association (SPUR)
- Society for College and University Planning (SCUP)

DATE: March 25, 2004

B7

TO: Board of Trustees

FROM: Dr. Philip R. Day, Jr., Chancellor

Subject: **GRANTS**
Authorization to modify existing Grants/Contracts
(Resolution No. 040325-B7)

<u>ORIGINAL RESOLUTION NUMBER</u>	<u>GRANTOR/CONTRACTOR</u>	<u>CONTRACT DATE</u>	<u>ORIGINAL TOTAL AMOUNT</u>	<u>CHANGE</u>	<u>NEW TOTAL NOT TO EXCEED</u>	<u>COMMENTS: ORIGINATOR</u>
A 020530- B11032703- B4	CCSF Fix-a-Gene Project (National Science Foundation)	April 1, 2003 to March 31, 2004	\$78,625	Renew Valerie Natale's contract for the period of April 1, 2004 to March 31, 2005 in the amount of \$82,365	\$82,365	Renew contract to retain Dr. Valerie Natale as the Fix-A-Gene Principal Investigator & Project Director during Year 3 of CCSF's Fix-a- Gene project, contingent on the renewal of grant funds by the National Science Foundation. Wing Tsao, Originator

RECOMMENDATION:

RESOLVED: That the Board authorizes the specified modification to the resolutions as indicated in the table, and

FURTHER BE IT RESOLVED: That the Chancellor, Vice Chancellor of Finance and Administration and/or their designee are hereby authorized to execute any and all documents on behalf of the district to effectuate this resolution.

Valerie Natale

Professional Preparation

Undergraduate Institution(s)	Major	Degree & Year
Mount Holyoke College	History	A.B., 1987
Graduate Institution(s)	Major	Degree & Year
University of Bern, Switzerland	Virology & Cell Biology	Ph.D., 1996
Trinity College, Dublin, Ireland	Virology	M.Sc. 1992

Appointments

1999–present: Consultant, Obura Company

Founded company and incorporated it in the State of California. Perform consulting work in the biotechnology industry and in academia. Customers include Agilent Technologies, Cygnus, Inc., Departments at Stanford and UCSF, and Business Communications Company (Norwalk, CT). Have devoted considerable time during this period to planning the Fix-a-Gene project.

1999–present: Member, National Visiting Committee, Bio-Link

1998–1999: Project Manager, CLONTECH Laboratories, Inc.

Supervised five employees and participated in areas of company management. Also wrote and edited scientific papers and user manuals related to retroviral gene transfer, cell culture, and apoptosis.

January 1997–1998: Staff Aide, Congressman Tom Lantos

Researched and analyzed science and technology issues in the district office of Congressman Tom Lantos. Also developed educational and other projects, including commemorations of historical and humanitarian events. Responsible for Medicare, Social Security, and FDA casework. Spoke at press conferences and legislative meetings in the United States and abroad, and directed three individuals who volunteered in the office.

Publications Most Closely Related to the Project

Natale, V. (2001) Proteomics: An Assessment of Technologies and Commercial Potential. Business Communications Company, Norwalk, CT., 150 pages (est.).

Natale, V. (2001) Drug Discovery Technologies. Business Communications Company, Norwalk, CT., 195 pages.

Shinbrot, E., Spencer, C., Natale, V., and Kain, S. (2000) Use of green fluorescent protein-fusions in the detection of apoptosis. *Meth. Enzymol*, 327: 513 – 522.

Natale, V.A.I. and McCullough, K.C. (1998), Macrophage culture: influence of species-specific incubation temperature. *J. Imm. Meth.*, 214: 165 – 174. See:
<http://www.elsevier.com/homepage/sah/jim/menu.htm>

Section 1: General Information		Section 2: Detailed Data	
ID	Name	Date	
		Time	
		Location	
1	John Doe	10/10/2023	
		10:00 AM	
		New York	
2	Jane Smith	10/11/2023	
		11:00 AM	
		Los Angeles	
3	Bob Johnson	10/12/2023	
		12:00 PM	
		Chicago	
4	Alice Brown	10/13/2023	
		1:00 PM	
		Houston	
5	Charlie Davis	10/14/2023	
		2:00 PM	
		Phoenix	
6	Diana Evans	10/15/2023	
		3:00 PM	
		San Antonio	
7	Frank Green	10/16/2023	
		4:00 PM	
		Dallas	
8	Grace Hill	10/17/2023	
		5:00 PM	
		San Diego	
9	Henry King	10/18/2023	
		6:00 PM	
		Austin	
10	Ivy Lee	10/19/2023	
		7:00 PM	
		Jacksonville	
11	Jack Miller	10/20/2023	
		8:00 PM	
		Fort Worth	
12	Karen Wilson	10/21/2023	
		9:00 PM	
		Columbus	
13	Leo White	10/22/2023	
		10:00 PM	
		San Jose	
14	Mia Young	10/23/2023	
		11:00 PM	
		Nashville	
15	Noah Adams	10/24/2023	
		12:00 AM	
		Portland	
16	Olivia Baker	10/25/2023	
		1:00 AM	
		San Francisco	
17	Peter Clark	10/26/2023	
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		Cincinnati	
18	Quinn Hall	10/27/2023	
		3:00 AM	
		San Jose	
19	Samuel King	10/28/2023	
		4:00 AM	
		San Antonio	
20	Tina Lee	10/29/2023	
		5:00 AM	
		Dallas	
21	Uma Miller	10/30/2023	
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		San Diego	
22	Victor White	10/31/2023	
		7:00 AM	
		Austin	
23	Wendy Young	11/01/2023	
		8:00 AM	
		Jacksonville	
24	Xavier Adams	11/02/2023	
		9:00 AM	
		Fort Worth	
25	Yara Baker	11/03/2023	
		10:00 AM	
		Columbus	
26	Zoe Clark	11/04/2023	
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		San Jose	
27	Adam Davis	11/05/2023	
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		San Antonio	
28	Bella Evans	11/06/2023	
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		Dallas	
29	Caleb Green	11/07/2023	
		2:00 PM	
		San Diego	
30	Dora Hill	11/08/2023	
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		Austin	
31	Ethan King	11/09/2023	
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		Jacksonville	
32	Fiona Lee	11/10/2023	
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		Fort Worth	
33	Gavin Miller	11/11/2023	
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		Columbus	
34	Hannah White	11/12/2023	
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35	Isaac Young	11/13/2023	
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36	Julia Adams	11/14/2023	
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37	Kai Baker	11/15/2023	
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38	Liam Clark	11/16/2023	
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39	Mia Davis	11/17/2023	
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40	Nora Evans	11/18/2023	
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		Columbus	
42	Pamela Hill	11/20/2023	
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		San Jose	
43	Quinn King	11/21/2023	
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44	Rory Lee	11/22/2023	
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		Dallas	
45	Samuel Miller	11/23/2023	
		6:00 AM	
		San Diego	
46	Tina White	11/24/2023	
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		Austin	
47	Uma Young	11/25/2023	
		8:00 AM	
		Jacksonville	
48	Victor Adams	11/26/2023	
		9:00 AM	
		Fort Worth	
49	Wendy Baker	11/27/2023	
		10:00 AM	
		Columbus	
50	Xavier Clark	11/28/2023	
		11:00 AM	
		San Jose	
51	Yara Davis	11/29/2023	
		12:00 PM	
		San Antonio	
52	Zoe Evans	11/30/2023	
		1:00 PM	
		Dallas	
53	Adam Green	12/01/2023	
		2:00 PM	
		San Diego	
54	Bella Hill	12/02/2023	
		3:00 PM	
		Austin	
55	Caleb King	12/03/2023	
		4:00 PM	
		Jacksonville	
56	Dora Lee	12/04/2023	
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		Fort Worth	
57	Ethan Miller	12/05/2023	
		6:00 PM	
		Columbus	
58	Fiona White	12/06/2023	
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59	Gavin Young	12/07/2023	
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60	Hannah Adams	12/08/2023	
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61	Isaac Baker	12/09/2023	
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62	Julia Clark	12/10/2023	
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63	Kai Davis	12/11/2023	
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		Jacksonville	
64	Liam Evans	12/12/2023	
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		Fort Worth	
65	Mia Green	12/13/2023	
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		Columbus	
66	Nora Hill	12/14/2023	
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		San Jose	
67	Oscar King	12/15/2023	
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		Dallas	
69	Quinn Miller	12/17/2023	
		6:00 AM	
		San Diego	
70	Rory White	12/18/2023	
		7:00 AM	
		Austin	
71	Samuel Young	12/19/2023	
		8:00 AM	
		Jacksonville	
72	Tina Adams	12/20/2023	
		9:00 AM	
		Fort Worth	
73	Uma Baker	12/21/2023	
		10:00 AM	
		Columbus	
74	Victor Clark	12/22/2023	



CITY COLLEGE OF SAN FRANCISCO

50 PHELAN AVENUE • SAN FRANCISCO, CA 94112 • 415. 239.3000

DATE: March 25, 2004 C1

TO: Board of Trustees

FROM: Dr. Philip R. Day, Jr., Chancellor

Subject: EQUIPMENT, SUPPLIES & SERVICES
Procurement of Equipment, Supplies,
Services, Etc., less than \$3,000
(Resolution No. 040325-C1)

BACKGROUND INFORMATION:

Listed below is a summary of purchases for equipment, supplies, and services in individual amounts of less than \$3,000. Investigation indicates that they are necessary for the support of District operations, and therefore are recommended for approval by the Board of Trustees. It is certified that the items summarized below are in accord with the Board of Trustees policy and that funds are available to cover payment.

RECOMMENDATION:

RESOLVED: That approval be and is hereby given for the procurement of the equipment, supplies, services, etc., totaling \$ 351,570.80 individual amounts of less than \$3,000 not heretofore approved as summarized and detailed below:

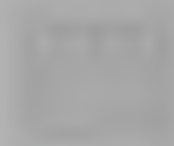
DIRECT PAYMENT VOUCHER	\$76,736.72
PURCHASE ORDER	259,229.86
TRAVEL/MILEAGE	<u>15,604.12</u>
Total	\$351,570.80

James Kendrix, Originator

03/25/04 – C1 page 1

BOARD OF TRUSTEES

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DR. PHILIP R. DAY, JR., CHANCELLOR



Volume 114, Number 1, July 1971

CONTENTS

Original Articles

1. The Effect of the Physician's Personality on the Patient's Response to Treatment

2. The Effect of the Physician's Personality on the Patient's Response to Treatment

3. The Effect of the Physician's Personality on the Patient's Response to Treatment

Editorial

1. The Effect of the Physician's Personality on the Patient's Response to Treatment

2. The Effect of the Physician's Personality on the Patient's Response to Treatment

3. The Effect of the Physician's Personality on the Patient's Response to Treatment

Continued

1. The Effect of the Physician's Personality on the Patient's Response to Treatment

2. The Effect of the Physician's Personality on the Patient's Response to Treatment

3. The Effect of the Physician's Personality on the Patient's Response to Treatment

Continued

1. The Effect of the Physician's Personality on the Patient's Response to Treatment

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3. The Effect of the Physician's Personality on the Patient's Response to Treatment

Continued

1. The Effect of the Physician's Personality on the Patient's Response to Treatment

2. The Effect of the Physician's Personality on the Patient's Response to Treatment

3. The Effect of the Physician's Personality on the Patient's Response to Treatment



CITY COLLEGE OF SAN FRANCISCO

50 PHELAN AVENUE • SAN FRANCISCO, CA 94112 • 415. 239.3000

Date: March 25, 2004

C2

To: Board of Trustees

From: Dr. Philip R. Day, Jr., Chancellor

Subject: EQUIPMENT, SUPPLIES & SERVICES
Procurement of Equipment, Supplies,
Services, Etc., more than \$3,000
(Resolution No.040325-C2)

BACKGROUND INFORMATION:

The following departmental requests for the purchase of supplies, equipment, and services have been received. Investigation indicates that they are necessary for the support of District operations, and therefore are recommended for approval by the Board of Trustees. It is certified that the items summarized below are in accord with the Board of Trustees policy and that funds are available to cover payment.

Please note that some of the items represent significant expenditures but are actual annual payment encumbrances which are dispersed monthly. In some cases, these items are paid in simple annual payment given the terms and the conditions of our vendor contracts. These items are identified for you in the attachment.

RECOMMENDATION:

RESOLVED: That approval be and is hereby given for the procurement of the equipment, supplies, services, as detailed in Attachment "A".

GRAND TOTAL: \$1,232,324.99

James Kendrix, Originator

03/25/04- C2 page 1

BOARD OF TRUSTEES

LAWRENCE WONG, ESQ., PRESIDENT • MILTON MARKS III, VICE PRESIDENT • DR. NATALIE BERG
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DR. PHILIP R. DAY, JR., CHANCELLOR

A	B	C	D	E	F	G	H	I	J	K
1	Fund	Org	Acct	Prog	Act	Department	Vendor	Doc	Amount	Description
2	U	0070	5720	6600	S	General Counsel Office	Battiste L	DPB4122	3,030.00	Litigation
3	+	2010	5632	6730	S	Human Resources - General	Ricoh Business Systems (Savin Corp)	LAB7127	5,432.60	Other Copier Leases
4	U	2530	4302	6780	S	ITS-Systems and Operations	California Media Solutions	POB6895	4,985.58	Computer Supplies
5	U	2530	5656	6780	S	ITS-Systems and Operations	Internet Software Sciences	DPB6868	3,000.00	Software License Fees
6	U	2542	5656	6780	S	ITS-LABS	Expert Network Consultants	POB6894	33,189.00	Software License Fees
7	U	2550	5650	6780	S	ITS-Networking	Hewlett-Packard Express Services	POB6882	14,850.00	Maint & Repair - Equipment
8	U	3522	5530	6570	S	Utilities	SBC	DPB3900	3,151.79	Telephone
9	U	3562	4301	6770	S	College Services	Spicers Paper Inc	PO94984	23,163.23	Printing Supplies
10	U	7232	5650	1900	C	Chemistry	Hitachi High Technologies America, Inc	DPA6819	4,318.40	Maint & Repair - Equipment
11	•	7516	5650	1000	C	Film Production	Smith M	TPB6790	3,000.00	Maint & Repair - Equipment
12	U	7725	4303	1200	C	Nursing-RN	Bay Area Surgical Co., Inc.	POB5602	4,244.21	Other Supplies
13	U	7736	5560	0800	C	Physical Education	Riddell/All American Sports Corp.	POB8158	4,560.00	Housekeeping
14	UPFX	2010	5802	6730	S	Partnership for Excellence	AC Ad Club	DPB7144	3,912.82	Print Advertising
15	UPFX	2010	5802	6730	S	Partnership for Excellence	AC Ad Club	DPB7143	3,959.70	Print Advertising
16	UPFX	2010	5802	6730	S	Partnership for Excellence	The Chronicle of Higher Education	DPB7141	5,040.00	Print Advertising
17	UPFX	2010	5802	6730	S	Partnership for Excellence	The Chronicle of Higher Education	DPB7140	7,087.50	Print Advertising
18	UPFX	2010	5802	6730	S	Partnership for Excellence	AC Ad Club	DPB7136	8,754.60	Print Advertising
19	612000	9900	9401	6720	S	Dental Coalition	Keenan & Associates	VPA7974H	207,695.00	Self Insurance Claims
20	612000	9900	9401	6720	S	Dental Coalition	Keenan & Associates	VPA7974I	207,695.00	Self Insurance Claims
21							Total Unrestricted		551,069.43	
22										
23	*	121195	5153	5120	6020	S	Biolink:NATE-Biotech	TPB3659	7,468.80	Computer Consulting
24	*	121195	5153	5190	6020	S	Biolink:NATE-Biotech	PSB3657	5,000.00	Other Consulting
25	*	121196	5153	5190	6020	S	Biolink: NATE-Biotech	TPB3658	3,840.00	Other Consulting
26	*	121209	7704	5190	1300	N	NSF-Math Modules 2 Years	PSB5042	9,000.00	Other Consulting
27	*	121218	7421	5190	6840	S	SJSU/SBDC YR 2004	PSB7408	4,000.00	Other Consulting
28	*	121218	7421	5190	6840	S	SJSU/SBDC YR 2004	PSB7419	4,000.00	Other Consulting
29	*	121218	7421	5190	6840	S	SJSU/SBDC YR 2004	PSB7429	5,000.00	Other Consulting
30	*	121218	7421	5190	6840	S	SJSU/SBDC YR 2004	PSB7421	5,000.00	Other Consulting
31	*	121218	7421	5190	6840	S	SJSU/SBDC YR 2004	PSB7427	6,000.00	Other Consulting
32	*	121218	7421	5190	6840	S	SJSU/SBDC YR 2004	PSB7424	6,000.00	Other Consulting
33	*	121218	7421	5190	6840	S	SJSU/SBDC YR 2004	TPB6044	6,000.00	Other Consulting
34	*	121218	7421	5190	6840	S	SJSU/SBDC YR 2004	PSB7420	8,000.00	Other Consulting
35	*	121218	7421	5190	6840	S	SJSU/SBDC YR 2004	PSB7422	8,000.00	Other Consulting
36		121249	8180	4304	1500	N	ABE 321/Workforce Investment 03-04	POB9168	3,046.69	Durable Supplies
37		121820	0020	5190	6600	S	Fipse-NATN Directed Grant	PSB6988	5,000.00	Other Consulting
38	*	122517	7614	5640	1500	N	SFDHS VESL-VIP Program Yr-3	TPB0917A	4,000.50	Other Utilities
39	*	123117	7905	5640	7320	N	Calworks Program 03-04	TPB0917A	4,000.50	Other Utilities
40		123209	7320	6413	4900	N	Disabled Student Excess Cost 03-04	POB2474	8,687.88	Computer Equipment Additions
41	*	123317	7421	5190	6840	S	Eco-SBDC 03-04 CT#01-311-016	PSB7428	3,000.00	Other Consulting
42	*	123317	7421	5190	6840	S	Eco-SBDC 03-04 CT#01-311-016	PSB7407	4,000.00	Other Consulting
43	*	123317	7421	5190	6840	S	Eco-SBDC 03-04 CT#01-311-016	PSB7426	4,000.00	Other Consulting
44	*	123317	7421	5190	6840	S	Eco-SBDC 03-04 CT#01-311-016	PSB7425	5,000.00	Other Consulting
45	*	123317	7421	5190	6840	S	Eco-SBDC 03-04 CT#01-311-016	PSB7423	5,000.00	Other Consulting
46		123357	7175	6413	6840	N	ECO-CACT 03-04 CT#01-302-009	POB5036	9,388.52	Computer Equipment Additions
47	*	123628	6440	7600	6430	C	EOPS/CARE 03-04	TP93162	18,000.00	EOPS/CARE Student Meal Vouchers
48		123856	9500	5633	6780	S	Instr Equip & Materials 02-03	DPB6861	35,541.72	Other Equipment Leases

Resolution No. 040325-C2
Attachment B - February 2003

A	B	C	D	E	F	G	H	I	J	K
1	Fund	Org	Acct	Prog	Act	Department	Vendor	Doc	Amount	Description
49	123857	6420	6413	6470	C	Instr Equip & Mat ongoing 03-05	OmniPro Systems Inc.	POB0995	5,049.90	Computer Equipment Additions
50	123857	7736	6414	0800	C	Instr Equip & Mat ongoing 03-05	Life Fitness	POB3458	15,075.78	Misc Equipment Additions
51	123857	9500	5633	6780	S	Instr Equip & Mat ongoing 03-05	University Lease	DPB6861	14,455.64	Other Equipment Leases
52	123868	6474	5632	6320	C	Matriculation Credit 03-04	Ricoh Business Systems (Savin Corp)	LAB7506	4,101.30	Other Copier Leases
53	123885	2058	5212	6750	S	Telecommunications & Tech 01-02	League for Innovation in the Com. Col.	DPB6875	4,400.00	Travel - Local
54	124903	4042	5656	6460	S	Edshare Program 03-04	AppWorx Corporation	TPB8909	5,460.00	Software License Fees
55	125113	1105	5640	6599	S	Mission Rental Properties	E.F. Gomez Cement Contractor	DPB8490	5,800.00	Other Utilities
56	129991	9210	5210	7010	S	Contract Education Operation 00-01	Teng J	TO30327	3,182.94	International Travel
57	141160	7428	6414	6960	S	School of Applied Sci & Tech	Wolf Form Co., Inc	POA9678	4,044.60	Misc Equipment Additions
58	211204	7374	5610	2100	S	CA Early Childhood Mentoring 03-04	Embassy Suites	TPB7281	4,000.00	Other Property Leases
59	213003	7334	5202	6890	S	United Way-ECE Leadership	Grand Cafe	DPB7194	3,294.50	Conference Expenses
60	213003	7334	5202	6890	S	United Way-ECE Leadership	Left Coast Catering	TPB7192	11,680.70	Conference Expenses
61	213905	7334	5190	2100	N	SFDCYF-Family Child Care Train Inst	Schlöring E	PSB0938	4,000.00	Other Consulting
62	42133C	8070	6202	7100	R	Art Building & Horticulture Improve	Keenan & Associates	DPB7782	3,990.00	Construction in Progress
63	42133C	8070	6202	7100	E	Art Building & Horticulture Improve	GRC Electric	CTB7772	14,823.00	Construction in Progress
64	42133C	8070	6202	7100	H	Art Building & Horticulture Improve	Mintie Corporation	CTB7805	46,752.00	Construction in Progress
65	42147P	8067	6201	7100	H	HS-Ocean Camp Emerg Fire Alarm Rep	Pacific Auxiliary Fire Alarm Co.	DPB7790	5,900.00	Building Improvements Planning
66	42157C	8052	6202	7100	C	CC-Children's Center Furnace Replac	N.V. Heathorn, Inc	CTA8700A	14,523.36	Construction in Progress
67	42161C	8811	6202	7100	H	HS-2003 Modernization	Ng's Landmark Building & Engineering	CTB7763	3,210.00	Construction in Progress
68	42161C	8811	6202	7100	H	HS-2003 Modernization	Harry Bharuchi Ltd.	CTB7811	5,410.00	Construction in Progress
69	42186M	8510	6204	7100	A	ADA-Dwntwn Accessibility Imprvmnts	Hazard Management Services Inc	CTB7827	24,000.00	Hazardous Materials
70	425002	8412	6101	7100	L	Bond-Mission Land Purchase	Shute, Mihaly & Weinberger LLP	DPB9453	5,666.70	Site Improvement Planning
71	432505	8067	6413	7100		Server Support	Dell Computer Corporation	POB6879	5,213.31	Computer Equipment Additions
72	432505	8067	6413	7100		Server Support	Dell Computer Corporation	POB6873	15,812.03	Computer Equipment Additions
73	432681	8067	6203	7100		Districtwide Technology Network	NBH Solutions, LLC	CTB4939	158,000.00	Buildings Project Management
74	433008	8066	6203	7100		Student Union Renovation	Yum's Mechanical Company	CTB7771	8,480.00	Buildings Project Management
75	433018	8055	6202	7100		Arts Bldng Horticulture & Renovatio	U. S. Electric Technologies, Inc.	CTB7817	14,800.00	Construction in Progress
76	433018	8055	6202	7100		Arts Bldng Horticulture & Renovatio	Ng's Landmark Building & Engineering	CTB4890	14,950.00	Construction in Progress
77	433020	8053	6202	7100		Various Site Floor Renovation	Floorcraft	DPB9454	3,977.17	Construction in Progress
78	433020	8059	6202	7100		Various Site Floor Renovation	Floorcraft	DPB9454	3,303.01	Construction in Progress
79	433020	8610	6202	7100		Various Site Floor Renovation	Floorcraft	DPB9454	8,257.76	Construction in Progress
80	434004	8083	6201	7100		Community Health & Wellness Center	Geo Resources Consultants Inc.	CTB7808	10,000.00	Building Improvements Planning
81	434005	8069	6202	7100		200 Bungalow Moves	Ng's Landmark Building & Engineering	CTB4820A	7,000.00	Construction in Progress
82	434005	8069	6202	7100		200 Bungalow Moves	T & T Electric Corporation	CTB7810	7,887.25	Construction in Progress
83	434006	8069	6203	7100		Student Health Center	Division of the State Architect	DPB7825	28,780.00	Buildings Project Management
84							Total Restricted		681,255.56	
85							Total Unrestricted and Restricted		1,232,324.99	
86										



CITY COLLEGE OF SAN FRANCISCO

50 PHELAN AVENUE • SAN FRANCISCO, CA 94112 • 415. 239.3000

G1-G2

DATE: March 25, 2004

TO: Board of Trustees

FROM: Dr. Philip R. Day, Jr., Chancellor

**Subject: Academic Employees (Faculty)
Credit Program/Non-Credit Program
District Funded
City College of San Francisco
(Resolutions 040325-G1-G2)**

BACKGROUND INFORMATION:

These resolutions cover district funded academic employees appointments and/or other related personnel transactions. Unless otherwise indicated in the resolution, appointments are classified as temporary. Board of Trustees approval is required.

The following resolutions are recommended for adoption.

SHARED GOVERNANCE REVIEW:

Yes:____; No: X :

If yes, which committee:_____

Date of Review:_____

(A negative response indicates that a review is not necessary.)

Clara Starr, Originator

BOARD OF TRUSTEES

LAWRENCE WONG, ESQ., PRESIDENT • MILTON MARKS III, VICE PRESIDENT • DR. NATALIE BERG

G1-G2 JOHNNIE L. CARTER, JR. • DR. ANITA GRIER • JULIO J. RAMOS, ESQ. • RODEL E. RODIS • GLORIAMARIE CALUEN, STUDENT TRUSTEE

DR. PHILIP R. DAY, JR., CHANCELLOR

TEMPORARY HOURLY ASSIGNMENTS - ACADEMIC
EMPLOYEES: General Fund, Unrestricted

RESOLVED: That the following named persons be appointed to temporary part-time academic assignments for the semester and department shown. Employment is contingent upon adequate class enrollment, possession of applicable minimum qualifications and/or applicable credential, tuberculosis clearance, assignment availability under Article 13-1 of the AFT contract and completion of all District documents necessary to establish eligibility for appointment. Salary shall be in accordance with the appropriate instructional/non instructional rates as provided by Article 20 of the AFT contract. Total assignments for temporary part-time academic employees shall not exceed 60% of the hours per week considered a full-time assignment for regular employees having comparable duties. Total overload/extra pay assignments for full-time academic employees shall be in accordance with the relevant provisions of the appropriate bargaining contracts and the City College of San Francisco Faculty Handbook.

FALL 2003

(+: Full-time overload/extra pay)

(*: New hourly academic employee)

<u>Name</u>	<u>Department</u>	<u>Division</u>
+ Babilon, Carlota	Foreign Languages	Credit
+ Bacon, Linda	Biological Sciences	Credit
+ Dilworth, Helen	Music	Credit
+ Lian, Xue Guang	Foreign Languages	Credit
Scrafford, Barbara Lyn	English	Credit

G1 Fall 2003 5

SPRING 2004

(+: Full-time overload/extra pay)

(*: New hourly academic employee)

<u>Name</u>	<u>Department</u>	<u>Division</u>
Boegel, Thomas Paul	Office of Instruction	Credit
Brown, Mary L	Licensed Vocational Nursing	Credit
* Burns, Ellen F.	Older Adults	NonCredit
* Chan, Lori Y	Bus/Office Tech/Small Bus	Credit
Corvaisier, Gaelle Luc	Foreign Languages	Credit
+ Curtis, Arthur B	Graphic Communication	Credit
Daffer, Stephanie L	Foreign Languages	Credit
* Daniel, Margaret R.	Women's Studies	Credit
Dinkins, Shari H	English	Credit
+ Drucker, Ronald	Chemistry	Credit
Elvin, Jean M	Phys Education & Dance	Credit
Fisher, Ian K.	Computer Networking & InfoTech	Credit
Fishman, Susan J.	Health Care Technology	Credit
Hope, Linda M.	Older Adults	NonCredit
+ Hsu, Hilary K	Bus/Office Tech/Small Bus	NonCredit
Jackson, Susan	Theater Arts	Credit
Johnson, Rosemary	Counseling New Students	Credit
Kennedy, Sharon A	Health Care Technology	Credit
+ Killikelly, Timothy Jo	Social Science	Credit
Kinsbourne, Sabrina M	Health Care Technology	Credit
Larson, Rhonda K	Chemistry	Credit
Lewis, John A	Health Care Technology	Credit
Lopez, Maria G	Health Care Technology	Credit

TEMPORARY HOURLY ASSIGNMENTS - ACADEMIC
EMPLOYEES: General Fund, Unrestricted

Marinoff, Joani Ellen	Interdisciplinary Studies	Credit
Martinez, Antonio E.	Counseling New Students	Credit
Mireles, Enrique	Vocational Education	Credit
Murphy, Harriet G.	Health Care Technology	Credit
+ Nance, Glenn R	African-American Studies	Credit
Odell, John Mainard	Broadcast Electronic Media Art	Credit
Pinetti, Robert J	Graphic Communication	Credit
+ Quinn, Denise	Matriculation	Credit
Rappaport, Stanford A.	Language Center	Credit
Roake, Anne Marie	Student Activities	Credit
Schaub, Kevin R	Language Center	Credit
Scott, Diana G	Art	Credit
Silver, Elizabeth A	English As a Second Language	NonCredit
+ Su, Timothy M	Chemistry	Credit
Tartak, Marvin H	Music	NonCredit
+ Thompson, Sarah	Health Science	Credit
+ Thornton, Kyle Richard	Diagnostic Medical Imaging	Credit
Walker, Onna M	Health Care Technology	Credit
Wetzel, Brian D	Health Care Technology	Credit
+ White, Austin	Social Science	Credit
* Wilmot, Alyssa	Phys Education & Dance	Credit
Yip, Hans C	Computer Science	Credit

G1 Spring 2004: 45

Total for G1: 50**Total Records: 50**

040325 -- G2

Full-Time
Temporary

RESOLVED: That on the effective dates indicated, the following named academic employees be appointed as full-time temporary (long-term substitute) faculty. Appointment shall be contingent upon verification of satisfactory physical examination, a tuberculosis clearance, and completion of appropriate District documents. Salary shall be in accordance with the current salary schedule.

<u>NAME</u>	<u>DEPARTMENT/CAMPUS</u>	<u>STATUS</u>	<u>REPLACEMENT FOR</u>	<u>EFFECTIVE DATES</u>
MAGALONG, Philip	Disabled Students Programs & Services / John Adams	Full-Time Temporary (Long-Term Substitute)	Louise Nakamura U-5120-1129-6010-C FS9999	03/22/04 -- 05/26/04



CITY COLLEGE OF SAN FRANCISCO

50 PHELAN AVENUE • SAN FRANCISCO, CA 94112 • 415. 239.3000

H1-H3

DATE: March 25, 2004
TO: Board of Trustees
FROM: Dr. Philip R. Day, Jr., Chancellor
Subject: Academic Employees (Faculty)
Credit Program/Non-Credit Program
Categorically Funded
City College of San Francisco
(Resolutions 040325-H1-H3)

BACKGROUND INFORMATION:

Resolutions 040325-H1-H3 cover categorically funded temporary academic employees appointments and/or other related personnel transactions pursuant to the provision of California Education Code #87470. All Appointments are classified as temporary, when services are required and funds are provided. Board of Trustees approval is required.

The following resolutions are recommended for adoption.

SHARED GOVERNANCE REVIEW:

Yes:____; No: X : If yes, which committee:_____
Date of Review:_____

(A negative response indicates that a review is not necessary.)

Clara Starr, Originator

BOARD OF TRUSTEES

LAWRENCE WONG, ESQ., PRESIDENT • MILTON MARKS III, VICE PRESIDENT • DR. NATALIE BERG

H1-H3 JOHNNIE L. CARTER, JR. • DR. ANITA GRIER • JULIO J. RAMOS, ESQ. • RODEL E. RODIS • GLORIAMARIE CALUEN, STUDENT TRUSTEE

RESOLVED: That the following named persons be appointed to temporary part-time academic assignments for the semester, department and grant shown. Employment is pursuant to Education Code section 87470 and contingent upon funds available in the applicable Grant/Contract. Employment is contingent upon adequate class enrollment, possession of applicable required minimum qualifications and/or applicable credential, tuberculosis clearance, assignment availability under Article 13-1 of the AFT contract and completion of all District documents necessary to establish eligibility for appointment. Salary shall be in accordance with the appropriate instructional/non-instructional rates as provided by Article 20 of the AFT contract. Total assignments for temporary part-time faculty shall not exceed 60% of the hours per week considered a full-time assignment for regular employees having comparable duties. Total overload/extra pay assignments shall be in accordance with the relevant provisions of the appropriate bargaining contract and the City College of San Francisco Faculty Handbook.

FALL 2003

(+: Full-time overload/extra pay)

(*: New hourly academic employee)

Name	Department	Grant	Division
+ Garfinkle, Joan M	Cal Works	Calworks Program 03-04	Credit
III Fall 2003 1			

SPRING 2004

(+: Full-time overload/extra pay)

(*: New hourly academic employee)

Name	Department	Grant	Division
Admokom, Lori E	Contract Education	Ct. Ed. Private Industry Council	NonCredit
Alexander, Horace V	Affirmative Action	AB1725 Staff Diversity 03-04	Credit
Anderson, Byron E	Vocational Education	ECO-CACT 02-03 CT#01-302-009	Credit
Anderson, Byron E	Vocational Education	ECO-ATTC 02-03 CT#01-301	Credit
Chapuis, Dominique	Teachers' Resource Center	ABE 321/Workforce Investment 03-04	Credit
+ Dawydiak, Cecile M	Nursing	WIA-PIC-Nurse Workforce Initiative	Credit
Deng, Linda Y	Career Link	WIA/Pic-CA Rapid Response	Credit
+ Devine, Joanne D	Community Services	T4E-SFDHS Edgewood Training 03-05	NonCredit
+ Devine, Joanne D	Child Dev. & Family Studies	T4E-SFDHS Edgewood Training 03-05	Credit
Donovan, Sharon Mari	Child Dev. & Family Studies	CA Early Childhood Mentoring 03-04	Credit
Edwardson, Lawrence H	Teachers' Resource Center	ABE 321/Workforce Investment 03-04	Credit
Ergun, Marylou K	English As a Second Language	ABE 321/Workforce Investment 03-04	Credit
Goldstein, Augusta Alecy	Teachers' Resource Center	ABE 321/Workforce Investment 03-04	Credit
+ Hamilton, Edward F	Bus/Office Tech/Small Bus	United Way-ECE Leaders	Credit
Hammer, Jennifer C	Teachers' Resource Center	ABE 321/Workforce Investment 03-04	Credit
Hovanesian, Suzanne A.	Teachers' Resource Center	ABE 321/Workforce Investment 03-04	Credit
+ Inman, Judith A	Licensed Vocational Nursing	Hass Fund -CNA/LVN 03-04	Credit
+ Jardim, Philip M	Biological Sciences	Vatea IIC 2003-2004	Credit
Johnson, Christopher P.	Cul Arts & Hospitality Studies	United Way-ECE Leaders	Credit
Kaplan, Gregory E	Teachers' Resource Center	ABE 321/Workforce Investment 03-04	Credit
Krost, Mary Robe	Contract Education	SF Airport Comm - 40	Credit
Krost, Mary Robe	Contract Education	SF Airport Comm - 40	NonCredit
Lamha, Carmen	Computer Networking & InfoTech	WIA-H1B Technical Skill Grant	Credit
Loo, Josephine S	Vocational Education	Vatea IIIIE Tech Prep 02-03	Credit
Loo, Josephine S	Learning Assistance	TRIO-Writing Success Project 02-03	Credit
Lyau, Pamela W	Phys Education & Dance	ECO-CFE 02-03 CT#01-305-002	Credit

TEMPORARY HOURLY ASSIGNMENTS - ACADEMIC
EMPLOYEES: Categorically Funded.

+ McCarthy, Denise Kath	Teachers' Resource Center	ABE 321/Workforce Investment 03-04	Credit
+ Meunier-Fiebelkorn, Murie	Child Dev. & Family Studies	CA Early Childhood Mentoring 03-04	Credit
Milhoan, Gloria G	Teachers' Resource Center	ABE 321/Workforce Investment 03-04	Credit
Miller, Robert	Teachers' Resource Center	ABE 321/Workforce Investment 03-04	Credit
Nicholson, Joseph W	Teachers' Resource Center	ABE 321/Workforce Investment 03-04	Credit
Ousdahl, Tracy A	Teachers' Resource Center	ABE 321/Workforce Investment 03-04	Credit
Parker, James	Teachers' Resource Center	ABE 321/Workforce Investment 03-04	Credit
+ Picar, Deborah J	Vocational Education	WIA-Muni Career Ladder	Credit
Reed, Robert W	Transitional Studies	Vatea IIC 2003-2004	NonCredit
+ Reinhertz, Tannis C	Cul Arts & Hospitality Studies	United Way-ECE Leaders	Credit
+ Reyes, Joseph A	Biological Sciences	SFSU/Health Plan Yr 02-03	Credit
Rudolph, Linda J	Teachers' Resource Center	ABE 321/Workforce Investment 03-04	Credit
Selleck, Denise F	Teachers' Resource Center	ABE 321/Workforce Investment 03-04	Credit
+ Solow, Michael Alan	Biological Sciences	ECO-NCBC 02-03 CT#01-304	Credit
Stellman, Christopher J.	Cul Arts & Hospitality Studies	United Way-ECE Leaders	Credit
+ Verdugo, Diana L	Cal Works	Calworks Program 03-04	Credit
Villazana-Price, Norma A	Child Dev. & Family Studies	Kirkwood Family Foundation	Credit
+ White, Thomas P	Teachers' Resource Center	ABE 321/Workforce Investment 03-04	Credit
- Wilensky, Debra Sue	Teachers' Resource Center	ABE 321/Workforce Investment 03-04	Credit
Wood, Janice R.	English As a Second Language	ECO-ATTC 03-04 CT#01-301-001	NonCredit
Yeung, Ellen L	Teachers' Resource Center	ABE 321/Workforce Investment 03-04	Credit
Zahedi, Shaye Z	Contract Education	T4E-SFDHS Edgewood Training 03-05	Credit

III Spring 2004: 48

Total for H1: 49

Total Records: 49

040325-H2

RESOLVED: That resolution 040224-H2, Categorically Funded, Full-Time Temporary Assignment, be amended in part to show the following:

Amendment
to Resolution

<u>NAME</u>	<u>DEPARTMENT</u>	<u>ACTIVITY</u>	<u>BUDGET</u>	<u>EFFECTIVE DATES</u>
<u>CHANGE FROM:</u>				
PICAR, DEBORAH	Workforce Investment Act	San Francisco Transit Coordinator	MUNI Career Ladder Partnership 121145-7114-1220-6490-N 100%	08/14/03 – 01/16/04
			Advanced Transportation Technology 123388-7175-1220-6840-N 100%	01/17/04 – 02/13/04
			NSF-Math Modules Project 121209-7704-1220-1300-N 100% FN9633	02/14/04 – 05/26/04

040325-H2 (Cont.)

RESOLVED: That resolution 040224-H2, Categorically Funded, Full-Time Temporary Assignment, be amended in part to show the following:

Amendment
to Resolution

<u>TO:</u>	<u>NAME</u>	<u>DEPARTMENT</u>	<u>ACTIVITY</u>	<u>BUDGET</u>	<u>EFFECTIVE DATES</u>
	PICAR, DEBORAH	Workforce Investment Act	San Francisco Transit Coordinator	MUNI Career Ladder Partnership 121145-71114-1220-6490-N 100%	08/14/03 – 01/30/04
				MUNI Career Ladder Partnership 121145-71114-1220-6490-N 60%	01/31/04 – 02/13/04
				Advanced Transportation Technology 123388-7175-1220-6840-N 40%	01/31/04 – 02/13/04
				Advanced Transportation Technology 123388-7175-1220-6840-N 100%	02/14/04 – 02/27/04
				NSF-Math Modules Project 121209-7704-1220-1300-N 36%	02/28/04 – 05/26/04
				Statewide Grant 121537-7175-1220-1300-N 34%	02/28/04 – 05/26/04
				SFCACT 123357-7175-1220-6840-N 30% FN9633	02/28/04 – 05/26/04

040325 – H3

Categorically

Funded

Full-Time

Temporary

Assignment

Spring 2004

Fall 2004

RESOLVED: That the following named academic employee be appointed to Categorically Funded Temporary Full-Time assignment pursuant to Education Code Section 87470 for the term and year shown. Appointment shall be contingent upon adequate class enrollment, possession of applicable required minimum qualifications and/or applicable credential, tuberculosis clearance, verification of satisfactory physical examination, and completion of appropriate District documents. Salary shall be in accordance with the current salary schedule. Categorically funded as indicated:

<u>NAME</u>	<u>DEPARTMENT</u>	<u>ACTIVITY</u>	<u>BUDGET</u>	<u>EFFECTIVE DATES</u>
COZART, JR., Ulysses	School of Business / Small Business Development Center	Senior Business Consultant	Small Business Development Center 121218-7421-1220-6840-S 60% 123317-7421-1220-6840-S 40% FN9689	04/01/04 – 05/26/04 08/16/04 – 12/21/04

H1 to H3

03/25/04

Page 6 of 6



CITY COLLEGE OF SAN FRANCISCO

50 PHELAN AVENUE • SAN FRANCISCO, CA 94112 • 415. 239.3000

N1

DATE: March 25, 2004
TO: Board of Trustees
FROM: Dr. Philip R. Day, Jr., Chancellor

Subject: Academic Employees (Faculty)
Community Services Classes
City College of San Francisco
(Resolutions 040325-N1)

BACKGROUND INFORMATION:

Resolutions 040325-N1 covers appointments of academic employees to Community Service Classes and/or other related transactions pursuant to the provisions of California Education Code #78300. All appointments are classified as temporary, hour unless otherwise stated in the resolution. Board of Trustees approval is required.

The following resolutions are recommended for adoption.

SHARED GOVERNANCE REVIEW:

Yes:____; No: X : If yes, which committee:_____

Date of Review:_____

(A negative response indicates that a review is not necessary.)

Clara Starr, Originator

BOARD OF TRUSTEES

LAWRENCE WONG, ESQ., PRESIDENT • MILTON MARKS III, VICE PRESIDENT • DR. NATALIE BERG

Page 1 of 2
03/25/04
N1
HARRIE L. CARTER, JR. • DR. ANITA GRIER • JULIO J. RAMOS, ESQ. • RODEL E. RODIS • GLORIAMARIE CALUEN, STUDENT TRUSTEE
DR. PHILIP R. DAY, JR., CHANCELLOR

RESOLVED: That the following named persons be appointed to temporary part-time academic assignments in Community Services and related Programs pursuant to Education Code Section 78300. Employment is contingent upon adequate class enrollment, possession of applicable required minimum qualifications and/or applicable credential, tuberculosis clearance, assignment availability under Article 13-1 of the AFT contract and completion of all District documents necessary to establish eligibility for appointment. Salary shall be in accordance with the appropriate instructional/non-instructional rates as provided by Article 20 of the AFT contract. Total assignments for temporary part-time faculty shall not exceed 60% of the hours per week considered as full-time assignments for regular employees having comparable duties. Total overload/extra pay assignments for full-time faculty shall be in accordance with the relevant provisions of the appropriate bargaining contract and the City College of San Francisco Faculty Handbook.

SPRING 2004

(+: Full-time overload/extra pay)

(*: New hourly academic employee)

<u>Name</u>	<u>Department</u>	<u>Division</u>
Kleindolph, Andrew J	Community Services	NonCredit

NI Spring 2004 1

Total for NI: 1

Total Records: 1



CITY COLLEGE OF SAN FRANCISCO

50 PHELAN AVENUE • SAN FRANCISCO, CA 94112 • 415. 239.3000

Date: March 25, 2004

P1

To: Board of Trustees

From: Dr. Philip R. Day, Jr., Chancellor

SUBJECT: POLICY MANUAL

Notice of Intention to Amend SFCCD Policy Manual by Adding Section 8.05 – Budget Modifications for Bond funded Capital Projects. (Resolution No. 040325-P1)

BACKGROUND INFORMATION:

The District's external auditors, Macias, Gini & Company have recommended that the District adopt a policy for budget modifications specifically related to the District's bond funded projects.

RECOMMENDATION:

RESOLVED: That notice is hereby given that the following proposed amendment to the San Francisco Community College District Policy Manual by adding Section 8.05 Bond Funded Capital Projects to be acted upon at the April 29, 2004 meeting of the Board of Trustees.

That the SFCCD Policy Manual Section 8.04 – Bond Funded Capital Projects be added to the current Policy Manual.

PM 8.04 Bond Fund Capital Projects

Any budget adjustment that increases or decreases the budgeted allocation for a bond funded capital project by more than fifty thousand dollars (\$50,000), shall require prior approval by the Board of Trustees.

Peter Goldstein, Originator

2000

10/10/00

The following information was obtained from the records of the Department of the Interior, Bureau of Land Management, regarding the land owned by the United States in the State of California.

The land is located in the County of San Diego, State of California, and is situated in the Township of San Diego, Range 14 North, and Section 36, T. 14 N., R. 14 E., S. 36.

The land is situated in the Township of San Diego, Range 14 North, and Section 36, T. 14 N., R. 14 E., S. 36, and is situated in the Township of San Diego, Range 14 North, and Section 36, T. 14 N., R. 14 E., S. 36.

The land is situated in the Township of San Diego, Range 14 North, and Section 36, T. 14 N., R. 14 E., S. 36, and is situated in the Township of San Diego, Range 14 North, and Section 36, T. 14 N., R. 14 E., S. 36.

The land is situated in the Township of San Diego, Range 14 North, and Section 36, T. 14 N., R. 14 E., S. 36, and is situated in the Township of San Diego, Range 14 North, and Section 36, T. 14 N., R. 14 E., S. 36.



CITY COLLEGE OF SAN FRANCISCO

50 PHELAN AVENUE • SAN FRANCISCO, CA 94112 • 415. 239.3000

DATE: March 25, 2004 S1

TO: Board of Trustees

FROM: Dr. Philip R. Day, Jr., Chancellor

SUBJECT: SPECIAL
Authorizing the San Francisco Community
College District to file an application and
agreement with the California Public
Employees' Retirement System to extend
Medicare-only coverage
(Resolution No. 040325 – S1)

BACKGROUND INFORMATION:

Whereas the Board of Trustees adopted Resolution No. 030529 – S3 requesting that the Board of Administration, California Public Employees' Retirement System, Authorize the San Francisco Community College District, hereinafter designated as "Public Agency", to divide its present retirement system for purposes of Medicare Coverage. Moreover, Resolution No. 030529 – S3 authorized Dr. Philip R. Day, Jr., Chancellor, or his designee, Peter Goldstein, Vice Chancellor to act as the Local Division Officer to conduct a Medicare election and certification.

The Medicare election was conducted and certified by the California Public Employees' Retirement System, Actuarial & Employer Services Division Teachers' Medicare Services, on behalf of members of the State Teachers' Retirement System. The next step requires adoption of the attached resolution authorizing execution of the *Application and Agreement* for coverage of the eligible District employees.

The California Public Employees' Retirement System, Actuarial & Employer Services Division Teachers' Medicare Services requires that the attached resolution and accompanying *Application and Agreement* not be altered by the Public Agency.

SHARED GOVERNANCE REVIEW:

Yes: _____; No: X _____; if yes, which committee: _____
Date of Review: _____

Originator: Peter Goldstein
with Clara Starr

BOARD OF TRUSTEES

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JOSEPH L. 03/25/04 - S1 Page 1 JULIO J. RAMOS, ESQ. • RODEL E. RODIS • GLORIAMARIE CALUEN, STUDENT TRUSTEE
DR. PHILIP R. DAY, JR., CHANCELLOR

WHEREAS, a Division of the State Teachers' Retirement System with respect to eligible employees of the:

SAN FRANCISCO COMMUNITY COLLEGE DISTRICT,

hereinafter referred to as **Public Agency**, who are members of and in positions covered by said retirement system, has been conducted in accordance with Federal and State laws and State regulations for the purposes of coverage under the insurance system established by the Federal Social Security Act, Section 218(n), and a deemed retirement system, hereinafter referred to as **Group B of the State Teachers' Retirement System**, has been established thereby as provided in Section 218(d)(6) of the Federal Social Security Act, composed of positions of members of such retirement system who desire **Medicare-Only** coverage as established by the Social Security Act, Section 218(n); and

WHEREAS, the Public Agency desires to file an application with the State and to enter into an agreement with the State to extend Medicare-Only coverage under the said insurance system on behalf of the Public Agency to services performed by individuals as employees of the Public Agency as members of a coverage group, as defined in Section 218(d)(4) of the Federal Social Security Act, of the said Group B of the State Teachers' Retirement System; and

WHEREAS, official form *Application and Agreement* (PERS-TMS-32D) containing the terms and conditions under which the State will effect such inclusion has been examined by this body;

NOW, THEREFORE, BE IT RESOLVED, that said *Application and Agreement* on said official form be executed on behalf of the Public Agency and submitted to the State to provide Medicare-Only coverage under the California State Social Security Agreement of March 9, 1951, of all services performed by individuals as employees of the Public Agency as members of a coverage group (as defined in Section 218(d)(4) of the Social Security Act) of said Group B of

the State Teachers' Retirement System, except the following:

1. All services excluded from coverage under the agreement by Section 218 of the Social Security Act; and
2. Services excluded by option of the Applicant as indicated in the Resolution adopted on the 29th day of May, 2003:

No optional exclusions

Effective date of coverage of services under said agreement to be:

January 1 _____, 2004; and

BE IT FURTHER RESOLVED, that Lawrence Wong,
(Name)
President, Board of Trustees San Francisco Community College District,
(Title of Position) (Public Agency)

be and is hereby authorized and directed to execute said *Application and Agreement* on behalf of and as Authorized Agent of the Public Agency and to forward same to the State for acceptance and further action; and

BE IT FURTHER RESOLVED, that authority hereafter to act as Authorized Agent, and so to conduct all negotiations, conclude all arrangements, submit all reports, and sign all agreements and instruments which may be necessary to carry out the letter and intent of the aforesaid application and agreement, in conformity with all applicable Federal and State laws, rules and regulations, is vested in the position of President, Board of Trustees,
(Title of Position)

Lawrence Wong
Presiding Officer

San Francisco Community College District
Official Name of Public Agency



CITY COLLEGE OF SAN FRANCISCO

50 PHELAN AVENUE • SAN FRANCISCO, CA 94112 • 415. 239.3000

Date: March 25, 2004
To: Board of Trustees
From: Dr. Philip R. Day, Jr., Chancellor

S2

Subject: SPECIAL
Commending Assemblyman Mark Leno for
Sponsoring AB 1967, cited as the "California
Marriage License Nondiscrimination Act" and
supporting AB 1967, which will amend the
California Family Code regarding marriage to be
gender neutral.
(Resolution No: 040325-S2)

WHEREAS: Assemblyman Mark Leno has often been at the forefront of Human and Civil Rights, and

WHEREAS: Not all elected officials are similarly guided by what is right for the right reasons, and

WHEREAS: The shameless history of discrimination related to the loving act of marriage between interracial couples was reversed only thirty three years ago nation-wide, and

WHEREAS: Mayor Gavin Newsom and other local and state elected officials recently took heroic steps to address the discrimination built into marriage laws in California, and

WHEREAS: The District Board of Trustees at its February Board Meeting endorsed Mayor Newsom's actions and supported same-sex marriages, and

WHEREAS: Numerous District same-sex staff, faculty, administrators and student couples were married under the Dome at City Hall before the weddings were stopped by court order, and

WHEREAS: Assemblyman Leno is sponsoring AB 1967, which would amend the Family Code so that the official State language regarding marriage will be gender-neutral as opposed to limiting marriage to a contract between a man and a woman, and

BOARD OF TRUSTEES

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DR. PHILIP R. DAY, JR., CHANCELLOR

THEREFORE BE IT RESOLVED: That the Board of Trustees commends Assemblyman Mark Leno's efforts to provide equal rights and protections to same-sex couples seeking to marry, and

FURTHER BE IT RESOLVED: That the Board of Trustees abhors discrimination of any kind and supports AB 1967 and Assemblyman Leno's efforts to reverse the current California discriminatory practice of limiting marriage to a contract between a man and woman.

Lawrence Wong, Originator
Anita Grier, Originator
Johnnie Carter, Originator



CITY COLLEGE OF SAN FRANCISCO

50 PHELAN AVENUE • SAN FRANCISCO, CA 94112 • 415. 239.3000

DATE: March 25, 2004

S3

TO: Board of Trustees

FROM: Dr. Philip R. Day, Jr., Chancellor

Subject: **SPECIAL**
Proposed Small Business Enterprise (SBE) Program
for Constructions Contracts
(Resolution No. 040325-S3)

BACKGROUND INFORMATION:

The purpose of this resolution is to formally adopt program documents required for implementing Board Resolution #031120-P1.

Construction SBE Program Policy

At the November 20, 2003 Board of Trustees' regular meeting, the following policy (PM 7.25) statement was adopted:

"It is the policy of the San Francisco Community College District to encourage and facilitate full and equitable business opportunities, specifically in the area of construction contracting, for all small businesses wishing to do business with the District."

In adopting the above policy, staff was authorized to continue working with the Small Local Business Enterprise (SLBE) Advisory Committee and the District's Consultants - Mason Tillman Associates Ltd (MTA) in developing the program documents required to implement the policy. At its February 20, 2004 meeting, the SLBE Advisory Committee formally approved the program document and its accompanying Rules, Regulations, Requirements and Forms, subject to staff and SLBE consultants final draft editing. In addition, at each phase of the development process, the District's Contract Compliance Officer (CCO) provided Office of Facilities Planning & Construction (FP&C) project management staff with an opportunity for input and feedback. Their input has been incorporated as part of the consensus agreement and approval of the subject documents.

At its March 9, 2004 work session, the Board reviewed the proposed SBE Program documents along with its accompanying Rules, Regulations, Requirements and Forms. The Board was provided a copy of the SLBE Advisory Committee membership list. Members of the SLBE Advisory Committee were notified of the Board's work session on this issue. Two members of the SLBE Advisory Committee were present at the work session, with one presenting comments to the Board.

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03/25/04 – S3 page 1 DR. PHILIP R. DAY, JR., CHANCELLOR

Proposed Initial Implementation

Implementation of this new program will require the following additional tasks as indicated in the following chart:

TASK	RESPONSIBILITY	Due Date
1. Provide Staff Training	MTA /CCO	March 31, 2004
2. Market New Program	MTA/CCO	April 27, 2004
3. Review bid document language for SBE compliance	CCO	10 working days before bid advertising
4. Draft calculation of contract subcontracting goals	Project Managers	10 working days before bid advertising
5. Approve subcontracting goals	CCO	5 working days before bid advertising
6. SBE compliance presentation at pre-bid meetings	Project Managers	At scheduled pre-bid meeting
7. Respond to SBE questions and issue bid addenda as needed	CCO	As needed during the bid period
8. Initial evaluation of bid discount	Project Managers	At bid opening
9. SBE bid discount approval	CCO	Within 2 working days of bid opening
10. Submittal of SBE subcontractor listing and good faith effort	Contractor/Bidder	Within 2 working days of bid opening
11. Determination of SBE subcontracting goal and good faith effort compliance	CCO	Within 2 working days of contractor submittal
12. Explain SBE requirements at pre-construction meetings.	CCO	Within one week after Notice to Proceed date
13. Review and approve contractor invoices	FP&C staff/Project Managers	Within 5 working days of invoice submittal
14. Review all monthly payment applications for compliance with SBE subcontracting goals	CCO	Within 5 working days of invoice approval
15. Issue payment to contractor	Accounting	Within 30 calendar days contractor submittal of approved invoice
16. Investigate apparent non-compliance issues	CCO	As needed
17. Dispute Resolution	MTA/CCO	As Needed
18. On-going SBE education and outreach	MTA/CCO	Quarterly or as needed
19. Tracking contracting activity	MTA	Quarterly
20. Status reports to the Board	MTA	Semi-Annual

SHARED GOVERNANCE REVIEW:

Yes ____; No X ; If yes, which committee: _____

Date of Review: _____

(A negative response indicates that a review is not necessary.)

RECOMMENDATION:

WHEREAS, Board Policy Resolution No. 031120-P1 adopted the District's policy concerning contracting opportunities for all small business enterprises wishing to do business with the District,

WHEREAS, previous similar Board Policy Resolution No. 010628-S3 included adoption of a program document with accompanying "Rules, Regulations, Requirements and Forms";

WHEREAS, the Board at its March 9, 2004 work session reviewed and provided comments on the "Small Business Enterprise Program for Construction Contracting" with its accompanying "Rules, Regulations, Requirements and Forms"; and

THEREFORE BE IT RESOLVED: That the Board hereby adopts the "Small Business Enterprise Program for Construction Contracting" and accompanying "Rules, Regulations, Requirements and Forms";

FURTHER BE IT RESOLVED: That the Chancellor, Vice Chancellor of Finance and Administration and/or their designees are hereby authorized to execute any and all documents on behalf of the District to effectuate this resolution.

Julio Ramos, Originator
Rodel Rodis, Originator
Lawrence Wong, Originator

Attachments (2): "Small Business Enterprise Program for Construction Contracting"
"Rules, Regulations, Requirements & Forms"
SLBE Advisory Committee membership list

(Attached documents are posted on the District's website at www.ccsf.edu.)

1. The first part of the document discusses the importance of maintaining accurate records of all transactions.

2. It also outlines the various methods used to collect and analyze data, including surveys, interviews, and focus groups.

3. The results of the study are presented in a series of tables and graphs, showing the distribution of responses across different demographic groups.

4. Finally, the document concludes with a series of recommendations for future research and for the implementation of the findings in practice.

5. The overall goal of the study was to provide a comprehensive overview of the current state of research in this field.

6. The findings of the study suggest that there is a need for further research in this area, particularly in the area of data collection and analysis.

7. The recommendations provided in the document are intended to guide future research and to ensure that the findings are applied in a meaningful way.

8. The document is intended to serve as a resource for researchers and practitioners alike, providing a clear and concise summary of the current state of research in this field.



CITY COLLEGE OF SAN FRANCISCO

50 PHELAN AVENUE • SAN FRANCISCO, CA 94112 • 415. 239.3000

DATE: March 25, 2004 **S4**
TO: Board of Trustees
FROM: Dr. Philip R. Day, Jr., Chancellor

**SUBJECT: Board Votes for California Community
College Trustees Board of Directors
(Resolution No. 040325 – S4)**

BACKGROUND INFORMATION:

The California Community College Trustees (CCCT) Board serves a major role within the Community College League of California. Meeting five times a year, the 21-member board provides leadership and direction to ensure a strong voice for locally elected governing board members. In addition, the board meets twice a year with the Board of Governors of the California Community Colleges. From January 1 through February 15, nominations for membership on the CCCT board were accepted in the League office. Our Board resolved that Dr. Anita Grier serve as our district's nominee for the forthcoming election.

As all nominations have been accepted by member district board of trustees across the State, the election of members to the CCCT board is now underway. With this in mind, the Community College League of California has invited each Community College District across the State to submit up to ten votes for candidates for the CCCT Board.

WHEREAS: Trustee Grier was recently nominated by the Board of Trustees to run for re-election for the California Community College Trustees (CCCT) Board, and

WHEREAS: The California Community College League has invited the Board of Trustees to submit a total of ten votes for the California Community College Trustees (CCCT) Board,

RECOMMENDATION:

RESOLVED: The Board of Trustees submits one of its allotted ten votes for Trustee Anita Grier for the California Community College Trustees (CCCT) Board, and

BOARD OF TRUSTEES

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03/25/04 – S4 page 1 DR. PHILIP R. DAY, JR., CHANCELLOR

FURTHER BE IT RESOLVED: The Board of Trustees may exercise the option of submitting an additional nine votes from the list of 22 2004 CCCT Board candidates.

Dr. Philip R. Day, Jr., Originator



CITY COLLEGE OF SAN FRANCISCO

50 PHELAN AVENUE • SAN FRANCISCO, CA 94112 • 415. 239.3000

DATE: March 25, 2004 **S5**

TO: Board of Trustees

FROM: Dr. Philip R. Day, Jr., Chancellor

SUBJECT: Recognizing March 15, 2004 Rally Organizers
(Resolution No. 040325-S5)

BACKGROUND INFORMATION:

On March 15, 2004, thousands of students from community colleges across the state, as well as from the UC and CSU systems, met in Sacramento to protest the proposed increases in student tuition. This statewide event was coordinated by a number of remarkable people from across the state and led by our Dean of Governmental Relations, Leslie Smith.

Dean Smith also worked closely with the College's dynamic and committed Art faculty to develop a symbolic representation of the impact proposed tuition increases could have on students through the "Missing Students" project. This grass-roots project serves as a model for activism and creative political expression.

WHEREAS: Leslie Smith, Dean of Governmental Relations, led the statewide efforts to bring thousands of students, faculty, administrators, and concerned citizens together in protest of increased student fees, and,

WHEREAS: the Art faculty and students of City College of San Francisco, volunteered hundreds of hours to build the "Missing Students" project, and gave of their energy, passion, and talent to bring attention to the plight of students across the Community College system.

RECOMMENDATION:

RESOLVED: The Board of Trustees publicly acknowledge the great work and commitment of Leslie Smith, Judy Seto, Roger Baird, Fred Kling and the many others involved in this year's March 15th Rally in Sacramento, and

BOARD OF TRUSTEES

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DR. PHILIP R. DAY, JR., CHANCELLOR

FURTHER BE IT RESOLVED: The Board of Trustees deeply appreciates the efforts of all of those involved in making the March 15th Rally in Sacramento a significant and successful event.

Originators: Dr. Philip R. Day, Jr.

DATE: March 25, 2004

**FOR INFORMATION ONLY
NO ACTION NECESSARY**

TO: Board of Trustees

FROM: Dr. Philip R. Day, Jr., Chancellor

Subject: CAPITAL OUTLAY
Report on construction contracts under \$15,000, and
construction related professional services under
\$10,000
Office of Facilities Planning, City College of San
Francisco
(040226-FIO)

BACKGROUND INFORMATION:

This report is for information only as authorized by Resolution 000525-B5 regarding construction contracts that are no more than \$15,000, and Resolution No. 000622-S3 regarding construction related professional services that are no more than \$10,000 and to be reviewed by Board Trustees as required by the Education Code Section 81656.

1. **Ng's Landmark Building & Engineering Contractors, Inc. (SLBE)** – Ocean Campus, Visual Arts – Miscellaneous work including installation of faucets in printmaking, temporary shelving in photo studio storage room, replacement of existing air registers and a sink in Painting. Contract Order, \$8300.00, funded by 2001 General Obligation Bond Fund.
2. **T & T Electric Corporation (SLBE)** – Ocean Campus, Bungalows B200-Storage. Change Order #1: add scope of work to widen trench area to furnish and install rigid conduit and elbows for installing telephone/data line into the storage. Contract Order, \$650.10, funded by 2001 General Obligation Bond Fund

Originator: Peter Goldstein
w/ David Liggett

FOR INFORMATION ONLY

Honorable Board of Trustees of the
San Francisco Community City College District

Subject: Report on contract activity February - March 2004, City College of San Francisco

This report is for information only on contract activity, City College of San Francisco, February - March 2004.

Contracts involving less than \$50,000:

San Francisco Water Department – Contract total \$9,500, term March 7, 2004 to June 30, 2004, for providing a 62-hour Police Reserve Training.

Originator: Judy Teng

THE UNIVERSITY OF CHICAGO
DEPARTMENT OF CHEMISTRY
5301 S. DICKINSON DRIVE
CHICAGO, ILL. 60637
TEL: 773-936-5000
FAX: 773-936-5001
WWW: WWW.CHEM.UCHICAGO.EDU

FOR INFORMATION ONLY

Honorable Board of Trustees of the
San Francisco Community City College District

Subject: Report on grant activity between February 27, 2004 and March 25, 2004,
City College of San Francisco.

This report is for information only on City College of San Francisco grant activity,
February 27, 2004 – March 25, 2004.

Grants involving less than \$500,000 and less than a \$50,000 cash match:

San Francisco Small Business Commission – CCSF's Small Business Development Center (SBDC) recently received funds from the San Francisco Small Business Development Center to support their Restaurant Program, a consulting program geared to supporting the development of restaurants in San Francisco. The award is in the amount not to exceed \$35,000 for the period of April 1, 2004 – December 31, 2004.

Steven Glick, Originator

Family and Consumer Science Statewide Discipline/Industry Collaborative – The Family and Consumer Science Statewide Discipline/Industry Collaborative has awarded CCSF's SFCACT program funds for the "Young Designer's Market" in San Francisco. SFCACT will use funds to promote the designs of students in CCSF's apparel design programs to sell their work in a public venue. This award is in the amount not to exceed \$8,000 for the period of March 1, 2004 – June 30, 2004.

Phyllis McGuire, Originator

State Chancellor's Office/VTEA – CCSF received an augmentation for Tech Prep funding for the further development of career pathways. Augmentation monies will support professional development and curriculum analysis activities relating to the International Computer Driver's License (ICDL) information competency standard. The augmentation is in the amount not to exceed \$11,500, bringing the total award to \$83,500, for the period of July 1, 2003 – June 30, 2004.

Phyllis McGuire, Originator

Anonymous Funder – CCSF received a private grant to synthesize curriculum for IDST 27A and IDST 27B, two Interdisciplinary Studies courses that focus on the traditional and modern cultures of East, West, South and South Asia. The period for completing this work has been extended from the original end date of June 30, 2003 to December 31, 2004.

Kristin Hershbell, Originator

Grant-funded contracts involving less than \$50,000:

CCSF's Fix-A-Gene Project – CCSF's Fix-A-Gene project will renew the following contracts pending renewal of the NSF grant.

- Dan Weiler – To retain his services providing formative assistance to the Principal Investigator. The contract will be in the amount not to exceed \$20,000 for the period April 1, 2004 – March 31, 2005.
- James Cleaver – To continue to provide expertise in the area of xeroderma pigmentosum (XP) research. The contract will be in the amount not to exceed \$10,000 for the period April 1, 2004 – March 31, 2005.
- Heather Kerr – To continue to provide expertise in the area of substitute transfection technology and cell culture for xeroderma pigmentosum (XP) research. Her contract will be in the amount not to exceed \$8,000 for the period April 1, 2004 – March 31, 2005.

Wing Tsao, Originator

CCSF's National Articulation and Transfer Network (NATN) – CCSF's NATN will contract with the following individuals using funds from the Lumina Foundation, Ford Foundation, and a Congressional earmark to the project.

Dr. Alfredo de los Santos, Jr. - To expand membership of NATN institutions, with special emphasis on Hispanic Serving Institutions (HSIs). Dr. de los Santos will also conduct presentations on NATN at regional and national higher education conferences for purposes of recruitment and raising awareness about the program. He will also provide oversight in regard to outreach strategies. The contract is in the amount not to exceed \$25,000 for the period of March 1, 2004 – December 31, 2004.

Dr. John L. Henderson - To expand membership of NATN institutions, with special emphasis on Historically Black Colleges and Universities. Dr. Henderson will also conduct presentations on NATN at regional and national higher education conferences for purposes of recruitment and raising awareness about the program. He will also provide oversight in regard to outreach strategies. The contract is in the amount not to exceed \$25,000 for the period of March 1, 2004 – December 31, 2004.

Dr. Philip R. Day, Originator

